

Your deputy

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Sun, 13 May 2018 09:14:52 -0400
Attachments: Your deputy (29.18 kB)

Sender: chuck@sheredling.com

Subject: Your deputy

Message-Id: <EC01A4C8-F18D-40D4-8CE8-462A892417B9@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Your deputy

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Sun, 13 May 2018 09:14:35 -0400

Hi Susy, please remember to send bio and contact for your deputy ASAP. Thank you. Chuck

Sent from my iPhone

Charles C. Savitt

Director of Strategic Client Relationships

SHER EDLING LLP

[100 Montgomery St., Ste. 1410](#)

[San Francisco CA 94104](#)

[\(202\) 236-0494](#) | [sheredling.com](#)

Automatic reply: Your deputy

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Sun, 13 May 2018 09:14:52 -0400
Attachments: Automatic reply: Your deputy (17.41 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Automatic reply: Your deputy

Message-Id: <10e87bcdfe5d4d8b84976dc49f00efcb@MIAMIBEACH1210.MiamiBeach.Gov>

To: chuck@sheredling.com

Automatic reply: Your deputy

From: susannetoriente@miamibeachfl.gov

To: chuck@sheredling.com

Date: Sun, 13 May 2018 09:14:52 -0400

Hi - I am away from the office. Please contact my assistant Naima De Pinedo in the City Manager's Office for immediate assistance. I will be responding to emails upon my return.

Thank you.

your deputy's info

From: Chuck Savitt <chuck@sheredling.com>
To: susannetorriente@miamibeachfl.gov
Date: Tue, 15 May 2018 13:57:28 -0400
Attachments: your deputy's info (36.86 kB)

Sender: chuck@sheredling.com

Subject: your deputy's info

Message-Id: <2791CE57-887B-4393-B4EF-DCFACCB399F6@contoso.com>

Recipient: SusanneTorriente@miamibeachfl.gov

your deputy's info

From: Chuck Savitt <chuck@sheredling.com>
To: susannetorriente@miamibeachfl.gov
Date: Tue, 15 May 2018 13:57:21 -0400

Susy,

Please put me in touch asap with your deputy. You mentioned she could be a possible substitute for you at the Moore/MacArthur funder briefing in the Bay Area on 6/6/18.

Need to move on this immediately.

Thanks very much.

Chuck

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
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San Francisco CA 94104
(202) 236-0494 | sheredling.com

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FW: Contact Info

From: "Knowles, Amy" <amyknowles@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 16 May 2018 10:34:55 -0400
Attachments: FW: Contact Info (31.74 kB)

Sender: AmyKnowles@miamibeachfl.gov

Subject: FW: Contact Info

Message-Id:

<C221AB8798F93B439A40C210C10F55E00108047509@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

FW: Contact Info

From: amyknowles@miamibeachfl.gov
To: susannetoriente@miamibeachfl.gov
Date: Wed, 16 May 2018 10:34:54 -0400

Who is this person? I just got off the phone with him.



Amy L. Knowles, Deputy Resiliency Officer

OFFICE OF THE CITY MANAGER

1700 Convention Center Drive, Miami Beach, Florida 33139

Tel: 305.673.7000 x6081/ Cell: 786.412.0917 www.miamibeachfl.gov

From: De Pinedo, Naima
Sent: Tuesday, May 15, 2018 2:07 PM
To: Chuck Savitt (chuck@sheredling.com)
Cc: Knowles, Amy
Subject: Contact Info

Good Afternoon,

I got your voice message. Susy's Deputy Resiliency Officer is Amy Knowles, copied here.

Regards,

MIAMI BEACH

Naima De Pinedo, Office Manager

OFFICE OF THE CITY MANAGER

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

We are committed to providing excellent public service to all who live, work and play in our vibrant, tropical, historic community.

RE: Contact Info

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Knowles, Amy" <amyknowles@miamibeachfl.gov>
Date: Wed, 16 May 2018 10:36:01 -0400
Attachments: RE: Contact Info (36.35 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: Contact Info

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D8301199D7EB0@MIAMIBEACH1232.MiamiBeach.Gov>

To: AmyKnowles@miamibeachfl.gov

RE: Contact Info

From: susannetoriente@miamibeachfl.gov
To: amyknowles@miamibeachfl.gov
Date: Wed, 16 May 2018 10:36:00 -0400

Long story

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytoriente@miamibeachfl.gov

From: Knowles, Amy
Sent: Wednesday, May 16, 2018 10:35 AM
To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Subject: FW: Contact Info

Who is this person? I just got off the phone with him.



Amy L. Knowles, Deputy Resiliency Officer

OFFICE OF THE CITY MANAGER

1700 Convention Center Drive, Miami Beach, Florida 33139

Tel: 305.673.7000 x6081/ Cell: 786.412.0917 www.miamibeachfl.gov

From: De Pinedo, Naima
Sent: Tuesday, May 15, 2018 2:07 PM
To: Chuck Savitt (chuck@sheredling.com)
Cc: Knowles, Amy
Subject: Contact Info

Good Afternoon,

I got your voice message. Susy's Deputy Resiliency Officer is Amy Knowles, copied here.

Regards,

MIAMIBEACH

Naima De Pinedo, *Office Manager*

OFFICE OF THE CITY MANAGER

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

We are committed to providing excellent public service to all who live, work and play in our vibrant, tropical, historic community.

Re: Contact Info

From: Chuck Savitt <chuck@sheredling.com>
To: "Knowles, Amy" <amyknowles@miamibeachfl.gov>
Cc: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Wed, 16 May 2018 13:52:29 -0400
Attachments: Re: Contact Info (47.1 kB)

Sender: chuck@sheredling.com

Subject: Re: Contact Info

Message-Id: <8C73A80F-B4A5-4F34-BDC0-EC26EE14B6D9@sheredling.com>

Recipient: AmyKnowles@miamibeachfl.gov

Re: Contact Info

From: Chuck Savitt <chuck@sheredling.com>
To: "Knowles, Amy" <amyknowles@miamibeachfl.gov>
Cc: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Wed, 16 May 2018 13:52:22 -0400

Given state law, let's talk rather than me send you anything.

Susy can give you background first. Do you have time to talk this week for 10 minutes?

Thank you.

C

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com

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From: Chuck Savitt <chuck@sheredling.com>
Date: Tuesday, May 15, 2018 at 2:10 PM
To: naima de pinedo <NaimaDePinedo@miamibeachfl.gov>
Cc: "Knowles, Amy" <AmyKnowles@miamibeachfl.gov>
Subject: Re: Contact Info

Thanks very much.
Amy can you talk later today or tomorrow.
Best.
Chuck

Sent from my iPhone
Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
[100 Montgomery St., Ste. 1410](#)
[San Francisco CA 94104](#)
[\(202\) 236-0494](#) | [sheredling.com](#)

On May 15, 2018, at 2:07 PM, De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov> wrote:

Good Afternoon,

I got your voice message. Susy's Deputy Resiliency Officer is Amy Knowles, copied here.

Regards,

MIAMI BEACH
Naima De Pinedo, *Office Manager*
OFFICE OF THE CITY MANAGER
1700 Convention Center Drive, Miami Beach, FL 33139
Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

We are committed to providing excellent public service to all who live, work and play in our vibrant, tropical, historic community.

Re: Contact Info

From: Chuck Savitt <chuck@sheredling.com>
To: "Knowles, Amy" <amyknowles@miamibeachfl.gov>
Cc: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Thu, 17 May 2018 15:57:24 -0400
Attachments: Re: Contact Info (43.52 kB)

Sender: chuck@sheredling.com

Subject: Re: Contact Info

Message-Id: <61DF7590-B1A4-418C-8CEE-7E9E13C3FEE1@sheredling.com>

Recipient: AmyKnowles@miamibeachfl.gov

Re: Contact Info

From: Chuck Savitt <chuck@sheredling.com>
To: "Knowles, Amy" <amyknowles@miamibeachfl.gov>
Cc: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Thu, 17 May 2018 15:57:11 -0400

Amy good to talk briefly. Given public records laws it is much better for us to talk on the phone. Do you have time today or tomorrow?

Best
Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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From: naima de pinedo <NaimaDePinedo@miamibeachfl.gov>

Date: Tuesday, May 15, 2018 at 2:07 PM

To: Chuck Savitt <chuck@sheredling.com>

Cc: "Knowles, Amy" <AmyKnowles@miamibeachfl.gov>

Subject: Contact Info

Good Afternoon,

I got your voice message. Susy's Deputy Resiliency Officer is Amy Knowles, copied here.

Regards,

MIAMIBeach

Naima De Pinedo, Office Manager

OFFICE OF THE CITY MANAGER

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

We are committed to providing excellent public service to all who live, work and play in our vibrant, tropical, historic community.

RE: Contact Info

From: "Knowles, Amy" <amyknowles@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 22 May 2018 15:25:32 -0400
Attachments: RE: Contact Info (33.79 kB)

Sender: AmyKnowles@miamibeachfl.gov

Subject: RE: Contact Info

Message-Id:

<C221AB8798F93B439A40C210C10F55E00108051816@MIAMIBEACH1232.MiamiBeach.Gov>

To: chuck@sheredling.com

Cc: SusanneTorriente@miamibeachfl.gov

RE: Contact Info

From: amyknowles@miamibeachfl.gov
To: chuck@sheredling.com
Cc: susannetoriente@miamibeachfl.gov
Date: Tue, 22 May 2018 15:25:32 -0400

Hi Chuck- I was able to connect with Susy on this- and unfortunately I cannot attend either.

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Thursday, May 17, 2018 3:57 PM
To: Knowles, Amy
Cc: Toriente, Susanne
Subject: Re: Contact Info

Amy good to talk briefly. Given public records laws it is much better for us to talk on the phone. Do you have time today or tomorrow?

Best
Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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From: naima de pinedo <NaimaDePinedo@miamibeachfl.gov>

Date: Tuesday, May 15, 2018 at 2:07 PM

To: Chuck Savitt <chuck@sheredling.com>

Cc: "Knowles, Amy" <AmyKnowles@miamibeachfl.gov>

Subject: Contact Info

Good Afternoon,

I got your voice message. Susy's Deputy Resiliency Officer is Amy Knowles, copied here.

Regards,

MIAMI BEACH

Naima De Pinedo, Office Manager

OFFICE OF THE CITY MANAGER

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

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Re: Contact Info

From: Chuck Savitt <chuck@sheredling.com>
To: "Knowles, Amy" <amyknowles@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 22 May 2018 15:33:25 -0400
Attachments: Re: Contact Info (49.66 kB)

Sender: chuck@sheredling.com

Subject: Re: Contact Info

Message-Id: <FE171E3F-E274-43B5-B1C1-F417A08B588D@sheredling.com>

Recipient: AmyKnowles@miamibeachfl.gov

Re: Contact Info

From: Chuck Savitt <chuck@sheredling.com>
To: "Knowles, Amy" <amyknowles@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 22 May 2018 15:33:17 -0400

Thanks for getting back to me.

Best
Chuck

Sent from my iPhone

Charles C. Savitt

Director of Strategic Client Relationships

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[San Francisco CA 94104](#)

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On May 22, 2018, at 12:25 PM, Knowles, Amy <AmyKnowles@miamibeachfl.gov> wrote:

Hi Chuck- I was able to connect with Susy on this- and unfortunately I cannot attend either.

From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Thursday, May 17, 2018 3:57 PM

To: Knowles, Amy

Cc: Torriente, Susanne

Subject: Re: Contact Info

Amy good to talk briefly. Given public records laws it is much better for us to talk on the phone. Do you have time today or tomorrow?

Best
Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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From: naima de pinedo <NaimaDePinedo@miamibeachfl.gov>

Date: Tuesday, May 15, 2018 at 2:07 PM

To: Chuck Savitt <chuck@sheredling.com>

Cc: "Knowles, Amy" <AmyKnowles@miamibeachfl.gov>

Subject: Contact Info

Good Afternoon,

I got your voice message. Susy's Deputy Resiliency Officer is Amy Knowles, copied here.

Regards,

MIAMIBEACH

Naima De Pinedo, *Office Manager*

OFFICE OF THE CITY MANAGER

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

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Automatic reply: Contact Info

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Tue, 22 May 2018 15:33:25 -0400
Attachments: Automatic reply: Contact Info (18.43 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Automatic reply: Contact Info

Message-Id: <6c4bc0a339a94095935bcb71e7cb3489@MIAMIBEACH1210.MiamiBeach.Gov>

To: chuck@sheredling.com

Automatic reply: Contact Info

From: susannetoriente@miamibeachfl.gov

To: chuck@sheredling.com

Date: Tue, 22 May 2018 15:33:25 -0400

Hi - I am away from the office. Please contact my assistant Naima De Pinedo in the City Manager's Office for immediate assistance. I will be responding to emails upon my return.

Thank you.

Chuck Savitt

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Fri, 15 Jun 2018 14:59:24 -0400
Attachments: Chuck Savitt (14.34 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Chuck Savitt

Message-Id: <2DF502D2-3948-4826-BD91-2AE8CD3FC25E@miamibeachfl.gov>

To: NaimaDePinedo@miamibeachfl.gov

Chuck Savitt

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Date: Fri, 15 Jun 2018 14:59:23 -0400

Ask me about a meeting with him jimmy and mayor

Sent from Sue's iPhone

Checking in

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Tue, 19 Jun 2018 13:24:28 -0400
Attachments: Checking in (18.94 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Checking in

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D830119A11C4E@MIAMIBEACH1232.MiamiBeach.Gov>

To: chuck@sheredling.com

Checking in

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Date: Tue, 19 Jun 2018 13:24:28 -0400

Hi

Can you give me a follow up call this afternoon?

Susy

MIAMIBEACH

Susanne M. Toriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

Re: Checking in

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 19 Jun 2018 13:28:52 -0400
Attachments: Re: Checking in (35.84 kB)

Sender: chuck@sheredling.com

Subject: Re: Checking in

Message-Id: <799E2DA2-F0F1-4AA4-9082-E4B5DA33A188@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: Checking in

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 19 Jun 2018 13:28:46 -0400

Sure. I'm NJ now. Will be in Uber for next 20z can call then. Or about 4. What works best for you?

Sent from my iPhone

Charles C. Savitt

Director of Strategic Client Relationships

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[San Francisco CA 94104](#)
[\(202\) 236-0494](#) | [sheredling.com](#)

On Jun 19, 2018, at 1:24 PM, Torriente, Susanne <SusanneTorriente@miamibeachfl.gov> wrote:

Hi

Can you give me a follow up call this afternoon?

Susy

MIAMI BEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

RE: Checking in

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Tue, 19 Jun 2018 13:31:48 -0400
Attachments: RE: Checking in (27.14 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: Checking in

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D830119A11CF0@MIAMIBEACH1232.MiamiBeach.Gov>

To: chuck@sheredling.com

RE: Checking in

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Date: Tue, 19 Jun 2018 13:31:48 -0400

I am pretty open this afternoon. Call when you can

MIAMI BEACH

Susanne M. Toriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Tuesday, June 19, 2018 1:29 PM
To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>
Subject: Re: Checking in

Sure. I'm NJ now. Will be in Uber for next 20z can call then. Or about 4. What works best for you?

Sent from my iPhone

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP

[100 Montgomery St., Ste. 1410](#)
[San Francisco CA 94104](#)
[\(202\) 236-0494](#) | sheredling.com

On Jun 19, 2018, at 1:24 PM, Toriente, Susanne <SusanneToriente@miamibeachfl.gov> wrote:

Hi

Can you give me a follow up call this afternoon?

Susy

MIAMI BEACH

Susanne M. Torriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytorriente@miamibeachfl.gov

Re: Checking in

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Thu, 21 Jun 2018 08:23:42 -0400
Attachments: Re: Checking in (43.52 kB)

Sender: chuck@sheredling.com

Subject: Re: Checking in

Message-Id: <E0A93CAF-452B-4487-8F6E-72D28692E1E2@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: Checking in

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Thu, 21 Jun 2018 08:23:36 -0400

I have a quick 2 minute question. When is a good time to call?
Chuck

Sent from my iPhone

Charles C. Savitt

Director of Strategic Client Relationships

SHER EDLING LLP

[100 Montgomery St., Ste. 1410](#)

[San Francisco CA 94104](#)

[\(202\) 236-0494](#) | [sheredling.com](#)

On Jun 19, 2018, at 1:31 PM, Torriente, Susanne <SusanneTorriente@miamibeachfl.gov> wrote:

I am pretty open this afternoon. Call when you can

MIAMI BEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Tuesday, June 19, 2018 1:29 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Subject: Re: Checking in

Sure. I'm NJ now. Will be in Uber for next 20z can call then. Or about 4. What works best for you?

Sent from my iPhone

Charles C. Savitt

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[\(202\) 236-0494](#) | [sheredling.com](#)

On Jun 19, 2018, at 1:24 PM, Torriente, Susanne <SusanneTorriente@miamibeachfl.gov> wrote:

Hi

Can you give me a follow up call this afternoon?

Susy

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

RE: Checking in

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>

To: Chuck Savitt <chuck@sheredling.com>, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>

Date: Thu, 21 Jun 2018 12:16:57 -0400

Attachments RE: Checking in (36.35 kB)

:

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: Checking in

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D830119A183B6@MIAMIBEACH1232.MiamiBeach.Gov>

To: chuck@sheredling.com

To: NaimaDePinedo@miamibeachfl.gov

RE: Checking in

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com, naimadepinedo@miamibeachfl.gov
Date: Thu, 21 Jun 2018 12:16:56 -0400

Hi Chuck – we are good to go. Naima will be getting us together

Thanks
Sue

MIAMIBeach

Susanne M. Toriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Thursday, June 21, 2018 8:24 AM
To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>
Subject: Re: Checking in

I have a quick 2 minute question. When is a good time to call?
Chuck

Sent from my iPhone

Charles C. Savitt
Director of Strategic Client Relationships

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[San Francisco CA 94104](#)
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On Jun 19, 2018, at 1:31 PM, Toriente, Susanne <SusanneToriente@miamibeachfl.gov> wrote:

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MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Tuesday, June 19, 2018 1:29 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Subject: Re: Checking in

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Sent from my iPhone

Charles C. Savitt

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On Jun 19, 2018, at 1:24 PM, Torriente, Susanne <SusanneTorriente@miamibeachfl.gov> wrote:

Hi

Can you give me a follow up call this afternoon?

Susy

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

Re: Checking in

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>
Date: Thu, 21 Jun 2018 12:18:56 -0400
Attachments Re: Checking in (56.83 kB)
:

Sender: chuck@sheredling.com

Subject: Re: Checking in

Message-Id: <29647E84-88A7-4BAF-BE19-68B43590717D@sheredling.com>

Recipient: NaimaDePinedo@miamibeachfl.gov

Re: Checking in

From Chuck Savitt <chuck@sheredling.com>

:

To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>

Date: Thu, 21 Jun 2018 12:18:50 -0400

Fantastic. Thank you.

Naima, please give me a call when you would like to discuss timing, etc.

Thank you both.

C

Charles C. Savitt

Director of Strategic Client Relationships

SHER EDLING LLP

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San Francisco CA 94104

(202) 236-0494 | sheredling.com

CONFIDENTIAL NOTICE

This email is covered by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521. This email and any documents accompanying this email contain legally privileged and confidential information belonging to the sender. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this email communication is strictly prohibited. If you have received this email in error, please notify us immediately by telephone or email and permanently delete the email, any attachments, and all copies thereof from any networks, drives, cloud, or other storage media and please destroy any printed copies of the email or attachments. Neither this email nor the contents thereof are intended to nor shall create an attorney-client relationship between Sher Edling LLP and the recipient(s), and no such attorney-client relationship shall be created unless established in a separate, written retainer agreement or by court order.

From: susy torriente <SusanneTorriente@miamibeachfl.gov>

Date: Thursday, June 21, 2018 at 12:16 PM

To: Chuck Savitt <chuck@sheredling.com>, naima de pinedo
<NaimaDePinedo@miamibeachfl.gov>

Subject: RE: Checking in

Hi Chuck – we are good to go. Naima will be getting us together

Thanks
Sue

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Thursday, June 21, 2018 8:24 AM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Subject: Re: Checking in

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Chuck

Sent from my iPhone

Charles C. Savitt

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On Jun 19, 2018, at 1:31 PM, Torriente, Susanne <SusanneTorriente@miamibeachfl.gov> wrote:

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susytorriente@miamibeachfl.gov

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Subject: Re: Checking in

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Sent from my iPhone

Charles C. Savitt
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[San Francisco CA 94104](#)
[\(202\) 236-0494](#) | sheredling.com

On Jun 19, 2018, at 1:24 PM, Torriente, Susanne <SusanneTorriente@miamibeachfl.gov> wrote:

Hi

Can you give me a follow up call this afternoon?

Susy

MIAMIBEACH

Susanne M. Torriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytorriente@miamibeachfl.gov

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Morales, Jimmy" <jimmymorales@miamibeachfl.gov>, "Peacock, Althea" <altheapeacock@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 09:46:47 -0400
Attachments Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein : (20.99 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

On-Behalf-Of: SusanneTorriente@miamibeachfl.gov

Subject: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EAA75E@MIAMIBEACH1232.MiamiBeach.Gov>

To: JimmyMorales@miamibeachfl.gov

To: AltheaPeacock@miamibeachfl.gov

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: susannetoriente@miamibeachfl.gov
To: jimmymorales@miamibeachfl.gov, altheapeacock@miamibeachfl.gov
Date: Fri, 22 Jun 2018 09:46:46 -0400
Attachments: attachment.ics (1.65 kB)

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Where:

When: Tue Jul 10 09:30:00 2018 (America/New_York)

Until: Tue Jul 10 10:30:00 2018 (America/New_York)

Organiser SENT-BY=MAILTO:NaimaDePinedo@miamibeachfl.gov

s MAILTO:SusanneTorriente@miamibeachfl.gov

Required ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

Attendees: MAILTO:JimmyMorales@miamibeachfl.gov

ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

MAILTO:AltheaPeacock@miamibeachfl.gov

Optional

Attendees:

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>, "Peacock, Althea" <altheapeacock@miamibeachfl.gov>, "Monserrat, Marcia" <marciamonserrat@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 09:46:48 -0400
Attachments Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein : (23.04 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

On-Behalf-Of: SusanneTorriente@miamibeachfl.gov

Subject: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Message-Id: <dac86ce7bf834d17adec319caa71b223@MIAMIBEACH1210.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

To: AltheaPeacock@miamibeachfl.gov

To: MarciaMonserrat@miamibeachfl.gov

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: susannetorriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov, altheapeacock@miamibeachfl.gov,
marciamonserrat@miamibeachfl.gov
Date: Fri, 22 Jun 2018 09:46:46 -0400
Attachments attachment.ics (1.76 kB)
:

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Where:

When: Tue Jul 10 09:30:00 2018 (America/New_York)

Until: Tue Jul 10 10:30:00 2018 (America/New_York)

Organiser SENT-BY=MAILTO:NaimaDePinedo@miamibeachfl.gov

s MAILTO:SusanneTorriente@miamibeachfl.gov

Required ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

Attendees: MAILTO:NaimaDePinedo@miamibeachfl.gov

ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

MAILTO:AltheaPeacock@miamibeachfl.gov

ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

MAILTO:MarciaMonserrat@miamibeachfl.gov

Optional

Attendees:

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Morales, Jimmy" <jimmymorales@miamibeachfl.gov>, "Peacock, Althea" <altheapeacock@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 09:47:20 -0400
Attachments Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein : (20.99 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

On-Behalf-Of: SusanneTorriente@miamibeachfl.gov

Subject: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EAA76C@MIAMIBEACH1232.MiamiBeach.Gov>

To: JimmyMorales@miamibeachfl.gov

To: AltheaPeacock@miamibeachfl.gov

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: susannetoriente@miamibeachfl.gov
To: jimmymorales@miamibeachfl.gov, altheapeacock@miamibeachfl.gov
Date: Fri, 22 Jun 2018 09:47:19 -0400
Attachments: attachment.ics (1.65 kB)

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Where:

When: Wed Jul 11 10:00:00 2018 (America/New_York)

Until: Wed Jul 11 11:00:00 2018 (America/New_York)

Organiser SENT-BY=MAILTO:NaimaDePinedo@miamibeachfl.gov

s MAILTO:SusanneTorriente@miamibeachfl.gov

Required ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

Attendees: MAILTO:JimmyMorales@miamibeachfl.gov

ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

MAILTO:AltheaPeacock@miamibeachfl.gov

Optional

Attendees:

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>, "Peacock, Althea" <altheapeacock@miamibeachfl.gov>, "Monserrat, Marcia" <marciamonserrat@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 09:47:21 -0400
Attachments Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein : (23.04 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

On-Behalf-Of: SusanneTorriente@miamibeachfl.gov

Subject: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Message-Id: <94c5e275fa8e4e8180f9c2830282dfaf@MIAMIBEACH1220.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

To: AltheaPeacock@miamibeachfl.gov

To: MarciaMonserrat@miamibeachfl.gov

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov, altheapeacock@miamibeachfl.gov,
marciamonserrat@miamibeachfl.gov
Date: Fri, 22 Jun 2018 09:47:19 -0400
Attachments attachment.ics (1.76 kB)
:

Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Where:

When: Wed Jul 11 10:00:00 2018 (America/New_York)

Until: Wed Jul 11 11:00:00 2018 (America/New_York)

Organiser SENT-BY=MAILTO:NaimaDePinedo@miamibeachfl.gov
s MAILTO:SusanneTorriente@miamibeachfl.gov

Required ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

Attendees: MAILTO:NaimaDePinedo@miamibeachfl.gov
ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE
MAILTO:AltheaPeacock@miamibeachfl.gov
ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE
MAILTO:MarciaMonserrat@miamibeachfl.gov

Optional

Attendees:

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: "Peacock, Althea" <altheapeacock@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 09:48:03 -0400
Attachments Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
: Rosenstein (19.46 kB)

Sender: AltheaPeacock@miamibeachfl.gov

Subject: Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
Rosenstein

Message-Id:

<99F5BCE53F839F42865D8F4D7850EA6F02E7B31B82@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: altheapeacock@miamibeachfl.gov
To: susannetoriente@miamibeachfl.gov
Date: Fri, 22 Jun 2018 09:48:02 -0400
Attachments: attachment.ics (1.31 kB)

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Where:

When: Tue Jul 10 09:30:00 2018 (America/New_York)

Until: Tue Jul 10 10:30:00 2018 (America/New_York)

Organisers

Required Attendees: PARTSTAT=ACCEPTED MAILTO:AltheaPeacock@miamibeachfl.gov

Optional Attendees:

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: "Morales, Jimmy" <jimmymorales@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 09:48:16 -0400
Attachments Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
: Rosenstein (19.97 kB)

Sender: AltheaPeacock@miamibeachfl.gov

On-Behalf-Of: JimmyMorales@miamibeachfl.gov

Subject: Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
Rosenstein

Message-Id:

<99F5BCE53F839F42865D8F4D7850EA6F02E7B31BA3@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: jimmymorales@miamibeachfl.gov
To: susannetoriente@miamibeachfl.gov
Date: Fri, 22 Jun 2018 09:48:15 -0400
Attachments: attachment.ics (1.36 kB)

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Where:

When: Tue Jul 10 09:30:00 2018 (America/New_York)

Until: Tue Jul 10 10:30:00 2018 (America/New_York)

Organisers

Required SENT-BY=MAILTO:AltheaPeacock@miamibeachfl.gov PARTSTAT=ACCEPTED

Attendees: MAILTO:JimmyMorales@miamibeachfl.gov

Optional

Attendees:

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: "Peacock, Althea" <altheapeacock@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 09:48:28 -0400
Attachments Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
: Rosenstein (19.46 kB)

Sender: AltheaPeacock@miamibeachfl.gov

Subject: Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
Rosenstein

Message-Id:

<99F5BCE53F839F42865D8F4D7850EA6F02E7B31BD5@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: altheapeacock@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Date: Fri, 22 Jun 2018 09:48:28 -0400
Attachments: attachment.ics (1.31 kB)

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Where:

When: Wed Jul 11 10:00:00 2018 (America/New_York)

Until: Wed Jul 11 11:00:00 2018 (America/New_York)

Organisers

Required Attendees: PARTSTAT=ACCEPTED MAILTO:AltheaPeacock@miamibeachfl.gov

Optional Attendees:

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: "Morales, Jimmy" <jimmymorales@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 09:48:35 -0400
Attachments Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
: Rosenstein (19.97 kB)

Sender: AltheaPeacock@miamibeachfl.gov

On-Behalf-Of: JimmyMorales@miamibeachfl.gov

Subject: Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
Rosenstein

Message-Id:

<99F5BCE53F839F42865D8F4D7850EA6F02E7B31BE6@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: jimmymorales@miamibeachfl.gov
To: susannetoriente@miamibeachfl.gov
Date: Fri, 22 Jun 2018 09:48:34 -0400
Attachments: attachment.ics (1.36 kB)

Accepted: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Where:

When: Wed Jul 11 10:00:00 2018 (America/New_York)

Until: Wed Jul 11 11:00:00 2018 (America/New_York)

Organisers

Required SENT-BY=MAILTO:AltheaPeacock@miamibeachfl.gov PARTSTAT=ACCEPTED

Attendees: MAILTO:JimmyMorales@miamibeachfl.gov

Optional

Attendees:

FW: Meeting with Chuck Savitt

From: "Aguila, Raul" <raulaguila@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>, "Barrios, Samantha" <samanthabarrios@miamibeachfl.gov>
Cc: "Burger, Michele" <micheleburger@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 11:48:23 -0400
Attachments FW: Meeting with Chuck Savitt (72.7 kB)

:

Sender: RaulAguila@miamibeachfl.gov

Subject: FW: Meeting with Chuck Savitt

Message-Id:

<2CE905FAE2E7C142BD15E1AAA7DF224A02A7DA1C2D@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

To: NaimaDePinedo@miamibeachfl.gov

To: SamanthaBarrios@miamibeachfl.gov

Cc: MicheleBurger@miamibeachfl.gov

FW: Meeting with Chuck Savitt

From: raulaguila@miamibeachfl.gov
:
To: susannetoriente@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov,
samanthabarrios@miamibeachfl.gov
Cc: micheleburger@miamibeachfl.gov
Date: Fri, 22 Jun 2018 11:48:22 -0400

Who is Mr. Savitt?

Is he an attorney that wants me to retain him in potential sea level rise litigation? What is the purpose of the meeting?

If so, he needs to register as a lobbyist and Mayor nor anyone else should meet with him until he does so.

Thanks

From: Merino, Miriam
Sent: Friday, June 22, 2018 10:04 AM
To: Aguila, Raul
Subject: FW: Meeting with Chuck Savitt

You know about this... okay to schedule?

MIAMIBEACH

Miriam M. Merino
Assistant to City Attorney Raul Aguila

OFFICE OF THE CITY ATTORNEY

1700 Convention Center Drive, 4th Floor, Miami Beach, FL 33139

Tel: 305.673.7000 Ext. 6550 / Fax: 305.673.7002 / www.miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

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Please do not print this e-mail unless necessary

From: De Pinedo, Naima
Sent: Friday, June 22, 2018 9:49 AM
To: Merino, Miriam
Cc: Barrios, Samantha; Burger, Michele; De Pinedo, Naima
Subject: RE: Meeting with Chuck Savitt

Hi Miriam,

Please advise if Raul and Rob Rosenstein can attend a meeting with the Mayor, Jimmy and Susy with Chuck Savitt on

July 10 at 9:30

July 11 at 10

Thanks.

From: Barrios, Samantha
Sent: Thursday, June 21, 2018 4:23 PM
To: De Pinedo, Naima; Burger, Michele
Subject: RE: Meeting with Chuck Savitt

Hi Naima,

How about the week after fourth of July weekend?

July 9th 9:30am

July 10th 9:30am

July 11th 10am

I can hold all three dates until we confirm.

MIAMIBEACH

Samantha Barrios

Executive Assistant to Mayor Dan Gelber

OFFICE OF THE MAYOR AND COMMISSION

1700 Convention Center Drive, 4th Floor, Miami Beach, FL 33139

Tel: 305-673-7035 ext. 6696

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From: De Pinedo, Naima

Sent: Thursday, June 21, 2018 4:03 PM

To: Burger, Michele; Barrios, Samantha

Cc: De Pinedo, Naima

Subject: Meeting with Chuck Savitt

Hi Michele and Sam,

Per your conversation this morning with Susy regarding scheduling a meeting with Chuck Savitt, please provide me with 3 possible dates the Mayor is available.

Thanks & Regards,

MIAMI BEACH

Naima De Pinedo, Office Manager

OFFICE OF THE CITY MANAGER

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

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RE: Meeting with Chuck Savitt

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Aguila, Raul" <raulaguila@miamibeachfl.gov>, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>, "Barrios, Samantha" <samanthabarrios@miamibeachfl.gov>
Cc: "Burger, Michele" <micheleburger@miamibeachfl.gov>, "Morales, Jimmy" <jimmymorales@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 12:26:30 -0400
Attachments RE: Meeting with Chuck Savitt (79.87 kB)
:

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: Meeting with Chuck Savitt

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D830119A1A391@MIAMIBEACH1232.MiamiBeach.Gov>

To: RaulAguila@miamibeachfl.gov

To: NaimaDePinedo@miamibeachfl.gov

To: SamanthaBarrios@miamibeachfl.gov

Cc: MicheleBurger@miamibeachfl.gov

Cc: JimmyMorales@miamibeachfl.gov

RE: Meeting with Chuck Savitt

From: susannetoriente@miamibeachfl.gov
:
To: raulaguila@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov,
samanthabarrios@miamibeachfl.gov
Cc: micheleburger@miamibeachfl.gov, jimmymorales@miamibeachfl.gov
Date: Fri, 22 Jun 2018 12:26:30 -0400

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MIAMIBEACH

Susanne M. Toriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

From: Aguila, Raul
Sent: Friday, June 22, 2018 11:48 AM
To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>; De Pinedo, Naima
<NaimaDePinedo@miamibeachfl.gov>; Barrios, Samantha <SamanthaBarrios@miamibeachfl.gov>
Cc: Burger, Michele <MicheleBurger@miamibeachfl.gov>
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Sent: Friday, June 22, 2018 10:04 AM
To: Aguila, Raul
Subject: FW: Meeting with Chuck Savitt

You know about this... okay to schedule?



Miriam M. Merino
Assistant to City Attorney Raul Aguila

OFFICE OF THE CITY ATTORNEY

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To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Cc: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>, "Barrios, Samantha" <samanthabarrios@miamibeachfl.gov>, "Burger, Michele" <micheleburger@miamibeachfl.gov>, "Morales, Jimmy" <jimmymorales@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 14:28:33 -0400
Attachments Re: Meeting with Chuck Savitt (79.87 kB)
:

Sender: RaulAguila@miamibeachfl.gov

Subject: Re: Meeting with Chuck Savitt

Message-Id: <359074BD-7000-4872-9F39-AF92AA1CEB36@miamibeachfl.gov>

To: SusanneTorriente@miamibeachfl.gov

Cc: NaimaDePinedo@miamibeachfl.gov

Cc: SamanthaBarrios@miamibeachfl.gov

Cc: MicheleBurger@miamibeachfl.gov

Cc: JimmyMorales@miamibeachfl.gov

Re: Meeting with Chuck Savitt

From raulaguila@miamibeachfl.gov

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To: susannetoriente@miamibeachfl.gov

Cc: naimadepinedo@miamibeachfl.gov, samanthabarrios@miamibeachfl.gov,
micheleburger@miamibeachfl.gov, jimmymorales@miamibeachfl.gov

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<image002.jpg>

Miriam M. Merino

Assistant to City Attorney Raul Aguila

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MIAMIBEACH
MIAMIBEACH

MIAMI BEACH

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Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Morales, Jimmy" <jimmymorales@miamibeachfl.gov>, "Peacock, Althea" <altheapeacock@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 14:45:22 -0400
Attachments Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
: Rosenstein (20.99 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

On-Behalf-Of: SusanneTorriente@miamibeachfl.gov

Subject: Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
Rosenstein

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EAC2A0@MIAMIBEACH1232.MiamiBeach.Gov>

To: JimmyMorales@miamibeachfl.gov

To: AltheaPeacock@miamibeachfl.gov

Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: susannetoriente@miamibeachfl.gov
To: jimmymorales@miamibeachfl.gov, altheapeacock@miamibeachfl.gov
Date: Fri, 22 Jun 2018 14:45:21 -0400
Attachments: attachment.ics (1.56 kB)

Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Where:

When: Tue Jul 10 09:30:00 2018 (America/New_York)

Until: Tue Jul 10 10:30:00 2018 (America/New_York)

Organiser SENT-BY=MAILTO:NaimaDePinedo@miamibeachfl.gov

s MAILTO:SusanneTorriente@miamibeachfl.gov

Required ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

Attendees: MAILTO:JimmyMorales@miamibeachfl.gov

ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

MAILTO:AltheaPeacock@miamibeachfl.gov

Optional

Attendees:

Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>, "Peacock, Althea" <altheapeacock@miamibeachfl.gov>, "Monserrat, Marcia" <marciamonserrat@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 14:45:26 -0400
Attachments Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob : Rosenstein (23.04 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

On-Behalf-Of: SusanneTorriente@miamibeachfl.gov

Subject: Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Message-Id: <6865c3a97e284180b5f7fa6cbb3575ba@MIAMIBeach1210.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

To: AltheaPeacock@miamibeachfl.gov

To: MarciaMonserrat@miamibeachfl.gov

Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: susannetorriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov, altheapeacock@miamibeachfl.gov,
marciamonserrat@miamibeachfl.gov
Date: Fri, 22 Jun 2018 14:45:21 -0400
Attachments attachment.ics (1.67 kB)
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Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Where:

When: Tue Jul 10 09:30:00 2018 (America/New_York)

Until: Tue Jul 10 10:30:00 2018 (America/New_York)

Organiser SENT-BY=MAILTO:NaimaDePinedo@miamibeachfl.gov

s MAILTO:SusanneTorriente@miamibeachfl.gov

Required ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

Attendees: MAILTO:NaimaDePinedo@miamibeachfl.gov

ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

MAILTO:AltheaPeacock@miamibeachfl.gov

ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

MAILTO:MarciaMonserrat@miamibeachfl.gov

Optional

Attendees:

Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Morales, Jimmy" <jimmymorales@miamibeachfl.gov>, "Peacock, Althea" <altheapeacock@miamibeachfl.gov>
Date: Fri, 22 Jun 2018 14:45:27 -0400
Attachments Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
: Rosenstein (20.99 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

On-Behalf-Of: SusanneTorriente@miamibeachfl.gov

Subject: Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob
Rosenstein

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EAC2AC@MIAMIBEACH1232.MiamiBeach.Gov>

To: JimmyMorales@miamibeachfl.gov

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Attachments: attachment.ics (1.56 kB)

Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Where:

When: Wed Jul 11 10:00:00 2018 (America/New_York)

Until: Wed Jul 11 11:00:00 2018 (America/New_York)

Organiser SENT-BY=MAILTO:NaimaDePinedo@miamibeachfl.gov

s MAILTO:SusanneTorriente@miamibeachfl.gov

Required ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

Attendees: MAILTO:JimmyMorales@miamibeachfl.gov

ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

MAILTO:AltheaPeacock@miamibeachfl.gov

Optional

Attendees:

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Date: Fri, 22 Jun 2018 14:45:29 -0400
Attachments Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob : Rosenstein (23.04 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

On-Behalf-Of: SusanneTorriente@miamibeachfl.gov

Subject: Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

Message-Id: <cecd77b5063c4f7894171c8010056337@MIAMIBEACH1220.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

To: AltheaPeacock@miamibeachfl.gov

To: MarciaMonserrat@miamibeachfl.gov

Canceled: Hold for Meeting with Chuck Savitt, Mayor Gelber, Jimmy, Susy, Raul, Rob Rosenstein

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Where:

When: Wed Jul 11 10:00:00 2018 (America/New_York)

Until: Wed Jul 11 11:00:00 2018 (America/New_York)

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s MAILTO:SusanneTorriente@miamibeachfl.gov

Required ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

Attendees: MAILTO:NaimaDePinedo@miamibeachfl.gov

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Optional

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Date: Fri, 22 Jun 2018 17:27:45 -0400
Attachments Re: Meeting with Chuck Savitt (54.78 kB)
:

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Re: Meeting with Chuck Savitt

Message-Id: <015A6D6C-EA80-4388-8AC6-7EF39D9EA523@miamibeachfl.gov>

To: RaulAguila@miamibeachfl.gov

Cc: NaimaDePinedo@miamibeachfl.gov

Cc: SamanthaBarrios@miamibeachfl.gov

Cc: MicheleBurger@miamibeachfl.gov

Cc: JimmyMorales@miamibeachfl.gov

Re: Meeting with Chuck Savitt

From susannetoriente@miamibeachfl.gov

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To: raulaguila@miamibeachfl.gov

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micheleburger@miamibeachfl.gov, jimmymorales@miamibeachfl.gov

Date: Fri, 22 Jun 2018 17:27:45 -0400

Will do!

Have a great weekend

Sent from Sue's iPhone

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I think it best for them to register

Sent from my iPhone

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1700 Convention Center Drive, 4th Floor, Miami Beach, FL 33139
Tel: 305-673-7035 ext. 6696

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: De Pinedo, Naima
Sent: Thursday, June 21, 2018 4:03 PM
To: Burger, Michele; Barrios, Samantha
Cc: De Pinedo, Naima
Subject: Meeting with Chuck Savitt

Hi Michele and Sam,

Per your conversation this morning with Susy regarding scheduling a meeting with Chuck Savitt, please provide me with 3 possible dates the Mayor is available.

Thanks & Regards,

MIAMIBEACH

Naima De Pinedo, Office Manager
OFFICE OF THE CITY MANAGER
1700 Convention Center Drive, Miami Beach, FL 33139
Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

We are committed to providing excellent public service to all who live, work and play in our vibrant, tropical, historic community.

RE: Meeting with Chuck Savitt

From: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
To: "Barrios, Samantha" <samanthabarrios@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>
Date: Tue, 26 Jun 2018 09:47:25 -0400
Attachments RE: Meeting with Chuck Savitt (61.44 kB)
:

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: Meeting with Chuck Savitt

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EB085D@MIAMIBEACH1232.MiamiBeach.Gov>

To: SamanthaBarrios@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

Cc: NaimaDePinedo@miamibeachfl.gov

RE: Meeting with Chuck Savitt

From: naimadepinedo@miamibeachfl.gov
To: samanthabarrios@miamibeachfl.gov
Cc: susannetorriente@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Date: Tue, 26 Jun 2018 09:47:25 -0400

Hi,

Per Raul's emails, he needs to register as a lobbyist. Susy will reach out to him but she's been out sick.

From: Barrios, Samantha
Sent: Tuesday, June 26, 2018 9:46 AM
To: De Pinedo, Naima
Subject: RE: Meeting with Chuck Savitt

Hi Naima,

Following up.

MIAMIBEACH

Samantha Barrios
Executive Assistant to Mayor Dan Gelber

OFFICE OF THE MAYOR AND COMMISSION

1700 Convention Center Drive, 4th Floor, Miami Beach, FL 33139
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From: De Pinedo, Naima
Sent: Friday, June 22, 2018 9:49 AM
To: Merino, Miriam
Cc: Barrios, Samantha; Burger, Michele; De Pinedo, Naima
Subject: RE: Meeting with Chuck Savitt

Hi Miriam,

Please advise if Raul and Rob Rosenstein can attend a meeting with the Mayor, Jimmy and Susy with Chuck Savitt on

July 10 at 9:30

July 11 at 10

Thanks.

From: Barrios, Samantha

Sent: Thursday, June 21, 2018 4:23 PM

To: De Pinedo, Naima; Burger, Michele

Subject: RE: Meeting with Chuck Savitt

Hi Naima,

How about the week after fourth of July weekend?

July 9th 9:30am

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I can hold all three dates until we confirm.

MIAMIBEACH

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Executive Assistant to Mayor Dan Gelber

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RE: Meeting with Chuck Savitt

From: "Barrios, Samantha" <samanthabarrios@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 26 Jun 2018 09:48:01 -0400
Attachments: RE: Meeting with Chuck Savitt (64.51 kB)

Sender: SamanthaBarrios@miamibeachfl.gov

Subject: RE: Meeting with Chuck Savitt

Message-Id:

<36E6CD6AB2649942BAB3364CB93CA31201D97237A0@MIAMIBeach1232.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

RE: Meeting with Chuck Savitt

From: samanthabarrios@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Cc: susannetoriente@miamibeachfl.gov
Date: Tue, 26 Jun 2018 09:48:00 -0400

Should I release the two dates we're holding until then?

MIAMIBEACH

Samantha Barrios
Executive Assistant to Mayor Dan Gelber

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RE: Meeting with Chuck Savitt

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To: "Barrios, Samantha" <samanthabarrios@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 26 Jun 2018 09:48:39 -0400
Attachments: RE: Meeting with Chuck Savitt (67.07 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: Meeting with Chuck Savitt

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EB087B@MIAMIBEACH1232.MiamiBeach.Gov>

To: SamanthaBarrios@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

RE: Meeting with Chuck Savitt

From: naimadepinedo@miamibeachfl.gov
To: samanthabarrios@miamibeachfl.gov
Cc: susannetoriente@miamibeachfl.gov
Date: Tue, 26 Jun 2018 09:48:38 -0400

Yes. We'll touch base again when we have confirmation of registration.

From: Barrios, Samantha
Sent: Tuesday, June 26, 2018 9:48 AM
To: De Pinedo, Naima
Cc: Toriente, Susanne
Subject: RE: Meeting with Chuck Savitt

Should I release the two dates we're holding until then?

MIAMIBeach

Samantha Barrios
Executive Assistant to Mayor Dan Gelber

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Re: Meeting with Chuck Savitt

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Barrios, Samantha" <samanthabarrios@miamibeachfl.gov>
Date: Tue, 26 Jun 2018 10:11:02 -0400
Attachments: Re: Meeting with Chuck Savitt (66.05 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Re: Meeting with Chuck Savitt

Message-Id: <DAF58FA1-8C57-4C6D-A6D0-54F766F943E1@miamibeachfl.gov>

To: NaimaDePinedo@miamibeachfl.gov

Cc: SamanthaBarrios@miamibeachfl.gov

Re: Meeting with Chuck Savitt

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Cc: samanthabarrios@miamibeachfl.gov
Date: Tue, 26 Jun 2018 10:11:02 -0400

He knows
I told him

Sent from Sue's iPhone

On Jun 26, 2018, at 9:48 AM, De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov> wrote:

>

Yes. We'll touch base again when we have confirmation of registration.

From: Barrios, Samantha
Sent: Tuesday, June 26, 2018 9:48 AM
To: De Pinedo, Naima
Cc: Toriente, Susanne
Subject: RE: Meeting with Chuck Savitt

Should I release the two dates we're holding until then?

<image001.jpg>

Samantha Barrios
Executive Assistant to Mayor Dan Gelber

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<image001.jpg>

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Executive Assistant to Mayor Dan Gelber

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Cc: Barrios, Samantha; Burger, Michele; De Pinedo, Naima
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July 11th 10am

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<image001.jpg>

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MIAMIBEACH

MIAMI BEACH

Re: Rhode Island

From: Chuck Savitt <chuck@sheredling.com>
To: Matt Edling <matt@sheredling.com>
Cc: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Tue, 03 Jul 2018 09:54:22 -0400
Attachments: Re: Rhode Island (56.32 kB)

Sender: chuck@sheredling.com

Subject: Re: Rhode Island

Message-Id: <B1E4D168-E3B6-4A2A-8E5C-8EE971C03532@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: Rhode Island

From: Chuck Savitt <chuck@sheredling.com>
To: Matt Edling <matt@sheredling.com>
Cc: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Tue, 03 Jul 2018 09:54:04 -0400

Thanks. Opps.

I meant Sue Torriente!! Sorry. She goes by Sue now!

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com

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From: matt edling <matt@sheredling.com>
Date: Tuesday, July 3, 2018 at 9:52 AM
To: Chuck Savitt <chuck@sheredling.com>
Subject: FW: Rhode Island

See below.

Matthew K. Edling

SHER EDLING LLP

100 Montgomery St., Ste. 1410
San Francisco CA 94104
(628) 231-2520 | sheredling.com

From: Tierney, Susan <Susan.Tierney@analysisgroup.com>

Sent: Monday, July 2, 2018 1:17 PM

To: Matt Edling <matt@sheredling.com>

Cc: Vic Sher <vic@sheredling.com>

Subject: RE: Rhode Island

Congratulations! Very cool.

I hope you are well, too.

From: Matt Edling <matt@sheredling.com>

Sent: Monday, July 2, 2018 3:59 PM

To: Tierney, Susan <Susan.Tierney@analysisgroup.com>

Cc: Vic Sher <vic@sheredling.com>

Subject: Rhode Island

Sue -

Rhode Island this morning became the first state to file a climate change lawsuit. We are outside counsel. I'm attaching Attorney General Peter Kilmartin's press release, as well as a link to the complaint.

<http://www.riag.ri.gov/documents/KilmartinVChevronEtAl.pdf>

Hope you are well.

Matthew K. Edling

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RE: Rhode Island

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>, Matt Edling <matt@sheredling.com>
Date: Tue, 03 Jul 2018 11:36:35 -0400
Attachments: RE: Rhode Island (47.1 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: Rhode Island

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D830119A2B3CA@MIAMIBEACH1232.MiamiBeach.Gov>

To: chuck@sheredling.com

To: matt@sheredling.com

RE: Rhode Island

From: susannetorriente@miamibeachfl.gov
To: chuck@sheredling.com, matt@sheredling.com
Date: Tue, 03 Jul 2018 11:36:34 -0400

Thanks guys

MIAMIBEACH

Susanne M. Torriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytorriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Tuesday, July 3, 2018 9:54 AM
To: Matt Edling <matt@sheredling.com>
Cc: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Subject: Re: Rhode Island

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RE: Steve meet Rob

From: "Boutsis, Eve" <eveboutsis@miamibeachfl.gov>
To: Steven Dush <sdush@imperialbeachca.gov>
Cc: "Rosenwald, Rob" <robertrosenwald@miamibeachfl.gov>, "Mooney, Thomas" <thomasmooney@miamibeachfl.gov>, "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Fri, 13 Jul 2018 14:07:55 -0400
Attachments RE: Steve meet Rob (32.26 kB)
:

Sender: EveBoutsis@miamibeachfl.gov

Subject: RE: Steve meet Rob

Message-Id:

<50D1BFCB8CE71E478AEF4E0ACCCDB049401B64B65BC@MIAMIBEACH1232.MiamiBeach.Gov>

To: sdush@imperialbeachca.gov

Cc: RobertRosenwald@miamibeachfl.gov

Cc: ThomasMooney@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

RE: Steve meet Rob

From: eveboutsis@miamibeachfl.gov
:
To: sdush@imperialbeachca.gov
Cc: robertrosenwald@miamibeachfl.gov, thomasmooney@miamibeachfl.gov,
susannetorriente@miamibeachfl.gov
Date: Fri, 13 Jul 2018 14:07:55 -0400

Chief Resiliency Officer Suzy Torriente

Eve A. Boutsis, Chief Deputy City Attorney
OFFICE OF THE CITY ATTORNEY
1700 Convention Center Drive, Miami Beach, FL 33139
Tel: 305-673-7470 Ext 6471 / Fax # 305-673-7002
www.miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

-----Original Message-----

From: Steven Dush [mailto:sdush@imperialbeachca.gov]
Sent: Friday, July 13, 2018 9:15 AM
To: Boutsis, Eve
Cc: Rosenwald, Rob; Mooney, Thomas
Subject: Re: Steve meet Rob

Sounds good- thanx

Sent from my iPhone

> On Jul 13, 2018, at 6:08 AM, Boutsis, Eve <EveBoutsis@miamibeachfl.gov> wrote:
>
> I have a noon, so let's say 2:00 to be safe. Yes that number or call
> my cell 305-978-6960
>
> Sent from my iPad

>

> On Jul 13, 2018, at 9:00 AM, Steven Dush

<sdush@imperialbeachca.gov<mailto:sdush@imperialbeachca.gov>> wrote:

>

> Good morning Eve, would 1pm Miami time work for u? If so, is the best number to reach u below in your signature box at x6471?

>

> Cheers, sd

>

> Sent from my iPhone

>

> On Jul 13, 2018, at 5:42 AM, Boutsis, Eve

<EveBoutsis@miamibeachfl.gov<mailto:EveBoutsis@miamibeachfl.gov>> wrote:

>

> Steve:

>

>

> Good morning. We are having a commission meeting this morning to go over budget. I am free in the afternoon, if you would like to reach out.

>

> We have done some general – take into consideration of sea level rise types of ordinances, and then we have others that increase BFE to BFE plus 1 to 5; increased seawall heights, etc.

> We tried to ban underground parking, which failed, but a compromise was reached relating to the ramps and accommodating the changes should the streets be raised.

>

> Anyway, you are welcome to call.

>

> Take care.

>

> <image001.jpg>

> Eve A. Boutsis, Chief Deputy City Attorney OFFICE OF THE CITY

> ATTORNEY

> 1700 Convention Center Drive, Miami Beach, FL 33139

> Tel: 305-673-7470 Ext 6471 / Fax # 305-673-7002

> www.miamibeachfl.gov<http://www.miamibeachfl.gov/>

> We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

>

> From: Rosenwald, Rob

> Sent: Thursday, July 12, 2018 4:50 PM

> To: Boutsis, Eve; Mooney, Thomas

> Cc: 'sdush@imperialbeachca.gov<mailto:sdush@imperialbeachca.gov>'

> Subject: FW: Steve meet Rob

>

> Hi Eve and Tom – a city manager in the planning department at City of Imperial Beach CA has some questions about our land use regs' sea level rise requirements for existing and/or newly planned developments. He is copied here. He would appreciate it if one of you could reach out to him to assist him.

>

> Robert F. Rosenwald, Jr.

> (305) 673-7000 x-6521

>

> From: Matt Edling [mailto:matt@sheredling.com]

> Sent: Thursday, July 12, 2018 4:41 PM

> To: 'sdush@imperialbeachca.gov<mailto:sdush@imperialbeachca.gov>';

> Rosenwald, Rob

> Subject: Steve meet Rob

>

> Steve meet Rob. Rob meet Steve.

>

> Rob – Steve is the Asst. City Manager for Imperial Beach.

> Steve, per our call, I contacted Rob Rosenwald – a city attorney with Miami Beach. I described the issues you are dealing with re development and entitlement issues. Rob nicely offered to put you in touch with an individual(s) in city planning for Miami Beach. From there, you may be introduced to public works and/or land use attorneys that can assist you. Likely, thereafter we can discuss with your land use attorneys and get this problem licked.

>

> Rob – Thanks very much. Really appreciate it.

>

> Matthew K. Edling

>

> SHER EDLING LLP

> 100 Montgomery St., Ste. 1410

> San Francisco CA 94104

> (628) 231-2520 | sheredling.com

>

>

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>

> .

> .

fyi--Law 360 update

From: CHARLES C. SAVITT <csavitt@gmail.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Wed, 25 Jul 2018 09:51:49 -0400
Attachments: fyi--Law 360 update (75.26 kB)

Sender: csavitt@gmail.com

Subject: fyi--Law 360 update

Message-Id: <F993AB3A-0B7A-4D59-8697-1177780DF09D@gmail.com>

Recipient: SusanneTorriente@miamibeachfl.gov

fyi--Law 360 update

From: CHARLES C. SAVITT <csavitt@gmail.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Wed, 25 Jul 2018 09:51:45 -0400

https://www.law360.com/environmental/articles/1066431/climate-tort-litigation-an-early-scorecard?nl_pk=3c5d952c-f555-47c3-9161-abc93dd9ec83&utm_source=newsletter&utm_medium=email&utm_campaign=environmental

Climate Tort Litigation: An Early Scorecard

Share us on: By

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Here's a recap of recent major climate tort decisions and what to watch for next:

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In the end, Judge Alsup wasn't convinced that the companies' promotion of fossil fuels despite their knowledge of the climate impacts means courts can place the businesses on the hook for infrastructure costs necessitated by sea-level rise under public nuisance law.

"While it remains true that our federal courts have authority to fashion common law remedies for claims based on global

warming, courts must also respect and defer to the other co-equal branches of government when the problem at hand clearly deserves a solution best addressed by those branches,” Judge Alsup said in [his June 25 order dismissing Oakland and San Francisco's suits](#).

The judge said that under the cities' nuisance theory, any company around the world could be held liable over otherwise lawful sales of fossil fuels if they knew that would lead to a rise in global temperatures. He also said that the relief sought would effectively allow the cities to control energy policy beyond U.S. borders, so courts must "exercise great caution" before allowing that to happen.

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Less than a month after Judge Alsup refused to remand the Oakland and San Francisco suits to state court, his Northern District of California colleague U.S. District Judge Vince Chhabria [reached the opposite conclusion](#).

Judge Chhabria ruled that claims lodged against dozens of fossil fuel companies by Marin and San Mateo counties and the city of Imperial Beach, California, can only be contested in

state court, finding the plaintiffs “are seeking similar relief based on similar conduct (in Kivalina), which means that federal common law does not govern their claims.”

The judge also rejected the fossil fuel companies’ arguments that federal law issues must be resolved in order to adjudicate the municipalities’ state law claims, or that the state law claims are completely preempted by federal law. He noted that both the Clean Air Act and the Clean Water Act preserve state causes of action in certain instances. But he also acknowledged that climate change-related claims raise national and perhaps global issues, and that it was possible that the municipalities’ claims are ultimately preempted by federal law.

Judge Chhabria used similar reasoning to send suits lodged by the city and county of Santa Cruz and the city of Richmond, California, back to state court on July 10. The fossil fuel companies have appealed all of his decisions in the matters to the Ninth Circuit.

“What we really have is a conflict, and the decision issued in the San Mateo case is ... a strong opinion,” said University of Houston environmental law professor Tracy Hester. “The Ninth

Circuit is clearly going to have to wrestle with the fundamental issue of whether the claims are preempted under federal law because they're unsuitable for state court.”

New York City's Lawsuit

As Judge Alsup concluded in dismissing Oakland and San Francisco's suits, U.S. District Judge John M. Keenan said the courts are not the place to tackle the problem of climate change when he [nixed the Big Apple's](#) suit July 19.

Judge Keenan of the Southern District of New York echoed Judge Alsup in finding that the Big Apple's climate-related claims belong in federal, not state, court and said they were displaced by the AEP and Kivalina decisions because they ultimately dealt with GHG emissions.

“The city alleges that its climate change related injuries are the direct result of the emission of greenhouse gases from the combustion of defendants’ fossil fuels, and not the production and sale of those fossil fuels,” Judge Keenan said in his opinion. “Thus, the city ultimately seeks to hold defendants liable for the same conduct at issue in AEP and Kivalina: greenhouse gas emissions.”

Judge Keenan also rejected New York's argument that it can still pursue state-law claims against the companies. The judge said that would be “illogical,” given that courts have found GHG emissions are an issue that must be addressed by the federal government.

And the judge said New York's case interferes with the separation of powers and the federal government's ability to conduct foreign policy. He noted that the suit seeks to hold the companies liable for the emissions that result from global production and sale of fossil fuels, which “implicate countless foreign governments and their laws and policies.”

In reaching that conclusion, the judge said New York City's suit was distinguishable from the AEP case, which only dealt with U.S.-based emissions from U.S.-based power plants.

That's an interesting wrinkle, said Michael Burger, executive director of Columbia Law School's Sabin Center for Climate Change Law.

“The Second Circuit [in previously ruling on AEP] found the federal public nuisance claim did not raise a political question,” Burger said. “This aspect of the decision was not reversed by

the Supreme Court. Keenan needed to distinguish the current case to avoid that binding precedent.”

New York officials have vowed to appeal the dismissal to the Second Circuit.

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Climate torts continue to be filed — the city of Baltimore [lodged a suit](#) in state court a day after New York's case was tossed — and other federal district courts are dealing with bids to send similar suits back to state court. But experts say the next issue to watch closely is what the Second and Ninth circuits do with the climate tort decisions now on the books, even if Judge Alsup's dismissal hasn't yet been appealed to the Ninth Circuit.

“Each of the three decisions offers its own unique reasoning, though there is obviously much more overlap between Judge Alsup’s view and Judge Keenan’s,” said [Hogan Lovells](#) appellate partner Jessica Ellsworth. “I think it’s very worth watching to see how the Ninth and Second circuits approach these issues.”

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And Ellsworth noted that the Second Circuit isn't bound by the Ninth Circuit's ruling in *Kivalina*, giving the Second Circuit more room to offer its own approach to whether climate torts can be sustained.

“In the circumstances of these three cases, it may very well be that the Second Circuit ends up weighing in first,” Ellsworth said.

--Editing by Jill Coffey and Alanna Weissman.

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

FW: fyi--Law 360 update

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Morales, Jimmy" <jimmymorales@miamibeachfl.gov>
Date: Wed, 25 Jul 2018 10:28:48 -0400
Attachments: FW: fyi--Law 360 update (67.58 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: FW: fyi--Law 360 update

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D830119A507E4@MIAMIBEACH1232.MiamiBeach.Gov>

To: JimmyMorales@miamibeachfl.gov

FW: fyi--Law 360 update

From: susannetoriente@miamibeachfl.gov
To: jimmymorales@miamibeachfl.gov
Date: Wed, 25 Jul 2018 10:28:48 -0400

FYI

MIAMIBEACH

Susanne M. Torriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

From: CHARLES C. SAVITT <csavitt@gmail.com>
Sent: Wednesday, July 25, 2018 9:52 AM
To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Subject: fyi--Law 360 update

https://www.law360.com/environmental/articles/1066431/climate-tort-litigation-an-early-scorecard?nl_pk=3c5d952c-f555-47c3-9161-abc93dd9ec83&utm_source=newsletter&utm_medium=email&utm_campaign=environmental

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Charles C. Savitt
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Director of Strategic Client Relationships
Mobile 202-236-0494

editorial from yesterday NY Times about cities and climate

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Fri, 27 Jul 2018 12:42:08 -0400
Attachments: editorial from yesterday NY Times about cities and climate (37.89 kB)

Sender: chuck@sheredling.com

Subject: editorial from yesterday NY Times about cities and climate

Message-Id: <0A692698-8BDB-4D21-9D30-E9ABE7C8F568@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

editorial from yesterday NY Times about cities and climate

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Fri, 27 Jul 2018 12:42:03 -0400

https://www.nytimes.com/2018/07/25/opinion/carbon-tax-lott-breaux.html?rref=collection%2Fsectioncollection%2Fopinion&action=click&contentCollection=opinion®ion=stream&module=stream_unit&version=latest&contentPlacement=1&pgtype=sectionfront

Charles C. Savitt
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San Francisco CA 94104
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City Clerk / Public Records Request (PRR) system 16071

From: DoNotReply <donotreply@miamibeachfl.gov>
To: "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>
Cc: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 11:48:57 -0400
Attachments: City Clerk / Public Records Request (PRR) system 16071 (38.4 kB)

Sender: DoNotReply@miamibeachfl.gov

Subject: City Clerk / Public Records Request (PRR) system 16071

Message-Id:

<CD165B0CDDADCA468A386C1277937214020E7B2387@MIAMIBEACH1232.MiamiBeach.Gov>

To: ElizabethWheaton@miamibeachfl.gov

Cc: CarmenHernandez@miamibeachfl.gov

City Clerk / Public Records Request (PRR) system 16071

From: donotreply@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Thu, 23 Aug 2018 11:48:56 -0400

This PRR has been assigned # 16071

Information requested: RE: Non-Profit FOIA Request – –Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, *infra*. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, “sea level”, resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email “threads” containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO

requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

Depts assigned: City Manager, Mayors

Important!

If the nature or volume of public records requested to be inspected, examined, or copied is such as to require *extensive use of information technology* resources, or *extensive clerical or supervisory assistance* by personnel of the City of Miami Beach, the City must charge a reasonable charge, which shall be *in addition* to the duplication charges, pursuant to Fla. Stat. § 119.07(4)(d).

Pursuant to City Resolution 2010-27497, the term "extensive use" means any time longer than 30 minutes needed to complete all tasks defined in subparagraphs (i) and (ii) below:

- i. The term "extensive use of *clerical or supervisory assistance*" includes longer than 30 minutes of locating and retrieving of records; reviewing records for statutorily exempt information; preparing records for inspection or copying by redacting or excising exempt or confidential information from records prior to review or copying; monitoring of the inspection or copying of records when necessary to ensure the integrity of the records; and instructing, or supervising personnel in performing the foregoing tasks when responding to a particular public records request.

- ii. The term "extensive use of *information technology resources*" includes longer than 30 minutes of writing or executing software commands or setting up information technology resources. Under Fla. Stat. § 119.011(9), the term shall include data processing hardware, software, or services; and/or communications, supplies, personnel, facility resources, maintenance, and technology training required to fulfill a given public records request.

Deposit of Estimated Fees – Prior to the duplication and/or gathering of any public record that require extensive use of IT or clerical/supervisory assistance, please notify the requestor of the estimated cost, and request that a deposit, equal to 50% be of the anticipated costs be made. Upon payment of the estimated deposit charges, then proceed to complete the request.

Regards

Click this link -> http://employee/cityclerkprrr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

City Clerk / Public Records Request (PRR) system 16071

From: DoNotReply <donotreply@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Cc: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 11:48:59 -0400
Attachments: City Clerk / Public Records Request (PRR) system 16071 (38.4 kB)

Sender: DoNotReply@miamibeachfl.gov

Subject: City Clerk / Public Records Request (PRR) system 16071

Message-Id:

<CD165B0CDDADCA468A386C1277937214020E7B238E@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

Cc: CarmenHernandez@miamibeachfl.gov

City Clerk / Public Records Request (PRR) system 16071

From: donotreply@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Thu, 23 Aug 2018 11:48:58 -0400

This PRR has been assigned # 16071

Information requested: RE: Non-Profit FOIA Request – –Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, *infra*. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, “sea level”, resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email “threads” containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO

requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

Depts assigned: City Manager, Mayors

Important!

If the nature or volume of public records requested to be inspected, examined, or copied is such as to require *extensive use of information technology* resources, or *extensive clerical or supervisory assistance* by personnel of the City of Miami Beach, the City must charge a reasonable charge, which shall be *in addition* to the duplication charges, pursuant to Fla. Stat. § 119.07(4)(d).

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Regards

Click this link -> http://employee/cityclerkprrr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

FW: 16071 - IT # 1423 Public Records Request: GAO

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "Wheaton,Elizabeth" <elizabethwheaton@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 11:54:45 -0400
Attachments FW: 16071 - IT # 1423 Public Records Request: GAO (380.93 kB)
:

Sender: CarmenHernandez@miamibeachfl.gov

Subject: FW: 16071 - IT # 1423 Public Records Request: GAO

Message-Id:

<A1876BB2D2B6624594B97E7DEB2169376703F0B4@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

To: ElizabethWheaton@miamibeachfl.gov

FW: 16071 - IT # 1423 Public Records Request: GAO

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov, elizabethwheaton@miamibeachfl.gov
Date: Thu, 23 Aug 2018 11:54:43 -0400
Attachments: Miami Beach CRO Request.pdf (349.59 kB)

Good afternoon Susanne and Elizabeth,

We received this public records request relating to both of you. I.T. will be conducting a search of all emails, (see attached). Once processed I will provide Mr. Miller with a cost estimate, if he accepts and we receive a deposit I will deliver the CD for you to review.

Thank you,

Carmen

MIAMIBEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / Fax: 305-673-7254 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Jason Miller [mailto:61miller@cua.edu]

Sent: Friday, August 03, 2018 9:32 AM

To: Public Research Requests

Subject: 16071 Public Records Request: GAO

Please see the attached.

The information contained in this message may be privileged. This transmission is therefore intended by the sender to be

confidential and intended only for the proper recipient. If you are not the intended recipient distribution of this message is

prohibited.

JASON T. MILLER
Attorney at Law

August 3, 2018

Rafael E. Granado, City Clerk
City of Miami Beach
1700 Convention Center Drive
Miami Beach, FL 33139

By Electronic mail: researchrequest@miamibeachfl.gov

RE: Non-Profit FOIA Request – Government Accountability & Oversight;
Certain Department records (O&G, et al.)

To Whom it May Concern:

On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time:

Copies of all correspondence and other records, inclusive **and its accompanying information¹, including also any attachments**, which was **sent to or from** (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also:

a) contain or include *any* of the terms or parties, *anywhere* in the correspondence, of which it is a

¹ This includes public records, and associated public information, see discussion of Data Delivery Standards, *infra*.

part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread:

i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org,

and include any of the following,

ii) climate, “sea level”, resiliency, resilience, coastal and/or erosion; *and*

b) were sent or received from January 1, 2018 through the date you process this request.

We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018.

Please consider as responsive entire email “threads” containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum **please provide copies of all productions to the email used to send this request.** Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*).

GAO requests records on your system, e.g., its backend logs, and do *not* seek only those records which survive on an employee’s own machine or account.

GAO do not demand your Office produce requested information in any particular form, instead **GAO request records in their native form, with specific reference to the U.S.**

Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic *records*, and other public *information*.

To quote the SEC Data Delivery Standards, “Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. *(Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)*” (emphases in original).

In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production.

Native file productions may be produced without load files. However, native file productions must maintain the integrity of the original meta data, and must be produced as they are maintained in the normal course of business and organized by custodian-named file folders. A separate folder should be provided for each custodian.

In the event that necessity requires your Office to produce a PDF file, due to your normal program for redacting certain information and such that native files cannot be produced as they are maintained in the normal course of business, in order to provide all requested information each PDF file should be produced in separate folders named by the custodian, and accompanied

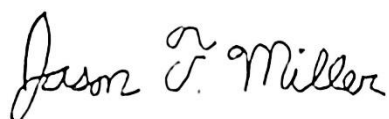
² <https://www.sec.gov/divisions/enforce/datadeliverystandards.pdf>.

by a load file to ensure the requested information appropriate for that discrete record is associated with that record. The required fields and format of the data to be provided within the load file can be found in Addendum A of the above-cited SEC Data Standards. All produced PDFs must be text searchable.

In the context of our experience with responsive agencies taking the effort to physically print, then (often, poorly) scan electronic mail into (typically, non-searchable) PDF files, we note that production of electronic records necessitates no such additional time, effort or other resources, and no photocopying expense. Any such effort as described is most reasonably viewed as an effort to frustrate the requester's use of the public information.

We look forward to your timely response within a reasonable time, as required by law. If you have any questions, or would like to discuss this matter further, do not hesitate to contact me by email. I look forward to your timely response.

Sincerely,

A handwritten signature in black ink that reads "Jason T. Miller". The signature is written in a cursive, flowing style.

Jason T. Miller
for GAO
61miller@cua.edu
269.841.0046

Fwd: City Clerk / Public Records Request (PRR) system 16071

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 12:04:35 -0400
Attachments: Fwd: City Clerk / Public Records Request (PRR) system 16071 (39.94 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Fwd: City Clerk / Public Records Request (PRR) system 16071

Message-Id: <BAC7104B-87E6-4E98-960C-C449C8DCCEEf@miamibeachfl.gov>

To: NaimaDePinedo@miamibeachfl.gov

Fwd: City Clerk / Public Records Request (PRR) system 16071

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Date: Thu, 23 Aug 2018 12:04:34 -0400

?

Sent from Sue's iPhone

Begin forwarded message:

From: DoNotReply <DoNotReply@miamibeachfl.gov>
Date: August 23, 2018 at 11:48:58 AM EDT
To: "Toriente, Susanne" <SusanneToriente@miamibeachfl.gov>
Cc: "Hernandez, Carmen" <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk / Public Records Request (PRR) system 16071

This PRR has been assigned # 16071

Information requested: RE: Non-Profit FOIA Request – –Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Toriente SusanneToriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the

thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

Depts assigned: City Manager, Mayors

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Regards

Click this link -> http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

RE: City Clerk / Public Records Request (PRR) system 16071

From: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 12:14:10 -0400
Attachments: RE: City Clerk / Public Records Request (PRR) system 16071 (44.03 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EE3C0D@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

RE: City Clerk / Public Records Request (PRR) system 16071

From: naimadepinedo@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Date: Thu, 23 Aug 2018 12:14:09 -0400

The request is for electronic correspondence, therefore it should go to IT to provide. I'll let the Clerk's office know.

From: Torriente, Susanne
Sent: Thursday, August 23, 2018 12:05 PM
To: De Pinedo, Naima
Subject: Fwd: City Clerk / Public Records Request (PRR) system 16071

?

Sent from Sue's iPhone

Begin forwarded message:

From: DoNotReply <DoNotReply@miamibeachfl.gov>
Date: August 23, 2018 at 11:48:58 AM EDT
To: "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov>
Cc: "Hernandez, Carmen" <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk / Public Records Request (PRR) system 16071

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Depts assigned: City Manager, Mayors

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Regards

Click this link -> http://employee/cityclerkprrr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

Re: City Clerk / Public Records Request (PRR) system 16071

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 12:34:44 -0400
Attachments: Re: City Clerk / Public Records Request (PRR) system 16071 (45.06 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Re: City Clerk / Public Records Request (PRR) system 16071

Message-Id: <B4FDE22D-0F7E-460E-99E0-170A097FCC4F@miamibeachfl.gov>

To: NaimaDePinedo@miamibeachfl.gov

Re: City Clerk / Public Records Request (PRR) system 16071

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Date: Thu, 23 Aug 2018 12:34:43 -0400

About what ! Who is requesting ?

I can't tell

Sent from Sue's iPhone

On Aug 23, 2018, at 12:14 PM, De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov> wrote:

The request is for electronic correspondence, therefore it should go to IT to provide. I'll let the Clerk's office know.

From: Torriente, Susanne
Sent: Thursday, August 23, 2018 12:05 PM
To: De Pinedo, Naima
Subject: Fwd: City Clerk / Public Records Request (PRR) system 16071

?

Sent from Sue's iPhone

Begin forwarded message:

From: DoNotReply <DoNotReply@miamibeachfl.gov>
Date: August 23, 2018 at 11:48:58 AM EDT
To: "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov>
Cc: "Hernandez, Carmen" <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk / Public Records Request (PRR) system 16071

This PRR has been assigned # 16071

Information requested: RE: Non-Profit FOIA Request – –Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, *infra*. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, “sea level”, resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email “threads” containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee’s own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, “Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)” (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1)

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Depts assigned: City Manager, Mayors

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Regards

Click this link -> http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

RE: City Clerk / Public Records Request (PRR) system 16071

From: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 12:46:10 -0400
Attachments: RE: City Clerk / Public Records Request (PRR) system 16071 (50.69 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EE3C2D@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

RE: City Clerk / Public Records Request (PRR) system 16071

From: naimadepinedo@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Date: Thu, 23 Aug 2018 12:46:10 -0400

Requester is Government Accountability & Oversight (GAO), a non-profit public interest law firm

Copies of all correspondence and other records which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018.

From: Torriente, Susanne
Sent: Thursday, August 23, 2018 12:35 PM
To: De Pinedo, Naima
Subject: Re: City Clerk / Public Records Request (PRR) system 16071

About what ! Who is requesting ?
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Sent from Sue's iPhone

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From: Torriente, Susanne
Sent: Thursday, August 23, 2018 12:05 PM

To: De Pinedo, Naima

Subject: Fwd: City Clerk / Public Records Request (PRR) system 16071

?

Sent from Sue's iPhone

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From: DoNotReply <DoNotReply@miamibeachfl.gov>

Date: August 23, 2018 at 11:48:58 AM EDT

To: "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov>

Cc: "Hernandez, Carmen" <CarmenHernandez@miamibeachfl.gov>

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Depts assigned: City Manager, Mayors

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Regards

Click this link -> http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

Re: City Clerk / Public Records Request (PRR) system 16071

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 13:00:05 -0400
Attachments: Re: City Clerk / Public Records Request (PRR) system 16071 (51.71 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Re: City Clerk / Public Records Request (PRR) system 16071

Message-Id: <F8A50A87-8AC7-4B64-92FE-FDFC99705EA5@miamibeachfl.gov>

To: NaimaDePinedo@miamibeachfl.gov

Re: City Clerk / Public Records Request (PRR) system 16071

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Date: Thu, 23 Aug 2018 13:00:05 -0400

So IT will handle ?

Sent from Sue's iPhone

On Aug 23, 2018, at 12:46 PM, De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov> wrote:

[Requester](#) is Government Accountability & Oversight (GAO), a non-profit public interest law firm

Copies of all correspondence and other records which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente

SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018.

From: Torriente, Susanne
Sent: Thursday, August 23, 2018 12:35 PM
To: De Pinedo, Naima
Subject: Re: City Clerk / Public Records Request (PRR) system 16071

About what ! Who is requesting ?
I can't tell

Sent from Sue's iPhone

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To: De Pinedo, Naima
Subject: Fwd: City Clerk / Public Records Request (PRR) system 16071

?

Sent from Sue's iPhone

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From: DoNotReply <DoNotReply@miamibeachfl.gov>
Date: August 23, 2018 at 11:48:58 AM EDT
To: "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov>
Cc: "Hernandez, Carmen" <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk / Public Records Request (PRR) system 16071

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Depts assigned: City Manager, Mayors

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Regards

Click this link -> http://employee/cityclerkprrr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

RE: City Clerk / Public Records Request (PRR) system 16071

From: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 14:41:05 -0400
Attachments: RE: City Clerk / Public Records Request (PRR) system 16071 (53.25 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EE41C3@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

RE: City Clerk / Public Records Request (PRR) system 16071

From: naimadepinedo@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Date: Thu, 23 Aug 2018 14:41:04 -0400

Hopefully.

From: Torriente, Susanne
Sent: Thursday, August 23, 2018 1:00 PM
To: De Pinedo, Naima
Subject: Re: City Clerk / Public Records Request (PRR) system 16071

So IT will handle ?

Sent from Sue's iPhone

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To: De Pinedo, Naima
Subject: Re: City Clerk / Public Records Request (PRR) system 16071

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Depts assigned: City Manager, Mayors

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User -> CMB\CLERHERC

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Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 14:43:03 -0400
Attachments RE: City Clerk / Public Records Request (PRR) system 16071 (49.15 kB)
:

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EE41CC@MIAMIBEACH1232.MiamiBeach.Gov>

To: CarmenHernandez@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

Cc: NaimaDePinedo@miamibeachfl.gov

RE: City Clerk / Public Records Request (PRR) system 16071

From: naimadepinedo@miamibeachfl.gov
To: carmenhernandez@miamibeachfl.gov
Cc: susannetoriente@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Date: Thu, 23 Aug 2018 14:43:02 -0400

Hi Carmen,

Please forward this public records request to IT for an e-mail search as the request is for electronic correspondence and attachments.

Thanks.

From: Torriente, Susanne
Sent: Thursday, August 23, 2018 12:05 PM
To: De Pinedo, Naima
Subject: Fwd: City Clerk / Public Records Request (PRR) system 16071

?

Sent from Sue's iPhone

Begin forwarded message:

From: DoNotReply <DoNotReply@miamibeachfl.gov>
Date: August 23, 2018 at 11:48:58 AM EDT
To: "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov>
Cc: "Hernandez, Carmen" <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk / Public Records Request (PRR) system 16071

This PRR has been assigned # 16071

Information requested: RE: Non-Profit FOIA Request – –Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami

Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, “sea level”, resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email “threads” containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee’s own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, “Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)” (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

Depts assigned: City Manager, Mayors

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Regards

Click this link -> http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

RE: City Clerk / Public Records Request (PRR) system 16071

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 15:27:08 -0400
Attachments: RE: City Clerk / Public Records Request (PRR) system 16071 (52.74 kB)

Sender: CarmenHernandez@miamibeachfl.gov

Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Message-Id:

<A1876BB2D2B6624594B97E7DEB2169376703F29E@MIAMIBEACH1232.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

RE: City Clerk / Public Records Request (PRR) system 16071

From: carmenhernandez@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Cc: susannetorriente@miamibeachfl.gov
Date: Thu, 23 Aug 2018 15:27:07 -0400

Yes, IT has it. I copied Susanne and Elizabeth so they are aware of it.

Carmen

MIAMI BEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / Fax: 305-673-7254 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: De Pinedo, Naima
Sent: Thursday, August 23, 2018 2:43 PM
To: Hernandez, Carmen
Cc: Torriente, Susanne; De Pinedo, Naima
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

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Subject: Fwd: City Clerk / Public Records Request (PRR) system 16071

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Date: August 23, 2018 at 11:48:58 AM EDT
To: "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov>
Cc: "Hernandez, Carmen" <CarmenHernandez@miamibeachfl.gov>
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Depts assigned: City Manager, Mayors

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Regards

Click this link -> http://employee/cityclerkprrr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

RE: City Clerk / Public Records Request (PRR) system 16071

From: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 15:31:42 -0400
Attachments: RE: City Clerk / Public Records Request (PRR) system 16071 (53.76 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EE42BE@MIAMIBEACH1232.MiamiBeach.Gov>

To: CarmenHernandez@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

RE: City Clerk / Public Records Request (PRR) system 16071

From: naimadepinedo@miamibeachfl.gov
To: carmenhernandez@miamibeachfl.gov
Cc: susannetorriente@miamibeachfl.gov
Date: Thu, 23 Aug 2018 15:31:41 -0400

Thanks.

From: Hernandez, Carmen
Sent: Thursday, August 23, 2018 3:27 PM
To: De Pinedo, Naima
Cc: Torriente, Susanne
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Yes, IT has it. I copied Susanne and Elizabeth so they are aware of it.

Carmen

MIAMI**BEACH**

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / Fax: 305-673-7254 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: De Pinedo, Naima
Sent: Thursday, August 23, 2018 2:43 PM
To: Hernandez, Carmen
Cc: Torriente, Susanne; De Pinedo, Naima
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

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To: De Pinedo, Naima
Subject: Fwd: City Clerk / Public Records Request (PRR) system 16071

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Depts assigned: City Manager, Mayors

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Click this link -> http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Fri, 24 Aug 2018 09:53:06 -0400
Attachments: City Clerk Public Records Request (PRR) (30.72 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <1717C07B02B74442AE2775FA303D2A7B@MiamiBeach.Gov>

Recipient: ElizabethWheaton@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Fri, 24 Aug 2018 09:53:06 -0400

The City Clerks Office needs to know the status of the following request(s).

Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters.

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: Mayors

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Fri, 24 Aug 2018 09:52:58 -0400
Attachments: City Clerk Public Records Request (PRR) (31.23 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <C6855A70B70147D5A73B2340479F4800@MiamiBeach.Gov>

Recipient: susannetorriente@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

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Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters.

Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO

requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

FW: City Clerk Public Records Request (PRR)

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Mon, 27 Aug 2018 09:49:52 -0400
Attachments: FW: City Clerk Public Records Request (PRR) (34.82 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: FW: City Clerk Public Records Request (PRR)

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D830119A8EBFD@MIAMIBEACH1232.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

FW: City Clerk Public Records Request (PRR)

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Date: Mon, 27 Aug 2018 09:49:51 -0400

Hi

Is IT handling?

MIAMIBEACH

Susanne M. Toriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

From: Hernandez, Carmen
Sent: Friday, August 24, 2018 9:53 AM
To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>
Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk Public Records Request (PRR)

The City Clerks Office needs to know the status of the following request(s).
Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Toriente SusanneToriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following,

ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

RE: City Clerk / Public Records Request (PRR) system 16071

From: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Mon, 27 Aug 2018 10:01:02 -0400
Attachments: RE: City Clerk / Public Records Request (PRR) system 16071 (91.14 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EE7775@MIAMIBEACH1232.MiamiBeach.Gov>

To: CarmenHernandez@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

RE: City Clerk / Public Records Request (PRR) system 16071

From: naimadepinedo@miamibeachfl.gov
To: carmenhernandez@miamibeachfl.gov
Cc: susannetoriente@miamibeachfl.gov
Date: Mon, 27 Aug 2018 10:01:00 -0400
Attachments: FW: City Clerk Public Records Request (PRR) (33.28 kB)

Hi Carmen,

You sent Susy the attached e-mail regarding the status of the PRR. Per your e-mail below, please follow up with IT, as Susy has no other responsive documents besides e-mails, which are covered under IT's search. We are not in contact with IT, so please follow up directly with whoever you assigned this to.

Thanks.

From: Hernandez, Carmen
Sent: Thursday, August 23, 2018 3:27 PM
To: De Pinedo, Naima
Cc: Toriente, Susanne
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Yes, IT has it. I copied Susanne and Elizabeth so they are aware of it.

Carmen

MIAMI **BEACH**

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / Fax: 305-673-7254 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: De Pinedo, Naima
Sent: Thursday, August 23, 2018 2:43 PM

To: Hernandez, Carmen
Cc: Torriente, Susanne; De Pinedo, Naima
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Hi Carmen,

Please forward this public records request to IT for an e-mail search as the request is for electronic correspondence and attachments.

Thanks.

From: Torriente, Susanne
Sent: Thursday, August 23, 2018 12:05 PM
To: De Pinedo, Naima
Subject: Fwd: City Clerk / Public Records Request (PRR) system 16071

?

Sent from Sue's iPhone

Begin forwarded message:

From: DoNotReply <DoNotReply@miamibeachfl.gov>
Date: August 23, 2018 at 11:48:58 AM EDT
To: "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov>
Cc: "Hernandez, Carmen" <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk / Public Records Request (PRR) system 16071

This PRR has been assigned # 16071

Information requested: RE: Non-Profit FOIA Request – –Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information1, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include

any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, *infra*. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, “sea level”, resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email “threads” containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee’s own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, “Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)” (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

Depts assigned: City Manager, Mayors

Important!

If the nature or volume of public records requested to be inspected, examined, or copied is such as to require *extensive use of information technology* resources, or *extensive clerical or supervisory assistance* by personnel of the City of Miami Beach, the City must charge a reasonable charge, which shall be *in addition* to the duplication charges, pursuant to Fla. Stat. § 119.07(4)(d).

Pursuant to City Resolution 2010-27497, the term "extensive use" means any time longer than 30 minutes needed to complete all tasks defined in subparagraphs (i) and (ii) below:

- i. The term "extensive use of *clerical or supervisory assistance*" includes longer than 30 minutes of locating and retrieving of records; reviewing records for statutorily exempt information; preparing records for inspection or copying by redacting or excising exempt or confidential information from records prior to review or copying; monitoring of the inspection or copying of records when necessary to ensure the integrity of the records; and instructing, or supervising personnel in performing the foregoing tasks when responding to a particular public records request.
- ii. The term "extensive use of *information technology resources*" includes longer than 30 minutes of writing or executing software commands or setting up information technology resources. Under Fla. Stat. § 119.011(9), the term shall include data processing hardware, software, or services; and/or communications, supplies, personnel, facility resources, maintenance, and technology training required to fulfill a given public records request.

Deposit of Estimated Fees – Prior to the duplication and/or gathering of any public record that require extensive use of IT or clerical/supervisory assistance, please notify the requestor of the estimated cost, and request that a deposit, equal to 50% be of the anticipated costs be made. Upon payment of the estimated deposit charges, then proceed to complete the request.

Regards

Click this link -> http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

FW: City Clerk Public Records Request (PRR)

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Date: Mon, 27 Aug 2018 09:49:51 -0400

Hi

Is IT handling?

MIAMIBEACH

Susanne M. Toriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

From: Hernandez, Carmen
Sent: Friday, August 24, 2018 9:53 AM
To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>
Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk Public Records Request (PRR)

The City Clerks Office needs to know the status of the following request(s).
Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Toriente SusanneToriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following,

ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

RE: City Clerk / Public Records Request (PRR) system 16071

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 28 Aug 2018 09:15:37 -0400
Attachments: RE: City Clerk / Public Records Request (PRR) system 16071 (61.44 kB)

Sender: CarmenHernandez@miamibeachfl.gov

Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Message-Id:

<A1876BB2D2B6624594B97E7DEB2169376703FDE6@MIAMIBEACH1232.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

RE: City Clerk / Public Records Request (PRR) system 16071

From: carmenhernandez@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Cc: susannetorriente@miamibeachfl.gov
Date: Tue, 28 Aug 2018 09:15:37 -0400

Naime, don't worry. This will take a while for IT to process. When I send out mass emails for public records it is really for those that are over a month old, unfortunately it sends it out to all who have an open request.

Carmen

MIAMI**BEACH**

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / Fax: 305-673-7254 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: De Pinedo, Naima
Sent: Monday, August 27, 2018 10:01 AM
To: Hernandez, Carmen
Cc: Torriente, Susanne
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Hi Carmen,

You sent Susy the attached e-mail regarding the status of the PRR. Per your e-mail below, please follow up with IT, as Susy has no other responsive documents besides e-mails, which are covered under IT's search. We are not in contact with IT, so please follow up directly with whoever you assigned this to.

Thanks.

From: Hernandez, Carmen
Sent: Thursday, August 23, 2018 3:27 PM
To: De Pinedo, Naima
Cc: Torriente, Susanne
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Yes, IT has it. I copied Susanne and Elizabeth so they are aware of it.

Carmen

MIAMI**BEACH**

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

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We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: De Pinedo, Naima
Sent: Thursday, August 23, 2018 2:43 PM
To: Hernandez, Carmen
Cc: Torriente, Susanne; De Pinedo, Naima
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Hi Carmen,

Please forward this public records request to IT for an e-mail search as the request is for electronic correspondence and attachments.

Thanks.

From: Torriente, Susanne
Sent: Thursday, August 23, 2018 12:05 PM
To: De Pinedo, Naima
Subject: Fwd: City Clerk / Public Records Request (PRR) system 16071

?

Sent from Sue's iPhone

Begin forwarded message:

From: DoNotReply <DoNotReply@miamibeachfl.gov>
Date: August 23, 2018 at 11:48:58 AM EDT
To: "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov>
Cc: "Hernandez, Carmen" <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk / Public Records Request (PRR) system 16071

This PRR has been assigned # 16071

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employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

Depts assigned: City Manager, Mayors

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If the nature or volume of public records requested to be inspected, examined, or copied is such as to require *extensive use of information technology resources*, or *extensive clerical or supervisory assistance* by personnel of the City of Miami Beach, the City must charge a reasonable charge, which shall be *in addition* to the duplication charges, pursuant to Fla. Stat. § 119.07(4)(d).

Pursuant to City Resolution 2010-27497, the term "extensive use" means any time longer than 30 minutes needed to complete all tasks defined in subparagraphs (i) and (ii) below:

- i. The term "extensive use of *clerical or supervisory assistance*" includes longer than 30 minutes of locating and retrieving of records; reviewing records for statutorily exempt information; preparing records for inspection or copying by redacting or excising exempt or confidential information from records prior to review or copying; monitoring of the inspection or copying of records when necessary to ensure the integrity of the records; and instructing, or supervising personnel in performing the foregoing tasks when responding to a particular public records request.
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Deposit of Estimated Fees – Prior to the duplication and/or gathering of any public record that require extensive use of IT or clerical/supervisory assistance, please notify the requestor of the

estimated cost, and request that a deposit, equal to 50% be of the anticipated costs be made.
Upon payment of the estimated deposit charges, then proceed to complete the request.

Regards

Click this link -> http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

RE: City Clerk / Public Records Request (PRR) system 16071

From: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 28 Aug 2018 09:47:11 -0400
Attachments: RE: City Clerk / Public Records Request (PRR) system 16071 (62.98 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2EE9203@MIAMIBEACH1232.MiamiBeach.Gov>

To: CarmenHernandez@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

RE: City Clerk / Public Records Request (PRR) system 16071

From: naimadepinedo@miamibeachfl.gov
To: carmenhernandez@miamibeachfl.gov
Cc: susannetorriente@miamibeachfl.gov
Date: Tue, 28 Aug 2018 09:47:10 -0400

Ok, we will disregard future emails.

From: Hernandez, Carmen
Sent: Tuesday, August 28, 2018 9:16 AM
To: De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov>
Cc: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Naime, don't worry. This will take a while for IT to process. When I send out mass emails for public records it is really for those that are over a month old, unfortunately it sends it out to all who have an open request.

Carmen

MIAMI**BEACH**

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / Fax: 305-673-7254 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: De Pinedo, Naima
Sent: Monday, August 27, 2018 10:01 AM
To: Hernandez, Carmen
Cc: Torriente, Susanne
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Hi Carmen,

You sent Susy the attached e-mail regarding the status of the PRR. Per your e-mail below, please follow up with IT, as Susy has no other responsive documents besides e-mails, which are covered under IT's search. We are not in contact with IT, so please follow up directly with whoever you assigned this to.

Thanks.

From: Hernandez, Carmen
Sent: Thursday, August 23, 2018 3:27 PM
To: De Pinedo, Naima
Cc: Torriente, Susanne
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Yes, IT has it. I copied Susanne and Elizabeth so they are aware of it.

Carmen

MIAMI **BEACH**

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / Fax: 305-673-7254 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: De Pinedo, Naima
Sent: Thursday, August 23, 2018 2:43 PM
To: Hernandez, Carmen
Cc: Torriente, Susanne; De Pinedo, Naima
Subject: RE: City Clerk / Public Records Request (PRR) system 16071

Hi Carmen,

Please forward this public records request to IT for an e-mail search as the request is for electronic correspondence and attachments.

Thanks.

From: Torriente, Susanne
Sent: Thursday, August 23, 2018 12:05 PM
To: De Pinedo, Naima
Subject: Fwd: City Clerk / Public Records Request (PRR) system 16071

?

Sent from Sue's iPhone

Begin forwarded message:

From: DoNotReply <DoNotReply@miamibeachfl.gov>
Date: August 23, 2018 at 11:48:58 AM EDT
To: "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov>
Cc: "Hernandez, Carmen" <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk / Public Records Request (PRR) system 16071

This PRR has been assigned # 16071

Information requested: RE: Non-Profit FOIA Request – –Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information1, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, “sea level”, resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email “threads” containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there

should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

Depts assigned: City Manager, Mayors

Important!

If the nature or volume of public records requested to be inspected, examined, or copied is such as to require *extensive use of information technology* resources, or *extensive clerical or supervisory assistance* by personnel of the City of Miami Beach, the City must charge a reasonable charge, which shall be *in addition* to the duplication charges, pursuant to Fla. Stat. § 119.07(4)(d).

Pursuant to City Resolution 2010-27497, the term "extensive use" means any time longer than 30 minutes needed to complete all tasks defined in subparagraphs (i) and (ii) below:

- i. The term "extensive use of *clerical or supervisory assistance*" includes longer than 30 minutes of locating and retrieving of records; reviewing records for statutorily exempt information; preparing records for inspection or copying by redacting or excising exempt or confidential information from records prior to review or copying; monitoring of the inspection or copying of records when necessary to ensure the integrity of the records; and instructing, or supervising personnel in performing the foregoing tasks when responding to a particular public records request.

- ii. The term "extensive use of *information technology resources*" includes longer than 30 minutes of writing or executing software commands or setting up information technology resources. Under Fla. Stat. § 119.011(9), the term shall include data processing hardware, software, or services; and/or communications, supplies, personnel, facility resources, maintenance, and technology training required to fulfill a given public records request.

Deposit of Estimated Fees – Prior to the duplication and/or gathering of any public record that require extensive use of IT or clerical/supervisory assistance, please notify the requestor of the estimated cost, and request that a deposit, equal to 50% be of the anticipated costs be made. Upon payment of the estimated deposit charges, then proceed to complete the request.

Regards

Click this link -> http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

User -> CMB\CLERHERC

an introduction

From: CHARLES C. SAVITT <csavitt@gmail.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Cc: Courtney Lix <clix@islandpress.org>
Date: Tue, 04 Sep 2018 11:27:14 -0400
Attachments: an introduction (30.72 kB)

Sender: csavitt@gmail.com

Subject: an introduction

Message-Id: <5DCFE688-9A9F-4E83-9D1C-13B62D3AE612@gmail.com>

Recipient: SusanneTorriente@miamibeachfl.gov

an introduction

From: CHARLES C. SAVITT <csavitt@gmail.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Cc: Courtney Lix <clic@islandpress.org>
Date: Tue, 04 Sep 2018 11:26:56 -0400

Dear Sue,

Hope you got some time off for the long weekend. Here in DC we are having Miami Beach weather and melting on the vine.

I am writing to introduce you to Courtney Lix. Courtney edits Island Press's books on green infrastructure, resilience and landscape design. She is one of their great, creative editors. I shared the slide show link from the ULI project. As I mentioned, it reads like a great outline for a really useful guidebook for cities on preparing for climate disruption. She wants to explore the possibility of you helping create such a book?? I bet a number of the funders we all know might want to help make it happen.

I will leave it to the two of you to get in touch with one another.

Best,

Chuck

Charles C. Savitt

Sher Edling LLP

Director of Strategic Client Relationships

Mobile 202-236-0494

RE: an introduction

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: CHARLES C. SAVITT <csavitt@gmail.com>
Cc: Courtney Lix <clix@islandpress.org>
Date: Tue, 04 Sep 2018 15:56:40 -0400
Attachments: RE: an introduction (28.16 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: an introduction

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D830119A9DF7D@MIAMIBEACH1232.MiamiBeach.Gov>

To: csavitt@gmail.com

Cc: clix@islandpress.org

RE: an introduction

From: susannetoriente@miamibeachfl.gov
To: csavitt@gmail.com
Cc: clix@islandpress.org
Date: Tue, 04 Sep 2018 15:56:39 -0400

Hi Chuck – nice to hear from you. Stay indoors!

Hi Courtney – let's chat!

Susy

MIAMIBEACH

Susanne M. Toriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

From: CHARLES C. SAVITT <csavitt@gmail.com>
Sent: Tuesday, September 4, 2018 11:27 AM
To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>
Cc: Courtney Lix <clix@islandpress.org>
Subject: an introduction
Importance: High

Dear Sue,

Hope you got some time off for the long weekend. Here in DC we are having Miami Beach weather and melting on the vine.

I am writing to introduce you to Courtney Lix. Courtney edits Island Press's books on green infrastructure, resilience and landscape design. She is one of their great, creative editors. I shared the slide show link from the ULI project. As I mentioned, it reads like a great outline for a really useful guidebook for cities on preparing for climate disruption. She wants to explore the possibility of you helping create such a book?? I bet a number of the funders we all know might want to help make it happen.

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Chuck

Charles C. Savitt

Sher Edling LLP

Director of Strategic Client Relationships

Mobile 202-236-0494

Re: an introduction

From: Courtney Lix <clix@islandpress.org>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, CHARLES C.SAVITT <csavitt@gmail.com>
Date: Tue, 04 Sep 2018 17:01:49 -0400
Attachments Re: an introduction (44.03 kB)

:

Sender: clix@islandpress.org

Subject: Re: an introduction

Message-Id:

<BN6PR11MB15221C1F2A2E83F42855D456CA030@BN6PR11MB1522.namprd11.prod.outlook.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: an introduction

From Courtney Lix <clix@islandpress.org>

:

To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, CHARLES C.SAVITT
<csavitt@gmail.com>

Date: Tue, 04 Sep 2018 17:01:38 -0400

Thanks so much for the introduction, Chuck!

Susy-- nice to 'meet' you-- I'll follow up with a separate email. I'm looking forward to hearing more about your impressive work!

Best,

Courtney

From: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Sent: Tuesday, September 4, 2018 3:56:39 PM

To: CHARLES C. SAVITT

Cc: Courtney Lix

Subject: RE: an introduction

Hi Chuck – nice to hear from you. Stay indoors!

Hi Courtney – let's chat!

Susy

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: CHARLES C. SAVITT <csavitt@gmail.com>

Sent: Tuesday, September 4, 2018 11:27 AM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Cc: Courtney Lix <clix@islandpress.org>

Subject: an introduction

Importance: High

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I am writing to introduce you to Courtney Lix. Courtney edits Island Press's books on green infrastructure, resilience and landscape design. She is one of their great, creative editors. I shared the slide show link from the ULI project. As I mentioned, it reads like a great outline for a really useful guidebook for cities on preparing for climate disruption. She wants to explore the possibility of you helping create such a book?? I bet a number of the funders we all know might want to help make it happen.

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Best,

Chuck

Charles C. Savitt

Sher Edling LLP

Director of Strategic Client Relationships

Mobile 202-236-0494

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Wed, 05 Sep 2018 13:51:56 -0400
Attachments: City Clerk Public Records Request (PRR) (31.23 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <D8F33B52AD824E1EBF036D08A1C20067@MiamiBeach.Gov>

Recipient: susannetorriente@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Wed, 05 Sep 2018 13:51:56 -0400

The City Clerks Office needs to know the status of the following request(s).

Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters.

Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request.

To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO

requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Wed, 05 Sep 2018 13:52:04 -0400
Attachments: City Clerk Public Records Request (PRR) (30.72 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <2DF03F3B7BF9486E9DE068990B5981D6@MiamiBeach.Gov>

Recipient: ElizabethWheaton@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Wed, 05 Sep 2018 13:52:04 -0400

The City Clerks Office needs to know the status of the following request(s).

Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO

requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBeach1336 Department: Mayors

Fwd: City Clerk Public Records Request (PRR)

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Wed, 05 Sep 2018 16:09:41 -0400
Attachments: Fwd: City Clerk Public Records Request (PRR) (30.72 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Fwd: City Clerk Public Records Request (PRR)

Message-Id: <206F2762-6700-4F1F-9B2C-8E93A165815D@miamibeachfl.gov>

To: NaimaDePinedo@miamibeachfl.gov

Fwd: City Clerk Public Records Request (PRR)

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Date: Wed, 05 Sep 2018 16:09:40 -0400

Sent from Sue's iPhone

Begin forwarded message:

From: <carmenhernandez@miamibeachfl.gov>
Date: September 5, 2018 at 1:51:56 PM EDT
To: <susannetoriente@miamibeachfl.gov>
Cc: <carmenhernandez@miamibeachfl.gov>
Subject: City Clerk Public Records Request (PRR)

The City Clerks Office needs to know the status of the following request(s).

Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight;
Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Toriente SusanneToriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and

include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkprrr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBeach1336 Department: City Manager

FW: 16071 - IT # 1423 Public Records Request: GAO

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>
Date: Thu, 23 Aug 2018 11:54:44 -0400
Attachments Miami Beach CRO Request.pdf (349.59 kB)
:

Good afternoon Susanne and Elizabeth,

We received this public records request relating to both of you. I.T. will be conducting a search of all emails, (see attached). Once processed I will provide Mr. Miller with a cost estimate, if he accepts and we receive a deposit I will deliver the CD for you to review.

Thank you,

Carmen

MIAMIBeach

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / Fax: 305-673-7254 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Jason Miller [mailto:61miller@cua.edu]

Sent: Friday, August 03, 2018 9:32 AM

To: Public Research Requests

Subject: 16071 Public Records Request: GAO

Please see the attached.

The information contained in this message may be privileged. This transmission is therefore intended by the sender to be

confidential and intended only for the proper recipient. If you are not the intended recipient distribution of this message is prohibited.

JASON T. MILLER
Attorney at Law

August 3, 2018

Rafael E. Granado, City Clerk
City of Miami Beach
1700 Convention Center Drive
Miami Beach, FL 33139

By Electronic mail: researchrequest@miamibeachfl.gov

RE: Non-Profit FOIA Request – Government Accountability & Oversight;
Certain Department records (O&G, et al.)

To Whom it May Concern:

On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time:

Copies of all correspondence and other records, inclusive **and its accompanying information¹, including also any attachments**, which was **sent to or from** (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also:

a) contain or include *any* of the terms or parties, *anywhere* in the correspondence, of which it is a

¹ This includes public records, and associated public information, see discussion of Data Delivery Standards, *infra*.

part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread:

i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org,

and include any of the following,

ii) climate, “sea level”, resiliency, resilience, coastal and/or erosion; *and*

b) were sent or received from January 1, 2018 through the date you process this request.

We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018.

Please consider as responsive entire email “threads” containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum **please provide copies of all productions to the email used to send this request.** Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*).

GAO requests records on your system, e.g., its backend logs, and do *not* seek only those records which survive on an employee’s own machine or account.

GAO do not demand your Office produce requested information in any particular form, instead **GAO request records in their native form, with specific reference to the U.S.**

Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic *records*, and other public *information*.

To quote the SEC Data Delivery Standards, “Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. *(Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)*” (emphases in original).

In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production.

Native file productions may be produced without load files. However, native file productions must maintain the integrity of the original meta data, and must be produced as they are maintained in the normal course of business and organized by custodian-named file folders. A separate folder should be provided for each custodian.

In the event that necessity requires your Office to produce a PDF file, due to your normal program for redacting certain information and such that native files cannot be produced as they are maintained in the normal course of business, in order to provide all requested information each PDF file should be produced in separate folders named by the custodian, and accompanied

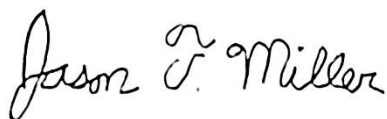
² <https://www.sec.gov/divisions/enforce/datadeliverystandards.pdf>.

by a load file to ensure the requested information appropriate for that discrete record is associated with that record. The required fields and format of the data to be provided within the load file can be found in Addendum A of the above-cited SEC Data Standards. All produced PDFs must be text searchable.

In the context of our experience with responsive agencies taking the effort to physically print, then (often, poorly) scan electronic mail into (typically, non-searchable) PDF files, we note that production of electronic records necessitates no such additional time, effort or other resources, and no photocopying expense. Any such effort as described is most reasonably viewed as an effort to frustrate the requester's use of the public information.

We look forward to your timely response within a reasonable time, as required by law. If you have any questions, or would like to discuss this matter further, do not hesitate to contact me by email. I look forward to your timely response.

Sincerely,

A handwritten signature in black ink that reads "Jason T. Miller". The signature is written in a cursive, flowing style.

Jason T. Miller
for GAO
61miller@cua.edu
269.841.0046

RE: City Clerk Public Records Request (PRR)

From: "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
Date: Fri, 07 Sep 2018 11:32:20 -0400
Attachments: RE: City Clerk Public Records Request (PRR) (35.84 kB)

Sender: ElizabethWheaton@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR)

Message-Id:

<A699E7A61D216F439B6A70E34750F2490315DCAAF7@MIAMIBEACH1232.MiamiBeach.Gov>

To: CarmenHernandez@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR)

From: elizabethwheaton@miamibeachfl.gov
To: carmenhernandez@miamibeachfl.gov
Date: Fri, 07 Sep 2018 11:32:20 -0400

Carmen,

This is an item that needs attention from IT.

Thanks,

Elizabeth Wheaton, **AICP, LEED AP BD+C, Director**
ENVIRONMENT & SUSTAINABILITY DEPARTMENT
[1700 Convention Center Drive, Miami Beach, FL 33139](#)
Tel: [305-673-7010 x6121](#) / Fax: [305-394-4770](#) www.miamibeachfl.gov

From: Hernandez, Carmen
Sent: Wednesday, September 05, 2018 1:52 PM
To: Wheaton, Elizabeth <ElizabethWheaton@miamibeachfl.gov>
Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk Public Records Request (PRR)

The City Clerks Office needs to know the status of the following request(s).
Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente

SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or

body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: Mayors

RE: City Clerk Public Records Request (PRR)

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>
Date: Fri, 07 Sep 2018 11:40:04 -0400
Attachments: RE: City Clerk Public Records Request (PRR) (53.25 kB)

Sender: CarmenHernandez@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR)

Message-Id:

<A1876BB2D2B6624594B97E7DEB21693767045200@MIAMIBEACH1232.MiamiBeach.Gov>

To: ElizabethWheaton@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Date: Fri, 07 Sep 2018 11:40:03 -0400

Yes, it was assigned to I.T. but not processed yet. When these email blasts go out it is sent to everyone that has a pending public record. Don't worry I know about this one.



Carmen

MIAMIBEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Wheaton, Elizabeth
Sent: Friday, September 07, 2018 11:32 AM
To: Hernandez, Carmen
Subject: RE: City Clerk Public Records Request (PRR)

Carmen,

This is an item that needs attention from IT.

Thanks,

Elizabeth Wheaton, AICP, LEED AP BD+C, Director

ENVIRONMENT & SUSTAINABILITY DEPARTMENT

[1700 Convention Center Drive, Miami Beach, FL 33139](#)

Tel: [305-673-7010](tel:305-673-7010) x6121/ Fax: [305-394-4770](tel:305-394-4770) www.miamibeachfl.gov

From: Hernandez, Carmen

Sent: Wednesday, September 05, 2018 1:52 PM

To: Wheaton, Elizabeth <ElizabethWheaton@miamibeachfl.gov>

Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>

Subject: City Clerk Public Records Request (PRR)

The City Clerks Office needs to know the status of the following request(s).
Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente

SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: Mayors

RE: City Clerk Public Records Request (PRR)

From: "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
Date: Fri, 07 Sep 2018 13:27:05 -0400
Attachments: RE: City Clerk Public Records Request (PRR) (57.34 kB)

Sender: ElizabethWheaton@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR)

Message-Id:

<A699E7A61D216F439B6A70E34750F2490315DCB194@MIAMIBEACH1232.MiamiBeach.Gov>

To: CarmenHernandez@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR)

From: elizabethwheaton@miamibeachfl.gov
To: carmenhernandez@miamibeachfl.gov
Date: Fri, 07 Sep 2018 13:27:04 -0400

Okay, perfect. Just wanted to make sure. Thank you again.

Elizabeth Wheaton, AICP, LEED AP BD+C, *Director*
ENVIRONMENT & SUSTAINABILITY DEPARTMENT
[1700 Convention Center Drive, Miami Beach, FL 33139](#)
Tel: [305-673-7010](tel:305-673-7010) x6121 / Fax: [305-394-4770](tel:305-394-4770) www.miamibeachfl.gov

From: Hernandez, Carmen
Sent: Friday, September 07, 2018 11:40 AM
To: Wheaton, Elizabeth <ElizabethWheaton@miamibeachfl.gov>
Subject: RE: City Clerk Public Records Request (PRR)

Yes, it was assigned to I.T. but not processed yet. When these email blasts go out it is sent to everyone that has a pending public record. Don't worry I know about this one.



Carmen

MIAMIBEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

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Sent: Friday, September 07, 2018 11:32 AM
To: Hernandez, Carmen
Subject: RE: City Clerk Public Records Request (PRR)

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Thanks,

Elizabeth Wheaton, **AICP, LEED AP BD+C, Director**
ENVIRONMENT & SUSTAINABILITY DEPARTMENT
[1700 Convention Center Drive, Miami Beach, FL 33139](#)
Tel: [305-673-7010 x6121](#) / Fax: [305-394-4770](#) www.miamibeachfl.gov

From: Hernandez, Carmen
Sent: Wednesday, September 05, 2018 1:52 PM
To: Wheaton, Elizabeth <ElizabethWheaton@miamibeachfl.gov>
Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk Public Records Request (PRR)

The City Clerks Office needs to know the status of the following request(s).
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ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience,

coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: Mayors

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Wed, 12 Sep 2018 13:01:32 -0400
Attachments: City Clerk Public Records Request (PRR) (31.23 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <84DCC9D475704FA28DE3A59D8E0F0652@MiamiBeach.Gov>

Recipient: susannetorriente@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Wed, 12 Sep 2018 13:01:31 -0400

The City Clerks Office needs to know the status of the following request(s).

Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters.

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To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO

requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Wed, 12 Sep 2018 13:01:41 -0400
Attachments: City Clerk Public Records Request (PRR) (30.72 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <51E89B171310425DA4098CD97C3E6DB4@MiamiBeach.Gov>

Recipient: ElizabethWheaton@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Wed, 12 Sep 2018 13:01:40 -0400

The City Clerks Office needs to know the status of the following request(s).

Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters.

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: Mayors

RE: City Clerk Public Records Request (PRR)

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>
Date: Wed, 12 Sep 2018 13:08:00 -0400
Attachments RE: City Clerk Public Records Request (PRR) (50.69 kB)
:

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR)

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D830119AB2DF5@MIAMIBEACH1232.MiamiBeach.Gov>

To: CarmenHernandez@miamibeachfl.gov

To: NaimaDePinedo@miamibeachfl.gov

Cc: ElizabethWheaton@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR)

From: susannetorriente@miamibeachfl.gov
To: carmenhernandez@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Cc: elizabethwheaton@miamibeachfl.gov
Date: Wed, 12 Sep 2018 13:08:00 -0400

Hi

Has IT handled?



SUSANNE M. TORRIENTE
Assistant City Manager/Chief Resilience Officer
OFFICE OF THE CITY MANAGER
1700 Convention Center Drive – 4th Floor, Miami Beach, FL 33139
Tel: 305-673-7010

From: Hernandez, Carmen
Sent: Wednesday, September 12, 2018 1:02 PM
To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk Public Records Request (PRR)

The City Clerks Office needs to know the status of the following request(s).
Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G,

Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>
Date: Wed, 12 Sep 2018 16:41:27 -0400
Attachments RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (65.54 kB)
:

Sender: CarmenHernandez@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Message-Id:

<A1876BB2D2B6624594B97E7DEB21693767047160@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

To: NaimaDePinedo@miamibeachfl.gov

Cc: ElizabethWheaton@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Cc: elizabethwheaton@miamibeachfl.gov
Date: Wed, 12 Sep 2018 16:41:26 -0400

Hi Susanne,

Not yet. I.T. has not been able to work on this yet. Don't worry about it, unfortunately the system sends out these email blasts and everyone who has a pending public record gets an email. I know this one is just waiting on I.T.



Carmen

MIAMIBEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Torriente, Susanne
Sent: Wednesday, September 12, 2018 1:08 PM
To: Hernandez, Carmen; De Pinedo, Naima
Cc: Wheaton, Elizabeth
Subject: RE: City Clerk Public Records Request (PRR)

Hi

Has IT handled?



SUSANNE M. TORRIENTE

Assistant City Manager/Chief Resilience Officer
OFFICE OF THE CITY MANAGER

1700 Convention Center Drive – 4th Floor, Miami Beach, FL 33139
Tel: 305-673-7010

From: Hernandez, Carmen

Sent: Wednesday, September 12, 2018 1:02 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>

Subject: City Clerk Public Records Request (PRR)

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
Cc: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>, "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>
Date: Wed, 12 Sep 2018 16:45:57 -0400
Attachments Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (67.58 kB)
:

Sender: SusanneTorriente@miamibeachfl.gov
Subject: Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423
Message-Id: <BA347085-3B8E-4465-B130-8DBC0594BAD3@miamibeachfl.gov>
To: CarmenHernandez@miamibeachfl.gov
Cc: NaimaDePinedo@miamibeachfl.gov
Cc: ElizabethWheaton@miamibeachfl.gov

Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: susannetoriente@miamibeachfl.gov
To: carmenhernandez@miamibeachfl.gov
Cc: naimadepinedo@miamibeachfl.gov, elizabethwheaton@miamibeachfl.gov
Date: Wed, 12 Sep 2018 16:45:56 -0400

Ok I want to make sure I am responsive

Sent from Sue's iPhone

On Sep 12, 2018, at 4:41 PM, Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov> wrote:

>

Hi Susanne,

Not yet. I.T. has not been able to work on this yet. Don't worry about it, unfortunately the system sends out these email blasts and everyone who has a pending public record gets an email. I know this one is just waiting on I.T.

<image002.jpg>

Carmen

MIAMI BEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Toriente, Susanne

Sent: Wednesday, September 12, 2018 1:08 PM

To: Hernandez, Carmen; De Pinedo, Naima

Cc: Wheaton, Elizabeth

Subject: RE: City Clerk Public Records Request (PRR)

Hi

Has IT handled?

<image003.png>

SUSANNE M. TORRIENTE

Assistant City Manager/Chief Resilience Officer
OFFICE OF THE CITY MANAGER

1700 Convention Center Drive – 4th Floor, Miami Beach, FL 33139
Tel: 305-673-7010

From: Hernandez, Carmen

Sent: Wednesday, September 12, 2018 1:02 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>

Subject: City Clerk Public Records Request (PRR)

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager



MIAMIBEACH
RISING
ABOVE



MIAMIBEACH
RISING
ABOVE

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Cc: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>, "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>
Date: Wed, 12 Sep 2018 16:47:15 -0400
Attachments RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (61.95 kB)
:

Sender: CarmenHernandez@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Message-Id:

<A1876BB2D2B6624594B97E7DEB21693767047189@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

Cc: NaimaDePinedo@miamibeachfl.gov

Cc: ElizabethWheaton@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: naimadepinedo@miamibeachfl.gov, elizabethwheaton@miamibeachfl.gov
Date: Wed, 12 Sep 2018 16:47:14 -0400

Absolutely, IT normally takes about 2 months to get to the requests. We only have one IT tech working on them.



Carmen

MIAMIBEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Torriente, Susanne
Sent: Wednesday, September 12, 2018 4:46 PM
To: Hernandez, Carmen
Cc: De Pinedo, Naima; Wheaton, Elizabeth
Subject: Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Ok I want to make sure I am responsive

Sent from Sue's iPhone

On Sep 12, 2018, at 4:41 PM, Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov> wrote:

Hi Susanne,

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<image002.jpg>

Carmen

MIAMI BEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Torriente, Susanne

Sent: Wednesday, September 12, 2018 1:08 PM

To: Hernandez, Carmen; De Pinedo, Naima

Cc: Wheaton, Elizabeth

Subject: RE: City Clerk Public Records Request (PRR)

Hi

Has IT handled?

<image003.png>

SUSANNE M. TORRIENTE

Assistant City Manager/Chief Resilience Officer
OFFICE OF THE CITY MANAGER

1700 Convention Center Drive – 4th Floor, Miami Beach, FL 33139

Tel: 305-673-7010

From: Hernandez, Carmen

Sent: Wednesday, September 12, 2018 1:02 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>

Subject: City Clerk Public Records Request (PRR)

The City Clerks Office needs to know the status of the following request(s).
Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your

production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
Cc: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>, "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>
Date: Wed, 12 Sep 2018 16:56:55 -0400
Attachments Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (62.98 kB)
:

Sender: SusanneTorriente@miamibeachfl.gov
Subject: Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423
Message-Id: <3CE78BD0-45D7-4211-9547-879BFC41E938@miamibeachfl.gov>
To: CarmenHernandez@miamibeachfl.gov
Cc: NaimaDePinedo@miamibeachfl.gov
Cc: ElizabethWheaton@miamibeachfl.gov

Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: susannetorriente@miamibeachfl.gov
To: carmenhernandez@miamibeachfl.gov
Cc: naimadepinedo@miamibeachfl.gov, elizabethwheaton@miamibeachfl.gov
Date: Wed, 12 Sep 2018 16:56:54 -0400

Got it

Thanks

Sent from Sue's iPhone

On Sep 12, 2018, at 4:47 PM, Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov> wrote:

>

Absolutely, IT normally takes about 2 months to get to the requests. We only have one IT tech working on them.

<image001.jpg>

Carmen

MIAMIBeach

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Torriente, Susanne

Sent: Wednesday, September 12, 2018 4:46 PM

To: Hernandez, Carmen

Cc: De Pinedo, Naima; Wheaton, Elizabeth

Subject: Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Ok I want to make sure I am responsive

Sent from Sue's iPhone

On Sep 12, 2018, at 4:41 PM, Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov> wrote:

Hi Susanne,

Not yet. I.T. has not been able to work on this yet. Don't worry about it, unfortunately the system sends out these email blasts and everyone who has a pending public record gets an email. I know this one is just waiting on I.T.

<image002.jpg>

Carmen

MIAMIBEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Torriente, Susanne

Sent: Wednesday, September 12, 2018 1:08 PM

To: Hernandez, Carmen; De Pinedo, Naima

Cc: Wheaton, Elizabeth

Subject: RE: City Clerk Public Records Request (PRR)

Hi

Has IT handled?

<image003.png>

SUSANNE M. TORRIENTE

Assistant City Manager/Chief Resilience Officer
OFFICE OF THE CITY MANAGER

1700 Convention Center Drive – 4th Floor, Miami Beach, FL 33139

Tel: 305-673-7010

From: Hernandez, Carmen

Sent: Wednesday, September 12, 2018 1:02 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>

Subject: City Clerk Public Records Request (PRR)

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ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M.

Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager





City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Mon, 24 Sep 2018 10:53:48 -0400
Attachments: City Clerk Public Records Request (PRR) (31.23 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <020BD80C3A4E4351AFB4B62C0EFE5464@MiamiBeach.Gov>

Recipient: susannetorriente@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Mon, 24 Sep 2018 10:53:48 -0400

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ID: 16071 Name: Jason T. Miller Attorney at Law

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ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters.

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Mon, 24 Sep 2018 10:53:57 -0400
Attachments: City Clerk Public Records Request (PRR) (30.72 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <85CBA61E56FE42EF9965723A1A86D613@MiamiBeach.Gov>

Recipient: ElizabethWheaton@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Mon, 24 Sep 2018 10:53:56 -0400

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ID: 16071 Name: Jason T. Miller Attorney at Law

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http://employee/cityclerkprrr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: Mayors

FW: City Clerk Public Records Request (PRR)

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Mon, 24 Sep 2018 14:36:59 -0400
Attachments: FW: City Clerk Public Records Request (PRR) (46.08 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: FW: City Clerk Public Records Request (PRR)

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D830119AC6E56@MIAMIBEACH1232.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

FW: City Clerk Public Records Request (PRR)

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Date: Mon, 24 Sep 2018 14:36:58 -0400



SUSANNE M. TORRIENTE

Assistant City Manager/Chief Resilience Officer
OFFICE OF THE CITY MANAGER

1700 Convention Center Drive – 4th Floor, Miami Beach, FL 33139
Tel: 305-673-7010

From: Hernandez, Carmen
Sent: Monday, September 24, 2018 10:54 AM
To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>
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City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Tue, 02 Oct 2018 11:21:20 -0400
Attachments: City Clerk Public Records Request (PRR) (31.23 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <795EC406CB1D45169D9E2FE7343231CD@MiamiBeach.Gov>

Recipient: susannetorriente@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Tue, 02 Oct 2018 11:21:20 -0400

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requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Tue, 02 Oct 2018 11:21:28 -0400
Attachments: City Clerk Public Records Request (PRR) (30.72 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <00003EACD82C4C109D580E86FC7682E1@MiamiBeach.Gov>

Recipient: ElizabethWheaton@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Tue, 02 Oct 2018 11:21:27 -0400

The City Clerks Office needs to know the status of the following request(s).

Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters.

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: Mayors

RE: City Clerk Public Records Request (PRR)

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Tue, 02 Oct 2018 11:57:44 -0400
Attachments: RE: City Clerk Public Records Request (PRR) (46.08 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR)

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D83011B50C5EA@MIAMIBeach1212.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR)

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Date: Tue, 02 Oct 2018 11:57:43 -0400



SUSANNE M. TORRIENTE

Assistant City Manager/Chief Resilience Officer
OFFICE OF THE CITY MANAGER

1700 Convention Center Drive – 4th Floor, Miami Beach, FL 33139
Tel: 305-673-7010

From: Hernandez, Carmen
Sent: Tuesday, October 2, 2018 11:21 AM
To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Cc: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>
Subject: City Clerk Public Records Request (PRR)

The City Clerks Office needs to know the status of the following request(s).
Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Tue, 09 Oct 2018 16:01:12 -0400
Attachments: City Clerk Public Records Request (PRR) (31.23 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <57C62E559B264C9989F2229764E7AA59@MiamiBeach.Gov>

Recipient: susannetorriente@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Tue, 09 Oct 2018 16:01:12 -0400

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ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Tue, 09 Oct 2018 16:01:22 -0400
Attachments: City Clerk Public Records Request (PRR) (30.72 kB)

Sender: carmenhernandez@miamibeachfl.gov

Subject: City Clerk Public Records Request (PRR)

Message-Id: <9BEB44C01C6C4EECA010F6E4023A5BF9@MiamiBeach.Gov>

Recipient: ElizabethWheaton@miamibeachfl.gov

Recipient: carmenhernandez@miamibeachfl.gov

Recipient: LiliamHatfield@miamibeachfl.gov

Recipient: CarmenHernandez@miamibeachfl.gov, Forwarded: LiliamHatfield@miamibeachfl.gov

City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
To: elizabethwheaton@miamibeachfl.gov
Cc: carmenhernandez@miamibeachfl.gov
Date: Tue, 09 Oct 2018 16:01:22 -0400

The City Clerks Office needs to know the status of the following request(s).

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ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton

ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters.

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: Mayors

Re: City Clerk Public Records Request (PRR)

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>, "Sosa, Ariel" <arielsosa@miamibeachfl.gov>, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>

Date: Wed, 10 Oct 2018 07:42:31 -0400

Attachments Re: City Clerk Public Records Request (PRR) (34.82 kB)

:

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Re: City Clerk Public Records Request (PRR)

Message-Id: <AE1BC2CF-243B-4BA0-8E75-2521B409833D@miamibeachfl.gov>

To: CarmenHernandez@miamibeachfl.gov

To: COMPSOSA@MiamiBeach.mail.onmicrosoft.com

To: NaimaDePinedo@miamibeachfl.gov

Re: City Clerk Public Records Request (PRR)

From susannetoriente@miamibeachfl.gov

:

To: carmenhernandez@miamibeachfl.gov, arielsosa@miamibeachfl.gov,
naimadepinedo@miamibeachfl.gov

Date: Wed, 10 Oct 2018 07:42:30 -0400

Good Morning Ariel

I get these messages weekly but I understand that IT is working on this. Can you kindly provide a status? It sure seems to be taking a long time.

Thanks

Sent from Sue's iPhone

On Oct 9, 2018, at 4:01 PM, Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov> wrote:

The City Clerks Office needs to know the status of the following request(s).

Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight;
Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Toriente SusanneToriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the

thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBeach1336 Department: City Manager

RE: City Clerk Public Records Request (PRR)

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "Sosa, Ariel" <arielsosa@miamibeachfl.gov>, "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Granado, Rafael" <rafaelgranado@miamibeachfl.gov>
Date: Wed, 10 Oct 2018 09:53:43 -0400
Attachments RE: City Clerk Public Records Request (PRR) (58.88 kB)
:

Sender: CarmenHernandez@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR)

Message-Id:

<A1876BB2D2B6624594B97E7DEB21693768AB2DBD@MIAMIBEACH1222.MiamiBeach.Gov>

To: COMPSOSA@MiamiBeach.mail.onmicrosoft.com

To: SusanneTorriente@miamibeachfl.gov

To: NaimaDePinedo@miamibeachfl.gov

Cc: RafaelGranado@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR)

From: carmenhernandez@miamibeachfl.gov
:
To: arielsosa@miamibeachfl.gov, susannetorriente@miamibeachfl.gov,
naimadepinedo@miamibeachfl.gov
Cc: rafaelgranado@miamibeachfl.gov
Date: Wed, 10 Oct 2018 09:53:42 -0400

Ariel,

The only tech I have been able to work with is Michael Hartnett, which I have overwhelmed. We have several public records pending which go back to July.



Carmen

MIAMIBEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Sosa, Ariel

Sent: Wednesday, October 10, 2018 9:50 AM

To: Torriente, Susanne; Hernandez, Carmen; De Pinedo, Naima

Subject: RE: City Clerk Public Records Request (PRR)

Good Morning Susy,

I will check to see what is the status, prioritize it, and get back to you with an answer.

Thank you,
Ariel

MIAMIBEACH

Ariel Sosa

Director

INFORMATION TECHNOLOGY DEPARTMENT

1755 Meridian Avenue, Suite 400 IT Dept, Miami Beach, FL 33139

Tel: 305-673-7000 x 5710 / Fax: 786-394-4444 / www.miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Torriente, Susanne

Sent: Wednesday, October 10, 2018 7:43 AM

To: Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov>; Sosa, Ariel
<ArielSosa@miamibeachfl.gov>; De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov>

Subject: Re: City Clerk Public Records Request (PRR)

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Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information1, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or

Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkprrr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Cc: "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Wed, 10 Oct 2018 15:16:45 -0400
Attachments RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (58.37 kB)
:

Sender: CarmenHernandez@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Message-Id:

<A1876BB2D2B6624594B97E7DEB21693768AB3328@MIAMIBEACH1222.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

Cc: ElizabethWheaton@miamibeachfl.gov

Cc: NaimaDePinedo@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: carmenhernandez@miamibeachfl.gov
To: susannetoriente@miamibeachfl.gov
Cc: elizabethwheaton@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Date: Wed, 10 Oct 2018 15:16:44 -0400

Susanne,

I.T. ran the following searches:

Both searches had the date ranges from 1/1/18 to 10/10/18.

The emails used, were from/to or cc'd or bcc'd - SusanneToriente@miamibeachfl.gov or ElizabethWheaton@miamibeachfl.gov

The keywords were on any of the words that occurred in the email:

Wheaton - (see below)

Toriente - (see below)

oil

gas

O&G

Hagens

Pawa

energy

litigation

info@climate-mayors.org

climate

sea level

resiliency

resilience

coastal

erosion

On the searches, the keywords were the same, except I included the keywords Wheaton and Toriente in one of those searches. The requestor had added the terms "contain or include any of the terms or **parties**, anywhere in the correspondence"

This search returned 52,933 emails.

The second search, I removed the keywords Wheaton and Torriente and used the other keywords. This search resulted in 30,319 emails.

I will need to know the rate of pay of the person who will be reviewing these emails to provide the requestor with a cost estimate. Please advise.

Thank you,



Carmen

MIAMIBEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Torriente, Susanne

Sent: Wednesday, October 10, 2018 7:43 AM

To: Hernandez, Carmen; Sosa, Ariel; De Pinedo, Naima

Subject: Re: City Clerk Public Records Request (PRR) 16071

Good Morning Ariel

I get these messages weekly but I understand that IT is working on this. Can you kindly provide a status? It sure seems to be taking a long time.

Thanks

Sent from Sue's iPhone

On Oct 9, 2018, at 4:01 PM, Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov> wrote:

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Please reply to Carmen Hernandez. Click on the links below to update the request.

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Wheaton, Elizabeth" <elizabethwheaton@miamibeachfl.gov>, "Monserrat, Marcia" <marciamonserrat@miamibeachfl.gov>
Date: Wed, 10 Oct 2018 18:55:51 -0400
Attachments RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (77.82 kB)

:

Sender: SusanneTorriente@miamibeachfl.gov
Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423
Message-Id: <C222DF3CF4E0AB45A16A6ECD2BB93D83011B5386B1@MIAMIBEACH1222.MiamiBeach.Gov>
To: CarmenHernandez@miamibeachfl.gov
To: NaimaDePinedo@miamibeachfl.gov
Cc: ElizabethWheaton@miamibeachfl.gov
Cc: MarciaMonserrat@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: susannetoriente@miamibeachfl.gov
To: carmenhernandez@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Cc: elizabethwheaton@miamibeachfl.gov, marciamonserrat@miamibeachfl.gov
Date: Wed, 10 Oct 2018 18:55:50 -0400

Naima – I spoke to Marcia about this. They really need to narrow the request or tell us what they are looking for. Several of these words will be all emails – like resilience, it is in my title.

Not sure why anyone needs to review. It is all public record. Marcia will talk to you

Thanks



SUSANNE M. TORRIENTE
Assistant City Manager/Chief Resilience Officer
OFFICE OF THE CITY MANAGER
1700 Convention Center Drive – 4th Floor, Miami Beach, FL 33139
Tel: 305-673-7010

From: Hernandez, Carmen
Sent: Wednesday, October 10, 2018 3:17 PM
To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Cc: Wheaton, Elizabeth <ElizabethWheaton@miamibeachfl.gov>; De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov>
Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Susanne,

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The keywords were on any of the words that occurred in the email:

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Torriente - (see below)

oil

gas

O&G

Hagens

Pawa

energy

litigation

info@climate-mayors.org

climate

sea level

resiliency

resilience

coastal

erosion

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Thank you,



Carmen

MIAMI BEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Torriente, Susanne

Sent: Wednesday, October 10, 2018 7:43 AM

To: Hernandez, Carmen; Sosa, Ariel; De Pinedo, Naima

Subject: Re: City Clerk Public Records Request (PRR) 16071

Good Morning Ariel

I get these messages weekly but I understand that IT is working on this. Can you kindly provide a status? It sure seems to be taking a long time.

Thanks

Sent from Sue's iPhone

On Oct 9, 2018, at 4:01 PM, Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov> wrote:

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Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "Sosa, Ariel" <arielsosa@miamibeachfl.gov>, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Thu, 11 Oct 2018 09:06:54 -0400
Attachments RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (50.69 kB)
:

Sender: CarmenHernandez@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Message-Id:

<A1876BB2D2B6624594B97E7DEB21693768AB399B@MIAMIBEACH1222.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

To: COMPSOSA@MiamiBeach.mail.onmicrosoft.com

To: NaimaDePinedo@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: carmenhernandez@miamibeachfl.gov
:
To: susannetoriente@miamibeachfl.gov, arielsosa@miamibeachfl.gov,
naimadepinedo@miamibeachfl.gov
Date: Thu, 11 Oct 2018 09:06:54 -0400

Good morning,

I have contacted the requestor, I am waiting on a call back from him to discuss this search. I will keep everyone posted as soon as I hear from him.



Carmen

MIAMIBEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

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From: Torriente, Susanne
Sent: Wednesday, October 10, 2018 7:43 AM
To: Hernandez, Carmen; Sosa, Ariel; De Pinedo, Naima
Subject: Re: City Clerk Public Records Request (PRR) 16071

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Sent from Sue's iPhone

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Date: Thu, 11 Oct 2018 10:17:19 -0400
Attachments Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (55.81 kB)

:

Sender: SusanneTorriente@miamibeachfl.gov
Subject: Re: City Clerk Public Records Request (PRR) 16071 - IT # 1423
Message-Id: <904706DD-711A-4D60-93D2-0681F3AFFA1F@miamibeachfl.gov>
To: CarmenHernandez@miamibeachfl.gov
Cc: COMPSOSA@MiamiBeach.mail.onmicrosoft.com
Cc: NaimaDePinedo@miamibeachfl.gov
Cc: ElizabethWheaton@miamibeachfl.gov
Cc: MarciaMonserrat@miamibeachfl.gov

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Cc: arielsosa@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov,
elizabethwheaton@miamibeachfl.gov, marciamonserrat@miamibeachfl.gov
Date: Thu, 11 Oct 2018 10:17:18 -0400

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>

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<image003.jpg>

Carmen

MIAMI BEACH

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OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

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estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager





RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Monserrat, Marcia" <marciamonserrat@miamibeachfl.gov>
Date: Thu, 11 Oct 2018 15:28:25 -0400
Attachments RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (68.1 kB)
:

Sender: CarmenHernandez@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Message-Id:

<A1876BB2D2B6624594B97E7DEB21693768AB3FCD@MIAMIBEACH1222.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

To: NaimaDePinedo@miamibeachfl.gov

Cc: MarciaMonserrat@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: carmenhernandez@miamibeachfl.gov
To: susannetoriente@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Cc: marciamonserrat@miamibeachfl.gov
Date: Thu, 11 Oct 2018 15:28:24 -0400

Good afternoon,

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Susanne, you had asked why someone had to review the emails, reason is, there are emails that might not relate to his request which will need to be deleted, and we also have to check for any confidential or exempt information. I will need the rate of the lowest paid clerk in the City Manager's Office who is capable of reviewing and determining what emails are relevant to his request even if they will be reviewed by yourself, so I can provide him with a cost estimate.

The cost estimate will be the following, it will take about 32 hours to review the emails at the employee's rate of pay. Please note this is only an estimate, the amount will be adjusted if applicable.

Thank you,



Carmen

MIAMIBEACH

Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Hernandez, Carmen

Sent: Thursday, October 11, 2018 9:07 AM

To: Torriente, Susanne; Sosa, Ariel; De Pinedo, Naima

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Good morning,

I have contacted the requestor, I am waiting on a call back from him to discuss this search. I will keep everyone posted as soon as I hear from him.



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From: Torriente, Susanne

Sent: Wednesday, October 10, 2018 7:43 AM

To: Hernandez, Carmen; Sosa, Ariel; De Pinedo, Naima

Subject: Re: City Clerk Public Records Request (PRR) 16071

Good Morning Ariel

I get these messages weekly but I understand that IT is working on this. Can you kindly provide a status? It sure seems to be taking a long time.

Thanks

Sent from Sue's iPhone

On Oct 9, 2018, at 4:01 PM, Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov> wrote:

The City Clerks Office needs to know the status of the following request(s).
Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, *infra*. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

FW: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>, "Monserrat, Marcia" <marciamonserrat@miamibeachfl.gov>
Date: Thu, 11 Oct 2018 17:51:52 -0400
Attachments FW: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (80.9 kB)
:

Sender: SusanneTorriente@miamibeachfl.gov

Subject: FW: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D83011B53B405@MIAMIBEACH1222.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

To: MarciaMontserrat@miamibeachfl.gov

FW: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov, marciamonserrat@miamibeachfl.gov
Date: Thu, 11 Oct 2018 17:51:51 -0400

Can you handle they way any others are handled in the CMO?



SUSANNE M. TORRIENTE
Assistant City Manager/Chief Resilience Officer
OFFICE OF THE CITY MANAGER
1700 Convention Center Drive – 4th Floor, Miami Beach, FL 33139
Tel: 305-673-7010

From: Hernandez, Carmen
Sent: Thursday, October 11, 2018 3:28 PM
To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>; De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov>
Cc: Monserrat, Marcia <MarciaMonserrat@miamibeachfl.gov>
Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Good afternoon,

The new search resulted in 3263 hits.

Susanne, you had asked why someone had to review the emails, reason is, there are emails that might not relate to his request which will need to be deleted, and we also have to check for any confidential or exempt information. I will need the rate of the lowest paid clerk in the City Manager's Office who is capable of reviewing and determining what emails are relevant to his request even if they will be reviewed by yourself, so I can provide him with a cost estimate.

The cost estimate will be the following, it will take about 32 hours to review the emails at the employee's rate of pay. Please note this is only an estimate, the amount will be adjusted if applicable.

Thank you,



Carmen

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Carmen Hernandez, Office Associate IV

OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

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From: Hernandez, Carmen

Sent: Thursday, October 11, 2018 9:07 AM

To: Torriente, Susanne; Sosa, Ariel; De Pinedo, Naima

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Good morning,

I have contacted the requestor, I am waiting on a call back from him to discuss this search. I will keep everyone posted as soon as I hear from him.



Carmen

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From: Torriente, Susanne
Sent: Wednesday, October 10, 2018 7:43 AM
To: Hernandez, Carmen; Sosa, Ariel; De Pinedo, Naima
Subject: Re: City Clerk Public Records Request (PRR) 16071

Good Morning Ariel

I get these messages weekly but I understand that IT is working on this. Can you kindly provide a status? It sure seems to be taking a long time.

Thanks

Sent from Sue's iPhone

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Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Monserrat, Marcia" <marciamonserrat@miamibeachfl.gov>, "Granado, Rafael" <rafaelgranado@miamibeachfl.gov>
Date: Fri, 12 Oct 2018 14:29:06 -0400
Attachments RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (84.99 kB)
:

Sender: CarmenHernandez@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Message-Id:

<A1876BB2D2B6624594B97E7DEB2169376BC14EE1@MIAMIBEACH1232.MiamiBeach.Gov>

To: SusanneTorriente@miamibeachfl.gov

To: NaimaDePinedo@miamibeachfl.gov

Cc: MarciaMonserrat@miamibeachfl.gov

Cc: RafaelGranado@miamibeachfl.gov

Bcc: PatrickCamm@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: carmenhernandez@miamibeachfl.gov
To: susannetorriente@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Cc: marciamonserrat@miamibeachfl.gov, rafaelgranado@miamibeachfl.gov
Date: Fri, 12 Oct 2018 14:29:05 -0400

Naima,

As per our conversation just now, you informed me the emails will not be reviewed by the City Manager's Office, therefore, please be advised that we will contact the Legal Department and have them review them instead, as per Ralph Granado we cannot release these emails unless they are reviewed.

Thank you,



Carmen

MIAMIBEACH

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OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

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Sent: Thursday, October 11, 2018 3:28 PM
To: Torriente, Susanne; De Pinedo, Naima
Cc: Monserrat, Marcia
Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

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Sent from server MIAMIBEACH1336 Department: City Manager

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>, "Monserrat, Marcia" <marciamonserrat@miamibeachfl.gov>
Cc: "Granado, Rafael" <rafaelgranado@miamibeachfl.gov>, "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Fri, 12 Oct 2018 14:30:04 -0400
Attachments RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (80.9 kB)

:

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E7AEBEFA@MIAMIBEACH1232.MiamiBeach.Gov>

To: CarmenHernandez@miamibeachfl.gov

To: MarciaMonserrat@miamibeachfl.gov

Cc: RafaelGranado@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

Cc: NaimaDePinedo@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: naimadepinedo@miamibeachfl.gov
:
To: carmenhernandez@miamibeachfl.gov, marciamonserrat@miamibeachfl.gov
Cc: rafaelgranado@miamibeachfl.gov, susannetoriente@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Date: Fri, 12 Oct 2018 14:30:03 -0400

Carmen,

That is not what we discussed. Marcia – please advise per below.

From: Hernandez, Carmen
Sent: Friday, October 12, 2018 2:29 PM
To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>; De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov>
Cc: Monserrat, Marcia <MarciaMonserrat@miamibeachfl.gov>; Granado, Rafael <RafaelGranado@miamibeachfl.gov>
Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

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OFFICE OF THE CITY CLERK

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Hernandez, Carmen

Sent: Thursday, October 11, 2018 3:28 PM

To: Torriente, Susanne; De Pinedo, Naima

Cc: Monserrat, Marcia

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Good afternoon,

The new search resulted in 3263 hits.

Susanne, you had asked why someone had to review the emails, reason is, there are emails that might not relate to his request which will need to be deleted, and we also have to check for any confidential or exempt information. I will need the rate of the lowest paid clerk in the City Manager's Office who is capable of reviewing and determining what emails are relevant to his request even if they will be reviewed by yourself, so I can provide him with a cost estimate.

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Thank you,



Carmen

MIAMIBEACH

Carmen Hernandez, Office Associate IV

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From: Hernandez, Carmen
Sent: Thursday, October 11, 2018 9:07 AM
To: Torriente, Susanne; Sosa, Ariel; De Pinedo, Naima
Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

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I have contacted the requestor, I am waiting on a call back from him to discuss this search. I will keep everyone posted as soon as I hear from him.



Carmen

MIAMI BEACH

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From: Torriente, Susanne
Sent: Wednesday, October 10, 2018 7:43 AM
To: Hernandez, Carmen; Sosa, Ariel; De Pinedo, Naima
Subject: Re: City Clerk Public Records Request (PRR) 16071

Good Morning Ariel

I get these messages weekly but I understand that IT is working on this. Can you kindly provide a status? It sure seems to be taking a long time.

Thanks

Sent from Sue's iPhone

On Oct 9, 2018, at 4:01 PM, Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov> wrote:

The City Clerks Office needs to know the status of the following request(s).
Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information1, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery

Standards.2 The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Granado, Rafael" <rafaelgranado@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>, "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>, "Montserrat, Marcia" <marciamonserrat@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "Granado,Rafael" <rafaelgranado@miamibeachfl.gov>
Date: Fri, 12 Oct 2018 14:34:56 -0400
Attachments RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (96.26 kB)

:

Sender: RafaelGranado@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Message-Id:

<4D892B460DED2C46AEE27B4CC3E1956802C42C332B@MIAMIBEACH1232.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

To: CarmenHernandez@miamibeachfl.gov

To: MarciaMontserrat@miamibeachfl.gov

Cc: SusanneTorriente@miamibeachfl.gov

Cc: rafaelgranado@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: rafaelgranado@miamibeachfl.gov
:
To: naimadepinedo@miamibeachfl.gov, carmenhernandez@miamibeachfl.gov, marciamonserrat@miamibeachfl.gov
Cc: susannetoriente@miamibeachfl.gov, rafaelgranado@miamibeachfl.gov
Date: Fri, 12 Oct 2018 14:34:55 -0400

Sorry...

But, emails cannot go out without being reviewed.

So either Legal or CM.

Regards,

MIAMIBEACH

Rafael E. Granado, Esq., *City Clerk*
OFFICE OF THE CITY CLERK
1700 Convention Center Drive, Miami Beach, FL 33139
Tel: 305.673.7411 rafaelgranado@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: De Pinedo, Naima
Sent: Friday, October 12, 2018 2:30 PM
To: Hernandez, Carmen; Monserrat, Marcia
Cc: Granado, Rafael; Torriente, Susanne; De Pinedo, Naima
Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423
Importance: High

Carmen,

That is not what we discussed. Marcia – please advise per below.

From: Hernandez, Carmen

Sent: Friday, October 12, 2018 2:29 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>; De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov>

Cc: Monserrat, Marcia <MarciaMonserrat@miamibeachfl.gov>; Granado, Rafael <RafaelGranado@miamibeachfl.gov>

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Naima,

As per our conversation just now, you informed me the emails will not be reviewed by the City Manager's Office, therefore, please be advised that we will contact the Legal Department and have them review them instead, as per Ralph Granado we cannot release these emails unless they are reviewed.

Thank you,



Carmen

MIAMIBEACH

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1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7000 Ext 6508 / carmenhernandez@miamibeachfl.gov

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Sent: Thursday, October 11, 2018 3:28 PM

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From: Torriente, Susanne

Sent: Wednesday, October 10, 2018 7:43 AM

To: Hernandez, Carmen; Sosa, Ariel; De Pinedo, Naima

Subject: Re: City Clerk Public Records Request (PRR) 16071

Good Morning Ariel

I get these messages weekly but I understand that IT is working on this. Can you kindly provide a status? It sure seems to be taking a long time.

Thanks

Sent from Sue's iPhone

On Oct 9, 2018, at 4:01 PM, Hernandez, Carmen <CarmenHernandez@miamibeachfl.gov> wrote:

The City Clerks Office needs to know the status of the following request(s).
Please reply to Carmen Hernandez. Click on the links below to update the request.

ID: 16071 Name: Jason T. Miller Attorney at Law

Item Requested: RE: Non-Profit FOIA Request - -Government Accountability & Oversight; Certain Department records (O&G, et al.) To Whom it May Concern: On behalf of Government Accountability & Oversight (GAO), a non-profit public interest law firm recognized as a 501(c)3 by the Internal Revenue Service and with a practice area in governmental transparency, pursuant to Article I, section 24 of the Florida

Constitution, and chapter 119, F.S., as the custodian of records of the City of Miami Beach, please provide GAO within the statutorily prescribed time: Copies of all correspondence and other records, inclusive and its accompanying information¹, including also any attachments, which was sent to or from (including also copying, whether as cc: or bcc:), Susanne M. Torriente SusanneTorriente@miamibeachfl.gov, and/or Elizabeth Wheaton ElizabethWheaton@miamibeachfl.gov which also: a) contain or include any of the terms or parties, anywhere in the correspondence, of which it is a 1 This includes public records, and associated public information, see discussion of Data Delivery Standards, infra. 2 part, whether in the To or From, cc: and/or bcc: fields, the Subject field, and/or the email body or body of the thread: i) oil, gas, O&G, Hagens, Pawa, energy, litigation, and/or info@climate-mayors.org, and include any of the following, ii) climate, "sea level", resiliency, resilience, coastal and/or erosion; and b) were sent or received from January 1, 2018 through the date you process this request. We request the entire thread in which any email responsive to the above description appears regardless if portions of the thread(s) pre-date 2018. Please consider as responsive entire email "threads" containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs. If there is any cost associated with the searching, copying or production of these records, however, please also notify me in writing immediately. Please provide an estimate of anticipated costs in the event that there are fees for processing this Request. To keep costs and copying to a minimum please provide copies of all productions to the email used to send this request. Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, infra). GAO requests records on your system, e.g., its backend logs, and do not seek only those records which survive on an employee's own machine or account. GAO do not demand your Office produce requested information in any particular form, instead GAO request records in their native form, with specific reference to the U.S. 3 Securities and Exchange Commission Data Delivery Standards.² The covered information GAO seeks is electronic information, this includes electronic records, and other public information. To quote the SEC Data Delivery Standards, "Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. (Note: An Adobe PDF file is not considered a native file unless the document was initially created as a PDF.)" (emphases in original). In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production. Native file productions may be produced without load files. However, native file production

http://employee/cityclerkprrr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: "Montserrat, Marcia" <marciamonserrat@miamibeachfl.gov>
To: "Hernandez, Carmen" <carmenhernandez@miamibeachfl.gov>, "Torriente,Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Granado, Rafael" <rafaelgranado@miamibeachfl.gov>
Date: Fri, 12 Oct 2018 14:58:13 -0400
Attachments RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423 (78.85 kB)
:

Sender: MarciaMontserrat@miamibeachfl.gov

Subject: RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

Message-Id:

<95681416DC3E3E458AAA564BD45E0C63026B8CFBB7@MIAMIBEACH1232.MiamiBeach.Gov>

To: CarmenHernandez@miamibeachfl.gov

To: SusanneTorriente@miamibeachfl.gov

To: NaimaDePinedo@miamibeachfl.gov

Cc: RafaelGranado@miamibeachfl.gov

RE: City Clerk Public Records Request (PRR) 16071 - IT # 1423

From: marciamonserrat@miamibeachfl.gov
:
To: carmenhernandez@miamibeachfl.gov, susannetoriente@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Cc: rafaelgranado@miamibeachfl.gov
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I'' review them

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To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>; De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov>
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http://employee/cityclerkpr/deptredirect.aspx?request_id=16071

Sent from server MIAMIBEACH1336 Department: City Manager

Re: Time for a quick call

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Cc: naima de pinedo <naimadepinedo@miamibeachfl.go>
Date: Wed, 07 Feb 2018 17:24:08 -0500
Attachments: Re: Time for a quick call (32.26 kB)

Sender: chuck@sheredling.com

Subject: Re: Time for a quick call

Message-Id: <FD4E465B-C8D3-4EFD-945C-0A9BADB94B93@gmail.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: Time for a quick call

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Cc: naima de pinedo <naimadepinedo@miamibeachfl.go>
Date: Wed, 07 Feb 2018 17:24:02 -0500

Hi Susy, Lots to catch you up on.

I noticed that the former Mayor is now calling for the State to file suit against the fossil fuel industry re: climate change and sea level rise!

Can I ask Naima to help set up a time for you, Vic, and Jimmy to have a quick call. Want to bring you up to date.

Best,
chuck

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

CONFIDENTIAL NOTICE

This email is covered by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521.

This email and any documents accompanying this email contain legally privileged and confidential information belonging to the sender. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this email communication is strictly prohibited. If you have received this email in error, please notify us immediately by telephone or email and permanently delete the email, any attachments, and all copies thereof from any networks, drives, cloud, or other storage media and please destroy any printed copies of the email or attachments. Neither this email nor the contents thereof are intended to nor shall create an attorney-client relationship between Sher Edling LLP and the recipient(s), and no such attorney-client relationship shall be created unless established in a separate, written retainer agreement or by court order.

On 3/27/17, 9:20 AM, "Chuck Savitt" <csavitt@gmail.com> wrote:

Hi Susie,

I am in Calif this week, but wonder if Naima can schedule a 5 minute call. I need to provide you with a quick oral update. Thanks very much.

Best

Chuck

Sent from my iPhone

Charles C. Savitt

Founder, Senior Counselor

Island Press

Islandpress.org

FW: Time for a quick call

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Wed, 07 Feb 2018 17:25:41 -0500
Attachments: FW: Time for a quick call (19.46 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: FW: Time for a quick call

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D83FD85680F@MIAMIBEACH1232.MiamiBeach.Gov>

To: NaimaDePinedo@miamibeachfl.gov

FW: Time for a quick call

From: susannetoriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Date: Wed, 07 Feb 2018 17:25:41 -0500

This is OK to set up

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytoriente@miamibeachfl.gov

-----Original Message-----

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Wednesday, February 7, 2018 5:24 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Cc: naima de pinedo <naimadepinedo@miamibeachfl.go>

Subject: Re: Time for a quick call

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chuck

Charles C. Savitt

Sher Edling LLP

Director of Strategic Client Relationships Mobile 202-236-0494

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On 3/27/17, 9:20 AM, "Chuck Savitt" <csavitt@gmail.com> wrote:

Hi Susie,

I am in Calif this week, but wonder if Naima can schedule a 5 minute call. I need to provide you with a quick oral update. Thanks very much.

Best

Chuck

Sent from my iPhone

Charles C. Savitt

Founder, Senior Counselor

Island Press

Islandpress.org

RE: Time for a quick call

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Cc: naima de pinedo <naimadepinedo@miamibeachfl.go>
Date: Wed, 07 Feb 2018 17:25:13 -0500
Attachments: RE: Time for a quick call (22.53 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: Time for a quick call

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D83FD8567DD@MIAMIBEACH1232.MiamiBeach.Gov>

To: chuck@sheredling.com

Cc: naimadepinedo@miamibeachfl.go

RE: Time for a quick call

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Cc: naimadepinedo@miamibeachfl.go
Date: Wed, 07 Feb 2018 17:25:12 -0500

Hi Chuck

Sure - let's chat

Thanks

MIAMIBEACH

Susanne M. Toriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytoriente@miamibeachfl.gov

-----Original Message-----

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Wednesday, February 7, 2018 5:24 PM

To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>

Cc: naima de pinedo <naimadepinedo@miamibeachfl.go>

Subject: Re: Time for a quick call

Hi Susy, Lots to catch you up on.

I noticed that the former Mayor is now calling for the State to file suit against the fossil fuel industry re: climate change and sea level rise!

Can I ask Naima to help set up a time for you, Vic, and Jimmy to have a quick call. Want to bring you up to date.

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Chuck

Sent from my iPhone
Charles C. Savitt
Founder, Senior Counselor
Island Press
Islandpress.org

Delivery Status Notification (Failure)

From: Mail Delivery System <mailer-daemon@ironport1.miamibeach.gov>
To: susannetoriente@miamibeachfl.gov
Date: Wed, 07 Feb 2018 17:25:14 -0500
Attachments: Delivery Status Notification (Failure) (39.94 kB)

Sender: MAILER-DAEMON@Ironport1.miamibeach.gov
Subject: Delivery Status Notification (Failure)
Message-Id: <9f3fcb\$g8mca@Ironport1.miamibeach.gov>
Recipient: SusanneToriente@miamibeachfl.gov

Delivery Status Notification (Failure)

From: Mail Delivery System <mailer-daemon@ironport1.miamibeach.gov>
To: susannetorriente@miamibeachfl.gov
Date: Wed, 07 Feb 2018 17:25:13 -0500
Attachments: Unnamed Attachment (288 bytes); RE: Time for a quick call (20.48 kB)

The following message to <naimadepinedo@miamibeachfl.go> was undeliverable.

The reason for the problem:

5.1.2 - Bad destination host 'DNS Hard Error looking up miamibeachfl.go (MX): NXDomain'

Reporting-MTA: dns; Ironport1.miamibeach.gov

Final-Recipient: rfc822;naimadepinedo@miamibeachfl.go

Action: failed

Status: 5.0.0 (permanent failure)

Diagnostic-Code: smtp; 5.1.2 - Bad destination host 'DNS Hard Error
looking up miamibeachfl.go (MX): NXDomain' (delivery attempts: 0)

RE: Time for a quick call

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Cc: naima de pinedo <naimadepinedo@miamibeachfl.go>
Date: Wed, 07 Feb 2018 17:25:12 -0500

Hi Chuck

Sure - let's chat

Thanks

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

-----Original Message-----

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Wednesday, February 7, 2018 5:24 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Cc: naima de pinedo <naimadepinedo@miamibeachfl.go>

Subject: Re: Time for a quick call

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Chuck

Sent from my iPhone
Charles C. Savitt
Founder, Senior Counselor
Island Press
Islandpress.org

Re: Time for a quick call

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 07 Feb 2018 17:35:37 -0500
Attachments: Re: Time for a quick call (35.33 kB)

Sender: chuck@sheredling.com

Subject: Re: Time for a quick call

Message-Id: <F602280E-03EA-4CF0-99AC-86651061F8F2@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: Time for a quick call

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 07 Feb 2018 17:35:32 -0500

What is Naima's correct email?

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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On 2/7/18, 5:25 PM, "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov> wrote:

Hi Chuck

Sure - let's chat

Thanks

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

-----Original Message-----

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Wednesday, February 7, 2018 5:24 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Cc: naima de pinedo <naimadepinedo@miamibeachfl.go>

Subject: Re: Time for a quick call

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Best

Chuck

Sent from my iPhone

Charles C. Savitt

Founder, Senior Counselor

Island Press

Islandpress.org

RE: Time for a quick call

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Cc: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Wed, 07 Feb 2018 17:36:10 -0500
Attachments: RE: Time for a quick call (27.14 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: Time for a quick call

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D83FD856888@MIAMIBEACH1232.MiamiBeach.Gov>

To: chuck@sheredling.com

Cc: NaimaDePinedo@miamibeachfl.gov

RE: Time for a quick call

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Cc: naimadepinedo@miamibeachfl.gov
Date: Wed, 07 Feb 2018 17:36:09 -0500

Copied here

Thanks

MIAMIBEACH

Susanne M. Toriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytoriente@miamibeachfl.gov

-----Original Message-----

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Wednesday, February 7, 2018 5:36 PM

To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>

Subject: Re: Time for a quick call

What is Naima's correct email?

Charles C. Savitt

Sher Edling LLP

Director of Strategic Client Relationships Mobile 202-236-0494

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MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

-----Original Message-----

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Sent: Wednesday, February 7, 2018 5:24 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Cc: naima de pinedo <naimadepinedo@miamibeachfl.go>

Subject: Re: Time for a quick call

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re: climate change and sea level rise!

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Chuck

Sent from my iPhone

Charles C. Savitt
Founder, Senior Counselor
Island Press
Islandpress.org

new NPR story-- follow up call

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>
Date: Fri, 09 Feb 2018 16:00:08 -0500
Attachments new NPR story-- follow up call (35.33 kB)
:

Sender: chuck@sheredling.com

Subject: new NPR story-- follow up call

Message-Id: <A1F30987-9F44-4D72-AFEE-68E010A70FA7@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

new NPR story-- follow up call

From Chuck Savitt <chuck@sheredling.com>

:

To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>

Date: Fri, 09 Feb 2018 16:00:03 -0500

Thought you might want to listen to this story from NPR's
Market Place on the 7th. Open

link.<https://www.npr.org/podcasts/381444600/marketplace> Skip down to podcast for
the show on 2/7. Climate lawsuits story starts at 17.22 minute
mark.

Naima, can you please suggest some times that Susy and I can
talk next week?

Thank you.

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RE: new NPR story-- follow up call

From: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>
Date: Mon, 12 Feb 2018 10:02:52 -0500
Attachments RE: new NPR story-- follow up call (32.26 kB)
:

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: new NPR story-- follow up call

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02C6D5A2FB@MIAMIBEACH1222.MiamiBeach.Gov>

To: chuck@sheredling.com

Cc: SusanneTorriente@miamibeachfl.gov

Cc: NaimaDePinedo@miamibeachfl.gov

RE: new NPR story-- follow up call

From: naimadepinedo@miamibeachfl.gov
To: chuck@sheredling.com
Cc: susannetorriente@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Date: Mon, 12 Feb 2018 10:02:52 -0500

She has 30 min. on Friday at 1:30.

MIAMIBEACH

Naima De Pinedo, Office Manager
OFFICE OF THE CITY MANAGER
1700 Convention Center Drive, Miami Beach, FL 33139
Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

We are committed to providing excellent public service to all who live, work and play in our vibrant, tropical, historic community.

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Friday, February 09, 2018 4:00 PM
To: Torriente, Susanne; De Pinedo, Naima
Subject: new NPR story-- follow up call

Thought you might want to listen to this story from NPR's Market Place on the 7th. Open link.<https://www.npr.org/podcasts/381444600/marketplace> Skip down to podcast for the show on 2/7. Climate lawsuits story starts at 17.22 minute mark.

Naima, can you please suggest some times that Susy and I can talk next week?

Thank you.

Best,

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Director of Strategic Client Relationships
Mobile 202-236-0494

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Re: new NPR story-- follow up call

From: Chuck Savitt <chuck@sheredling.com>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Mon, 12 Feb 2018 10:16:17 -0500
Attachments: Re: new NPR story-- follow up call (48.13 kB)

Sender: chuck@sheredling.com

Subject: Re: new NPR story-- follow up call

Message-Id: <E48906DA-0827-4D7B-AFB4-8B723F9FB88A@sheredling.com>

Recipient: NaimaDePinedo@miamibeachfl.gov

Re: new NPR story-- follow up call

From: Chuck Savitt <chuck@sheredling.com>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Mon, 12 Feb 2018 10:16:11 -0500

Perfect. What number would you like me to call?

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
O:[628-231-2531](tel:628-231-2531)
M:[202-236-0494](tel:202-236-0494)

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On Feb 12, 2018, at 10:02 AM, De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov> wrote:

[She has 30 min. on Friday at 1:30.](#)

MIAMI BEACH

Naima De Pinedo, Office Manager

OFFICE OF THE CITY MANAGER

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

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From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Friday, February 09, 2018 4:00 PM

To: Torriente, Susanne; De Pinedo, Naima

Subject: new NPR story-- follow up call

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Conference Call with Chuck Savitt

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Mon, 12 Feb 2018 10:30:20 -0500
Attachments: Conference Call with Chuck Savitt (18.43 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

On-Behalf-Of: SusanneTorriente@miamibeachfl.gov

Subject: Conference Call with Chuck Savitt

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02C6D5A40B@MIAMIBEACH1222.MiamiBeach.Gov>

To: chuck@sheredling.com

Conference Call with Chuck Savitt

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Date: Mon, 12 Feb 2018 10:30:20 -0500
Attachments: attachment.ics (1.51 kB)

Conference Call with Chuck Savitt

Where: Chuck to Call Susy at 305-498-8242

When: Fri Feb 16 13:30:00 2018 (America/New_York)

Until: Fri Feb 16 14:00:00 2018 (America/New_York)

Organisers SENT-BY=MAILTO:NaimaDePinedo@miamibeachfl.gov
MAILTO:SusanneToriente@miamibeachfl.gov

Required ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE

Attendees: MAILTO:chuck@sheredling.com

Optional

Attendees:

RE: new NPR story-- follow up call

From: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Mon, 12 Feb 2018 10:31:00 -0500
Attachments: RE: new NPR story-- follow up call (41.47 kB)

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: new NPR story-- follow up call

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02C6D5A414@MIAMIBEACH1222.MiamiBeach.Gov>

To: chuck@sheredling.com

Cc: SusanneTorriente@miamibeachfl.gov

RE: new NPR story-- follow up call

From: naimadepinedo@miamibeachfl.gov
To: chuck@sheredling.com
Cc: susannetoriente@miamibeachfl.gov
Date: Mon, 12 Feb 2018 10:30:59 -0500

I just sent you the invite, call her at 305-498-8242.

MIAMIBEACH

Naima De Pinedo, Office Manager

OFFICE OF THE CITY MANAGER

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

We are committed to providing excellent public service to all who live, work and play in our vibrant, tropical, historic community.

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Monday, February 12, 2018 10:16 AM
To: De Pinedo, Naima
Cc: Toriente, Susanne
Subject: Re: new NPR story-- follow up call

Perfect. What number would you like me to call?

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
O:[628-231-2531](tel:628-231-2531)
M:[202-236-0494](tel:202-236-0494)

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On Feb 12, 2018, at 10:02 AM, De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov> wrote:

She has 30 min. on Friday at 1:30.

MIAMIBEACH

Naima De Pinedo, Office Manager

OFFICE OF THE CITY MANAGER

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7010 / Fax: 305-673-7782 / www.miamibeachfl.gov

We are committed to providing excellent public service to all who live, work and play in our vibrant, tropical, historic community.

From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Friday, February 09, 2018 4:00 PM

To: Torriente, Susanne; De Pinedo, Naima

Subject: new NPR story-- follow up call

Thought you might want to listen to this story from NPR's Market Place on the 7th. Open link.<https://www.npr.org/podcasts/381444600/marketplace> Skip down to podcast for the show on 2/7. Climate lawsuits story starts at 17.22 minute mark.

Naima, can you please suggest some times that Susy and I can talk next week?

Thank you.

Best,

Chuck

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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Accepted: Conference Call with Chuck Savitt

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Mon, 12 Feb 2018 11:15:30 -0500
Attachments: Accepted: Conference Call with Chuck Savitt (28.67 kB)

Sender: chuck@sheredling.com

Subject: Accepted: Conference Call with Chuck Savitt

Message-Id:

<MWHPR15MB14696202BE0A6E4683725F4EC2F70@MWHPR15MB1469.namprd15.prod.outlook.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Accepted: Conference Call with Chuck Savitt

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Mon, 12 Feb 2018 11:15:26 -0500

Accepted: Conference Call with Chuck Savitt

Where: Chuck to Call Susy at 305-498-8242

When: Fri Feb 16 13:30:00 2018 (America/New_York)

Until: Fri Feb 16 14:00:00 2018 (America/New_York)

Organisers

Required PARTSTAT=ACCEPTED Common Name=Chuck Savitt

Attendees: MAILTO:chuck@sheredling.com

Optional

Attendees:

good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Fri, 16 Feb 2018 14:12:28 -0500
Attachments: good to talk (33.79 kB)

Sender: chuck@sheredling.com

Subject: good to talk

Message-Id: <E0E2C823-E784-466D-B841-D2E36DF7DC56@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Fri, 16 Feb 2018 14:12:23 -0500

Susy, thanks for taking the time got me caught up on your work. Very exciting to know about the RF grant and the team of TA folks you have put together.

Just a reminder, please send me your RFQ and other narrative you have put together about the project, goals, outcomes expected, and methodology. I will then put you in touch with Laurie Mazur at Island Press who is running the Resilience Program with Kresge and JPB.

Best,
Chuck

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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Sher Edling LLP and the recipient(s), and no such attorney-client relationship shall be created unless established in a separate, written retainer agreement or by court order.

FW: good to talk

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "Bada, Kristy" <kristybada@miamibeachfl.gov>
Cc: Chuck Savitt <chuck@sheredling.com>
Date: Tue, 20 Feb 2018 17:01:56 -0500
Attachments: FW: good to talk (31.74 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: FW: good to talk

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D83FD87AF75@MIAMIBEACH1222.MiamiBeach.Gov>

To: KristyBada@miamibeachfl.gov

Cc: chuck@sheredling.com

FW: good to talk

From: susannetoriente@miamibeachfl.gov
To: kristybada@miamibeachfl.gov
Cc: chuck@sheredling.com
Date: Tue, 20 Feb 2018 17:01:56 -0500

Hi Kristy

Can you please send Chuck Savitt a copy of the business case RFQ as well as the manager's memo on the last agenda? Thanks so much.

Susy

MIAMIBEACH

Susanne M. Toriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Friday, February 16, 2018 2:12 PM
To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>
Subject: good to talk

Susy, thanks for taking the time got me caught up on your work. Very exciting to know about the RF grant and the team of TA folks you have put together.

Just a reminder, please send me your RFQ and other narrative you have put together about the project, goals, outcomes expected, and

methodology. I will then put you in touch with Laurie Mazur at Island Press who is running the Resilience Program with Kresge and JPB.

Best,

Chuck

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "Bada, Kristy" <kristybada@miamibeachfl.gov>
Date: Tue, 20 Feb 2018 18:29:54 -0500
Attachments Re: good to talk (49.15 kB)
:

Sender: chuck@sheredling.com

Subject: Re: good to talk

Message-Id: <BD93BF13-CE11-47B0-849F-6B9B8CD2A0B2@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: good to talk

From Chuck Savitt <chuck@sheredling.com>

:

To: "Toriente, Susanne" <susannetoriente@miamibeachfl.gov>, "Bada, Kristy" <kristybada@miamibeachfl.gov>

Date: Tue, 20 Feb 2018 18:29:49 -0500

Thanks so much. We think a few other cities we are working with that are part of the RF 100 Cities network will be interested.

Looking forward to reviewing.

Best,

Chuck

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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From: susy toriente <SusanneToriente@miamibeachfl.gov>

Date: Tuesday, February 20, 2018 at 5:02 PM

To: "Bada, Kristy" <KristyBada@miamibeachfl.gov>

Cc: Chuck Savitt <chuck@sheredling.com>

Subject: FW: good to talk

Hi Kristy

Can you please send Chuck Savitt a copy of the business case RFQ as well as the manager's memo on the last agenda? Thanks so much.

Susy

MIAMI BEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Friday, February 16, 2018 2:12 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Subject: good to talk

Susy, thanks for taking the time got me caught up on your work. Very exciting to know about the RF grant and the team of TA folks you have put together.

Just a reminder, please send me your RFQ and other narrative you have put together about the project, goals, outcomes expected, and methodology. I will then put you in touch with Laurie Mazur at Island Press who is running the Resilience Program with Kresge and JPB.

Best,

Chuck

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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RE: good to talk

From: "Bada, Kristy" <kristybada@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>, "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 21 Feb 2018 07:35:45 -0500
Attachments RE: good to talk (1.04 MB)

:

Sender: KristyBada@miamibeachfl.gov

Subject: RE: good to talk

Message-Id:

<3FC7B86DC53A9B4DAA452B771E3743A2ED90381A@MIAMIBEACH1222.MiamiBeach.Gov>

To: chuck@sheredling.com

To: SusanneTorriente@miamibeachfl.gov

RE: good to talk

From: kristybada@miamibeachfl.gov
To: chuck@sheredling.com, susannetoriente@miamibeachfl.gov
Date: Wed, 21 Feb 2018 07:35:45 -0500
Attachments RFQ 2017-300-KB Bus Care Analysisof the Resiliency Program Update FINAL.pdf
: (652.49 kB); Commission Item Memo.pdf (136.28 kB); RFQ 2017-300-KB Form
Approved Reso.pdf (166.75 kB)

Mr. Savitt,

Per your request attached is the RFQ and Commission Item. If you require additional information please advise.

Thank you,

MIAMIBEACH

Kristy Bada, Contracting Officer III
Procurement Department

1755 Meridian Avenue, 3RD Floor, Miami Beach, FL 33139
Tel: 305-673-7000 Ext. 6218 / KristyBada@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Tuesday, February 20, 2018 6:30 PM
To: Toriente, Susanne; Bada, Kristy
Subject: Re: good to talk

Thanks so much. We think a few other cities we are working with that are part of the RF 100 Cities network will be interested. Looking forward to reviewing.
Best,
Chuck

Charles C. Savitt

Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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From: susy torriente <SusanneTorriente@miamibeachfl.gov>
Date: Tuesday, February 20, 2018 at 5:02 PM
To: "Bada, Kristy" <KristyBada@miamibeachfl.gov>
Cc: Chuck Savitt <chuck@sheredling.com>
Subject: FW: good to talk

Hi Kristy

Can you please send Chuck Savitt a copy of the business case RFQ as well as the manager's memo on the last agenda? Thanks so much.

Susy

MIAMIBeach

Susanne M. Torriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytorriente@miamibeachfl.gov

From: Chuck Savitt [<mailto:chuck@sheredling.com>]
Sent: Friday, February 16, 2018 2:12 PM
To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Subject: good to talk

Susy, thanks for taking the time got me caught up on your work. Very exciting to know about the RF grant and the team of TA folks you have put together.

Just a reminder, please send me your RFQ and other narrative you have put together about the project, goals, outcomes expected, and methodology. I will then put you in touch with Laurie Mazur at Island Press who is running the Resilience Program with Kresge and JPB.

Best,
Chuck

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Sher Edling LLP
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Mobile 202-236-0494

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REQUEST FOR QUALIFICATIONS (RFQ)

FOR BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM

2017-300-KB

RFQ ISSUANCE DATE: SEPTEMBER 29, 2017

STATEMENTS OF QUALIFICATIONS DUE: NOVEMBER 13, 2017 @ 3:00 PM

ISSUED BY:

MIAMIBEACH

KRISTY BADA, CONTRACTING OFFICER III

PROCUREMENT DEPARTMENT

1755 Meridian Avenue, 3rd Floor, Miami Beach, FL 33139

305.673.7000 x **6218** | kristybada@miamibeachfl.gov | www.miamibeachfl.gov

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SECTION 0200**INSTRUCTIONS TO RESPONDENTS & GENERAL CONDITIONS**

1. GENERAL. This Request for Qualifications (RFQ) is issued by the City of Miami Beach, Florida (the “City”), as the means for prospective Proposer to submit their qualifications, proposed scopes of work and cost Statement of Qualifications (the “proposal”) to the City for the City’s consideration as an option in achieving the required scope of services and requirements as noted herein. All documents released in connection with this solicitation, including all appendixes and addenda, whether included herein or released under separate cover, comprise the solicitation, and are complementary to one another and together establish the complete terms, conditions and obligations of the Proposer and, subsequently, the successful proposer(s) (the “contractor[s]”) if this RFQ results in an award.

The City utilizes **PublicPurchase** (www.publicpurchase.com) for automatic notification of competitive solicitation opportunities and document fulfillment, including the issuance of any addendum to this RFQ. Any prospective proposer who has received this RFQ by any means other than through **PublicPurchase** must register immediately with **PublicPurchase** to assure it receives any addendum issued to this RFQ. **Failure to receive an addendum may result in disqualification of proposal submitted.**

2. PURPOSE.

The City is soliciting proposals from qualified firms that can provide the City with business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (the “Work”). Through this RFQ, the City intends to select one or more firms that can provide the City with resiliency related business case analysis(es) as required. The business case study(ies) requested include economic analysis(es) of the value of our risk reduction investments to address flooding and sea level rise. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city’s infrastructure investments (also in dollar terms). The Work may consider the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City’s property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings, land use issues, or any other factor that may be pertinent to the Work.

Additionally, the terms “FIRM”, “PROPOSER”, “CONSULTANT”, “PRIME PROPOSER” or “TEAM” are used interchangeably and shall refer to the firm that will contract with the City for the development and implementation of the project. Additional detail and project description is provided in the attached Minimum Requirements and Specifications Section (Appendix C).

The City may, after considering proposals received, award contracts for services to a prime consultant(s), as well as create a continuing pool of prequalified consultants, as follows:

1. Prime Consultant(s). The City may make an award to qualified consultant(s) that can act in the capacity of the City’s prime consultant for business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. The Consultant must have a team of qualified individuals who can guide the City of Miami Beach through the decision-making process to develop business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. While the City intends to make an award to a single consultant, it reserves its right to award to multiple consultants if it deems it is in its best interest. Additionally, the City reserves the right to engage other consultants, either through option 2 below or through other means, to assist the City in its development of business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.

2. Pool of Pre-qualified Consultants. Additionally, to assist with smaller engagements relating to business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (or related needs), the City intends to create a continuing pool of prequalified consultants (not selected in Option 1 above). Firms that submit a proposal pursuant to the RFQ, and who are deemed to be responsive, responsible and best qualified may be eligible to participate in the continuing pool of pre-qualified consultants. The firms included in the continuing pool will also be eligible to participate as sub-consultants to the prime consultant on applicable projects at the discretion of the City Manager.

The process for considering qualifications proposals shall be as follows:

1. City will consider proposals received on or before the due date.
2. All responsive proposals will be submitted to the Evaluation Committee appointed by the City Manager for evaluation in accordance with the criteria established herein. Proposals deemed non-responsive will not be considered by the Evaluation Committee.
3. The City Manager will consider the results of the Evaluation Committee process and may recommend, in accordance with Section 19 below, one (1) or more Proposers to be short-listed by the City Commission to enter into contract negotiations.
4. The City intends to contract with a single prime proposer, but reserves its rights to contract with additional prime proposers, in accordance with Subsection 2.1 above.
5. Other responsive, responsible and best qualified Proposers may be eligible for the continuing pool of prequalified consultants in accordance with Subsection 2.2 above.

GIVEN THAT THE CITY INTENDS TO AWARD A PRIME CONSULTANT AND ALLOW OTHER RESPONSIVE, RESPONSIBLE AND QUALIFIED PROPOSERS TO BE INCLUDED IN A CONTINUING POOL OF PREQUALIFIED CONSULTANTS, ALL QUALIFIED FIRMS ARE STRONGLY ENCOURAGED TO RESPOND TO THIS RFQ.

3. SOLICITATION TIMETABLE. The tentative schedule for this solicitation is as follows:

Solicitation Issued	September 29, 2017
Pre-Submittal Meeting	October 10, 2017 at 9:30am
Deadline for Receipt of Questions	November 3, 2017 at 5:00pm
Responses Due	November 13, 2017 at 3:00pm
Evaluation Committee Review	TBD
Proposer Presentations	TBD
Tentative Commission Approval	TBD
Contract Negotiations	Following Commission Approval

4. PROCUREMENT CONTACT. Any questions or clarifications concerning this solicitation shall be submitted to the Procurement Contact noted below:

Procurement Contact:

Kristy Bada

Telephone:

305-673-7490

Email:

kristybada@miamibeachfl.gov

Additionally, the City Clerk is to be copied on all communications via e-mail at: RafaelGranado@miamibeachfl.gov; or via facsimile: 786-394-4188.

The Bid title/number shall be referenced on all correspondence. All questions or requests for clarification must be received no later than ten (10) calendar days prior to the date proposals are due as scheduled in Section 0200-3. All responses to questions/clarifications will be sent to all prospective Proposers in the form of an addendum.

5. PRE-PROPOSAL MEETING OR SITE VISIT(S). Only if deemed necessary by the City, a pre-proposal meeting or site visit(s) may be scheduled.

A Pre-PROPOSAL conference will be held as scheduled in Anticipated RFQ Timetable section above at the following address:

**City of Miami Beach
Procurement Department
Conference Room
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139**

Attendance (in person or via telephone) is encouraged and recommended as a source of information, but is not mandatory. Proposers interested in participating in the Pre-Proposal Submission Meeting via telephone must follow these steps:

- (1) Dial the TELEPHONE NUMBER: 1- 888-270-9936 (Toll-free North America)
- (2) Enter the MEETING NUMBER: 5804578

Proposers who are interested in participating via telephone should send an e-mail to the contact person listed in this RFQ expressing their intent to participate via telephone.

6. PRE-PROPOSAL INTERPRETATIONS. Oral information or responses to questions received by prospective Proposers are not binding on the City and will be without legal effect, including any information received at pre-submittal meeting or site visit(s). The City by means of Addenda will issue interpretations or written addenda clarifications considered necessary by the City in response to questions. Only questions answered by written addenda will be binding and may supersede terms noted in this solicitation. Addendum will be released through *PublicPurchase*. Any prospective proposer who has received this RFQ by any means other than through *PublicPurchase* must register immediately with *PublicPurchase* to assure it receives any addendum issued to this RFQ. Failure to receive an addendum may result in disqualification of proposal. Written questions should be received no later than the date outlined in the **Anticipated RFQ Timetable** section.

7. CONE OF SILENCE. This RFQ is subject to, and all proposers are expected to be or become familiar with, the City's Cone of Silence Requirements, as codified in Section 2-486 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Cone of Silence are complied with, and shall be subject to any and all sanctions, as prescribed therein, including rendering their response voidable, in the event of such non-compliance. Communications regarding this solicitation are to be submitted in writing to the Procurement Contact named herein with a copy to the City Clerk at rafaelgranado@miamibeachfl.gov.

8. SPECIAL NOTICES. You are hereby advised that this solicitation is subject to the following ordinances/resolutions, which may be found on the City Of Miami Beach website: <http://web.miamibeachfl.gov/procurement/scroll.aspx?id=79113>.

- CONE OF SILENCE..... CITY CODE SECTION 2-486
- PROTEST PROCEDURES..... CITY CODE SECTION 2-371

• DEBARMENT PROCEEDINGS.....	CITY CODE SECTIONS 2-397 THROUGH 2-485.3
• LOBBYIST REGISTRATION AND DISCLOSURE OF FEES.....	CITY CODE SECTIONS 2-481 THROUGH 2-406
• CAMPAIGN CONTRIBUTIONS BY VENDORS.....	CITY CODE SECTION 2-487
• CAMPAIGN CONTRIBUTIONS BY LOBBYISTS ON PROCUREMENT ISSUES.....	CITY CODE SECTION 2-488
• REQUIREMENT FOR CITY CONTRACTORS TO PROVIDE EQUAL BENEFITS FOR DOMESTIC PARTNERS.....	CITY CODE SECTION 2-373
• LIVING WAGE REQUIREMENT.....	CITY CODE SECTIONS 2-407 THROUGH 2-410
• PREFERENCE FOR FLORIDA SMALL BUSINESSES OWNED AND CONTROLLED BY VETERANS AND TO STATE-CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISES.....	CITY CODE SECTION 2-374
• FALSE CLAIMS ORDINANCE.....	CITY CODE SECTION 70-300
• ACCEPTANCE OF GIFTS, FAVORS & SERVICES.....	CITY CODE SECTION 2-449

9. PUBLIC ENTITY CRIME. A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of the threshold amount provided in Sec. 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

10. COMPLAINT WITH THE CITY'S LOBBYIST LAWS. This RFQ is subject to, and all Proposers are expected to be or become familiar with, all City lobbyist laws. Proposers shall be solely responsible for ensuring that all City lobbyist laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including, without limitation, disqualification of their responses, in the event of such non-compliance.

11. DEBARMENT ORDINANCE: This RFQ is subject to, and all proposers are expected to be or become familiar with, the City's Debarment Ordinance as codified in Sections 2-397 through 2-406 of the City Code.

12. WITH THE CITY'S CAMPAIGN FINANCE REFORM LAWS. This RFQ is subject to, and all Proposers are expected to be or become familiar with, the City's Campaign Finance Reform laws, as codified in Sections 2-487 through 2-490 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Campaign Finance Reform laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including disqualification of their responses, in the event of such non-compliance.

13. CODE OF BUSINESS ETHICS. Pursuant to City Resolution No.2000-23879, the Proposer shall adopt a Code of Business Ethics ("Code") and submit that Code to the Procurement Department with its response or within five (5) days upon receipt of request. The Code shall, at a minimum, require the Proposer, to comply with all applicable governmental rules and regulations including, among others, the conflict of interest, lobbying and ethics provision of the City of Miami Beach and Miami Dade County.

14. AMERICAN WITH DISABILITIES ACT (ADA). Call 305-673-7490 to request material in accessible format; sign language interpreters (five (5) days in advance when possible), or information on access for persons with disabilities. For more information on ADA compliance, please call the Public Works Department, at 305-673-7000, Extension 2984.

15. POSTPONEMENT OF DUE DATE FOR RECEIPT OF PROPOSALS. The City reserves the right to postpone the deadline for submittal of proposals and will make a reasonable effort to give at least three (3) calendar days written notice of any such postponement to all prospective Proposers through *PublicPurchase*.

16. PROTESTS. Proposers that are not selected may protest any recommendation for selection of award in

accordance with the proceedings established pursuant to the City's bid protest procedures, as codified in Sections 2-370 and 2-371 of the City Code (the City's Bid Protest Ordinance). Protest not timely made pursuant to the requirements of the City's Bid Protest Ordinance shall be barred.

17. NOT USED.

18. VETERAN BUSINESS ENTERPRISES PREFERENCE. Pursuant to City Code Section 2-374, the City shall give a preference to a responsive and responsible Proposer which is a small business concern owned and controlled by a veteran(s) or which is a service-disabled veteran business enterprise, and which is within five percent (5%) of the lowest responsive, responsible proposer, by providing such proposer an opportunity of providing said goods or contractual services for the lowest responsive proposal amount (or in this RFQ, the highest proposal amount). Whenever, as a result of the foregoing preference, the adjusted prices of two (2) or more proposers which are a small business concern owned and controlled by a veteran(s) or a service-disabled veteran business enterprise constitute the lowest proposal pursuant to an RFQ or oral or written request for quotation, and such proposals are responsive, responsible and otherwise equal with respect to quality and service, then the award shall be made to the service-disabled veteran business enterprise.

19. DETERMINATION OF AWARD. The final ranking results of Step 1 & 2 outlined in Section 0400, Evaluation of Proposals, will be considered by the City Manager who may recommend to the City Commission the Proposer(s) s/he deems to be in the best interest of the City or may recommend rejection of all proposals. The City Manager's recommendation need not be consistent with the scoring results identified herein and takes into consideration Miami Beach City Code Section 2-369, including the following considerations:

- (1) The ability, capacity and skill of the Proposer to perform the contract.
- (2) Whether the Proposer can perform the contract within the time specified, without delay or interference.
- (3) The character, integrity, reputation, judgment, experience and efficiency of the Proposer.
- (4) The quality of performance of previous contracts.
- (5) The previous and existing compliance by the Proposer with laws and ordinances relating to the contract.

The City Commission shall consider the City Manager's recommendation and may approve such recommendation. The City Commission may also, at its option, reject the City Manager's recommendation and select another Proposal or Proposals which it deems to be in the best interest of the City, or it may also reject all Proposals.

20. NEGOTIATIONS. Following selection, the City reserves the right to enter into further negotiations with the selected Proposer. Notwithstanding the preceding, the City is in no way obligated to enter into a contract with the selected Proposer in the event the parties are unable to negotiate a contract. It is also understood and acknowledged by Proposers that no property, contract or legal rights of any kind shall be created at any time until and unless an Agreement has been agreed to; approved by the City; and executed by the parties.

21. POSTPONEMENT/CANCELLATION/ACCEPTANCE/REJECTION. The City may, at its sole and absolute discretion, reject any and all, or parts of any and all, responses; re-advertise this RFQ; postpone or cancel, at any time, this RFQ process; or waive any irregularities in this RFQ, or in any responses received as a result of this RFQ. Reasonable efforts will be made to either award the proposer the contract or reject all proposals within one-hundred twenty (120) calendar days after proposal opening date. A proposer may withdraw its proposal after expiration of one hundred twenty (120) calendar days from the date of proposal opening by delivering written notice of withdrawal to the Department of Procurement Management prior to award of the contract by the City Commission.

22. PROPOSER'S RESPONSIBILITY. Before submitting a response, each Proposer shall be solely responsible for making any and all investigations, evaluations, and examinations, as it deems necessary, to ascertain all conditions and requirements affecting the full performance of the contract. Ignorance of such conditions and requirements, and/or failure to make such evaluations, investigations, and examinations, will not relieve the Proposer from any obligation to comply with every detail and with all provisions and requirements of the contract, and will not be accepted as a basis for any subsequent claim whatsoever for any monetary consideration on the part of the Proposer.

23. COSTS INCURRED BY PROPOSERS. All expenses involved with the preparation and submission of Proposals, or any work performed in connection therewith, shall be the sole responsibility (and shall be at the sole cost and expense) of the Proposer, and shall not be reimbursed by the City.

24. RELATIONSHIP TO THE CITY. It is the intent of the City, and Proposers hereby acknowledge and agree, that the successful Proposer is considered to be an independent contractor, and that neither the Proposer, nor the Proposer's employees, agents, and/or contractors, shall, under any circumstances, be considered employees or agents of the City.

24. OCCUPATIONAL HEALTH AND SAFETY. In compliance with Chapter 442, Florida Statutes, any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this proposal must be accompanied by a Material Safety Data Sheet (MSDS) which may be obtained from the manufacturer.

25. ENVIRONMENTAL REGULATIONS. The City reserves the right to consider a proposer's history of citations and/or violations of environmental regulations in investigating a proposer's responsibility, and further reserves the right to declare a proposer not responsible if the history of violations warrant such determination in the opinion of the City. Proposer shall submit with its proposal, a complete history of all citations and/or violations, notices and dispositions thereof. The non-submission of any such documentation shall be deemed to be an affirmation by the Proposer that there are no citations or violations. Proposer shall notify the City immediately of notice of any citation or violation which proposer may receive after the proposal opening date and during the time of performance of any contract awarded to it.

26. TAXES. The City of Miami Beach is exempt from all Federal Excise and State taxes.

27. MISTAKES. Proposers are expected to examine the terms, conditions, specifications, delivery schedules, proposed pricing, and all instructions pertaining to the goods and services relative to this RFQ. Failure to do so will be at the Proposer's risk and may result in the Proposal being non-responsive.

28. PAYMENT. Payment will be made by the City after the goods or services have been received, inspected, and found to comply with contract, specifications, free of damage or defect, and are properly invoiced. Invoices must be consistent with Purchase Order format.

29. COPYRIGHT, PATENTS & ROYALTIES. Proposer shall indemnify and save harmless the City of Miami Beach, Florida, and its officers, employees, contractors, and/or agents, from liability of any nature or kind, including cost and expenses for, or on account of, any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the City of Miami Beach, Florida. If the Proposer uses any design, device or materials covered by letters, patent, or copyright, it is mutually understood and agreed, without exception, that the proposal prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

30. DEFAULT. Failure or refusal of the selected Proposer to execute a contract following approval of such contract by the City Commission, or untimely withdrawal of a response before such award is made and approved, may result in a claim for damages by the City and may be grounds for removing the Proposer from the City's vendor list.

31. MANNER OF PERFORMANCE. Proposer agrees to perform its duties and obligations in a professional manner and in accordance with all applicable Local, State, County, and Federal laws, rules, regulations and codes. Lack of knowledge or ignorance by the Proposer with/of applicable laws will in no way be a cause for relief from responsibility. Proposer agrees that the services provided shall be provided by employees that are educated, trained, experienced, certified, and licensed in all areas encompassed within their designated duties. Proposer agrees to furnish to the City any and all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Proposer further certifies that it and its employees will keep all licenses, permits, registrations, authorizations, or certifications required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of this contract.

Where contractor is required to enter or go on to City of Miami Beach property to deliver materials or perform work or services as a result of any contract resulting from this solicitation, the contractor will assume the full duty, obligation and expense of obtaining all necessary licenses, permits, and insurance, and assure all work complies with all applicable laws. The contractor shall be liable for any damages or loss to the City occasioned by negligence of the Proposer, or its officers, employees, contractors, and/or agents, for failure to comply with applicable laws.

32. SPECIAL CONDITIONS. Any and all Special Conditions that may vary from these General Terms and Conditions shall have precedence.

33. NON-DISCRIMINATION. The Proposer certifies that it is in compliance with the non-discrimination clause contained in Section 202, Executive Order 11246, as amended by Executive Order 11375, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin. In accordance with the City's Human Rights Ordinance, codified in Chapter 62 of the City Code, Proposer shall prohibit discrimination by reason of race, color, national origin, religion, sex, intersexuality, gender identity, sexual orientation, marital and familial status, and age or disability.

34. DEMONSTRATION OF COMPETENCY. The city may consider any evidence available regarding the financial, technical, and other qualifications and abilities of a Proposer, including past performance (experience) in making an award that is in the best interest of the City, including:

- A. Pre-award inspection of the Proposer's facility may be made prior to the award of contract.
- B. Proposals will only be considered from firms which are regularly engaged in the business of providing the goods and/or services as described in this solicitation.
- C. Proposers must be able to demonstrate a good record of performance for a reasonable period of time, and have sufficient financial capacity, equipment, and organization to ensure that they can satisfactorily perform the services if awarded a contract under the terms and conditions of this solicitation.
- D. The terms "equipment and organization", as used herein shall, be construed to mean a fully equipped and well established company in line with the best business practices in the industry, and as determined by the City of Miami Beach.
- E. The City may consider any evidence available regarding the financial, technical, and other qualifications and abilities of a Proposer, including past performance (experience), in making an award that is in the best interest of the City.
- F. The City may require Proposer s to show proof that they have been designated as authorized representatives of a manufacturer or supplier, which is the actual source of supply. In these instances, the City may also require material information from the source of supply regarding the quality, packaging, and characteristics of the products to be supply to the City.

35. ASSIGNMENT. The successful Proposer shall not assign, transfer, convey, sublet or otherwise dispose of the contract, including any or all of its right, title or interest therein, or his/her or its power to execute such contract, to any person, company or corporation, without the prior written consent of the City.

36. LAWS, PERMITS AND REGULATIONS. The Proposer shall obtain and pay for all licenses, permits, and inspection fees required to complete the work and shall comply with all applicable laws.

37. OPTIONAL CONTRACT USAGE. When the successful Proposer (s) is in agreement, other units of government or non-profit agencies may participate in purchases pursuant to the award of this contract at the option of the unit of government or non-profit agency.

38. VOLUME OF WORK TO BE RECEIVED BY CONTRACTOR. It is the intent of the City to purchase the goods and services specifically listed in this solicitation from the contractor. However, the City reserves the right to purchase any goods or services awarded from state or other governmental contract, or on an as-needed basis through the City's spot market purchase provisions.

39. DISPUTES. In the event of a conflict between the documents, the order of priority of the documents shall be as follows:

- A. Any contract or agreement resulting from the award of this solicitation; then
- B. Addendum issued for this solicitation, with the latest Addendum taking precedence; then
- C. The solicitation; then
- D. The Proposer's proposal in response to the solicitation.

40. INDEMNIFICATION. The Proposer shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of the agreement by the contractor or its employees, agents, servants, partners, principals or subcontractors. The contractor shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The Proposer expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided. The above indemnification provisions shall survive the expiration or termination of this Agreement.

41. CONTRACT EXTENSION. The City reserves the right to require the Contractor to extend contract past the stated termination date for a period of up to 120 days in the event that a subsequent contract has not yet been awarded. Additional extensions past the 120 days may occur as needed by the City and as mutually agreed upon by the City and the contractor.

42. FLORIDA PUBLIC RECORDS LAW. Proposers are hereby notified that all Bid including, without limitation, any and all information and documentation submitted therewith, are exempt from public records requirements under Section 119.07(1), Florida Statutes, and s. 24(a), Art. 1 of the State Constitution until such time as the City provides notice of an intended decision or until thirty (30) days after opening of the proposals, whichever is earlier. Additionally, Contractor agrees to be in full compliance with Florida Statute 119.0701 including, but not limited to, agreement to (a) Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the services; (b) provide the public with access to public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law; (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; (d) Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the public agency.

43. OBSERVANCE OF LAWS. Proposers are expected to be familiar with, and comply with, all Federal, State, County, and City laws, ordinances, codes, rules and regulations, and all orders and decrees of bodies or tribunals having jurisdiction or authority which, in any manner, may affect the scope of services and/or project contemplated by this RFQ (including, without limitation, the Americans with Disabilities Act, Title VII of the Civil Rights Act, the EEOC Uniform Guidelines, and all EEO regulations and guidelines). Ignorance of the law(s) on the part of the Proposer will in no way relieve it from responsibility for compliance.

44. CONFLICT OF INTEREST. All Proposers must disclose, in their Proposal, the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Further, all Proposers must disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates.

45. MODIFICATION/WITHDRAWALS OF PROPOSALS. A Proposer may submit a modified Proposal to replace all or any portion of a previously submitted Proposal up until the Proposal due date and time. Modifications received after the Proposal due date and time will not be considered. Proposals shall be irrevocable until contract award unless withdrawn in writing prior to the Proposal due date, or after expiration of **120** calendar days from the opening of Proposals without a contract award. Letters of withdrawal received after the Proposal due date and before said expiration date, and letters of withdrawal received after contract award will not be considered.

47. EXCEPTIONS TO RFQ. Proposers must clearly indicate any exceptions they wish to take to any of the terms in this RFQ, and outline what, if any, alternative is being offered. All exceptions and alternatives shall be included and clearly delineated, in writing, in the Proposal. The City, at its sole and absolute discretion, may accept or reject any or all exceptions and alternatives. In cases in which exceptions and alternatives are rejected, the City shall require the Proposer to comply with the particular term and/or condition of the RFQ to which Proposer took exception to (as said term and/or condition was originally set forth on the RFQ).

48. ACCEPTANCE OF GIFTS, FAVORS, SERVICES. Proposers shall not offer any gratuities, favors, or anything of monetary value to any official, employee, or agent of the City, for the purpose of influencing consideration of this Proposal. Pursuant to Sec. 2-449 of the City Code, no officer or employee of the City shall accept any gift, favor or service that might reasonably tend improperly to influence him in the discharge of his official duties.

49. SUPPLEMENTAL INFORMATION. City reserves the right to request supplemental information from Proposers at any time during the RFQ solicitation process.

50. ADDITIONAL SERVICES. Although this solicitation and resultant contract identifies specific goods, services or facilities ("items"), it is hereby agreed and understood that the City, through the approval of the Department and Procurement Directors (for additional items up to \$50,000) or the City Manager (for additional items greater than \$50,000), may require additional items to be added to the Contract which are required to complete the work. When additional items are required to be added to the Contract, awarded vendor(s), as applicable to the item being requested, under this contract may be invited to submit price quote(s) for these additional requirements. If these quote(s) are determined to be fair and reasonable, then the additional work will be awarded to the current contract vendor(s) that offers the lowest acceptable pricing. The additional items shall be added to this contract by through a Purchase Order (or Change Order if Purchase Order already exists). In some cases, the City may deem it necessary to add additional items through a formal amendment to the Contract, to be approved by the City Manager.

The City may determine to obtain price quotes for the additional items from other vendors in the event that fair and reasonable pricing is not obtained from the current contract vendors, or for other reasons at the City's discretion.

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SECTION 0300 SUBMITTAL INSTRUCTIONS AND FORMAT

1. SEALED RESPONSES. One original Statement of Qualifications (preferably in 3-ring binder) must be submitted in an opaque, sealed envelope or container on or before the due date established for the receipt of proposals. Additionally, ten (10) bound copies and one (1) electronic format (CD or USB format) are to be submitted. The following information should be clearly marked on the face of the envelope or container in which the proposal is submitted: solicitation number, solicitation title, proposer name, proposer return address. Statement of Qualifications received electronically, either through email or facsimile, are not acceptable and will be rejected.

2. LATE BIDS. Statement of Qualifications are to be received on or before the due date established herein for the receipt of Bids. **Any Bid received after the deadline established for receipt of Statement of Qualifications will be considered late and not be accepted or will be returned to proposer unopened.** The City does not accept responsibility for any delays, natural or otherwise.

3. STATEMENTS OF QUALIFICATIONS FORMAT. In order to maintain comparability, facilitate the review process and assist the Evaluation Committee in review of Statement of Qualifications, it is strongly recommended that Statement of Qualifications be organized and tabbed in accordance with the sections and manner specified below. Hard copy submittal should be tabbed as enumerated below and contain a table of contents with page references. Electronic copies should also be tabbed and contain a table of contents with page references. Statement of Qualifications that do not include the required information will be deemed non-responsive and will not be considered.

TAB 1 Cover Letter & Minimum Qualifications Requirements

1.1 Cover Letter and Table of Contents. The cover letter must indicate Proposer and Proposer Primary Contact for the purposes of this solicitation.

1.2 Response Certification, Questionnaire & Requirements Affidavit (Appendix A). Attach Appendix A fully completed and executed.

1.3 Minimum Qualifications Requirements. Submit verifiable information documenting compliance with the minimum qualifications requirements established in Appendix C, Minimum Requirements and Specifications.

TAB 2 Experience & Qualifications

2.1 Qualifications of Proposing Firm. The successful Proposer or Team should have experience/expertise in some combination of: economic analysis, cost/benefit analysis, risk modeling, risk management, insurance, and/or lending; with knowledge and understanding of Miami Beach's vulnerability to sea level rise, our unique topography and our engineering efforts to date. The City is seeking a multidisciplinary and innovative team that can partner with Miami Beach to inform the decision-making process as we invest today's flood protection and adapt to tomorrow's sea level rise scenarios.

Submit detailed information regarding the firm's history and relevant experience and proven track record of providing the scope of services similar as identified in this solicitation, including experience in providing similar scope of services to public sector agencies. For each project that the proposer submits as evidence of similar experience, the following is required: project description, agency name, agency contact, contact telephone & email, and year(s) and term of engagement.

2.1.1. If applicable, submit detailed information regarding the firms experience as a Platform or Strategy partner with 100 Resilient Cities.

2.2 Qualifications of Proposer Team. The successful Proposer or Team should have experience/expertise in some combination of: economic analysis, cost/benefit analysis, risk modeling, insurance, and/or lending; with knowledge and

understanding of Miami Beach's vulnerability to sea level rise, our unique topography and our engineering efforts to date.

Provide an organizational chart of all personnel and consultants to be used for this project if awarded, the role that each team member will play in providing the services detailed herein and each team members' qualifications. A resume of each individual, including education, experience, and any other pertinent information, shall be included for each respondent team member to be assigned to this contract.

2.2.1. If applicable, submit detailed information regarding the firms experience as a Platform or Strategy partner with 100 Resilient Cities.

TAB 3 Approach and Methodology

3.1 Submit detailed information on the approach and methodology proposer has used on other related projects, including detailed information, as applicable, on the following:

1. Analysis related to the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings; and
2. Land use issues relating to matters of infrastructure program analysis, resiliency measures, or adaptation strategies; and
3. Innovative analysis or studies that have helped clients in addressing issues and responses relating to resiliency, sustainability, and adaptation.

Note: After proposal submittal, the City reserves the right to require additional information from Proposer (or proposer team members or sub-consultants) to determine: qualifications (including, but not limited to, litigation history, regulatory action, or additional references); and financial capability (including, but not limited to, annual reviewed/audited financial statements with the auditors notes for each of their last two complete fiscal years).

SECTION 0400 STATEMENTS OF QUALIFICATIONS EVALUATION

1. Evaluation Committee. An Evaluation Committee, appointed by the City Manager, shall meet to evaluate each Statement of Qualifications in accordance with the requirements set forth in the solicitation. If further information is desired, Proposals may be requested to make additional written submissions of a clarifying nature or oral presentations to the Evaluation Committee. The evaluation of Statement of Qualifications will proceed in a two-step process as noted below. It is important to note that the Evaluation Committee will score the qualitative portions of the Statement of Qualifications only. The Evaluation Committee does not make an award recommendation to the City Manager. The results of Step 1 & Step 2 Evaluations will be forwarded to the City Manager who will utilize the results to make a recommendation to the City Commission. In the event that only one responsive proposal is received, the City Manager, after determination that the sole responsive proposal materially meets the requirements of the RFP, may, without an evaluation committee, recommend to the City Commission that the Administration enter into negotiations. The City, in its discretion, may utilize technical or other advisers to assist the evaluation committee in the evaluation of proposals.

2. Step 1 Evaluation. The first step will consist of the qualitative criteria listed below to be considered by the Evaluation Committee. The second step will consist of quantitative criteria established below to be added to the Evaluation Committee results by the Department of Procurement Management. An Evaluation Committee, appointed by the City Manager, shall meet to evaluate each Statement of Qualifications in accordance with the qualifications criteria established below for Step 1, Qualitative Criteria. In doing so, the Evaluation Committee may review and score all proposals received, with or without conducting interview sessions.

Step 1 - Qualitative Criteria	Maximum Points
Experience and Qualifications of the Prime Proposer & Team	60
Approach and Methodology	40
TOTAL AVAILABLE STEP 1 POINTS	100

3. Step 2 Evaluation. Following the results of Step 1 Evaluation of qualitative criteria, the Proposer may receive additional quantitative criteria points to be added by the Procurement Department to those points earned in Step 1, as follows.

Step 2 - Quantitative Criteria	Maximum Points
Veterans Preference	5
TOTAL AVAILABLE STEP 2 POINTS	5

4. Determination of Final Ranking. At the conclusion of the Evaluation Committee Step 1 scoring, Step 2 Points will be added to each evaluation committee member's scores by the Department of Procurement Management. Step 1 and 2 scores will be converted to rankings in accordance with the example below:

		Proposer A	Proposer B	Proposer C
Committee Member 1	Step 1 Points	82	76	80
	Step 2 Points	22	15	12
	Total	104	91	92
	Rank	1	3	2
Committee Member 2	Step 1 Points	79	85	72
	Step 2 Points	22	15	12
	Total	101	100	84
	Rank	1	2	3
Committee Member 2	Step 1 Points	80	74	66
	Step 2 Points	22	15	12
	Total	102	89	78
	Rank	1	2	3
Low Aggregate Score		3	7	8
Final Ranking*		1	2	3

* Final Ranking is presented to the City Manager for further due diligence and recommendation to the City Commission. Final Ranking does not constitute an award recommendation until such time as the City Manager has made his recommendation to the City Commission, which may be different than final ranking results.

APPENDIX A

MIAMI BEACH

Response Certification, Questionnaire & Requirements Affidavit

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

Solicitation No: 2017-300-KB	Solicitation Title: Business Case Analysis of the City of Miami Beach Resiliency Program Update	
Procurement Contact: Kristy Bada	Tel: 305-673-7490	Email: kristybada@miamibeachfl.gov

STATEMENTS OF QUALIFICATIONS CERTIFICATION, QUESTIONNAIRE & REQUIREMENTS AFFIDAVIT

Purpose: The purpose of this Response Certification, Questionnaire and Requirements Affidavit Form is to inform prospective Proposals of certain solicitation and contractual requirements, and to collect necessary information from Proposals in order that certain portions of responsiveness, responsibility and other determining factors and compliance with requirements may be evaluated. **This Statement of Qualifications Certification, Questionnaire and Requirements Affidavit Form is a REQUIRED FORM that must be submitted fully completed and executed.**

1. General Proposer Information.

FIRM NAME:		
NO. OF YEARS IN BUSINESS:	NO. OF YEARS IN BUSINESS LOCALLY:	NO. OF EMPLOYEES:
OTHER NAME(S) PROPOSER HAS OPERATED UNDER IN THE LAST 10 YEARS:		
FIRM PRIMARY ADDRESS (HEADQUARTERS):		
CITY:		
STATE:	ZIP CODE:	
TELEPHONE NO.:		
TOLL FREE NO.:		
FAX NO.:		
FIRM LOCAL ADDRESS:		
CITY:		
STATE:	ZIP CODE:	
PRIMARY ACCOUNT REPRESENTATIVE FOR THIS ENGAGEMENT:		
ACCOUNT REP TELEPHONE NO.:		
ACCOUNT REP TOLL FREE NO.:		
ACCOUNT REP EMAIL:		
FEDERAL TAX IDENTIFICATION NO.:		

The City reserves the right to seek additional information from proposer or other source(s), including but not limited to: any firm or principal information, applicable licensure, resumes of relevant individuals, client information, financial information, or any information the City deems necessary to evaluate the capacity of the proposer to perform in accordance with contract requirements.

1. **Veteran Owned Business.** Is Proposer claiming a veteran owned business status?

☐ YES ☐ NO

SUBMITTAL REQUIREMENT: Proposers claiming veteran owned business status shall submit a documentation proving that firm is certified as a veteran-owned business or a service-disabled veteran owned business by the State of Florida or United States federal government, as required pursuant to ordinance 2011-3748.

2. **Conflict Of Interest.** All Proposers must disclose, in their Proposal, the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Further, all Proposers must disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates.

SUBMITTAL REQUIREMENT: Proposers must disclose the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Proposers must also disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates

3. **References & Past Performance.** Proposer shall submit at least three (3) references for whom the Proposer has completed work similar in size and nature as the work referenced in solicitation.

SUBMITTAL REQUIREMENT: For each reference submitted, the following information is required: 1) Firm Name, 2) Contact Individual Name & Title, 3) Address, 4) Telephone, 5) Contact's Email and 6) Narrative on Scope of Services Provided.

4. **Suspension, Debarment or Contract Cancellation.** Has Proposer ever been debarred, suspended or other legal violation, or had a contract cancelled due to non-performance by any public sector agency?

☐ YES ☐ NO

SUBMITTAL REQUIREMENT: If answer to above is "YES," Proposer shall submit a statement detailing the reasons that led to action(s).

5. **Vendor Campaign Contributions.** Proposers are expected to be or become familiar with, the City's Campaign Finance Reform laws, as codified in Sections 2-487 through 2-490 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Campaign Finance Reform laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including disqualification of their Proposals, in the event of such non-compliance.

SUBMITTAL REQUIREMENT: Submit the names of all individuals or entities (including your sub-consultants) with a controlling financial interest as defined in solicitation. For each individual or entity with a controlling financial interest indicate whether or not each individual or entity has contributed to the campaign either directly or indirectly, of a candidate who has been elected to the office of Mayor or City Commissioner for the City of Miami Beach.

6. **Code of Business Ethics.** Pursuant to City Resolution No.2000-23879, each person or entity that seeks to do business with the City shall adopt a Code of Business Ethics ("Code") and submit that Code to the Department of Procurement Management with its proposal/response or within five (5) days upon receipt of request. The Code shall, at a minimum, require the Proposer, to comply with all applicable governmental rules and regulations including, among others, the conflict of interest, lobbying and ethics provision of the City of Miami Beach and Miami Dade County.

SUBMITTAL REQUIREMENT: Proposer shall submit firm's Code of Business Ethics. In lieu of submitting Code of Business Ethics, Proposer may submit a statement indicating that it will adopt, as required in the ordinance, the City of Miami Beach Code of Ethics, available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

7. **Living Wage.** Pursuant to Section 2-408 of the Miami Beach City Code, as same may be amended from time to time, Proposers shall be required to pay all employees who provide services pursuant to this Agreement, the hourly living wage rates listed below:

- Commencing with City fiscal year 2012-13 (October 1, 2012), the hourly living rate will be \$11.28/hr. with health benefits, and \$12.92/hr. without benefits.

The living wage rate and health care benefits rate may, by Resolution of the City Commission be indexed annually for inflation using the Consumer Price Index for all Urban Consumers (CPI-U) Miami/Ft. Lauderdale, issued by the U.S. Department of Labor's Bureau of Labor Statistics. Notwithstanding the preceding, no annual index shall exceed three percent (3%). The City

may also, by resolution, elect not to index the living wage rate in any particular year, if it determines it would not be fiscally sound to implement same (in a particular year).

Proposers' failure to comply with this provision shall be deemed a material breach under this proposal, under which the City may, at its sole option, immediately deem said Proposer as non-responsive, and may further subject Proposer to additional penalties and fines, as provided in the City's Living Wage Ordinance, as amended. Further information on the Living Wage requirement is available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees to the living wage requirement.

8. **Equal Benefits for Employees with Spouses and Employees with Domestic Partners.** When awarding competitively solicited contracts valued at over \$100,000 whose contractors maintain 51 or more full time employees on their payrolls during 20 or more calendar work weeks, the Equal Benefits for Domestic Partners Ordinance 2005-3494 requires certain contractors doing business with the City of Miami Beach, who are awarded a contract pursuant to competitive proposals, to provide "Equal Benefits" to their employees with domestic partners, as they provide to employees with spouses. The Ordinance applies to all employees of a Contractor who work within the City limits of the City of Miami Beach, Florida; and the Contractor's employees located in the United States, but outside of the City of Miami Beach limits, who are directly performing work on the contract within the City of Miami Beach.

A. Does your company provide or offer access to any benefits to employees with spouses or to spouses of employees?

☐ YES ☐ NO

B. Does your company provide or offer access to any benefits to employees with (same or opposite sex) domestic partners* or to domestic partners of employees?

☐ YES ☐ NO

C. Please check all benefits that apply to your answers above and list in the "other" section any additional benefits not already specified. Note: some benefits are provided to employees because they have a spouse or domestic partner, such as bereavement leave; other benefits are provided directly to the spouse or domestic partner, such as medical insurance.

BENEFIT	Firm Provides for Employees with Spouses	Firm Provides for Employees with Domestic Partners	Firm does not Provide Benefit
Health			
Sick Leave			
Family Medical Leave			
Bereavement Leave			

If Proposer cannot offer a benefit to domestic partners because of reasons outside your control, (e.g., there are no insurance providers in your area willing to offer domestic partner coverage) you may be eligible for Reasonable Measures compliance. To comply on this basis, you must agree to pay a cash equivalent and submit a completed Reasonable Measures Application (attached) with all necessary documentation. Your Reasonable Measures Application will be reviewed for consideration by the City Manager, or his designee. Approval is not guaranteed and the City Manager's decision is final. Further information on the Equal Benefits requirement is available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

9. **Public Entity Crimes.** Section 287.133(2)(a), Florida Statutes, as currently enacted or as amended from time to time, states that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a proposal, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit proposals, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. [287.017](#) for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees with the requirements of Section 287.133, Florida Statutes, and certifies it has not been placed on convicted vendor list.

10. **Non-Discrimination.** Pursuant to City Ordinance No.2016-3990, the City shall not enter into a contract with a business unless the

business represents that it does not and will not engage in a boycott as defined in Section 2-375(a) of the City Code, including the blacklisting, divesting from, or otherwise refusing to deal with a person or entity when such action is based on race, color, national origin, religion, sex, intersexuality, gender identity, sexual orientation, marital or familial status, age or disability.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees it is and shall remain in full compliance with Section 2-375 of the City of Miami Beach City Code.

11. **Moratorium on Travel to and the Purchase of Goods or Services from North Carolina and Mississippi.** Pursuant to Resolution 2016-29375, the City of Miami Beach, Florida, prohibits official City travel to the states of North Carolina and Mississippi, as well as the purchase of goods or services sourced in North Carolina and Mississippi. Proposer shall agree that no travel shall occur on behalf of the City to North Carolina or Mississippi, nor shall any product or services it provides to the City be sourced from these states.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees it is and shall remain in full compliance with Resolution 2016-29375.

12. **Fair Chance Requirement.** Pursuant to Section 2-376 of the City Code, the City shall not enter into any contract resulting from a competitive solicitation, unless the proposer certifies in writing that the business has adopted and employs written policies, practices, and standards that are consistent with the City's Fair Chance Ordinance, set forth in Article V of Chapter 62 of the City Code ("Fair Chance Ordinance"), and which, among other things, (i) prohibits City contractors, as an employer, from inquiring about an applicant's criminal history until the applicant is given a conditional offer of employment; (ii) prohibits advertising of employment positions with a statement that an individual with a criminal record may not apply for the position, and (iii) prohibits placing a statement on an employment application that a person with a criminal record may not apply for the position.

SUBMITTAL REQUIREMENT: No additional submittal is required at this time. By virtue of executing this affidavit, Proposer certifies that it has adopted policies, practices and standards consistent with the City's Fair Chance Ordinance. Proposer agrees to provide the City with supporting documentation evidencing its compliance upon request. Proposer further agrees that any breach of the representations made herein shall constitute a material breach of contract, and shall entitle the City to the immediate termination for cause of the agreement, in addition to any damages that may be available at law and in equity.

13. **Acknowledgement of Addendum.** After issuance of solicitation, the City may release one or more addendum to the solicitation which may provide additional information to Proposers or alter solicitation requirements. The City will strive to reach every Proposer having received solicitation through the City's e-procurement system, PublicPurchase.com. However, Proposers are solely responsible for assuring they have received any and all addendum issued pursuant to solicitation. This Acknowledgement of Addendum section certifies that the Proposer has received all addendum released by the City pursuant to this solicitation. Failure to obtain and acknowledge receipt of all addenda may result in proposal disqualification.

Initial to Confirm Receipt		Initial to Confirm Receipt		Initial to Confirm Receipt	
	Addendum 1		Addendum 6		Addendum 11
	Addendum 2		Addendum 7		Addendum 12
	Addendum 3		Addendum 8		Addendum 13
	Addendum 4		Addendum 9		Addendum 14
	Addendum 5		Addendum 10		Addendum 15

If additional confirmation of addendum is required, submit under separate cover.

14. **Financial Capacity.** Each proposer shall arrange for Dun & Bradstreet to submit a Supplier Qualification Report (SQR) directly to the Procurement Contact named herein. No proposal will be considered without receipt, by the City, of the SQR directly from Dun & Bradstreet. The cost of the preparation of the SQR shall be the responsibility of the Proposer. Proposers are responsible for the accuracy of the information contained in its SQR. It is highly recommended that each proposer review the information contained in its SQR for accuracy prior to submittal to the City and as early as possible in the solicitation process. For assistance with any portion of the SQR submittal process, contact Dun & Bradstreet at 800-424-2495.

SUBMITTAL REQUIREMENT: The Proposer shall request the SQR report from D&B at <https://supplierportal.dnb.com/webapp/wcs/stores/servlet/SupplierPortal?storeId=11696>

DISCLOSURE AND DISCLAIMER SECTION

The solicitation referenced herein is being furnished to the recipient by the City of Miami Beach (the "City") for the recipient's convenience. Any action taken by the City in response to Statement of Qualifications made pursuant to this solicitation, or in making any award, or in failing or refusing to make any award pursuant to such Statement of Qualifications, or in cancelling awards, or in withdrawing or cancelling this solicitation, either before or after issuance of an award, shall be without any liability or obligation on the part of the City.

In its sole discretion, the City may withdraw the solicitation either before or after receiving Statement of Qualifications, may accept or reject Statement of Qualifications, and may accept Statement of Qualifications which deviates from the solicitation, as it deems appropriate and in its best interest. In its sole discretion, the City may determine the qualifications and acceptability of any party or parties submitting Statement of Qualifications in response to this solicitation.

Following submission of Statement of Qualifications, the applicant agrees to deliver such further details, information and assurances, including financial and disclosure data, relating to the Statement of Qualifications and the applicant including, without limitation, the applicant's affiliates, officers, directors, shareholders, partners and employees, as requested by the City in its discretion.

The information contained herein is provided solely for the convenience of prospective Proposals. It is the responsibility of the recipient to assure itself that information contained herein is accurate and complete. The City does not provide any assurances as to the accuracy of any information in this solicitation.

Any reliance on these contents, or on any permitted communications with City officials, shall be at the recipient's own risk. Proposals should rely exclusively on their own investigations, interpretations, and analyses. The solicitation is being provided by the City without any warranty or representation, express or implied, as to its content, its accuracy, or its completeness. No warranty or representation is made by the City or its agents that any Statement of Qualifications conforming to these requirements will be selected for consideration, negotiation, or approval.

The City shall have no obligation or liability with respect to this solicitation, the selection and the award process, or whether any award will be made. Any recipient of this solicitation who responds hereto fully acknowledges all the provisions of this Disclosure and Disclaimer, is totally relying on this Disclosure and Disclaimer, and agrees to be bound by the terms hereof. Any Statement of Qualifications submitted to the City pursuant to this solicitation are submitted at the sole risk and responsibility of the party submitting such Statement of Qualifications.

This solicitation is made subject to correction of errors, omissions, or withdrawal from the market without notice. Information is for guidance only, and does not constitute all or any part of an agreement.

The City and all Proposals will be bound only as, if and when a Statement of Qualifications, as same may be modified, and the applicable definitive agreements pertaining thereto, are approved and executed by the parties, and then only pursuant to the terms of the definitive agreements executed among the parties. Any response to this solicitation may be accepted or rejected by the City for any reason, or for no reason, without any resultant liability to the City.

The City is governed by the Government-in-the-Sunshine Law, and all Statement of Qualifications and supporting documents shall be subject to disclosure as required by such law. All Statement of Qualifications shall be submitted in sealed proposal form and shall remain confidential to the extent permitted by Florida Statutes, until the date and time selected for opening the responses. At that time, all documents received by the City shall become public records.

Proposals are expected to make all disclosures and declarations as requested in this solicitation. By submission of a Statement of Qualifications, the Proposer acknowledges and agrees that the City has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information contained in the Statement of Qualifications, and authorizes the release to the City of any and all information sought in such inquiry or investigation. Each Proposer certifies that the information contained in the Statement of Qualifications is true, accurate and complete, to the best of its knowledge, information, and belief.

Notwithstanding the foregoing or anything contained in the solicitation, all Proposals agree that in the event of a final unappealable judgment by a court of competent jurisdiction which imposes on the City any liability arising out of this solicitation, or any response thereto, or any action or inaction by the City with respect thereto, such liability shall be limited to \$10,000.00 as agreed-upon and liquidated damages. The previous sentence, however, shall not be construed to circumvent any of the other provisions of this Disclosure and Disclaimer which imposes no liability on the City.

In the event of any differences in language between this Disclosure and Disclaimer and the balance of the solicitation, it is understood that the provisions of this Disclosure and Disclaimer shall always govern. The solicitation and any disputes arising from the solicitation shall be governed by and construed in accordance with the laws of the State of Florida.

PROPOSER CERTIFICATION

I hereby certify that: I, as an authorized agent of the Proposer, am submitting the following information as my firm's proposal; Proposer agrees to complete and unconditional acceptance of the terms and conditions of this document, inclusive of this solicitation, all attachments, exhibits and appendices and the contents of any Addenda released hereto, and the Disclosure and Disclaimer Statement; proposer agrees to be bound to any and all specifications, terms and conditions contained in the solicitation, and any released Addenda and understand that the following are requirements of this solicitation and failure to comply will result in disqualification of proposal submitted; Proposer has not divulged, discussed, or compared the proposal with other Proposals and has not colluded with any other proposer or party to any other proposal; proposer acknowledges that all information contained herein is part of the public domain as defined by the State of Florida Sunshine and Public Records Laws; all responses, data and information contained in this proposal, inclusive of the Statement of Qualifications Certification, Questionnaire and Requirements Affidavit are true and accurate.

Name of Proposer's Authorized Representative:	Title of Proposer's Authorized Representative:
Signature of Proposer's Authorized Representative:	Date:

State of FLORIDA)
)
County of _____) On this ____ day of _____, 20__, personally
) appeared before me _____ who
) stated that (s)he is the _____
of _____, a corporation, and that the instrument was signed in behalf of
the said corporation by authority of its board of directors and acknowledged said
instrument to be its voluntary act and deed. Before me:

Notary Public for the State of Florida
My Commission Expires: _____.

APPENDIX B

MIAMI BEACH

“No Bid” Form

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

Note: It is important for those vendors who have received notification of this solicitation but have decided not to respond, to complete and submit the attached “Statement of No Bid.” The “Statement of No Bid” provides the City with information on how to improve the solicitation process. Failure to submit a “Statement of No Bid” may result in not being notified of future solicitations by the City.

Statement of No Bid

WE HAVE ELECTED NOT TO SUBMIT A STATEMENTS OF QUALIFICATIONS AT THIS TIME FOR REASON(S) CHECKED AND/OR INDICATED BELOW:

☐ Workload does not allow us to proposal

☐ Insufficient time to respond

☐ Specifications unclear or too restrictive

☐ Unable to meet specifications

☐ Unable to meet service requirements

☐ Unable to meet insurance requirements

☐ Do not offer this product/service

☐ OTHER. (Please specify)

We do ☐ do not ☐ want to be retained on your mailing list for future proposals of this type product and/or service.

Signature: _____

Title: _____

Legal Company Name: _____

Note: Failure to respond, either by submitting a proposal or this completed form, may result in your company being removed from our vendors list.

PLEASE RETURN TO:

CITY OF MIAMI BEACH

PROCUREMENT DEPARTMENT

ATTN: **Kristy Bada**

STATEMENTS OF QUALIFICATIONS #2017-300-KB

1755 MERIDIAN AVENUE, 3rd FLOOR

MIAMI BEACH, FL 33139

APPENDIX C

MIAMI BEACH

Minimum Requirements & Specifications

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

C1. Minimum Eligibility Requirements. The Minimum Eligibility Requirements for this solicitation are listed below. Proposer shall submit, with its proposal, the required submittal(s) documenting compliance with each minimum requirement. Proposers that fail to include the required submittals with its proposal or fail to comply with minimum requirements shall be deemed non-responsive and shall not have its proposal considered.

1. The prime proposer shall demonstrate experience in providing consulting services in the areas of sustainability, resiliency, adaptation strategies, or risk management/mitigation to at least one (1) public sector agency.

Required Submittals: For each qualifying project, submit project name, project description, start and completion dates, project contact information (phone and email), volume of contract, and firms role.

C2. Statement of Work Required.

At its core, the business case study requested is **an economic analysis of the value of our risk reduction investments to address flooding and sea level rise**. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city's infrastructure investments (also in dollar terms).

This analysis will also consider the complex relationships between the anticipated reduction in risk cost and:

- our private property tax base;
- flood insurance (both future FEMA models / FIRM maps and private market rates);
- the availability and affordability of private property mortgages over mortgage cycles;
- the city's municipal credit rating and insurance premiums;
- land use issues;
- any other factor that may be pertinent.

The Work would not just explain these interdependent relationships and so help decision-makers. It would also be an evidence-based tool to communicate the city's risk reduction investment. If done right, it could be a tool for decision-makers that illustrates in economic terms the best case and worst case scenarios.

C3. Task Orders. All work assigned pursuant to any agreement resulting from this RFQ will be awarded via a Task Order or Consultant Service Order approved by the City Manager. In award work, the City may award in the following manner:

C3.1. Pilot: The Pilot phase would be an analysis of a completed project or a sample neighborhood project. This would be a smaller engagement in scope with quicker results focusing on two risks: the five-year storm in combination with 2060 southeast Florida sea level rise scenarios. This would examine the risks in two-ways: without any infrastructure improvements and with the current stormwater intervention. The Pilot would analyze how the inaction and action may affect the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and credit ratings.

C3.2. Ongoing: This may include the analysis of additional risks and additional adaptation investments at a project or program level, that may be an expansion or continuation of the project in other areas of the City or may be a new scope altogether. The proposing teams are encouraged to present innovative decision-making tool(s). The tool(s) should be designed to facilitate a review of engineering and science-based solutions. It should compare the solutions with the current costs. It should also compare the cost over time and the triple bottom line value (economic, environmental, social) to the City of Miami Beach in the short term (5 year), mid-term (10 to 20 year) and long term (30 + years). Approach 2 would provide the ability for the City to analyze how the inaction and action may affect the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and credit ratings, land use issues, or any other factor that may be pertinent to the Work.

APPENDIX D

MIAMI BEACH

Special Conditions

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

1. TERM OF CONTRACT. Five (5) years.

2. OPTIONS TO RENEW. Option to renew is at the discretion of the City for two (2) additional two (2) year periods.

3. PRICES. Not Applicable.

4. EXAMINATION OF FACILITIES. Not Applicable.

5. INDEMNIFICATION. Provider shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided.

6. PERFORMANCE BOND. Not Applicable.

7. REQUIRED CERTIFICATIONS. Not Applicable.

8. SHIPPING TERMS. Not Applicable.

9. DELIVERY REQUIREMENTS. Not Applicable.

10. WARRANTY REQUIREMENTS. Not Applicable.

11. BACKGROUND CHECKS. Not Applicable.

12. COMPETITIVE SPECIFICATIONS. It is the goal of the City to maximize competition for the project among suppliers & contractors. Consultant shall endeavor to prepare all documents, plans & specifications that are in accordance with this goal. Under no condition shall Consultant include means & methods or product specifications that are considered "sole source" or restricted without prior written approval of the City.

13. ADDITIONAL TERMS OR CONDITIONS. This RFQ, including the attached Sample Contract, contains all the terms and conditions applicable to any service being provided to the City resulting from award of contract. By virtue of submitting a proposal, consultant agrees not to require additional terms and conditions at the time services are requested, either through a separate agreement, work order, letter of engagement or purchase order.

14. CHANGE OF PROJECT MANAGER. A change in the Consultant's project manager (as well as any replacement) shall be subject to the prior written approval of the City Manager or his designee (who in this case shall be an Assistant City Manager). Replacement (including reassignment) of an approved

project manager or public information officer shall not be made without submitting a resume for the replacement staff person and receiving prior written approval of the City Manager or his designee (i.e. the City project manager).

15. SUB-CONSULTANTS. The Consultant shall not retain, add, or replace any sub-consultant without the prior written approval of the City Manager, in response to a written request from the Consultant stating the reasons for any proposed substitution. Any approval of a sub-consultant by the City Manager shall not in any way shift the responsibility for the quality and acceptability by the City of the services performed by the sub-consultant from the Consultant to the City. The quality of services and acceptability to the City of the services performed by sub-consultants shall be the sole responsibility of Consultant.

16. NEGOTIATIONS. Upon approval of selection by the City Commission, negotiations between the City and the selected Proposer (s) will take place to arrive at a mutually acceptable Agreement, including final scope of services, deliverables and cost of services.

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APPENDIX E

MIAMI BEACH

Insurance Requirements

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

MIAMI BEACH

INSURANCE REQUIREMENTS

This document sets forth the minimum levels of insurance that the contractor is required to maintain throughout the term of the contract and any renewal periods.

- XXX 1. Workers' Compensation and Employer's Liability per the Statutory limits of the state of Florida.
- XXX 2. Comprehensive General Liability (occurrence form), limits of liability \$ 1,000,000.00 per occurrence for bodily injury property damage to include Premises/ Operations; Products, Completed Operations and Contractual Liability. **Contractual Liability** and Contractual Indemnity (Hold harmless endorsement exactly as written in "insurance requirements" of specifications).
- XXX 3. Automobile Liability - \$1,000,000 each occurrence - owned/non-owned/hired automobiles included.
- ___ 4. Excess Liability - \$_____.00 per occurrence to follow the primary coverages.
- XXX 5. The City must be named as and additional insured on the liability policies; and it **must** be stated on the certificate.
- ___ 6. Other Insurance as indicated:
 - ___ Builders Risk completed value \$_____.00
 - ___ Liquor Liability \$_____.00
 - ___ Fire Legal Liability \$_____.00
 - ___ Protection and Indemnity \$_____.00
 - ___ Employee Dishonesty Bond \$_____.00
 - ___ Other \$_____.00
- XXX 7. Thirty (30) days written cancellation notice required.
- XXX 8. Best's guide rating B+:VI or better, latest edition.
- XXX 9. The certificate must state the proposal number and title

The City of Miami Beach is self-insured. Any and all claim payments made from self-insurance are subject to the limits and provisions of Florida Statute 768.28, the Florida Constitution, and any other applicable Statutes.



COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission
FROM: Jimmy L. Morales, City Manager
DATE: February 14, 2018

SUBJECT: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER, PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. RFQ 2017-300-KB FOR A BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH ICF INCORPORATED, LLC, AS THE TOP RANKED PROPOSER, TO SERVE AS THE CITY'S PRIME/LEAD CONSULTANT; FURTHER, ESTABLISHING A POOL OF PRE-QUALIFIED CONSULTANTS FOR SPECIFIC TASKS RELATING TO THE CITY'S STORMWATER RESILIENCY PROGRAM BUSINESS CASE ANALYSIS PROJECTS, ON AN AS-NEEDED BASIS, AND WITH RESPECT TO THE PRE-QUALIFIED CONSULTANT POOL, AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH AMEC FOSTER WHEELER ENVIRONMENT AND INFRASTRUCTURE, INC., AS THE SECOND RANKED PROPOSER; AECOM TECHNICAL SERVICES, INC., AS THE THIRD RANKED PROPOSER; THE BALMORAL GROUP, AS THE FOURTH RANKED PROPOSER; HAZEN AND SAWYER, AS THE FIFTH RANKED PROPOSER; CH2M HILL ENGINEERS, INC., AS THE SIXTH RANKED PROPOSER; AND ARUP USA, INC., AS THE SEVENTH RANKED PROPOSER; AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AGREEMENTS WITH EACH OF THE FOREGOING PROPOSERS UPON CONCLUSION OF SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION.

RECOMMENDATION

Adopt the Resolution.

ANALYSIS

At the January 2017 Sustainability and Resiliency Committee (SRC), during the Resilience Strategy Work Plan monthly update, Commissioner Arriola and four additional Commissioners present discussed the need for and requested a data-based business case study of our stormwater resilience program. Further discussions at SRC included analyzing three locations that have different characteristics. Staff consulted with 100 Resilient Cities due to expertise and global offerings available to the City as part of this network. The organization was quite intrigued with our complex request, the first of its kind. Although 100 Resilient Cities did not have this type of offering within its portfolio, the organization is closely monitoring how this analysis can support adaptation investments in coastal cities globally. It was concluded that a competitive process would be best to assess the market, different scenarios and seek the best product for the City of Miami Beach. In addition, the business case results, as well as the pool of qualified firms can be utilized by our 100 Resilient Cities Greater Miami and the Beaches partners: the City of Miami and Miami-Dade County, and South Florida.

The City solicited proposals from qualified firms that can provide the City with business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (the "Work"). Through this RFQ, the City intends to select one or more firms that can provide the City with resiliency related business case analysis(es) as required. The business case study(ies) requested include economic analysis(es) of the value of our risk reduction investments to address flooding and sea level rise. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city's infrastructure investments (also in dollar terms). The Work may consider the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings, land use issues, or any other factor that may be pertinent to the Work.

To meet the City's needs for business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies, by means of this RFQ the City seeks to contract for the following:

1. Prime Consultant(s). The City may make an award to qualified consultant(s) that can act in the capacity of the City's prime consultant for business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. The Consultant must have a team of qualified individuals who can guide the City of Miami Beach through the decision-making process to develop business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. While the City intends to make an award to a single consultant, it reserves its right to award to multiple consultants if it deems it is in its best interest. Additionally, the City reserves the right to engage other consultants, either through option 2 below or through other means, to assist the City in its development of business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.
1. Pool of Pre-qualified Consultants. Additionally, to assist with smaller engagements relating to business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (or related needs), the City intends to create a continuing pool of prequalified consultants (not selected in Option 1 above). Firms that submit a

proposal pursuant to the RFQ, and who are deemed to be responsive, responsible and best qualified may be eligible to participate in the continuing pool of pre-qualified consultants. The firms included in the continuing pool will also be eligible to participate as sub-consultants to the prime consultant on applicable projects at the discretion of the City Manager.

The City requested proposals from qualified firms to provide business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.

RFQ PROCESS

On September 13, 2017, the City Commission approved the issuance of Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis of The City of Miami Beach Stormwater Resiliency Program. On September 29, 2017, the RFQ was issued. The Procurement Department issued solicitation notices to 1644 firms utilizing www.publicpurchase.com. 111 prospective proposers accessed the advertised solicitation. A voluntary pre-proposal conference to provide information to the proposers submitting a response was held on October 10, 2017. RFQ responses were due and received on November 13, 2017. The City received a total of 12 proposals. The City received proposals from the following firms:

- AECOM Technical Services, Inc.
- Amec Foster Wheeler Environment and Infrastructure, Inc.
- Arup USA, Inc.
- Brizaga, Inc.
- CH2M HILL Engineers, Inc.
- Hazen and Sawyer
- ICF Incorporated, L.L.C.
- ISH Markit
- Kimley-Horn and Associates, Inc.
- Raftelis Financial Consultants, Inc.
- Risk Management Solutions, Inc.
- The Balmoral Group

On October 31, 2017 the City Manager appointed the Evaluation Committee via LTC # 529-2017. The Evaluation Committee convened on December 19 and 20, 2017 to consider proposals received. The committee was comprised of Sonia Bridges, Division Director, Risk Management Division, City of Miami Beach; Roy Coley, Assistant Director, Public Works Administration, City of Miami Beach; Amy Knowles, Deputy Resiliency Officer, City Manager's Office, City of Miami Beach; Chris Rose, Chief Financial Officer, City of Miami; John Woodruff, Chief Financial Officer, Finance Department, City of Miami Beach. The Committee was provided an overview of the project, information relative to the City's Cone of Silence Ordinance and the Government Sunshine Law. The Committee was also provided with general information on the scope of services, a copy of each proposal, and a presentation by each proposing firm. The Committee was instructed to score and rank each proposal pursuant to the evaluation criteria established in the RFQ. The evaluation process resulted in the ranking of proposers as indicated in Attachment A, in the following order:

1. ICF Incorporated LLC
2. Amec Foster Wheeler Environment and Infrastructure, Inc.
3. AECOM Technical Services, Inc.
4. The Balmoral Group
5. Hazen and Sawyer
6. CH2M HILL Engineers, Inc.
7. Arup USA, Inc.
8. Raftelis Financial Consultants, Inc.
9. IHS Markit
10. Brizaga, Inc.
11. Risk Management Solutions, Inc.
12. Kimley-Horn and Associates, Inc.

A summary of each top-ranked firm, based on the information provided in each firm's proposal, follows:

ICF Incorporated LLC

ICF has assembled a multidisciplinary team to provide the City of Miami Beach with an innovative approach to business case analyses of the City's stormwater infrastructure program upgrades, other resiliency measures, and adaptation strategies. This will help Miami Beach make cost-effective investments to ensure it can continue to thrive and be a world-class home for residents, businesses, and visitors despite the risks from sea level rise. Their team brings local, regional, and national expertise in economic analysis, cost-benefit analysis, risk modeling, risk management, insurance, and climate adaptation, as well as in-depth understanding of Miami Beach's vulnerability to sea level rise, local characteristics, and past resiliency efforts. ICF regularly works with both public and private sector clients to manage climate risks and inform decision making regarding assets, services, planning, and investments. Their multidisciplinary team is able to deliver practical solutions to decision makers using a holistic view of environmental, social, and environmental considerations. To support this type of work, they have cultivated a distinguished in-house team of scientists, economists, engineers, sector specialists, and risk management experts. They offer a pragmatic approach to business case analysis that considers complex relationships and supports real-world decision making.

Their work in this space has been recognized for 6 years straight by the Environmental Business Journal and the Climate Change Business Journal. In 2016, ICF received an award in the area of "Advancing Best Practices: Climate Change Adaptation and Resiliency" for their work to support climate risk assessment and management for the energy sector through work for the U.S.

Department of Energy and four major utilities. They will bring this experience and proven track-record of innovation to help Miami Beach make complex investment decisions to increase their resiliency.

Amec Foster Wheeler Environment and Infrastructure, Inc.

Their firm is a multidisciplinary, global engineering firm with 11 offices throughout Florida, including their Miami Lakes office located about 20 miles from the City of Miami Beach. Their South Florida offices have been serving the region for more than five decades. They understand the scope of work under this contract includes consulting services in the areas of sustainability, resiliency, adaptation strategies, and risk management/mitigation.

Amec Foster Wheeler is a worldwide provider of sustainability and resilience services with established offices and dedicated professionals in South Florida, the state, and the Southeast region. Their firm, in partnership with Impact Infrastructure, Inc., recently completed a "Resilience Return on Investment" framework for the global Arup/Lloyds Register Foundation Resilience Shift Program, which will be directly applied to this project. They have also provided resiliency and sustainability services to the City of Miami Beach through their work with the Miami Beach "Rising Above Resilience" Strategy Workshop which provided them with a working knowledge of the City's resilience strategy and key stakeholders. In the aftermath of Hurricane Irma, Amec Foster Wheeler is assisting Monroe County by providing damage assessment services to assist with FEMA Public Assistance and Recovery operations. They are also providing resilience rebuilding and adaptation support in the U.S. Virgin Islands and flood vulnerability/adaptation support for the City of Paris. As an international leader in climate change vulnerability assessment and adaptation/resiliency planning, they understand the value in being proactive and anticipating future needs. Amec Foster Wheeler has been providing specialized climate change services for more than 20 years around the world for government and international agencies. Their Sustainability and Climate Change Resiliency Practice Area, a subset of the Environment & Infrastructure division, provides clients with direct access to a range of world-class experts.

AECOM Technical Services, Inc.

AECOM understands the City desires to continue advancing implementation of its Stormwater Resiliency Program and is seeking consulting services to conduct business case analyses of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. AECOM offers cities the depth of resources and insight, with the breadth of expertise, to partner and assist them in furthering their goals. They draw on their diverse skills and services across the company to help make cities better places in which to live, do business and coexist with nature. They have worked with numerous cities across the country and globally in assessing climate change vulnerability, developing practical solutions, and putting those solutions into action. With a seamless integration of many disciplines, AECOM helps clients build understanding of how to approach, understand, and maximize the returns to their investments in resilient strategies. They work with governments, private corporations and public sector clients on infrastructure and resilience, and thus understand the challenges from many perspectives.

For several years, AECOM has supported Miami Beach's Resiliency Program by helping the City evaluate and develop measures to combat the effects of sea level rise. The key objective has been to create a more resilient community. Their support has helped the City create and execute an encompassing roadmap for analysis and action. This work has included review of the City's land development and building codes and recommended actions to improve resilience; assisting in the adoption of revised ordinances; strengthening the City's programs as part of the FEMA Community Rating System (CRS) to reduce insurance costs; and assessment of the vulnerabilities and strengths of the City's assets to sea level rise. A key outcome has been the Guidance Document on Sea Level Rise Vulnerability, which includes the Adaptation Decision-Making Assessment and Planning Tool (ADAPT). This tool provides the City with consolidated information and processes to use for building resilience strategies into City operations and capital investment decisions.

The Balmoral Group

When The Balmoral Group was established in 2004, their goal was to assist Florida to develop smarter by combining engineering and economics to provide sound policy and guidance by working on projects such as this one. As one of Florida's leading economics firms, The Balmoral Group was selected in 2011 to develop a prototype coastal resiliency cost-benefit analysis to be used throughout the state. The firm then used this knowledge, along with their state-leading hedonic modelling skills to be selected to perform similar services for the State of New South Wales in Australia.

The Balmoral Group has exceptional experience in economic analysis, cost-benefit analysis, risk modeling, risk management advisory services, and finance – including lending and insurance underwriting in the context of real estate. They are familiar with the City's unique situation with regard to its development patterns and elevation/topography/water storage challenges. They are also keenly aware of the City's formidable efforts to manage the risks the City faces from sea level rise through selected elevation of infrastructure, installing of major pumps and retrofitting stormwater systems to accommodate rising sea levels and prevent backflow. Due to their strong background in the coastal space, they work closely with subject matter experts in coastal engineering and hydrogeology, civil engineering, construction and real estate development, and policy development. They "know what they don't know", and tap experts that are respected by their staff and their clients to ensure their assumptions and logic are sound and defensible. For this reason, their business cases withstand scrutiny and the test of time.

Hazen and Sawyer

The Hazen team has extensive experience in the development of innovative tools to support decision-making across the government, private, and public sectors. Team member RAND is a Strategy partner with 100Resilient Cities and pioneered Robust Decision-Making (RDM) tools and frameworks for systematically evaluating and mitigating coastal vulnerabilities to future threats and hazards. They have successfully applied RDM methodologies to a wide range of coastal communities including Southeast Florida, New Orleans, New York City, and San Francisco. As a part of the 100Resilient Cities initiative in South Florida, RAND researchers used RDM methods to help prepare for climate change risks in Miami Dade and Broward Counties. The project utilized two USGS groundwater models to develop an integrated modeling framework for understanding and adapting water management practices under uncertain, long-term climatic and land use futures.

The Hazen team has been working on similar projects in the region and is familiar with the unique challenges of South Florida. Whether considering the highly transmissive subsurface of their ground or the extremely flat topography, their team has recently worked on projects similar to those in Miami Beach, including studies for the Cities of Coral Gables, Hialeah, and Fort Lauderdale. These studies demonstrate their vast understanding of the potential climate change impacts to Southeast Florida and have resulted in their development of a database of mitigation efforts to adapt to the evolving environment. Their adaptation strategies concentrate on maintaining the high level of flood protection to their communities at a sustainable investment rate. Hazen continues to be a leader in efforts, both locally in South Florida and in vulnerable locations elsewhere in the United States, to understand and anticipate the risks to infrastructure posed by sea level rise and climate change and to recommend sustainable, cost-effective incremental adaptation strategies to help mitigate the risk. They will work with the City to provide business case analysis to provide a more resilient future for the City.

CH2M HILL Engineers, Inc.

CH2M fully supports and embraces the City's goal of developing cost effective, resilient, and robust infrastructure systems in an environmentally responsible manner that also provides value to the community through risk reduction, as embodied in the Miami Beach Rising Above campaign. Their world class experience—both in South Florida and around the globe—provides the industry leadership and local knowledge that are essential for the development and maintenance of flood protection/stormwater infrastructure that will serve the City reliably and cost-effectively for many years to come through being adaptable to future sea level rise scenarios.

Demonstrating the world-class expertise CH2M brings to the City, they have a long, consistent history of leading the industry in the provision of stormwater, water, and wastewater-related services. Their expertise in these areas include economic analysis, cost benefit analysis, risk based asset management, insurance, and strategic financing for all aspects of infrastructure investment projects as part of their comprehensive planning, design, construction and operations and maintenance practice.

CH2M leads the professional services industry delivering sustainable solutions benefiting societal, environmental and economic outcomes through the planning, design and development of infrastructure utilizing innovative techniques and tools. They provide consulting, design, engineering and management services for clients in water; environment, nuclear; transportation; energy and industrial markets. They are ranked among the World's Most Ethical Companies and top firms in environmental consulting and program management, CH2M in 2016 became the first professional services firm honored with the World Environment Center Gold Medal Award for efforts advancing sustainable development.

Arup USA, Inc.

Arup has a reputation for delivering innovative projects with creativity and passion. The firm's inventive spark and intellectual independence has been there from the very beginning, when Arup first came to the world's attention with the structural design of the Sydney Opera House. Drawing from the beliefs and convictions, they take immense pride in producing practical solutions to complex challenges. This is supported through considerable internal research investment, directed by their own Arup University and Foresight & Innovation groups. They are at the heart of many of the world's most prominent projects in the built environment and have an open culture, which encourages dissemination of information across their firm. From 92 offices in 40 countries, Arup's 13,000 engineers, planners, designers, and consultants deliver innovative projects across the world with creativity and passion.

Arup has also been a global leader in resilience for many years, including their long-term partnership with the Rockefeller Foundation to develop the City Resilience Framework and City Resilience Index that form the basis for the 100RC program. They also developed the Climate Risk and Adaptation Framework and Taxonomy (CRAFT) for C40, which forms the basis for city resilience reporting for the Compact of Mayors. Arup's leadership in these global efforts will help guide their work on this scope, and ensure that this work is consistent and supportive of the City of Miami Beach's role as a national leader in preparing for climate change.

They have deep project expertise in terms of both scale and geographies, as well as sectors and infrastructure types. Their client portfolio includes Government Bodies/Promoters, Concession Bidders/Concessionaires, Bank Lenders, Credit Rating Agencies and Financial Institutions, Operators and Regulators. They understand the perspective and requirements of promoters, bidders and lenders. They have combined their climate and engineering expertise to develop climate resilience solutions on a number of scales, representatives of which are detailed in the projects section and staff resumes.

CONCLUSION

The City received a robust response to the RFQ, with 12 firms responding. As previously noted, the intent of the RFQ was to award a prime consultant that could be the City's lead in the analyses, as well as award a pool of qualified consultant to be used on an as needed basis for other engagements relating to the scope of the work as described in the RFQ. The consultants will serve as an extension of staff to help answer the complex questions of emerging climate change adaption.

After reviewing all the submissions and the results of the evaluation process, I recommend ICF Incorporated, the top-ranked proposer, as the prime consultant. After discussing with staff, it is clear that ICF, based on its prior experience and its multi-disciplinary team, ICF is extremely well qualified to lead the City in this engagement. ICF has responded with a multi-disciplinary team that has a very broad range of experiences relating to the scope of the RFQ, including (among other factors): experience with the 100 Resilient Cities organization; a top risk modeling firm as its partner; and extensive local knowledge, including team members from Florida Atlantic University and other local participants, covering both the analytical and the unique South Florida perspective. The ICF Team specifically brings:

- ICF: Interdisciplinary team experienced in business case analysis, include climate change risk, and cost and benefit analysis
- AIR Worldwide: Advanced risk modeling, recently selected by FEMA to inform federal flood risk analyses
- Kimley-Horn: municipal infrastructure design and urban planning
- FAU Center for Environmental Studies: economic assessments of ecosystem values

- Brizaga, Inc: local expertise in communicating sea level rise risks and adaptation strategies

Additionally, regarding the establishment of a pool of pre-qualified consultants, while it is in the City's best interest to maintain a relatively large pool of potential consultant to assure that the City's need for services in the future is met, it is unlikely that the City will need 12 firms. I have reviewed the proposals submitted and the results of the Evaluation Committee process for the remaining firms. In doing so, I note that the City is fortunate to have had so many qualified firms respond to the RFQ. In determining the number of firms to recommend for the pool of consultant, I recommend Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer. Including these six firms will capture each evaluation committee member's top two rankings. While the remaining firms ranked 8th through 12th are well qualified in their own right, none was ranked higher than fourth place by any evaluation committee member. Additionally, some of these firms are already included as part of the teams submitted by the recommended prime consultant and others already have contracts with the City through which the City could request services should the need arise.

Therefore, I recommend that the Mayor and City Commission approve the Resolution authorizing the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked proposer, to serve as the City's Prime/Lead Consultant; further, establish a pool of pre-qualified consultants relating to the City's stormwater resiliency program business case analysis projects, on an as-needed basis, and with respect to the pre-qualified consultant pool, authorize the Administration to enter into negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer; and further authorize the Mayor and City Clerk to execute agreements with each of the foregoing proposers upon conclusion of successful negotiations by the Administration.

Further, I recommend that three locations be selected for analyses, with the following different characteristics: one that is substantially completed, a second that is primarily residential, and a third with business activity. The location details, scope, and timeline would be further discussed through negotiations with the selected Prime/Lead Consultant and the consultant pool, as applicable.

KEY INTENDED OUTCOMES SUPPORTED

Ensure Reliable Stormwater Management And Resiliency Against Flooding By Implementing Select Short And Long-Term Solutions Including Addressing Sea-Level Rise

FINANCIAL INFORMATION

The cost of the related services, determined upon successful negotiations, are subject to funds availability approved through the City's budgeting process. Grant funding will not be utilized for this project.

Legislative Tracking

Office of the City Manager/Procurement

ATTACHMENTS:

Description

- ▢ [Attachment A: Evaluation Committee Scoring and Ranking](#)
- ▢ [Resolution](#)

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER, PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. RFQ 2017-300-KB FOR A BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH ICF INCORPORATED, LLC, AS THE TOP RANKED PROPOSER, TO SERVE AS THE CITY'S PRIME/LEAD CONSULTANT; FURTHER, ESTABLISHING A POOL OF PRE-QUALIFIED CONSULTANTS FOR SPECIFIC TASKS RELATING TO THE CITY'S STORMWATER RESILIENCY PROGRAM BUSINESS CASE ANALYSIS PROJECTS, ON AN AS-NEEDED BASIS, AND WITH RESPECT TO THE PRE-QUALIFIED CONSULTANT POOL, AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH AMEC FOSTER WHEELER ENVIRONMENT AND INFRASTRUCTURE, INC., AS THE SECOND RANKED PROPOSER; AECOM TECHNICAL SERVICES, INC., AS THE THIRD RANKED PROPOSER; THE BALMORAL GROUP, AS THE FOURTH RANKED PROPOSER; HAZEN AND SAWYER, AS THE FIFTH RANKED PROPOSER; CH2M HILL ENGINEERS, INC., AS THE SIXTH RANKED PROPOSER; AND ARUP USA, INC., AS THE SEVENTH RANKED PROPOSER; AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AGREEMENTS WITH EACH OF THE FOREGOING PROPOSERS UPON CONCLUSION OF SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION.

WHEREAS, on September 13, 2017, the City Commission approved the issuance of Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis Of The City Of Miami Beach Stormwater Resiliency Program; and

WHEREAS, Request for Qualifications No. 2017-300-KB (the "RFQ") was released on September 29, 2017; and

WHEREAS, a voluntary pre-proposal meeting was held on October 10, 2017; and

WHEREAS, on November 13, 2017, the City received a total of 12 proposals; and

WHEREAS, on December 19 and 20, 2017, an Evaluation Committee ("Committee") appointed by the City Manager, via Letter to Commission (LTC) No. 529-2017, convened to consider the responsive proposals received; and

WHEREAS, the Committee was provided an overview of the project, information relative to the City's Cone of Silence Ordinance and the Government Sunshine Law, general information on the scope of services, and a copy of each proposal; and

WHEREAS, the Committee's ranking was as follows: ICF Incorporated, LLC, as the top ranked proposer; and with respect to the pool of pre-qualified consultants for specified tasks on an as-needed basis, recommended Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; Arup USA, Inc., as the seventh ranked proposer; Raffelis Financial Consultants, Inc., as the eighth ranked proposer;

HIS Markit, as the ninth ranked proposer; Brizaga, Inc. as the tenth ranked proposer; Risk Management Solutions, Inc., as the eleventh ranked proposer; and Kimley-Horn and Associates Inc., as the twelfth ranked proposer; and

WHEREAS, after reviewing the qualifications of each firm, and having considered the Evaluation Committee's comments and rankings, the City Manager has recommended that the Mayor and the City Commission authorize the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked prime proposer to serve as the lead/prime consultant; and with respect to the pool of pre-qualified consultants for specified tasks on an as-needed basis, authorize negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby accept the recommendation of the City Manager, pursuant to Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis Of The City Of Miami Beach Stormwater Resiliency Program; authorize the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked proposer, to serve as the City's Prime/Lead Consultant; further, establish a pool of pre-qualified consultants relating to the City's stormwater resiliency program business case analysis projects, on an as-needed basis, and with respect to the pre-qualified consultant pool, authorize the Administration to enter into negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer; and further authorize the Mayor and City Clerk to execute agreements with each of the foregoing proposers upon conclusion of successful negotiations by the Administration.

PASSED AND ADOPTED this _____ day of _____ 2018.

Dan Gelber, Mayor

ATTEST:

Rafael E. Granado, City Clerk

T:\AGENDA\2018\02 February\Procurement\RFQ 2018-300-KB Business Case Analysis Stormwater\RFQ-2017-300-KB Business Case Analysis Stormwater- Resolution 01 25 18.doc

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION

George A. Santolucito / for 1/26/18

City Attorney *RAP* Date

Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Bada, Kristy" <kristybada@miamibeachfl.gov>, "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 21 Feb 2018 11:40:06 -0500
Attachments Re: good to talk (88.06 kB)
:

Sender: chuck@sheredling.com

Subject: Re: good to talk

Message-Id: <61E97DC1-B082-4DD5-8F06-112673F8008A@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: good to talk

From Chuck Savitt <chuck@sheredling.com>

:

To: "Bada, Kristy" <kristybada@miamibeachfl.gov>, "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>

Date: Wed, 21 Feb 2018 11:40:00 -0500

Thanks to both of you. These look great. I know that some of our other cities will be interested in what you come up with and perhaps even want to utilize the pool. It is fantastic that RF is supporting this effort. It will benefit so many other cities.

Is there any document that shows the details of what the work product will be look like? Susy you mentioned that you have the team of consultants working with you for a week next month. You mentioned that they will be working with the City and with various community members during that week. Can you share the details of what the process and work product will be?

Thanks again for sharing.

Susy. I may be down there for the Climate and Energy Funders meeting in April. If that happens, let's grab breakfast or lunch.

Best,
Chuck

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com

CONFIDENTIAL NOTICE

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From: "Bada, Kristy" <KristyBada@miamibeachfl.gov>

Date: Wednesday, February 21, 2018 at 7:35 AM

To: Chuck Savitt <chuck@sheredling.com>, susy torriente <SusanneTorriente@miamibeachfl.gov>

Subject: RE: good to talk

Mr. Savitt,

Per your request attached is the RFQ and Commission Item. If you require additional information please advise.

Thank you,

MIAMIBeach

Kristy Bada, Contracting Officer III
Procurement Department

1755 Meridian Avenue, 3RD Floor, Miami Beach, FL 33139

Tel: 305-673-7000 Ext. 6218 / KristyBada@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Tuesday, February 20, 2018 6:30 PM

To: Torriente, Susanne; Bada, Kristy

Subject: Re: good to talk

Thanks so much. We think a few other cities we are working with that are part of the RF 100 Cities network will be interested. Looking forward to reviewing.

Best,
Chuck

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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From: susy torriente <SusanneTorriente@miamibeachfl.gov>

Date: Tuesday, February 20, 2018 at 5:02 PM

To: "Bada, Kristy" <KristyBada@miamibeachfl.gov>

Cc: Chuck Savitt <chuck@sheredling.com>

Subject: FW: good to talk

Hi Kristy

Can you please send Chuck Savitt a copy of the business case RFQ as well as the manager's memo on the last agenda? Thanks so much.

Susy

MIAMIBeach

Susanne M. Torriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486

susytoriente@miamibeachfl.gov

From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Friday, February 16, 2018 2:12 PM

To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>

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RE: good to talk

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To: Chuck Savitt <chuck@sheredling.com>, "Bada, Kristy" <kristybada@miamibeachfl.gov>

Date: Wed, 21 Feb 2018 14:16:27 -0500

Attachments RE: good to talk (80.9 kB)

:

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: good to talk

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D83FD87CD38@MIAMIBEACH1222.MiamiBeach.Gov>

To: chuck@sheredling.com

To: KristyBada@miamibeachfl.gov

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To: chuck@sheredling.com, kristybada@miamibeachfl.gov
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To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "Bada, Kristy" <kristybada@miamibeachfl.gov>
Date: Wed, 21 Feb 2018 14:54:12 -0500
Attachments Re: good to talk (99.33 kB)
:

Sender: chuck@sheredling.com

Subject: Re: good to talk

Message-Id: <82D852C1-6C90-4082-8E2B-24403BC0B810@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: good to talk

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To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "Bada, Kristy" <kristybada@miamibeachfl.gov>

Date: Wed, 21 Feb 2018 14:54:05 -0500

Got it. Thanks. talk soon

Charles C. Savitt

Director of Strategic Client Relationships

SHER EDLING LLP

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susytorriente@miamibeachfl.gov

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To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 21 Feb 2018 14:55:02 -0500
Attachments: Re: good to talk (98.3 kB)

Sender: chuck@sheredling.com

Subject: Re: good to talk

Message-Id: <A08CD675-5BF9-4B56-91E3-26D71D5AE1C5@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: good to talk

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To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 21 Feb 2018 14:54:55 -0500

Fyi, just got off the phone with the MacArthur Foundation, who we are working closely with.

They are knowing more about your project as it develops

Charles C. Savitt
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Date: Wed, 21 Feb 2018 15:18:21 -0500
Attachments: RE: good to talk (91.14 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: good to talk

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D83FD87CFEA@MIAMIBEACH1222.MiamiBeach.Gov>

To: chuck@sheredling.com

RE: good to talk

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Date: Wed, 21 Feb 2018 15:18:20 -0500

Thanks!

MIAMIBEACH

Susanne M. Torriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Wednesday, February 21, 2018 2:55 PM
To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Subject: Re: good to talk

Fyi, just got off the phone with the MacArthur Foundation, who we are working closely with.

They are knowing more about your project as it develops

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com

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From: susy torriente <SusanneTorriente@miamibeachfl.gov>

Date: Wednesday, February 21, 2018 at 2:16 PM

To: Chuck Savitt <chuck@sheredling.com>, "Bada, Kristy" <KristyBada@miamibeachfl.gov>

Subject: RE: good to talk

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Assistant City Manager/Chief Resiliency Officer

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305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Wednesday, February 21, 2018 11:40 AM

To: Bada, Kristy <KristyBada@miamibeachfl.gov>; Torriente, Susanne

<SusanneTorriente@miamibeachfl.gov>

Subject: Re: good to talk

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From: "Bada, Kristy" <KristyBada@miamibeachfl.gov>

Date: Wednesday, February 21, 2018 at 7:35 AM

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Subject: RE: good to talk

Mr. Savitt,

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Thank you,

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Kristy Bada, Contracting Officer III
Procurement Department

1755 Meridian Avenue, 3RD Floor, Miami Beach, FL 33139

Tel: 305-673-7000 Ext. 6218 / KristyBada@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Tuesday, February 20, 2018 6:30 PM

To: Torriente, Susanne; Bada, Kristy

Subject: Re: good to talk

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Looking forward to reviewing.

Best,

Chuck

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From: susy torriente <SusanneTorriente@miamibeachfl.gov>

Date: Tuesday, February 20, 2018 at 5:02 PM

To: "Bada, Kristy" <KristyBada@miamibeachfl.gov>

Cc: Chuck Savitt <chuck@sheredling.com>

Subject: FW: good to talk

Hi Kristy

Can you please send Chuck Savitt a copy of the business case RFQ as well as the manager's memo on the last agenda? Thanks so much.

Susy

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Friday, February 16, 2018 2:12 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Subject: good to talk

Susy, thanks for taking the time got me caught up on your work. Very exciting to know about the RF grant and the team of TA folks you have put together.

Just a reminder, please send me your RFQ and other narrative you have put together about the project, goals, outcomes expected, and methodology. I will then put you in touch with Laurie Mazur at

Island Press who is running the Resilience Program with
Kresge and JPB.

Best,

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Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 21 Feb 2018 16:44:30 -0500
Attachments: Re: good to talk (97.79 kB)

Sender: chuck@sheredling.com

Subject: Re: good to talk

Message-Id: <5524804E-81AC-4CC8-AAB5-5BE20DCB5B09@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 21 Feb 2018 16:44:22 -0500

Great. Please let me see that detail when you are able.

Best,
C

Charles C. Savitt
Director of Strategic Client Relationships

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Tel: 305-673-7000 Ext. 6218 / KristyBada@miamibeachfl.gov

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Sent: Tuesday, February 20, 2018 6:30 PM

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To: Chuck Savitt <chuck@sheredling.com>, "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 21 Feb 2018 07:35:45 -0500
Attachments RFQ 2017-300-KB Bus Care Analysis of the Resiliency Program Update FINAL.pdf (652.49 kB); Commission Item Memo.pdf (136.28 kB); RFQ 2017-300-KB Form Approved Reso.pdf (166.75 kB)

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REQUEST FOR QUALIFICATIONS (RFQ)

FOR BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM

2017-300-KB

RFQ ISSUANCE DATE: SEPTEMBER 29, 2017

STATEMENTS OF QUALIFICATIONS DUE: NOVEMBER 13, 2017 @ 3:00 PM

ISSUED BY:

MIAMIBEACH

KRISTY BADA, CONTRACTING OFFICER III

PROCUREMENT DEPARTMENT

1755 Meridian Avenue, 3rd Floor, Miami Beach, FL 33139

305.673.7000 x **6218** | kristybada@miamibeachfl.gov | www.miamibeachfl.gov

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SECTION 0200**INSTRUCTIONS TO RESPONDENTS & GENERAL CONDITIONS**

1. GENERAL. This Request for Qualifications (RFQ) is issued by the City of Miami Beach, Florida (the “City”), as the means for prospective Proposer to submit their qualifications, proposed scopes of work and cost Statement of Qualifications (the “proposal”) to the City for the City’s consideration as an option in achieving the required scope of services and requirements as noted herein. All documents released in connection with this solicitation, including all appendixes and addenda, whether included herein or released under separate cover, comprise the solicitation, and are complementary to one another and together establish the complete terms, conditions and obligations of the Proposer and, subsequently, the successful proposer(s) (the “contractor[s]”) if this RFQ results in an award.

The City utilizes **PublicPurchase** (www.publicpurchase.com) for automatic notification of competitive solicitation opportunities and document fulfillment, including the issuance of any addendum to this RFQ. Any prospective proposer who has received this RFQ by any means other than through **PublicPurchase** must register immediately with **PublicPurchase** to assure it receives any addendum issued to this RFQ. **Failure to receive an addendum may result in disqualification of proposal submitted.**

2. PURPOSE.

The City is soliciting proposals from qualified firms that can provide the City with business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (the “Work”). Through this RFQ, the City intends to select one or more firms that can provide the City with resiliency related business case analysis(es) as required. The business case study(ies) requested include economic analysis(es) of the value of our risk reduction investments to address flooding and sea level rise. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city’s infrastructure investments (also in dollar terms). The Work may consider the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City’s property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings, land use issues, or any other factor that may be pertinent to the Work.

Additionally, the terms “FIRM”, “PROPOSER”, “CONSULTANT”, “PRIME PROPOSER” or “TEAM” are used interchangeably and shall refer to the firm that will contract with the City for the development and implementation of the project. Additional detail and project description is provided in the attached Minimum Requirements and Specifications Section (Appendix C).

The City may, after considering proposals received, award contracts for services to a prime consultant(s), as well as create a continuing pool of prequalified consultants, as follows:

1. Prime Consultant(s). The City may make an award to qualified consultant(s) that can act in the capacity of the City’s prime consultant for business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. The Consultant must have a team of qualified individuals who can guide the City of Miami Beach through the decision-making process to develop business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. While the City intends to make an award to a single consultant, it reserves its right to award to multiple consultants if it deems it is in its best interest. Additionally, the City reserves the right to engage other consultants, either through option 2 below or through other means, to assist the City in its development of business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.

2. Pool of Pre-qualified Consultants. Additionally, to assist with smaller engagements relating to business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (or related needs), the City intends to create a continuing pool of prequalified consultants (not selected in Option 1 above). Firms that submit a proposal pursuant to the RFQ, and who are deemed to be responsive, responsible and best qualified may be eligible to participate in the continuing pool of pre-qualified consultants. The firms included in the continuing pool will also be eligible to participate as sub-consultants to the prime consultant on applicable projects at the discretion of the City Manager.

The process for considering qualifications proposals shall be as follows:

1. City will consider proposals received on or before the due date.
2. All responsive proposals will be submitted to the Evaluation Committee appointed by the City Manager for evaluation in accordance with the criteria established herein. Proposals deemed non-responsive will not be considered by the Evaluation Committee.
3. The City Manager will consider the results of the Evaluation Committee process and may recommend, in accordance with Section 19 below, one (1) or more Proposers to be short-listed by the City Commission to enter into contract negotiations.
4. The City intends to contract with a single prime proposer, but reserves its rights to contract with additional prime proposers, in accordance with Subsection 2.1 above.
5. Other responsive, responsible and best qualified Proposers may be eligible for the continuing pool of prequalified consultants in accordance with Subsection 2.2 above.

GIVEN THAT THE CITY INTENDS TO AWARD A PRIME CONSULTANT AND ALLOW OTHER RESPONSIVE, RESPONSIBLE AND QUALIFIED PROPOSERS TO BE INCLUDED IN A CONTINUING POOL OF PREQUALIFIED CONSULTANTS, ALL QUALIFIED FIRMS ARE STRONGLY ENCOURAGED TO RESPOND TO THIS RFQ.

3. SOLICITATION TIMETABLE. The tentative schedule for this solicitation is as follows:

Solicitation Issued	September 29, 2017
Pre-Submittal Meeting	October 10, 2017 at 9:30am
Deadline for Receipt of Questions	November 3, 2017 at 5:00pm
Responses Due	November 13, 2017 at 3:00pm
Evaluation Committee Review	TBD
Proposer Presentations	TBD
Tentative Commission Approval	TBD
Contract Negotiations	Following Commission Approval

4. PROCUREMENT CONTACT. Any questions or clarifications concerning this solicitation shall be submitted to the Procurement Contact noted below:

Procurement Contact:

Kristy Bada

Telephone:

305-673-7490

Email:

kristybada@miamibeachfl.gov

Additionally, the City Clerk is to be copied on all communications via e-mail at: RafaelGranado@miamibeachfl.gov; or via facsimile: 786-394-4188.

The Bid title/number shall be referenced on all correspondence. All questions or requests for clarification must be received no later than ten (10) calendar days prior to the date proposals are due as scheduled in Section 0200-3. All responses to questions/clarifications will be sent to all prospective Proposers in the form of an addendum.

5. PRE-PROPOSAL MEETING OR SITE VISIT(S). Only if deemed necessary by the City, a pre-proposal meeting or site visit(s) may be scheduled.

A Pre-PROPOSAL conference will be held as scheduled in Anticipated RFQ Timetable section above at the following address:

**City of Miami Beach
Procurement Department
Conference Room
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139**

Attendance (in person or via telephone) is encouraged and recommended as a source of information, but is not mandatory. Proposers interested in participating in the Pre-Proposal Submission Meeting via telephone must follow these steps:

- (1) Dial the TELEPHONE NUMBER: 1- 888-270-9936 (Toll-free North America)
- (2) Enter the MEETING NUMBER: 5804578

Proposers who are interested in participating via telephone should send an e-mail to the contact person listed in this RFQ expressing their intent to participate via telephone.

6. PRE-PROPOSAL INTERPRETATIONS. Oral information or responses to questions received by prospective Proposers are not binding on the City and will be without legal effect, including any information received at pre-submittal meeting or site visit(s). The City by means of Addenda will issue interpretations or written addenda clarifications considered necessary by the City in response to questions. Only questions answered by written addenda will be binding and may supersede terms noted in this solicitation. Addendum will be released through *PublicPurchase*. Any prospective proposer who has received this RFQ by any means other than through *PublicPurchase* must register immediately with *PublicPurchase* to assure it receives any addendum issued to this RFQ. Failure to receive an addendum may result in disqualification of proposal. Written questions should be received no later than the date outlined in the **Anticipated RFQ Timetable** section.

7. CONE OF SILENCE. This RFQ is subject to, and all proposers are expected to be or become familiar with, the City's Cone of Silence Requirements, as codified in Section 2-486 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Cone of Silence are complied with, and shall be subject to any and all sanctions, as prescribed therein, including rendering their response voidable, in the event of such non-compliance. Communications regarding this solicitation are to be submitted in writing to the Procurement Contact named herein with a copy to the City Clerk at rafaelgranado@miamibeachfl.gov.

8. SPECIAL NOTICES. You are hereby advised that this solicitation is subject to the following ordinances/resolutions, which may be found on the City Of Miami Beach website: <http://web.miamibeachfl.gov/procurement/scroll.aspx?id=79113>.

- CONE OF SILENCE..... CITY CODE SECTION 2-486
- PROTEST PROCEDURES..... CITY CODE SECTION 2-371

• DEBARMENT PROCEEDINGS.....	CITY CODE SECTIONS 2-397 THROUGH 2-485.3
• LOBBYIST REGISTRATION AND DISCLOSURE OF FEES.....	CITY CODE SECTIONS 2-481 THROUGH 2-406
• CAMPAIGN CONTRIBUTIONS BY VENDORS.....	CITY CODE SECTION 2-487
• CAMPAIGN CONTRIBUTIONS BY LOBBYISTS ON PROCUREMENT ISSUES.....	CITY CODE SECTION 2-488
• REQUIREMENT FOR CITY CONTRACTORS TO PROVIDE EQUAL BENEFITS FOR DOMESTIC PARTNERS.....	CITY CODE SECTION 2-373
• LIVING WAGE REQUIREMENT.....	CITY CODE SECTIONS 2-407 THROUGH 2-410
• PREFERENCE FOR FLORIDA SMALL BUSINESSES OWNED AND CONTROLLED BY VETERANS AND TO STATE-CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISES.....	CITY CODE SECTION 2-374
• FALSE CLAIMS ORDINANCE.....	CITY CODE SECTION 70-300
• ACCEPTANCE OF GIFTS, FAVORS & SERVICES.....	CITY CODE SECTION 2-449

9. PUBLIC ENTITY CRIME. A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of the threshold amount provided in Sec. 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

10. COMPLAINT WITH THE CITY'S LOBBYIST LAWS. This RFQ is subject to, and all Proposers are expected to be or become familiar with, all City lobbyist laws. Proposers shall be solely responsible for ensuring that all City lobbyist laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including, without limitation, disqualification of their responses, in the event of such non-compliance.

11. DEBARMENT ORDINANCE: This RFQ is subject to, and all proposers are expected to be or become familiar with, the City's Debarment Ordinance as codified in Sections 2-397 through 2-406 of the City Code.

12. WITH THE CITY'S CAMPAIGN FINANCE REFORM LAWS. This RFQ is subject to, and all Proposers are expected to be or become familiar with, the City's Campaign Finance Reform laws, as codified in Sections 2-487 through 2-490 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Campaign Finance Reform laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including disqualification of their responses, in the event of such non-compliance.

13. CODE OF BUSINESS ETHICS. Pursuant to City Resolution No.2000-23879, the Proposer shall adopt a Code of Business Ethics ("Code") and submit that Code to the Procurement Department with its response or within five (5) days upon receipt of request. The Code shall, at a minimum, require the Proposer, to comply with all applicable governmental rules and regulations including, among others, the conflict of interest, lobbying and ethics provision of the City of Miami Beach and Miami Dade County.

14. AMERICAN WITH DISABILITIES ACT (ADA). Call 305-673-7490 to request material in accessible format; sign language interpreters (five (5) days in advance when possible), or information on access for persons with disabilities. For more information on ADA compliance, please call the Public Works Department, at 305-673-7000, Extension 2984.

15. POSTPONEMENT OF DUE DATE FOR RECEIPT OF PROPOSALS. The City reserves the right to postpone the deadline for submittal of proposals and will make a reasonable effort to give at least three (3) calendar days written notice of any such postponement to all prospective Proposers through *PublicPurchase*.

16. PROTESTS. Proposers that are not selected may protest any recommendation for selection of award in

accordance with the proceedings established pursuant to the City's bid protest procedures, as codified in Sections 2-370 and 2-371 of the City Code (the City's Bid Protest Ordinance). Protest not timely made pursuant to the requirements of the City's Bid Protest Ordinance shall be barred.

17. NOT USED.

18. VETERAN BUSINESS ENTERPRISES PREFERENCE. Pursuant to City Code Section 2-374, the City shall give a preference to a responsive and responsible Proposer which is a small business concern owned and controlled by a veteran(s) or which is a service-disabled veteran business enterprise, and which is within five percent (5%) of the lowest responsive, responsible proposer, by providing such proposer an opportunity of providing said goods or contractual services for the lowest responsive proposal amount (or in this RFQ, the highest proposal amount). Whenever, as a result of the foregoing preference, the adjusted prices of two (2) or more proposers which are a small business concern owned and controlled by a veteran(s) or a service-disabled veteran business enterprise constitute the lowest proposal pursuant to an RFQ or oral or written request for quotation, and such proposals are responsive, responsible and otherwise equal with respect to quality and service, then the award shall be made to the service-disabled veteran business enterprise.

19. DETERMINATION OF AWARD. The final ranking results of Step 1 & 2 outlined in Section 0400, Evaluation of Proposals, will be considered by the City Manager who may recommend to the City Commission the Proposer(s) s/he deems to be in the best interest of the City or may recommend rejection of all proposals. The City Manager's recommendation need not be consistent with the scoring results identified herein and takes into consideration Miami Beach City Code Section 2-369, including the following considerations:

- (1) The ability, capacity and skill of the Proposer to perform the contract.
- (2) Whether the Proposer can perform the contract within the time specified, without delay or interference.
- (3) The character, integrity, reputation, judgment, experience and efficiency of the Proposer.
- (4) The quality of performance of previous contracts.
- (5) The previous and existing compliance by the Proposer with laws and ordinances relating to the contract.

The City Commission shall consider the City Manager's recommendation and may approve such recommendation. The City Commission may also, at its option, reject the City Manager's recommendation and select another Proposal or Proposals which it deems to be in the best interest of the City, or it may also reject all Proposals.

20. NEGOTIATIONS. Following selection, the City reserves the right to enter into further negotiations with the selected Proposer. Notwithstanding the preceding, the City is in no way obligated to enter into a contract with the selected Proposer in the event the parties are unable to negotiate a contract. It is also understood and acknowledged by Proposers that no property, contract or legal rights of any kind shall be created at any time until and unless an Agreement has been agreed to; approved by the City; and executed by the parties.

21. POSTPONEMENT/CANCELLATION/ACCEPTANCE/REJECTION. The City may, at its sole and absolute discretion, reject any and all, or parts of any and all, responses; re-advertise this RFQ; postpone or cancel, at any time, this RFQ process; or waive any irregularities in this RFQ, or in any responses received as a result of this RFQ. Reasonable efforts will be made to either award the proposer the contract or reject all proposals within one-hundred twenty (120) calendar days after proposal opening date. A proposer may withdraw its proposal after expiration of one hundred twenty (120) calendar days from the date of proposal opening by delivering written notice of withdrawal to the Department of Procurement Management prior to award of the contract by the City Commission.

22. PROPOSER'S RESPONSIBILITY. Before submitting a response, each Proposer shall be solely responsible for making any and all investigations, evaluations, and examinations, as it deems necessary, to ascertain all conditions and requirements affecting the full performance of the contract. Ignorance of such conditions and requirements, and/or failure to make such evaluations, investigations, and examinations, will not relieve the Proposer from any obligation to comply with every detail and with all provisions and requirements of the contract, and will not be accepted as a basis for any subsequent claim whatsoever for any monetary consideration on the part of the Proposer.

23. COSTS INCURRED BY PROPOSERS. All expenses involved with the preparation and submission of Proposals, or any work performed in connection therewith, shall be the sole responsibility (and shall be at the sole cost and expense) of the Proposer, and shall not be reimbursed by the City.

24. RELATIONSHIP TO THE CITY. It is the intent of the City, and Proposers hereby acknowledge and agree, that the successful Proposer is considered to be an independent contractor, and that neither the Proposer, nor the Proposer's employees, agents, and/or contractors, shall, under any circumstances, be considered employees or agents of the City.

24. OCCUPATIONAL HEALTH AND SAFETY. In compliance with Chapter 442, Florida Statutes, any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this proposal must be accompanied by a Material Safety Data Sheet (MSDS) which may be obtained from the manufacturer.

25. ENVIRONMENTAL REGULATIONS. The City reserves the right to consider a proposer's history of citations and/or violations of environmental regulations in investigating a proposer's responsibility, and further reserves the right to declare a proposer not responsible if the history of violations warrant such determination in the opinion of the City. Proposer shall submit with its proposal, a complete history of all citations and/or violations, notices and dispositions thereof. The non-submission of any such documentation shall be deemed to be an affirmation by the Proposer that there are no citations or violations. Proposer shall notify the City immediately of notice of any citation or violation which proposer may receive after the proposal opening date and during the time of performance of any contract awarded to it.

26. TAXES. The City of Miami Beach is exempt from all Federal Excise and State taxes.

27. MISTAKES. Proposers are expected to examine the terms, conditions, specifications, delivery schedules, proposed pricing, and all instructions pertaining to the goods and services relative to this RFQ. Failure to do so will be at the Proposer's risk and may result in the Proposal being non-responsive.

28. PAYMENT. Payment will be made by the City after the goods or services have been received, inspected, and found to comply with contract, specifications, free of damage or defect, and are properly invoiced. Invoices must be consistent with Purchase Order format.

29. COPYRIGHT, PATENTS & ROYALTIES. Proposer shall indemnify and save harmless the City of Miami Beach, Florida, and its officers, employees, contractors, and/or agents, from liability of any nature or kind, including cost and expenses for, or on account of, any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the City of Miami Beach, Florida. If the Proposer uses any design, device or materials covered by letters, patent, or copyright, it is mutually understood and agreed, without exception, that the proposal prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

30. DEFAULT. Failure or refusal of the selected Proposer to execute a contract following approval of such contract by the City Commission, or untimely withdrawal of a response before such award is made and approved, may result in a claim for damages by the City and may be grounds for removing the Proposer from the City's vendor list.

31. MANNER OF PERFORMANCE. Proposer agrees to perform its duties and obligations in a professional manner and in accordance with all applicable Local, State, County, and Federal laws, rules, regulations and codes. Lack of knowledge or ignorance by the Proposer with/of applicable laws will in no way be a cause for relief from responsibility. Proposer agrees that the services provided shall be provided by employees that are educated, trained, experienced, certified, and licensed in all areas encompassed within their designated duties. Proposer agrees to furnish to the City any and all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Proposer further certifies that it and its employees will keep all licenses, permits, registrations, authorizations, or certifications required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of this contract.

Where contractor is required to enter or go on to City of Miami Beach property to deliver materials or perform work or services as a result of any contract resulting from this solicitation, the contractor will assume the full duty, obligation and expense of obtaining all necessary licenses, permits, and insurance, and assure all work complies with all applicable laws. The contractor shall be liable for any damages or loss to the City occasioned by negligence of the Proposer, or its officers, employees, contractors, and/or agents, for failure to comply with applicable laws.

32. SPECIAL CONDITIONS. Any and all Special Conditions that may vary from these General Terms and Conditions shall have precedence.

33. NON-DISCRIMINATION. The Proposer certifies that it is in compliance with the non-discrimination clause contained in Section 202, Executive Order 11246, as amended by Executive Order 11375, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin. In accordance with the City's Human Rights Ordinance, codified in Chapter 62 of the City Code, Proposer shall prohibit discrimination by reason of race, color, national origin, religion, sex, intersexuality, gender identity, sexual orientation, marital and familial status, and age or disability.

34. DEMONSTRATION OF COMPETENCY. The city may consider any evidence available regarding the financial, technical, and other qualifications and abilities of a Proposer, including past performance (experience) in making an award that is in the best interest of the City, including:

- A. Pre-award inspection of the Proposer's facility may be made prior to the award of contract.
- B. Proposals will only be considered from firms which are regularly engaged in the business of providing the goods and/or services as described in this solicitation.
- C. Proposers must be able to demonstrate a good record of performance for a reasonable period of time, and have sufficient financial capacity, equipment, and organization to ensure that they can satisfactorily perform the services if awarded a contract under the terms and conditions of this solicitation.
- D. The terms "equipment and organization", as used herein shall, be construed to mean a fully equipped and well established company in line with the best business practices in the industry, and as determined by the City of Miami Beach.
- E. The City may consider any evidence available regarding the financial, technical, and other qualifications and abilities of a Proposer, including past performance (experience), in making an award that is in the best interest of the City.
- F. The City may require Proposer s to show proof that they have been designated as authorized representatives of a manufacturer or supplier, which is the actual source of supply. In these instances, the City may also require material information from the source of supply regarding the quality, packaging, and characteristics of the products to be supply to the City.

35. ASSIGNMENT. The successful Proposer shall not assign, transfer, convey, sublet or otherwise dispose of the contract, including any or all of its right, title or interest therein, or his/her or its power to execute such contract, to any person, company or corporation, without the prior written consent of the City.

36. LAWS, PERMITS AND REGULATIONS. The Proposer shall obtain and pay for all licenses, permits, and inspection fees required to complete the work and shall comply with all applicable laws.

37. OPTIONAL CONTRACT USAGE. When the successful Proposer (s) is in agreement, other units of government or non-profit agencies may participate in purchases pursuant to the award of this contract at the option of the unit of government or non-profit agency.

38. VOLUME OF WORK TO BE RECEIVED BY CONTRACTOR. It is the intent of the City to purchase the goods and services specifically listed in this solicitation from the contractor. However, the City reserves the right to purchase any goods or services awarded from state or other governmental contract, or on an as-needed basis through the City's spot market purchase provisions.

39. DISPUTES. In the event of a conflict between the documents, the order of priority of the documents shall be as follows:

- A. Any contract or agreement resulting from the award of this solicitation; then
- B. Addendum issued for this solicitation, with the latest Addendum taking precedence; then
- C. The solicitation; then
- D. The Proposer's proposal in response to the solicitation.

40. INDEMNIFICATION. The Proposer shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of the agreement by the contractor or its employees, agents, servants, partners, principals or subcontractors. The contractor shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The Proposer expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided. The above indemnification provisions shall survive the expiration or termination of this Agreement.

41. CONTRACT EXTENSION. The City reserves the right to require the Contractor to extend contract past the stated termination date for a period of up to 120 days in the event that a subsequent contract has not yet been awarded. Additional extensions past the 120 days may occur as needed by the City and as mutually agreed upon by the City and the contractor.

42. FLORIDA PUBLIC RECORDS LAW. Proposers are hereby notified that all Bid including, without limitation, any and all information and documentation submitted therewith, are exempt from public records requirements under Section 119.07(1), Florida Statutes, and s. 24(a), Art. 1 of the State Constitution until such time as the City provides notice of an intended decision or until thirty (30) days after opening of the proposals, whichever is earlier. Additionally, Contractor agrees to be in full compliance with Florida Statute 119.0701 including, but not limited to, agreement to (a) Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the services; (b) provide the public with access to public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law; (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; (d) Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the public agency.

43. OBSERVANCE OF LAWS. Proposers are expected to be familiar with, and comply with, all Federal, State, County, and City laws, ordinances, codes, rules and regulations, and all orders and decrees of bodies or tribunals having jurisdiction or authority which, in any manner, may affect the scope of services and/or project contemplated by this RFQ (including, without limitation, the Americans with Disabilities Act, Title VII of the Civil Rights Act, the EEOC Uniform Guidelines, and all EEO regulations and guidelines). Ignorance of the law(s) on the part of the Proposer will in no way relieve it from responsibility for compliance.

44. CONFLICT OF INTEREST. All Proposers must disclose, in their Proposal, the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Further, all Proposers must disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates.

45. MODIFICATION/WITHDRAWALS OF PROPOSALS. A Proposer may submit a modified Proposal to replace all or any portion of a previously submitted Proposal up until the Proposal due date and time. Modifications received after the Proposal due date and time will not be considered. Proposals shall be irrevocable until contract award unless withdrawn in writing prior to the Proposal due date, or after expiration of **120** calendar days from the opening of Proposals without a contract award. Letters of withdrawal received after the Proposal due date and before said expiration date, and letters of withdrawal received after contract award will not be considered.

47. EXCEPTIONS TO RFQ. Proposers must clearly indicate any exceptions they wish to take to any of the terms in this RFQ, and outline what, if any, alternative is being offered. All exceptions and alternatives shall be included and clearly delineated, in writing, in the Proposal. The City, at its sole and absolute discretion, may accept or reject any or all exceptions and alternatives. In cases in which exceptions and alternatives are rejected, the City shall require the Proposer to comply with the particular term and/or condition of the RFQ to which Proposer took exception to (as said term and/or condition was originally set forth on the RFQ).

48. ACCEPTANCE OF GIFTS, FAVORS, SERVICES. Proposers shall not offer any gratuities, favors, or anything of monetary value to any official, employee, or agent of the City, for the purpose of influencing consideration of this Proposal. Pursuant to Sec. 2-449 of the City Code, no officer or employee of the City shall accept any gift, favor or service that might reasonably tend improperly to influence him in the discharge of his official duties.

49. SUPPLEMENTAL INFORMATION. City reserves the right to request supplemental information from Proposers at any time during the RFQ solicitation process.

50. ADDITIONAL SERVICES. Although this solicitation and resultant contract identifies specific goods, services or facilities ("items"), it is hereby agreed and understood that the City, through the approval of the Department and Procurement Directors (for additional items up to \$50,000) or the City Manager (for additional items greater than \$50,000), may require additional items to be added to the Contract which are required to complete the work. When additional items are required to be added to the Contract, awarded vendor(s), as applicable to the item being requested, under this contract may be invited to submit price quote(s) for these additional requirements. If these quote(s) are determined to be fair and reasonable, then the additional work will be awarded to the current contract vendor(s) that offers the lowest acceptable pricing. The additional items shall be added to this contract by through a Purchase Order (or Change Order if Purchase Order already exists). In some cases, the City may deem it necessary to add additional items through a formal amendment to the Contract, to be approved by the City Manager.

The City may determine to obtain price quotes for the additional items from other vendors in the event that fair and reasonable pricing is not obtained from the current contract vendors, or for other reasons at the City's discretion.

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SECTION 0300 SUBMITTAL INSTRUCTIONS AND FORMAT

1. SEALED RESPONSES. One original Statement of Qualifications (preferably in 3-ring binder) must be submitted in an opaque, sealed envelope or container on or before the due date established for the receipt of proposals. Additionally, ten (10) bound copies and one (1) electronic format (CD or USB format) are to be submitted. The following information should be clearly marked on the face of the envelope or container in which the proposal is submitted: solicitation number, solicitation title, proposer name, proposer return address. Statement of Qualifications received electronically, either through email or facsimile, are not acceptable and will be rejected.

2. LATE BIDS. Statement of Qualifications are to be received on or before the due date established herein for the receipt of Bids. **Any Bid received after the deadline established for receipt of Statement of Qualifications will be considered late and not be accepted or will be returned to proposer unopened.** The City does not accept responsibility for any delays, natural or otherwise.

3. STATEMENTS OF QUALIFICATIONS FORMAT. In order to maintain comparability, facilitate the review process and assist the Evaluation Committee in review of Statement of Qualifications, it is strongly recommended that Statement of Qualifications be organized and tabbed in accordance with the sections and manner specified below. Hard copy submittal should be tabbed as enumerated below and contain a table of contents with page references. Electronic copies should also be tabbed and contain a table of contents with page references. Statement of Qualifications that do not include the required information will be deemed non-responsive and will not be considered.

TAB 1 Cover Letter & Minimum Qualifications Requirements

1.1 Cover Letter and Table of Contents. The cover letter must indicate Proposer and Proposer Primary Contact for the purposes of this solicitation.

1.2 Response Certification, Questionnaire & Requirements Affidavit (Appendix A). Attach Appendix A fully completed and executed.

1.3 Minimum Qualifications Requirements. Submit verifiable information documenting compliance with the minimum qualifications requirements established in Appendix C, Minimum Requirements and Specifications.

TAB 2 Experience & Qualifications

2.1 Qualifications of Proposing Firm. The successful Proposer or Team should have experience/expertise in some combination of: economic analysis, cost/benefit analysis, risk modeling, risk management, insurance, and/or lending; with knowledge and understanding of Miami Beach's vulnerability to sea level rise, our unique topography and our engineering efforts to date. The City is seeking a multidisciplinary and innovative team that can partner with Miami Beach to inform the decision-making process as we invest today's flood protection and adapt to tomorrow's sea level rise scenarios.

Submit detailed information regarding the firm's history and relevant experience and proven track record of providing the scope of services similar as identified in this solicitation, including experience in providing similar scope of services to public sector agencies. For each project that the proposer submits as evidence of similar experience, the following is required: project description, agency name, agency contact, contact telephone & email, and year(s) and term of engagement.

2.1.1. If applicable, submit detailed information regarding the firms experience as a Platform or Strategy partner with 100 Resilient Cities.

2.2 Qualifications of Proposer Team. The successful Proposer or Team should have experience/expertise in some combination of: economic analysis, cost/benefit analysis, risk modeling, insurance, and/or lending; with knowledge and

understanding of Miami Beach's vulnerability to sea level rise, our unique topography and our engineering efforts to date.

Provide an organizational chart of all personnel and consultants to be used for this project if awarded, the role that each team member will play in providing the services detailed herein and each team members' qualifications. A resume of each individual, including education, experience, and any other pertinent information, shall be included for each respondent team member to be assigned to this contract.

2.2.1. If applicable, submit detailed information regarding the firms experience as a Platform or Strategy partner with 100 Resilient Cities.

TAB 3 Approach and Methodology

3.1 Submit detailed information on the approach and methodology proposer has used on other related projects, including detailed information, as applicable, on the following:

1. Analysis related to the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings; and
2. Land use issues relating to matters of infrastructure program analysis, resiliency measures, or adaptation strategies; and
3. Innovative analysis or studies that have helped clients in addressing issues and responses relating to resiliency, sustainability, and adaptation.

Note: After proposal submittal, the City reserves the right to require additional information from Proposer (or proposer team members or sub-consultants) to determine: qualifications (including, but not limited to, litigation history, regulatory action, or additional references); and financial capability (including, but not limited to, annual reviewed/audited financial statements with the auditors notes for each of their last two complete fiscal years).

SECTION 0400 STATEMENTS OF QUALIFICATIONS EVALUATION

1. Evaluation Committee. An Evaluation Committee, appointed by the City Manager, shall meet to evaluate each Statement of Qualifications in accordance with the requirements set forth in the solicitation. If further information is desired, Proposals may be requested to make additional written submissions of a clarifying nature or oral presentations to the Evaluation Committee. The evaluation of Statement of Qualifications will proceed in a two-step process as noted below. It is important to note that the Evaluation Committee will score the qualitative portions of the Statement of Qualifications only. The Evaluation Committee does not make an award recommendation to the City Manager. The results of Step 1 & Step 2 Evaluations will be forwarded to the City Manager who will utilize the results to make a recommendation to the City Commission. In the event that only one responsive proposal is received, the City Manager, after determination that the sole responsive proposal materially meets the requirements of the RFP, may, without an evaluation committee, recommend to the City Commission that the Administration enter into negotiations. The City, in its discretion, may utilize technical or other advisers to assist the evaluation committee in the evaluation of proposals.

2. Step 1 Evaluation. The first step will consist of the qualitative criteria listed below to be considered by the Evaluation Committee. The second step will consist of quantitative criteria established below to be added to the Evaluation Committee results by the Department of Procurement Management. An Evaluation Committee, appointed by the City Manager, shall meet to evaluate each Statement of Qualifications in accordance with the qualifications criteria established below for Step 1, Qualitative Criteria. In doing so, the Evaluation Committee may review and score all proposals received, with or without conducting interview sessions.

Step 1 - Qualitative Criteria	Maximum Points
Experience and Qualifications of the Prime Proposer & Team	60
Approach and Methodology	40
TOTAL AVAILABLE STEP 1 POINTS	100

3. Step 2 Evaluation. Following the results of Step 1 Evaluation of qualitative criteria, the Proposer may receive additional quantitative criteria points to be added by the Procurement Department to those points earned in Step 1, as follows.

Step 2 - Quantitative Criteria	Maximum Points
Veterans Preference	5
TOTAL AVAILABLE STEP 2 POINTS	5

4. Determination of Final Ranking. At the conclusion of the Evaluation Committee Step 1 scoring, Step 2 Points will be added to each evaluation committee member's scores by the Department of Procurement Management. Step 1 and 2 scores will be converted to rankings in accordance with the example below:

		Proposer A	Proposer B	Proposer C
Committee Member 1	Step 1 Points	82	76	80
	Step 2 Points	22	15	12
	Total	104	91	92
	Rank	1	3	2
Committee Member 2	Step 1 Points	79	85	72
	Step 2 Points	22	15	12
	Total	101	100	84
	Rank	1	2	3
Committee Member 2	Step 1 Points	80	74	66
	Step 2 Points	22	15	12
	Total	102	89	78
	Rank	1	2	3
Low Aggregate Score		3	7	8
Final Ranking*		1	2	3

* Final Ranking is presented to the City Manager for further due diligence and recommendation to the City Commission. Final Ranking does not constitute an award recommendation until such time as the City Manager has made his recommendation to the City Commission, which may be different than final ranking results.

APPENDIX A

MIAMI BEACH

Response Certification, Questionnaire & Requirements Affidavit

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

Solicitation No: 2017-300-KB	Solicitation Title: Business Case Analysis of the City of Miami Beach Resiliency Program Update	
Procurement Contact: Kristy Bada	Tel: 305-673-7490	Email: kristybada@miamibeachfl.gov

STATEMENTS OF QUALIFICATIONS CERTIFICATION, QUESTIONNAIRE & REQUIREMENTS AFFIDAVIT

Purpose: The purpose of this Response Certification, Questionnaire and Requirements Affidavit Form is to inform prospective Proposals of certain solicitation and contractual requirements, and to collect necessary information from Proposals in order that certain portions of responsiveness, responsibility and other determining factors and compliance with requirements may be evaluated. **This Statement of Qualifications Certification, Questionnaire and Requirements Affidavit Form is a REQUIRED FORM that must be submitted fully completed and executed.**

1. General Proposer Information.

FIRM NAME:		
NO. OF YEARS IN BUSINESS:	NO. OF YEARS IN BUSINESS LOCALLY:	NO. OF EMPLOYEES:
OTHER NAME(S) PROPOSER HAS OPERATED UNDER IN THE LAST 10 YEARS:		
FIRM PRIMARY ADDRESS (HEADQUARTERS):		
CITY:		
STATE:	ZIP CODE:	
TELEPHONE NO.:		
TOLL FREE NO.:		
FAX NO.:		
FIRM LOCAL ADDRESS:		
CITY:		
STATE:	ZIP CODE:	
PRIMARY ACCOUNT REPRESENTATIVE FOR THIS ENGAGEMENT:		
ACCOUNT REP TELEPHONE NO.:		
ACCOUNT REP TOLL FREE NO.:		
ACCOUNT REP EMAIL:		
FEDERAL TAX IDENTIFICATION NO.:		

The City reserves the right to seek additional information from proposer or other source(s), including but not limited to: any firm or principal information, applicable licensure, resumes of relevant individuals, client information, financial information, or any information the City deems necessary to evaluate the capacity of the proposer to perform in accordance with contract requirements.

1. **Veteran Owned Business.** Is Proposer claiming a veteran owned business status?

☐ YES ☐ NO

SUBMITTAL REQUIREMENT: Proposers claiming veteran owned business status shall submit a documentation proving that firm is certified as a veteran-owned business or a service-disabled veteran owned business by the State of Florida or United States federal government, as required pursuant to ordinance 2011-3748.

2. **Conflict Of Interest.** All Proposers must disclose, in their Proposal, the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Further, all Proposers must disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates.

SUBMITTAL REQUIREMENT: Proposers must disclose the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Proposers must also disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates

3. **References & Past Performance.** Proposer shall submit at least three (3) references for whom the Proposer has completed work similar in size and nature as the work referenced in solicitation.

SUBMITTAL REQUIREMENT: For each reference submitted, the following information is required: 1) Firm Name, 2) Contact Individual Name & Title, 3) Address, 4) Telephone, 5) Contact's Email and 6) Narrative on Scope of Services Provided.

4. **Suspension, Debarment or Contract Cancellation.** Has Proposer ever been debarred, suspended or other legal violation, or had a contract cancelled due to non-performance by any public sector agency?

☐ YES ☐ NO

SUBMITTAL REQUIREMENT: If answer to above is "YES," Proposer shall submit a statement detailing the reasons that led to action(s).

5. **Vendor Campaign Contributions.** Proposers are expected to be or become familiar with, the City's Campaign Finance Reform laws, as codified in Sections 2-487 through 2-490 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Campaign Finance Reform laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including disqualification of their Proposals, in the event of such non-compliance.

SUBMITTAL REQUIREMENT: Submit the names of all individuals or entities (including your sub-consultants) with a controlling financial interest as defined in solicitation. For each individual or entity with a controlling financial interest indicate whether or not each individual or entity has contributed to the campaign either directly or indirectly, of a candidate who has been elected to the office of Mayor or City Commissioner for the City of Miami Beach.

6. **Code of Business Ethics.** Pursuant to City Resolution No.2000-23879, each person or entity that seeks to do business with the City shall adopt a Code of Business Ethics ("Code") and submit that Code to the Department of Procurement Management with its proposal/response or within five (5) days upon receipt of request. The Code shall, at a minimum, require the Proposer, to comply with all applicable governmental rules and regulations including, among others, the conflict of interest, lobbying and ethics provision of the City of Miami Beach and Miami Dade County.

SUBMITTAL REQUIREMENT: Proposer shall submit firm's Code of Business Ethics. In lieu of submitting Code of Business Ethics, Proposer may submit a statement indicating that it will adopt, as required in the ordinance, the City of Miami Beach Code of Ethics, available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

7. **Living Wage.** Pursuant to Section 2-408 of the Miami Beach City Code, as same may be amended from time to time, Proposers shall be required to pay all employees who provide services pursuant to this Agreement, the hourly living wage rates listed below:

- Commencing with City fiscal year 2012-13 (October 1, 2012), the hourly living rate will be \$11.28/hr. with health benefits, and \$12.92/hr. without benefits.

The living wage rate and health care benefits rate may, by Resolution of the City Commission be indexed annually for inflation using the Consumer Price Index for all Urban Consumers (CPI-U) Miami/Ft. Lauderdale, issued by the U.S. Department of Labor's Bureau of Labor Statistics. Notwithstanding the preceding, no annual index shall exceed three percent (3%). The City

may also, by resolution, elect not to index the living wage rate in any particular year, if it determines it would not be fiscally sound to implement same (in a particular year).

Proposers' failure to comply with this provision shall be deemed a material breach under this proposal, under which the City may, at its sole option, immediately deem said Proposer as non-responsive, and may further subject Proposer to additional penalties and fines, as provided in the City's Living Wage Ordinance, as amended. Further information on the Living Wage requirement is available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees to the living wage requirement.

8. **Equal Benefits for Employees with Spouses and Employees with Domestic Partners.** When awarding competitively solicited contracts valued at over \$100,000 whose contractors maintain 51 or more full time employees on their payrolls during 20 or more calendar work weeks, the Equal Benefits for Domestic Partners Ordinance 2005-3494 requires certain contractors doing business with the City of Miami Beach, who are awarded a contract pursuant to competitive proposals, to provide "Equal Benefits" to their employees with domestic partners, as they provide to employees with spouses. The Ordinance applies to all employees of a Contractor who work within the City limits of the City of Miami Beach, Florida; and the Contractor's employees located in the United States, but outside of the City of Miami Beach limits, who are directly performing work on the contract within the City of Miami Beach.

A. Does your company provide or offer access to any benefits to employees with spouses or to spouses of employees?

☐

YES

☐

NO

B. Does your company provide or offer access to any benefits to employees with (same or opposite sex) domestic partners* or to domestic partners of employees?

☐

YES

☐

NO

C. Please check all benefits that apply to your answers above and list in the "other" section any additional benefits not already specified. Note: some benefits are provided to employees because they have a spouse or domestic partner, such as bereavement leave; other benefits are provided directly to the spouse or domestic partner, such as medical insurance.

BENEFIT	Firm Provides for Employees with Spouses	Firm Provides for Employees with Domestic Partners	Firm does not Provide Benefit
Health			
Sick Leave			
Family Medical Leave			
Bereavement Leave			

If Proposer cannot offer a benefit to domestic partners because of reasons outside your control, (e.g., there are no insurance providers in your area willing to offer domestic partner coverage) you may be eligible for Reasonable Measures compliance. To comply on this basis, you must agree to pay a cash equivalent and submit a completed Reasonable Measures Application (attached) with all necessary documentation. Your Reasonable Measures Application will be reviewed for consideration by the City Manager, or his designee. Approval is not guaranteed and the City Manager's decision is final. Further information on the Equal Benefits requirement is available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

9. **Public Entity Crimes.** Section 287.133(2)(a), Florida Statutes, as currently enacted or as amended from time to time, states that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a proposal, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit proposals, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. [287.017](#) for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees with the requirements of Section 287.133, Florida Statutes, and certifies it has not been placed on convicted vendor list.

10. **Non-Discrimination.** Pursuant to City Ordinance No.2016-3990, the City shall not enter into a contract with a business unless the

business represents that it does not and will not engage in a boycott as defined in Section 2-375(a) of the City Code, including the blacklisting, divesting from, or otherwise refusing to deal with a person or entity when such action is based on race, color, national origin, religion, sex, intersexuality, gender identity, sexual orientation, marital or familial status, age or disability.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees it is and shall remain in full compliance with Section 2-375 of the City of Miami Beach City Code.

11. **Moratorium on Travel to and the Purchase of Goods or Services from North Carolina and Mississippi.** Pursuant to Resolution 2016-29375, the City of Miami Beach, Florida, prohibits official City travel to the states of North Carolina and Mississippi, as well as the purchase of goods or services sourced in North Carolina and Mississippi. Proposer shall agree that no travel shall occur on behalf of the City to North Carolina or Mississippi, nor shall any product or services it provides to the City be sourced from these states.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees it is and shall remain in full compliance with Resolution 2016-29375.

12. **Fair Chance Requirement.** Pursuant to Section 2-376 of the City Code, the City shall not enter into any contract resulting from a competitive solicitation, unless the proposer certifies in writing that the business has adopted and employs written policies, practices, and standards that are consistent with the City's Fair Chance Ordinance, set forth in Article V of Chapter 62 of the City Code ("Fair Chance Ordinance"), and which, among other things, (i) prohibits City contractors, as an employer, from inquiring about an applicant's criminal history until the applicant is given a conditional offer of employment; (ii) prohibits advertising of employment positions with a statement that an individual with a criminal record may not apply for the position, and (iii) prohibits placing a statement on an employment application that a person with a criminal record may not apply for the position.

SUBMITTAL REQUIREMENT: No additional submittal is required at this time. By virtue of executing this affidavit, Proposer certifies that it has adopted policies, practices and standards consistent with the City's Fair Chance Ordinance. Proposer agrees to provide the City with supporting documentation evidencing its compliance upon request. Proposer further agrees that any breach of the representations made herein shall constitute a material breach of contract, and shall entitle the City to the immediate termination for cause of the agreement, in addition to any damages that may be available at law and in equity.

13. **Acknowledgement of Addendum.** After issuance of solicitation, the City may release one or more addendum to the solicitation which may provide additional information to Proposers or alter solicitation requirements. The City will strive to reach every Proposer having received solicitation through the City's e-procurement system, PublicPurchase.com. However, Proposers are solely responsible for assuring they have received any and all addendum issued pursuant to solicitation. This Acknowledgement of Addendum section certifies that the Proposer has received all addendum released by the City pursuant to this solicitation. Failure to obtain and acknowledge receipt of all addenda may result in proposal disqualification.

Initial to Confirm Receipt		Initial to Confirm Receipt		Initial to Confirm Receipt	
	Addendum 1		Addendum 6		Addendum 11
	Addendum 2		Addendum 7		Addendum 12
	Addendum 3		Addendum 8		Addendum 13
	Addendum 4		Addendum 9		Addendum 14
	Addendum 5		Addendum 10		Addendum 15

If additional confirmation of addendum is required, submit under separate cover.

14. **Financial Capacity.** Each proposer shall arrange for Dun & Bradstreet to submit a Supplier Qualification Report (SQR) directly to the Procurement Contact named herein. No proposal will be considered without receipt, by the City, of the SQR directly from Dun & Bradstreet. The cost of the preparation of the SQR shall be the responsibility of the Proposer. Proposers are responsible for the accuracy of the information contained in its SQR. It is highly recommended that each proposer review the information contained in its SQR for accuracy prior to submittal to the City and as early as possible in the solicitation process. For assistance with any portion of the SQR submittal process, contact Dun & Bradstreet at 800-424-2495.

SUBMITTAL REQUIREMENT: The Proposer shall request the SQR report from D&B at <https://supplierportal.dnb.com/webapp/wcs/stores/servlet/SupplierPortal?storeId=11696>

DISCLOSURE AND DISCLAIMER SECTION

The solicitation referenced herein is being furnished to the recipient by the City of Miami Beach (the "City") for the recipient's convenience. Any action taken by the City in response to Statement of Qualifications made pursuant to this solicitation, or in making any award, or in failing or refusing to make any award pursuant to such Statement of Qualifications, or in cancelling awards, or in withdrawing or cancelling this solicitation, either before or after issuance of an award, shall be without any liability or obligation on the part of the City.

In its sole discretion, the City may withdraw the solicitation either before or after receiving Statement of Qualifications, may accept or reject Statement of Qualifications, and may accept Statement of Qualifications which deviates from the solicitation, as it deems appropriate and in its best interest. In its sole discretion, the City may determine the qualifications and acceptability of any party or parties submitting Statement of Qualifications in response to this solicitation.

Following submission of Statement of Qualifications, the applicant agrees to deliver such further details, information and assurances, including financial and disclosure data, relating to the Statement of Qualifications and the applicant including, without limitation, the applicant's affiliates, officers, directors, shareholders, partners and employees, as requested by the City in its discretion.

The information contained herein is provided solely for the convenience of prospective Proposals. It is the responsibility of the recipient to assure itself that information contained herein is accurate and complete. The City does not provide any assurances as to the accuracy of any information in this solicitation.

Any reliance on these contents, or on any permitted communications with City officials, shall be at the recipient's own risk. Proposals should rely exclusively on their own investigations, interpretations, and analyses. The solicitation is being provided by the City without any warranty or representation, express or implied, as to its content, its accuracy, or its completeness. No warranty or representation is made by the City or its agents that any Statement of Qualifications conforming to these requirements will be selected for consideration, negotiation, or approval.

The City shall have no obligation or liability with respect to this solicitation, the selection and the award process, or whether any award will be made. Any recipient of this solicitation who responds hereto fully acknowledges all the provisions of this Disclosure and Disclaimer, is totally relying on this Disclosure and Disclaimer, and agrees to be bound by the terms hereof. Any Statement of Qualifications submitted to the City pursuant to this solicitation are submitted at the sole risk and responsibility of the party submitting such Statement of Qualifications.

This solicitation is made subject to correction of errors, omissions, or withdrawal from the market without notice. Information is for guidance only, and does not constitute all or any part of an agreement.

The City and all Proposals will be bound only as, if and when a Statement of Qualifications, as same may be modified, and the applicable definitive agreements pertaining thereto, are approved and executed by the parties, and then only pursuant to the terms of the definitive agreements executed among the parties. Any response to this solicitation may be accepted or rejected by the City for any reason, or for no reason, without any resultant liability to the City.

The City is governed by the Government-in-the-Sunshine Law, and all Statement of Qualifications and supporting documents shall be subject to disclosure as required by such law. All Statement of Qualifications shall be submitted in sealed proposal form and shall remain confidential to the extent permitted by Florida Statutes, until the date and time selected for opening the responses. At that time, all documents received by the City shall become public records.

Proposals are expected to make all disclosures and declarations as requested in this solicitation. By submission of a Statement of Qualifications, the Proposer acknowledges and agrees that the City has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information contained in the Statement of Qualifications, and authorizes the release to the City of any and all information sought in such inquiry or investigation. Each Proposer certifies that the information contained in the Statement of Qualifications is true, accurate and complete, to the best of its knowledge, information, and belief.

Notwithstanding the foregoing or anything contained in the solicitation, all Proposals agree that in the event of a final unappealable judgment by a court of competent jurisdiction which imposes on the City any liability arising out of this solicitation, or any response thereto, or any action or inaction by the City with respect thereto, such liability shall be limited to \$10,000.00 as agreed-upon and liquidated damages. The previous sentence, however, shall not be construed to circumvent any of the other provisions of this Disclosure and Disclaimer which imposes no liability on the City.

In the event of any differences in language between this Disclosure and Disclaimer and the balance of the solicitation, it is understood that the provisions of this Disclosure and Disclaimer shall always govern. The solicitation and any disputes arising from the solicitation shall be governed by and construed in accordance with the laws of the State of Florida.

PROPOSER CERTIFICATION

I hereby certify that: I, as an authorized agent of the Proposer, am submitting the following information as my firm's proposal; Proposer agrees to complete and unconditional acceptance of the terms and conditions of this document, inclusive of this solicitation, all attachments, exhibits and appendices and the contents of any Addenda released hereto, and the Disclosure and Disclaimer Statement; proposer agrees to be bound to any and all specifications, terms and conditions contained in the solicitation, and any released Addenda and understand that the following are requirements of this solicitation and failure to comply will result in disqualification of proposal submitted; Proposer has not divulged, discussed, or compared the proposal with other Proposals and has not colluded with any other proposer or party to any other proposal; proposer acknowledges that all information contained herein is part of the public domain as defined by the State of Florida Sunshine and Public Records Laws; all responses, data and information contained in this proposal, inclusive of the Statement of Qualifications Certification, Questionnaire and Requirements Affidavit are true and accurate.

Name of Proposer's Authorized Representative:	Title of Proposer's Authorized Representative:
Signature of Proposer's Authorized Representative:	Date:

State of FLORIDA)
)
County of _____) On this ____ day of _____, 20__, personally
) appeared before me _____ who
) stated that (s)he is the _____
of _____, a corporation, and that the instrument was signed in behalf of
the said corporation by authority of its board of directors and acknowledged said
instrument to be its voluntary act and deed. Before me:

Notary Public for the State of Florida
My Commission Expires: _____.

APPENDIX B

MIAMI BEACH

“No Bid” Form

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

Note: It is important for those vendors who have received notification of this solicitation but have decided not to respond, to complete and submit the attached “Statement of No Bid.” The “Statement of No Bid” provides the City with information on how to improve the solicitation process. Failure to submit a “Statement of No Bid” may result in not being notified of future solicitations by the City.

Statement of No Bid

WE HAVE ELECTED NOT TO SUBMIT A STATEMENTS OF QUALIFICATIONS AT THIS TIME FOR REASON(S) CHECKED AND/OR INDICATED BELOW:

☐ Workload does not allow us to proposal

☐ Insufficient time to respond

☐ Specifications unclear or too restrictive

☐ Unable to meet specifications

☐ Unable to meet service requirements

☐ Unable to meet insurance requirements

☐ Do not offer this product/service

☐ OTHER. (Please specify)

We do ☐ do not ☐ want to be retained on your mailing list for future proposals of this type product and/or service.

Signature: _____

Title: _____

Legal Company Name: _____

Note: Failure to respond, either by submitting a proposal or this completed form, may result in your company being removed from our vendors list.

PLEASE RETURN TO:

CITY OF MIAMI BEACH

PROCUREMENT DEPARTMENT

ATTN: **Kristy Bada**

STATEMENTS OF QUALIFICATIONS #2017-300-KB

1755 MERIDIAN AVENUE, 3rd FLOOR

MIAMI BEACH, FL 33139

APPENDIX C

MIAMI BEACH

Minimum Requirements & Specifications

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

C1. Minimum Eligibility Requirements. The Minimum Eligibility Requirements for this solicitation are listed below. Proposer shall submit, with its proposal, the required submittal(s) documenting compliance with each minimum requirement. Proposers that fail to include the required submittals with its proposal or fail to comply with minimum requirements shall be deemed non-responsive and shall not have its proposal considered.

1. The prime proposer shall demonstrate experience in providing consulting services in the areas of sustainability, resiliency, adaptation strategies, or risk management/mitigation to at least one (1) public sector agency.

Required Submittals: For each qualifying project, submit project name, project description, start and completion dates, project contact information (phone and email), volume of contract, and firms role.

C2. Statement of Work Required.

At its core, the business case study requested is **an economic analysis of the value of our risk reduction investments to address flooding and sea level rise**. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city's infrastructure investments (also in dollar terms).

This analysis will also consider the complex relationships between the anticipated reduction in risk cost and:

- our private property tax base;
- flood insurance (both future FEMA models / FIRM maps and private market rates);
- the availability and affordability of private property mortgages over mortgage cycles;
- the city's municipal credit rating and insurance premiums;
- land use issues;
- any other factor that may be pertinent.

The Work would not just explain these interdependent relationships and so help decision-makers. It would also be an evidence-based tool to communicate the city's risk reduction investment. If done right, it could be a tool for decision-makers that illustrates in economic terms the best case and worst case scenarios.

C3. Task Orders. All work assigned pursuant to any agreement resulting from this RFQ will be awarded via a Task Order or Consultant Service Order approved by the City Manager. In award work, the City may award in the following manner:

C3.1. Pilot: The Pilot phase would be an analysis of a completed project or a sample neighborhood project. This would be a smaller engagement in scope with quicker results focusing on two risks: the five-year storm in combination with 2060 southeast Florida sea level rise scenarios. This would examine the risks in two-ways: without any infrastructure improvements and with the current stormwater intervention. The Pilot would analyze how the inaction and action may affect the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and credit ratings.

C3.2. Ongoing: This may include the analysis of additional risks and additional adaptation investments at a project or program level, that may be an expansion or continuation of the project in other areas of the City or may be a new scope altogether. The proposing teams are encouraged to present innovative decision-making tool(s). The tool(s) should be designed to facilitate a review of engineering and science-based solutions. It should compare the solutions with the current costs. It should also compare the cost over time and the triple bottom line value (economic, environmental, social) to the City of Miami Beach in the short term (5 year), mid-term (10 to 20 year) and long term (30 + years). Approach 2 would provide the ability for the City to analyze how the inaction and action may affect the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and credit ratings, land use issues, or any other factor that may be pertinent to the Work.

APPENDIX D

MIAMI BEACH

Special Conditions

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

1. TERM OF CONTRACT. Five (5) years.

2. OPTIONS TO RENEW. Option to renew is at the discretion of the City for two (2) additional two (2) year periods.

3. PRICES. Not Applicable.

4. EXAMINATION OF FACILITIES. Not Applicable.

5. INDEMNIFICATION. Provider shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided.

6. PERFORMANCE BOND. Not Applicable.

7. REQUIRED CERTIFICATIONS. Not Applicable.

8. SHIPPING TERMS. Not Applicable.

9. DELIVERY REQUIREMENTS. Not Applicable.

10. WARRANTY REQUIREMENTS. Not Applicable.

11. BACKGROUND CHECKS. Not Applicable.

12. COMPETITIVE SPECIFICATIONS. It is the goal of the City to maximize competition for the project among suppliers & contractors. Consultant shall endeavor to prepare all documents, plans & specifications that are in accordance with this goal. Under no condition shall Consultant include means & methods or product specifications that are considered "sole source" or restricted without prior written approval of the City.

13. ADDITIONAL TERMS OR CONDITIONS. This RFQ, including the attached Sample Contract, contains all the terms and conditions applicable to any service being provided to the City resulting from award of contract. By virtue of submitting a proposal, consultant agrees not to require additional terms and conditions at the time services are requested, either through a separate agreement, work order, letter of engagement or purchase order.

14. CHANGE OF PROJECT MANAGER. A change in the Consultant's project manager (as well as any replacement) shall be subject to the prior written approval of the City Manager or his designee (who in this case shall be an Assistant City Manager). Replacement (including reassignment) of an approved

project manager or public information officer shall not be made without submitting a resume for the replacement staff person and receiving prior written approval of the City Manager or his designee (i.e. the City project manager).

15. SUB-CONSULTANTS. The Consultant shall not retain, add, or replace any sub-consultant without the prior written approval of the City Manager, in response to a written request from the Consultant stating the reasons for any proposed substitution. Any approval of a sub-consultant by the City Manager shall not in any way shift the responsibility for the quality and acceptability by the City of the services performed by the sub-consultant from the Consultant to the City. The quality of services and acceptability to the City of the services performed by sub-consultants shall be the sole responsibility of Consultant.

16. NEGOTIATIONS. Upon approval of selection by the City Commission, negotiations between the City and the selected Proposer (s) will take place to arrive at a mutually acceptable Agreement, including final scope of services, deliverables and cost of services.

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APPENDIX E

MIAMI BEACH

Insurance Requirements

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

MIAMI BEACH

INSURANCE REQUIREMENTS

This document sets forth the minimum levels of insurance that the contractor is required to maintain throughout the term of the contract and any renewal periods.

- XXX 1. Workers' Compensation and Employer's Liability per the Statutory limits of the state of Florida.
- XXX 2. Comprehensive General Liability (occurrence form), limits of liability \$ 1,000,000.00 per occurrence for bodily injury property damage to include Premises/ Operations; Products, Completed Operations and Contractual Liability. **Contractual Liability** and Contractual Indemnity (Hold harmless endorsement exactly as written in "insurance requirements" of specifications).
- XXX 3. Automobile Liability - \$1,000,000 each occurrence - owned/non-owned/hired automobiles included.
- ___ 4. Excess Liability - \$_____.00 per occurrence to follow the primary coverages.
- XXX 5. The City must be named as and additional insured on the liability policies; and it **must** be stated on the certificate.
- ___ 6. Other Insurance as indicated:
- | | |
|-----------------------------------|-----------|
| ___ Builders Risk completed value | \$_____00 |
| ___ Liquor Liability | \$_____00 |
| ___ Fire Legal Liability | \$_____00 |
| ___ Protection and Indemnity | \$_____00 |
| ___ Employee Dishonesty Bond | \$_____00 |
| ___ Other | \$_____00 |
- XXX 7. Thirty (30) days written cancellation notice required.
- XXX 8. Best's guide rating B+:VI or better, latest edition.
- XXX 9. The certificate must state the proposal number and title

The City of Miami Beach is self-insured. Any and all claim payments made from self-insurance are subject to the limits and provisions of Florida Statute 768.28, the Florida Constitution, and any other applicable Statutes.

**COMMISSION MEMORANDUM**

TO: Honorable Mayor and Members of the City Commission
FROM: Jimmy L. Morales, City Manager
DATE: February 14, 2018

SUBJECT: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER, PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. RFQ 2017-300-KB FOR A BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH ICF INCORPORATED, LLC, AS THE TOP RANKED PROPOSER, TO SERVE AS THE CITY'S PRIME/LEAD CONSULTANT; FURTHER, ESTABLISHING A POOL OF PRE-QUALIFIED CONSULTANTS FOR SPECIFIC TASKS RELATING TO THE CITY'S STORMWATER RESILIENCY PROGRAM BUSINESS CASE ANALYSIS PROJECTS, ON AN AS-NEEDED BASIS, AND WITH RESPECT TO THE PRE-QUALIFIED CONSULTANT POOL, AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH AMEC FOSTER WHEELER ENVIRONMENT AND INFRASTRUCTURE, INC., AS THE SECOND RANKED PROPOSER; AECOM TECHNICAL SERVICES, INC., AS THE THIRD RANKED PROPOSER; THE BALMORAL GROUP, AS THE FOURTH RANKED PROPOSER; HAZEN AND SAWYER, AS THE FIFTH RANKED PROPOSER; CH2M HILL ENGINEERS, INC., AS THE SIXTH RANKED PROPOSER; AND ARUP USA, INC., AS THE SEVENTH RANKED PROPOSER; AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AGREEMENTS WITH EACH OF THE FOREGOING PROPOSERS UPON CONCLUSION OF SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION.

RECOMMENDATION

Adopt the Resolution.

ANALYSIS

At the January 2017 Sustainability and Resiliency Committee (SRC), during the Resilience Strategy Work Plan monthly update, Commissioner Arriola and four additional Commissioners present discussed the need for and requested a data-based business case study of our stormwater resilience program. Further discussions at SRC included analyzing three locations that have different characteristics. Staff consulted with 100 Resilient Cities due to expertise and global offerings available to the City as part of this network. The organization was quite intrigued with our complex request, the first of its kind. Although 100 Resilient Cities did not have this type of offering within its portfolio, the organization is closely monitoring how this analysis can support adaptation investments in coastal cities globally. It was concluded that a competitive process would be best to assess the market, different scenarios and seek the best product for the City of Miami Beach. In addition, the business case results, as well as the pool of qualified firms can be utilized by our 100 Resilient Cities Greater Miami and the Beaches partners: the City of Miami and Miami-Dade County, and South Florida.

The City solicited proposals from qualified firms that can provide the City with business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (the "Work"). Through this RFQ, the City intends to select one or more firms that can provide the City with resiliency related business case analysis(es) as required. The business case study(ies) requested include economic analysis(es) of the value of our risk reduction investments to address flooding and sea level rise. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city's infrastructure investments (also in dollar terms). The Work may consider the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings, land use issues, or any other factor that may be pertinent to the Work.

To meet the City's needs for business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies, by means of this RFQ the City seeks to contract for the following:

1. Prime Consultant(s). The City may make an award to qualified consultant(s) that can act in the capacity of the City's prime consultant for business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. The Consultant must have a team of qualified individuals who can guide the City of Miami Beach through the decision-making process to develop business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. While the City intends to make an award to a single consultant, it reserves its right to award to multiple consultants if it deems it is in its best interest. Additionally, the City reserves the right to engage other consultants, either through option 2 below or through other means, to assist the City in its development of business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.
1. Pool of Pre-qualified Consultants. Additionally, to assist with smaller engagements relating to business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (or related needs), the City intends to create a continuing pool of prequalified consultants (not selected in Option 1 above). Firms that submit a

proposal pursuant to the RFQ, and who are deemed to be responsive, responsible and best qualified may be eligible to participate in the continuing pool of pre-qualified consultants. The firms included in the continuing pool will also be eligible to participate as sub-consultants to the prime consultant on applicable projects at the discretion of the City Manager.

The City requested proposals from qualified firms to provide business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.

RFQ PROCESS

On September 13, 2017, the City Commission approved the issuance of Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis of The City of Miami Beach Stormwater Resiliency Program. On September 29, 2017, the RFQ was issued. The Procurement Department issued solicitation notices to 1644 firms utilizing www.publicpurchase.com. 111 prospective proposers accessed the advertised solicitation. A voluntary pre-proposal conference to provide information to the proposers submitting a response was held on October 10, 2017. RFQ responses were due and received on November 13, 2017. The City received a total of 12 proposals. The City received proposals from the following firms:

- AECOM Technical Services, Inc.
- Amec Foster Wheeler Environment and Infrastructure, Inc.
- Arup USA, Inc.
- Brizaga, Inc.
- CH2M HILL Engineers, Inc.
- Hazen and Sawyer
- ICF Incorporated, L.L.C.
- ISH Markit
- Kimley-Horn and Associates, Inc.
- Raftelis Financial Consultants, Inc.
- Risk Management Solutions, Inc.
- The Balmoral Group

On October 31, 2017 the City Manager appointed the Evaluation Committee via LTC # 529-2017. The Evaluation Committee convened on December 19 and 20, 2017 to consider proposals received. The committee was comprised of Sonia Bridges, Division Director, Risk Management Division, City of Miami Beach; Roy Coley, Assistant Director, Public Works Administration, City of Miami Beach; Amy Knowles, Deputy Resiliency Officer, City Manager's Office, City of Miami Beach; Chris Rose, Chief Financial Officer, City of Miami; John Woodruff, Chief Financial Officer, Finance Department, City of Miami Beach. The Committee was provided an overview of the project, information relative to the City's Cone of Silence Ordinance and the Government Sunshine Law. The Committee was also provided with general information on the scope of services, a copy of each proposal, and a presentation by each proposing firm. The Committee was instructed to score and rank each proposal pursuant to the evaluation criteria established in the RFQ. The evaluation process resulted in the ranking of proposers as indicated in Attachment A, in the following order:

1. ICF Incorporated LLC
2. Amec Foster Wheeler Environment and Infrastructure, Inc.
3. AECOM Technical Services, Inc.
4. The Balmoral Group
5. Hazen and Sawyer
6. CH2M HILL Engineers, Inc.
7. Arup USA, Inc.
8. Raftelis Financial Consultants, Inc.
9. IHS Markit
10. Brizaga, Inc.
11. Risk Management Solutions, Inc.
12. Kimley-Horn and Associates, Inc.

A summary of each top-ranked firm, based on the information provided in each firm's proposal, follows:

ICF Incorporated LLC

ICF has assembled a multidisciplinary team to provide the City of Miami Beach with an innovative approach to business case analyses of the City's stormwater infrastructure program upgrades, other resiliency measures, and adaptation strategies. This will help Miami Beach make cost-effective investments to ensure it can continue to thrive and be a world-class home for residents, businesses, and visitors despite the risks from sea level rise. Their team brings local, regional, and national expertise in economic analysis, cost-benefit analysis, risk modeling, risk management, insurance, and climate adaptation, as well as in-depth understanding of Miami Beach's vulnerability to sea level rise, local characteristics, and past resiliency efforts. ICF regularly works with both public and private sector clients to manage climate risks and inform decision making regarding assets, services, planning, and investments. Their multidisciplinary team is able to deliver practical solutions to decision makers using a holistic view of environmental, social, and environmental considerations. To support this type of work, they have cultivated a distinguished in-house team of scientists, economists, engineers, sector specialists, and risk management experts. They offer a pragmatic approach to business case analysis that considers complex relationships and supports real-world decision making.

Their work in this space has been recognized for 6 years straight by the Environmental Business Journal and the Climate Change Business Journal. In 2016, ICF received an award in the area of "Advancing Best Practices: Climate Change Adaptation and Resiliency" for their work to support climate risk assessment and management for the energy sector through work for the U.S.

Department of Energy and four major utilities. They will bring this experience and proven track-record of innovation to help Miami Beach make complex investment decisions to increase their resiliency.

Amec Foster Wheeler Environment and Infrastructure, Inc.

Their firm is a multidisciplinary, global engineering firm with 11 offices throughout Florida, including their Miami Lakes office located about 20 miles from the City of Miami Beach. Their South Florida offices have been serving the region for more than five decades. They understand the scope of work under this contract includes consulting services in the areas of sustainability, resiliency, adaptation strategies, and risk management/mitigation.

Amec Foster Wheeler is a worldwide provider of sustainability and resilience services with established offices and dedicated professionals in South Florida, the state, and the Southeast region. Their firm, in partnership with Impact Infrastructure, Inc., recently completed a "Resilience Return on Investment" framework for the global Arup/Lloyds Register Foundation Resilience Shift Program, which will be directly applied to this project. They have also provided resiliency and sustainability services to the City of Miami Beach through their work with the Miami Beach "Rising Above Resilience" Strategy Workshop which provided them with a working knowledge of the City's resilience strategy and key stakeholders. In the aftermath of Hurricane Irma, Amec Foster Wheeler is assisting Monroe County by providing damage assessment services to assist with FEMA Public Assistance and Recovery operations. They are also providing resilience rebuilding and adaptation support in the U.S. Virgin Islands and flood vulnerability/adaptation support for the City of Paris. As an international leader in climate change vulnerability assessment and adaptation/resiliency planning, they understand the value in being proactive and anticipating future needs. Amec Foster Wheeler has been providing specialized climate change services for more than 20 years around the world for government and international agencies. Their Sustainability and Climate Change Resiliency Practice Area, a subset of the Environment & Infrastructure division, provides clients with direct access to a range of world-class experts.

AECOM Technical Services, Inc.

AECOM understands the City desires to continue advancing implementation of its Stormwater Resiliency Program and is seeking consulting services to conduct business case analyses of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. AECOM offers cities the depth of resources and insight, with the breadth of expertise, to partner and assist them in furthering their goals. They draw on their diverse skills and services across the company to help make cities better places in which to live, do business and coexist with nature. They have worked with numerous cities across the country and globally in assessing climate change vulnerability, developing practical solutions, and putting those solutions into action. With a seamless integration of many disciplines, AECOM helps clients build understanding of how to approach, understand, and maximize the returns to their investments in resilient strategies. They work with governments, private corporations and public sector clients on infrastructure and resilience, and thus understand the challenges from many perspectives.

For several years, AECOM has supported Miami Beach's Resiliency Program by helping the City evaluate and develop measures to combat the effects of sea level rise. The key objective has been to create a more resilient community. Their support has helped the City create and execute an encompassing roadmap for analysis and action. This work has included review of the City's land development and building codes and recommended actions to improve resilience; assisting in the adoption of revised ordinances; strengthening the City's programs as part of the FEMA Community Rating System (CRS) to reduce insurance costs; and assessment of the vulnerabilities and strengths of the City's assets to sea level rise. A key outcome has been the Guidance Document on Sea Level Rise Vulnerability, which includes the Adaptation Decision-Making Assessment and Planning Tool (ADAPT). This tool provides the City with consolidated information and processes to use for building resilience strategies into City operations and capital investment decisions.

The Balmoral Group

When The Balmoral Group was established in 2004, their goal was to assist Florida to develop smarter by combining engineering and economics to provide sound policy and guidance by working on projects such as this one. As one of Florida's leading economics firms, The Balmoral Group was selected in 2011 to develop a prototype coastal resiliency cost-benefit analysis to be used throughout the state. The firm then used this knowledge, along with their state-leading hedonic modelling skills to be selected to perform similar services for the State of New South Wales in Australia.

The Balmoral Group has exceptional experience in economic analysis, cost-benefit analysis, risk modeling, risk management advisory services, and finance – including lending and insurance underwriting in the context of real estate. They are familiar with the City's unique situation with regard to its development patterns and elevation/topography/water storage challenges. They are also keenly aware of the City's formidable efforts to manage the risks the City faces from sea level rise through selected elevation of infrastructure, installing of major pumps and retrofitting stormwater systems to accommodate rising sea levels and prevent backflow. Due to their strong background in the coastal space, they work closely with subject matter experts in coastal engineering and hydrogeology, civil engineering, construction and real estate development, and policy development. They "know what they don't know", and tap experts that are respected by their staff and their clients to ensure their assumptions and logic are sound and defensible. For this reason, their business cases withstand scrutiny and the test of time.

Hazen and Sawyer

The Hazen team has extensive experience in the development of innovative tools to support decision-making across the government, private, and public sectors. Team member RAND is a Strategy partner with 100Resilient Cities and pioneered Robust Decision-Making (RDM) tools and frameworks for systematically evaluating and mitigating coastal vulnerabilities to future threats and hazards. They have successfully applied RDM methodologies to a wide range of coastal communities including Southeast Florida, New Orleans, New York City, and San Francisco. As a part of the 100Resilient Cities initiative in South Florida, RAND researchers used RDM methods to help prepare for climate change risks in Miami Dade and Broward Counties. The project utilized two USGS groundwater models to develop an integrated modeling framework for understanding and adapting water management practices under uncertain, long-term climatic and land use futures.

The Hazen team has been working on similar projects in the region and is familiar with the unique challenges of South Florida. Whether considering the highly transmissive subsurface of their ground or the extremely flat topography, their team has recently worked on projects similar to those in Miami Beach, including studies for the Cities of Coral Gables, Hialeah, and Fort Lauderdale. These studies demonstrate their vast understanding of the potential climate change impacts to Southeast Florida and have resulted in their development of a database of mitigation efforts to adapt to the evolving environment. Their adaptation strategies concentrate on maintaining the high level of flood protection to their communities at a sustainable investment rate. Hazen continues to be a leader in efforts, both locally in South Florida and in vulnerable locations elsewhere in the United States, to understand and anticipate the risks to infrastructure posed by sea level rise and climate change and to recommend sustainable, cost-effective incremental adaptation strategies to help mitigate the risk. They will work with the City to provide business case analysis to provide a more resilient future for the City.

CH2M HILL Engineers, Inc.

CH2M fully supports and embraces the City's goal of developing cost effective, resilient, and robust infrastructure systems in an environmentally responsible manner that also provides value to the community through risk reduction, as embodied in the Miami Beach Rising Above campaign. Their world class experience—both in South Florida and around the globe—provides the industry leadership and local knowledge that are essential for the development and maintenance of flood protection/stormwater infrastructure that will serve the City reliably and cost-effectively for many years to come through being adaptable to future sea level rise scenarios.

Demonstrating the world-class expertise CH2M brings to the City, they have a long, consistent history of leading the industry in the provision of stormwater, water, and wastewater-related services. Their expertise in these areas include economic analysis, cost benefit analysis, risk based asset management, insurance, and strategic financing for all aspects of infrastructure investment projects as part of their comprehensive planning, design, construction and operations and maintenance practice.

CH2M leads the professional services industry delivering sustainable solutions benefiting societal, environmental and economic outcomes through the planning, design and development of infrastructure utilizing innovative techniques and tools. They provide consulting, design, engineering and management services for clients in water; environment, nuclear; transportation; energy and industrial markets. They are ranked among the World's Most Ethical Companies and top firms in environmental consulting and program management, CH2M in 2016 became the first professional services firm honored with the World Environment Center Gold Medal Award for efforts advancing sustainable development.

Arup USA, Inc.

Arup has a reputation for delivering innovative projects with creativity and passion. The firm's inventive spark and intellectual independence has been there from the very beginning, when Arup first came to the world's attention with the structural design of the Sydney Opera House. Drawing from the beliefs and convictions, they take immense pride in producing practical solutions to complex challenges. This is supported through considerable internal research investment, directed by their own Arup University and Foresight & Innovation groups. They are at the heart of many of the world's most prominent projects in the built environment and have an open culture, which encourages dissemination of information across their firm. From 92 offices in 40 countries, Arup's 13,000 engineers, planners, designers, and consultants deliver innovative projects across the world with creativity and passion.

Arup has also been a global leader in resilience for many years, including their long-term partnership with the Rockefeller Foundation to develop the City Resilience Framework and City Resilience Index that form the basis for the 100RC program. They also developed the Climate Risk and Adaptation Framework and Taxonomy (CRAFT) for C40, which forms the basis for city resilience reporting for the Compact of Mayors. Arup's leadership in these global efforts will help guide their work on this scope, and ensure that this work is consistent and supportive of the City of Miami Beach's role as a national leader in preparing for climate change.

They have deep project expertise in terms of both scale and geographies, as well as sectors and infrastructure types. Their client portfolio includes Government Bodies/Promoters, Concession Bidders/Concessionaires, Bank Lenders, Credit Rating Agencies and Financial Institutions, Operators and Regulators. They understand the perspective and requirements of promoters, bidders and lenders. They have combined their climate and engineering expertise to develop climate resilience solutions on a number of scales, representatives of which are detailed in the projects section and staff resumes.

CONCLUSION

The City received a robust response to the RFQ, with 12 firms responding. As previously noted, the intent of the RFQ was to award a prime consultant that could be the City's lead in the analyses, as well as award a pool of qualified consultant to be used on an as needed basis for other engagements relating to the scope of the work as described in the RFQ. The consultants will serve as an extension of staff to help answer the complex questions of emerging climate change adaption.

After reviewing all the submissions and the results of the evaluation process, I recommend ICF Incorporated, the top-ranked proposer, as the prime consultant. After discussing with staff, it is clear that ICF, based on its prior experience and its multi-disciplinary team, ICF is extremely well qualified to lead the City in this engagement. ICF has responded with a multi-disciplinary team that has a very broad range of experiences relating to the scope of the RFQ, including (among other factors): experience with the 100 Resilient Cities organization; a top risk modeling firm as its partner; and extensive local knowledge, including team members from Florida Atlantic University and other local participants, covering both the analytical and the unique South Florida perspective. The ICF Team specifically brings:

- ICF: Interdisciplinary team experienced in business case analysis, include climate change risk, and cost and benefit analysis
- AIR Worldwide: Advanced risk modeling, recently selected by FEMA to inform federal flood risk analyses
- Kimley-Horn: municipal infrastructure design and urban planning
- FAU Center for Environmental Studies: economic assessments of ecosystem values

- Brizaga, Inc: local expertise in communicating sea level rise risks and adaptation strategies

Additionally, regarding the establishment of a pool of pre-qualified consultants, while it is in the City's best interest to maintain a relatively large pool of potential consultant to assure that the City's need for services in the future is met, it is unlikely that the City will need 12 firms. I have reviewed the proposals submitted and the results of the Evaluation Committee process for the remaining firms. In doing so, I note that the City is fortunate to have had so many qualified firms respond to the RFQ. In determining the number of firms to recommend for the pool of consultant, I recommend Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer. Including these six firms will capture each evaluation committee member's top two rankings. While the remaining firms ranked 8th through 12th are well qualified in their own right, none was ranked higher than fourth place by any evaluation committee member. Additionally, some of these firms are already included as part of the teams submitted by the recommended prime consultant and others already have contracts with the City through which the City could request services should the need arise.

Therefore, I recommend that the Mayor and City Commission approve the Resolution authorizing the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked proposer, to serve as the City's Prime/Lead Consultant; further, establish a pool of pre-qualified consultants relating to the City's stormwater resiliency program business case analysis projects, on an as-needed basis, and with respect to the pre-qualified consultant pool, authorize the Administration to enter into negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer; and further authorize the Mayor and City Clerk to execute agreements with each of the foregoing proposers upon conclusion of successful negotiations by the Administration.

Further, I recommend that three locations be selected for analyses, with the following different characteristics: one that is substantially completed, a second that is primarily residential, and a third with business activity. The location details, scope, and timeline would be further discussed through negotiations with the selected Prime/Lead Consultant and the consultant pool, as applicable.

KEY INTENDED OUTCOMES SUPPORTED

Ensure Reliable Stormwater Management And Resiliency Against Flooding By Implementing Select Short And Long-Term Solutions Including Addressing Sea-Level Rise

FINANCIAL INFORMATION

The cost of the related services, determined upon successful negotiations, are subject to funds availability approved through the City's budgeting process. Grant funding will not be utilized for this project.

Legislative Tracking

Office of the City Manager/Procurement

ATTACHMENTS:

Description

- ▢ [Attachment A: Evaluation Committee Scoring and Ranking](#)
- ▢ [Resolution](#)

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER, PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. RFQ 2017-300-KB FOR A BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH ICF INCORPORATED, LLC, AS THE TOP RANKED PROPOSER, TO SERVE AS THE CITY'S PRIME/LEAD CONSULTANT; FURTHER, ESTABLISHING A POOL OF PRE-QUALIFIED CONSULTANTS FOR SPECIFIC TASKS RELATING TO THE CITY'S STORMWATER RESILIENCY PROGRAM BUSINESS CASE ANALYSIS PROJECTS, ON AN AS-NEEDED BASIS, AND WITH RESPECT TO THE PRE-QUALIFIED CONSULTANT POOL, AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH AMEC FOSTER WHEELER ENVIRONMENT AND INFRASTRUCTURE, INC., AS THE SECOND RANKED PROPOSER; AECOM TECHNICAL SERVICES, INC., AS THE THIRD RANKED PROPOSER; THE BALMORAL GROUP, AS THE FOURTH RANKED PROPOSER; HAZEN AND SAWYER, AS THE FIFTH RANKED PROPOSER; CH2M HILL ENGINEERS, INC., AS THE SIXTH RANKED PROPOSER; AND ARUP USA, INC., AS THE SEVENTH RANKED PROPOSER; AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AGREEMENTS WITH EACH OF THE FOREGOING PROPOSERS UPON CONCLUSION OF SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION.

WHEREAS, on September 13, 2017, the City Commission approved the issuance of Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis Of The City Of Miami Beach Stormwater Resiliency Program; and

WHEREAS, Request for Qualifications No. 2017-300-KB (the "RFQ") was released on September 29, 2017; and

WHEREAS, a voluntary pre-proposal meeting was held on October 10, 2017; and

WHEREAS, on November 13, 2017, the City received a total of 12 proposals; and

WHEREAS, on December 19 and 20, 2017, an Evaluation Committee ("Committee") appointed by the City Manager, via Letter to Commission (LTC) No. 529-2017, convened to consider the responsive proposals received; and

WHEREAS, the Committee was provided an overview of the project, information relative to the City's Cone of Silence Ordinance and the Government Sunshine Law, general information on the scope of services, and a copy of each proposal; and

WHEREAS, the Committee's ranking was as follows: ICF Incorporated, LLC, as the top ranked proposer; and with respect to the pool of pre-qualified consultants for specified tasks on an as-needed basis, recommended Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; Arup USA, Inc., as the seventh ranked proposer; Raffelis Financial Consultants, Inc., as the eighth ranked proposer;

HIS Markit, as the ninth ranked proposer; Brizaga, Inc. as the tenth ranked proposer; Risk Management Solutions, Inc., as the eleventh ranked proposer; and Kimley-Horn and Associates Inc., as the twelfth ranked proposer; and

WHEREAS, after reviewing the qualifications of each firm, and having considered the Evaluation Committee's comments and rankings, the City Manager has recommended that the Mayor and the City Commission authorize the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked prime proposer to serve as the lead/prime consultant; and with respect to the pool of pre-qualified consultants for specified tasks on an as-needed basis, authorize negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby accept the recommendation of the City Manager, pursuant to Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis Of The City Of Miami Beach Stormwater Resiliency Program; authorize the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked proposer, to serve as the City's Prime/Lead Consultant; further, establish a pool of pre-qualified consultants relating to the City's stormwater resiliency program business case analysis projects, on an as-needed basis, and with respect to the pre-qualified consultant pool, authorize the Administration to enter into negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer; and further authorize the Mayor and City Clerk to execute agreements with each of the foregoing proposers upon conclusion of successful negotiations by the Administration.

PASSED AND ADOPTED this _____ day of _____ 2018.

Dan Gelber, Mayor

ATTEST:

Rafael E. Granado, City Clerk

T:\AGENDA\2018\02 February\Procurement\RFQ 2018-300-KB Business Case Analysis Stormwater\RFQ-2017-300-KB Business Case Analysis Stormwater- Resolution 01 25 18.doc

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION

Joe A. Santolucito / for 1/26/18

City Attorney *RHP* Date

an introduction--Baltimore office of sustainability

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Cc: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
Date: Mon, 12 Mar 2018 20:21:59 -0400
Attachments: an introduction--Baltimore office of sustainability (41.98 kB)

Sender: chuck@sheredling.com

Subject: an introduction--Baltimore office of sustainability

Message-Id: <0A6F3A95-5D2F-4704-8BB1-E4744B9F5B0D@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

an introduction--Baltimore office of sustainability

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Cc: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
Date: Mon, 12 Mar 2018 20:21:53 -0400

Dear Susie,

I am writing to introduce you and Lisa McNeilly. Lisa is the new director of Baltimore's Office of Sustainability. I told Lisa about your project with Rockefeller's 100 Resilient Cities. She is very interested in knowing more about how you put together the project, your request specs/proposal, and the tools you are hoping to develop. I have taken the liberty of copying her here so she can reach out to you directly.

Lisa, Susie is the Assistant City Manager of Miami Beach and the director of their Office of Resilience and Sustainability. You two will have lots to share.

I may be in MB in April for a climate and energy funders meeting. If I make it, I will grab you for lunch. I ran into Judith Rodin, former President of Rockefeller Foundation and now the Chair of 100 Resilient Cities. I mentioned the project you are leading with their help. She was very pleased to hear that

you are developing that set of economic tools that can be shared throughout the network.

Best,

Chuck

Charles C. Savitt

Director of Strategic Client Relationships

SHER EDLING LLP

100 Montgomery St., Ste. 1410

San Francisco CA 94104

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CONFIDENTIAL NOTICE

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Re: an introduction--Baltimore office of sustainability

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Cc: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
Date: Mon, 12 Mar 2018 21:27:32 -0400
Attachments: Re: an introduction--Baltimore office of sustainability (29.7 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Re: an introduction--Baltimore office of sustainability

Message-Id: <C9DAAF90-A431-4C31-8C9C-70FF663F13F9@miamibeachfl.gov>

To: chuck@sheredling.com

Cc: Lisa.McNeilly@baltimorecity.gov

Re: an introduction--Baltimore office of sustainability

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Cc: lisa.mcneilly@baltimorecity.gov
Date: Mon, 12 Mar 2018 21:27:31 -0400

Hi Chuck

hello Lisa - give me a call or shoot me a note to connect

Sent from Sue's iPhone

On Mar 12, 2018, at 8:21 PM, Chuck Savitt <chuck@sheredling.com> wrote:

Dear Susie,

I am writing to introduce you and Lisa McNeilly. Lisa is the new director of Baltimore's Office of Sustainability. I told Lisa about your project with Rockefeller's 100 Resilient Cities. She is very interested in knowing more about how you put together the project, your request specs/proposal, and the tools you are hoping to develop. I have taken the liberty of copying her here so she can reach out to your directly.

Lisa, Susie is the Assistant City Manager of Miami Beach and the director of their Office of Resilience and Sustainability. You two will have lots to share.

I may be in MB in April for a climate and energy funders meeting. If I make it, I will grab you for lunch. I ran into Judith Rodin, former President of Rockefeller Foundation and now the Chair of 100 Resilient Cities. I mentioned the project you are leading with their help. She was very pleased to hear that you are developing that set of economic tools that can be shared throughout the network.

Best,
Chuck

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com

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RE: an introduction--Baltimore office of sustainability

From: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, Chuck Savitt
<chuck@sheredling.com>
Date: Tue, 13 Mar 2018 08:25:41 -0400
Attachments RE: an introduction--Baltimore office of sustainability (29.7 kB)
:

Sender: Lisa.McNeilly@baltimorecity.gov

Subject: RE: an introduction--Baltimore office of sustainability

Message-Id: <5DF4EACFA66E1D4AB54640889F4B348C3FFC3664@BALT-EXMB04-SRV.baltimore.city>

Recipient: SusanneTorriente@miamibeachfl.gov

RE: an introduction--Baltimore office of sustainability

From "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>

:

To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, Chuck Savitt
<chuck@sheredling.com>

Date: Tue, 13 Mar 2018 08:25:11 -0400

Thanks for the introduction, Chuck.

Sue -- I would love to find a time to talk and learn more about your project. Do you have any free time next Thursday or Friday (3/22 or 23)?

Lisa

Lisa McNeilly
Director of Sustainability
Department of Planning
417 East Fayette Street, 8th Floor
Baltimore, MD 21202
d. 410.396.8360
c. 410.591.0867

-----Original Message-----

From: Torriente, Susanne [mailto:SusanneTorriente@miamibeachfl.gov]

Sent: Monday, March 12, 2018 9:28 PM

To: Chuck Savitt <chuck@sheredling.com>

Cc: McNeilly, Lisa <Lisa.McNeilly@baltimorecity.gov>

Subject: Re: an introduction--Baltimore office of sustainability

Hi Chuck

hello Lisa - give me a call or shoot me a note to connect

Sent from Sue's iPhone

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Chuck

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com<applewebdata://F18B412A-99B6-4087-8396-2F1E16C5FC1C/sheredling.com>

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RE: an introduction--Baltimore office of sustainability

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
Cc: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Tue, 13 Mar 2018 09:55:13 -0400
Attachments: RE: an introduction--Baltimore office of sustainability (26.11 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: an introduction--Baltimore office of sustainability

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D83010F37AADF@MIAMIBEACH1222.MiamiBeach.Gov>

To: Lisa.McNeilly@baltimorecity.gov

Cc: NaimaDePinedo@miamibeachfl.gov

RE: an introduction--Baltimore office of sustainability

From: susannetoriente@miamibeachfl.gov
To: lisa.mcneilly@baltimorecity.gov
Cc: naimadepinedo@miamibeachfl.gov
Date: Tue, 13 Mar 2018 09:55:12 -0400

Hi - I am actually on vacation most of next week, back on Friday. I am copying my assistant Naima to get us together

Thanks

MIAMIBEACH

Susanne M. Toriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytoriente@miamibeachfl.gov

-----Original Message-----

From: McNeilly, Lisa [mailto:Lisa.McNeilly@baltimorecity.gov]

Sent: Tuesday, March 13, 2018 8:25 AM

To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>; Chuck Savitt
<chuck@sheredling.com>

Subject: RE: an introduction--Baltimore office of sustainability

Thanks for the introduction, Chuck.

Sue -- I would love to find a time to talk and learn more about your project. Do you have any free time next Thursday or Friday (3/22 or 23)?

Lisa

Lisa McNeilly

Director of Sustainability

Department of Planning

417 East Fayette Street, 8th Floor
Baltimore, MD 21202
d. 410.396.8360
c. 410.591.0867

-----Original Message-----

From: Torriente, Susanne [mailto:SusanneTorriente@miamibeachfl.gov]
Sent: Monday, March 12, 2018 9:28 PM
To: Chuck Savitt <chuck@sheredling.com>
Cc: McNeilly, Lisa <Lisa.McNeilly@baltimorecity.gov>
Subject: Re: an introduction--Baltimore office of sustainability

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Best,
Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com<applewebdata://F18B412A-99B6-4087-8396-2F1E16C5FC1C/sheredling.com>

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Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 13 Mar 2018 19:04:01 -0400
Attachments: Re: good to talk (100.86 kB)

Sender: chuck@sheredling.com

Subject: Re: good to talk

Message-Id: <33324F45-180B-45E5-BDBF-0CC2E587E4F7@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 13 Mar 2018 19:03:53 -0400

Hi Susy,

How did it go on 3/8 when you presented to the commission?

Look forward to the narrative when you can share it.

Best,
Chuck

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com

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From: susy torriente <SusanneTorriente@miamibeachfl.gov>
Date: Wednesday, February 21, 2018 at 2:16 PM
To: Chuck Savitt <chuck@sheredling.com>, "Bada, Kristy" <KristyBada@miamibeachfl.gov>
Subject: RE: good to talk

That is actually the Urban Land Institute (ULI) technical assistance panel – is it another project. I am taking that one to Commission March 8

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Wednesday, February 21, 2018 11:40 AM

To: Bada, Kristy <KristyBada@miamibeachfl.gov>; Torriente, Susanne
<SusanneTorriente@miamibeachfl.gov>

Subject: Re: good to talk

Thanks to both of you. These look great. I know that some of our other cities will be interested in what you come up with and perhaps even want to utilize the pool. It is fantastic that RF is supporting this effort. It will benefit so many other cities.

Is there any document that shows the details of what the work product will be look like? Susy you mentioned that you have the team of consultants working with you for a week next month. You mentioned that they will be working with the City and with various community members during that week. Can you share the details of what the process and work product will be?

Thanks again for sharing.

Susy. I may be down there for the Climate and Energy Funders meeting in April. If that happens, let's grab breakfast or lunch.

Best,

Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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From: "Bada, Kristy" <KristyBada@miamibeachfl.gov>
Date: Wednesday, February 21, 2018 at 7:35 AM
To: Chuck Savitt <chuck@sheredling.com>, susy torriente <SusanneTorriente@miamibeachfl.gov>
Subject: RE: good to talk

Mr. Savitt,

Per your request attached is the RFQ and Commission Item. If you require additional information please advise.

Thank you,

MIAMIBeach

Kristy Bada, Contracting Officer III
Procurement Department

1755 Meridian Avenue, 3RD Floor, Miami Beach, FL 33139
Tel: 305-673-7000 Ext. 6218 / KristyBada@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Tuesday, February 20, 2018 6:30 PM

To: Torriente, Susanne; Bada, Kristy

Subject: Re: good to talk

Thanks so much. We think a few other cities we are working with that are part of the RF 100 Cities network will be interested.

Looking forward to reviewing.

Best,

Chuck

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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From: susy torriente <SusanneTorriente@miamibeachfl.gov>

Date: Tuesday, February 20, 2018 at 5:02 PM

To: "Bada, Kristy" <KristyBada@miamibeachfl.gov>

Cc: Chuck Savitt <chuck@sheredling.com>

Subject: FW: good to talk

Hi Kristy

Can you please send Chuck Savit a copy of the business case RFQ as well as the manager's memo on the last agenda? Thanks so much.

Susy

MIAMI BEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Friday, February 16, 2018 2:12 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Subject: good to talk

Susy, thanks for taking the time got me caught up on your work. Very exciting to know about the RF grant and the team of TA folks you have put together.

Just a reminder, please send me your RFQ and other narrative you have put together about the project, goals, outcomes expected, and methodology. I will then put you in touch with Laurie Mazur at Island Press who is running the Resilience Program with Kresge and JPB.

Best,

Chuck

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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Automatic reply: climate funders convening

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Wed, 21 Mar 2018 13:38:01 -0400
Attachments: Automatic reply: climate funders convening (17.92 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Automatic reply: climate funders convening

Message-Id: <3bb894a252984436b52a7de44bb233aa@MIAMIBEACH1210.MiamiBeach.Gov>

To: chuck@sheredling.com

Automatic reply: climate funders convening

From: susannetoriente@miamibeachfl.gov

To: chuck@sheredling.com

Date: Wed, 21 Mar 2018 13:38:01 -0400

Hi - I am away from the office. Please contact my assistant Naima De Pinedo in the City Manager's Office for immediate assistance. I will be responding to emails upon my return.

Thank you.

climate funders convening

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Wed, 21 Mar 2018 13:38:00 -0400
Attachments: climate funders convening (37.38 kB)

Sender: chuck@sheredling.com

Subject: climate funders convening

Message-Id: <34FCD355-1F85-4AF2-9146-55305137FCF2@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

climate funders convening

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Wed, 21 Mar 2018 13:37:54 -0400

Hi Susy, hope you are well.

The MacArthur and Moore Foundations are going to convene a small gathering of national foundations that are interested in climate change, resilience and sea level rise. The date is not yet set, but most likely will be in Mid May in San Francisco.

Vic and Matt will talk about litigation strategies and we wanted ask if you would be willing to talk about your experience in M-D and Miami Beach working on these issues, developing financial tools for costs etc.?

Can we talk for a few minutes next week so I can give you a bit more background?

Best,

Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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Lisa McNeilly to call Susy Torriente (305-498-8242)

From: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
To: susannetorriente@miamibeachfl.gov, "De Pinedo, Naima"
<naimadepinedo@miamibeachfl.gov>
Date: Thu, 22 Mar 2018 09:58:52 -0400
Attachments Lisa McNeilly to call Susy Torriente (305-498-8242) (31.23 kB)

:

Sender: Lisa.McNeilly@baltimorecity.gov

Subject: Lisa McNeilly to call Susy Torriente (305-498-8242)

Message-Id: <5DF4EACFA66E1D4AB54640889F4B348C3FFD2FCB@BALT-EXMB04-SRV.baltimore.city>

Recipient: SusanneTorriente@miamibeachfl.gov

Lisa McNeilly to call Susy Torriente (305-498-8242)

From: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
To: susannetorriente@miamibeachfl.gov, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Thu, 22 Mar 2018 09:58:34 -0400
Attachments attachment.ics (2.78 kB)
:

Dear Susie,

I am writing to introduce you and Lisa McNeilly. Lisa is the new director of Baltimore's Office of Sustainability. I told Lisa about your project with Rockefeller's 100 Resilient Cities. She is very interested in knowing more about how you put together the project, your request specs/proposal, and the tools you are hoping to develop. I have taken the liberty of copying her here so she can reach out to you directly.

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Chuck

Charles C. Savitt
Director of Strategic Client Relationships

Lisa McNeilly to call Susy Torriente (305-498-8242)

Where:

When: Fri Apr 13 15:00:00 2018 (America/New_York)

Until: Fri Apr 13 15:30:00 2018 (America/New_York)

Organiser Common Name=McNeilly, Lisa MAILTO:Lisa.McNeilly@baltimorecity.gov
s

Required ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE Common

Attendees: Name='SusanneTorriente@miamibeachfl.gov'

MAILTO:SusanneTorriente@miamibeachfl.gov

ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE Common

Name='De Pinedo, Naima' MAILTO:NaimaDePinedo@miamibeachfl.gov

Optional

Attendees:

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Chuck

Charles C. Savitt

Director of Strategic Client Relationships

RE: climate funders convening

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Fri, 23 Mar 2018 17:44:31 -0400
Attachments: RE: climate funders convening (31.74 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: climate funders convening

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D830118D977CD@MIAMIBEACH1212.MiamiBeach.Gov>

To: chuck@sheredling.com

RE: climate funders convening

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Date: Fri, 23 Mar 2018 17:44:30 -0400

Hi

I was on a short vacation. Call me next week

Thanks

MIAMIBEACH

Susanne M. Toriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Wednesday, March 21, 2018 1:38 PM
To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>
Subject: climate funders convening

Hi Susy, hope you are well.

The MacArthur and Moore Foundations are going to convene a small gathering of national foundations that are interested in climate change, resilience and sea level rise. The date is not yet set, but most likely will be in Mid May in San Francisco.

Vic and Matt will talk about litigation strategies and we wanted

ask if you would be willing to talk about your experience in M-D and Miami Beach working on these issues, developing financial tools for costs etc.?

Can we talk for a few minutes next week so I can give you a bit more background?

Best,

Chuck

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com

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Re: climate funders convening

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Mon, 26 Mar 2018 17:03:27 -0400
Attachments: Re: climate funders convening (45.57 kB)

Sender: chuck@sheredling.com

Subject: Re: climate funders convening

Message-Id: <815991CA-A48A-4C8C-B5AD-5CACC76E65B0@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: climate funders convening

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Mon, 26 Mar 2018 17:03:21 -0400

Recovering from surgery. Will call tomorrow

Sent from my iPhone

On Mar 23, 2018, at 5:44 PM, Torriente, Susanne <SusanneTorriente@miamibeachfl.gov> wrote:

Hi

I was on a short vacation. Call me next week

Thanks

MIAMIBEACH

Susanne M. Torriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytorriente@miamibeachfl.gov

From: Chuck Savitt [<mailto:chuck@sheredling.com>]
Sent: Wednesday, March 21, 2018 1:38 PM
To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Subject: climate funders convening

Hi Susy, hope you are well.

The MacArthur and Moore Foundations are going to convene a small gathering of national foundations that are interested in climate change, resilience and sea level rise. The date is not yet set, but most likely will be in Mid May in San Francisco. Vic and Matt will talk about litigation strategies and we wanted ask if you would be willing to talk about your experience in M-D and Miami Beach working on these issues, developing financial tools for costs etc.?

Can we talk for a few minutes next week so I can give you a bit more background?

Best,

Chuck

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Call pls

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Tue, 27 Mar 2018 12:17:07 -0400
Attachments: Call pls (26.11 kB)

Sender: chuck@sheredling.com

Subject: Call pls

Message-Id: <588E2CD6-F870-460E-BB50-E49129FFE120@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Call pls

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Tue, 27 Mar 2018 12:16:52 -0400

When u r able. Will be on my cell.

Best

Chuck

Sent from my iPhone

RE: Call pls

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Tue, 27 Mar 2018 14:20:25 -0400
Attachments: RE: Call pls (15.87 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: Call pls

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D8301199683A7@MIAMIBEACH1212.MiamiBeach.Gov>

To: chuck@sheredling.com

RE: Call pls

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Date: Tue, 27 Mar 2018 14:20:24 -0400

End of day o? can you send me your #

Thanks

MIAMIBEACH

Susanne M. Toriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytoriente@miamibeachfl.gov

-----Original Message-----

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Tuesday, March 27, 2018 12:17 PM

To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>

Subject: Call pls

When u r able. Will be on my cell.

Best

Chuck

Sent from my iPhone

Re: Call pls

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 27 Mar 2018 14:36:08 -0400
Attachments: Re: Call pls (32.77 kB)

Sender: chuck@sheredling.com

Subject: Re: Call pls

Message-Id: <DEF0E12D-D97A-421E-8F84-D7DF143921C5@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: Call pls

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 27 Mar 2018 14:36:02 -0400

Great 5:30ish?
202-236-0494

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com <applewebdata://F18B412A-99B6-4087-8396-2F1E16C5FC1C/sheredling.com>

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On 3/27/18, 2:20 PM, "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov> wrote:

End of day o? can you send me your #

Thanks

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

-----Original Message-----

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Tuesday, March 27, 2018 12:17 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Subject: Call pls

When u r able. Will be on my cell.

Best

Chuck

Sent from my iPhone

april 16

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Wed, 04 Apr 2018 12:50:15 -0400
Attachments: april 16 (36.86 kB)

Sender: chuck@sheredling.com

Subject: april 16

Message-Id: <6A95C31A-F49C-4B16-9E98-D20DD19C8926@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

april 16

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Wed, 04 Apr 2018 12:50:11 -0400

Susy, good to talk to you last week.

I now have my travel set for the Climate and Energy Funders meeting in Miami Beach. I will be there all day 4-16 to the 18th. You suggested the 16th was best for you. Want to get breakfast or lunch that day? Let me know what works best for you.

Look forward to catching up.

Best,

Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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San Francisco CA 94104
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Monday

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Wed, 11 Apr 2018 10:01:45 -0400
Attachments: Monday (36.35 kB)

Sender: chuck@sheredling.com

Subject: Monday

Message-Id: <C799A86B-CECD-45F6-852B-BB71C9127174@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Monday

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Wed, 11 Apr 2018 10:01:34 -0400

Hi Susy,

Checking in to see if we can still get together on Monday? At this point I am free, but for lunch. Could take you to breakfast, meet at your office or the end of the day?

Please let me know what works.

Best,

Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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RE: Monday

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Wed, 11 Apr 2018 11:15:58 -0400
Attachments: RE: Monday (31.23 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: Monday

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D83011999223A@MIAMIBEACH1232.MiamiBeach.Gov>

To: chuck@sheredling.com

RE: Monday

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Date: Wed, 11 Apr 2018 11:15:57 -0400

Hi Chuck

Unfortunately I am quite tied up. I am flying in to MIA in the morning, meetings all day and dinner at 6 with ULI.

Sorry we cannot connect

Susy

MIAMIBEACH

Susanne M. Toriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486
susytoriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Wednesday, April 11, 2018 10:02 AM
To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>
Subject: Monday

Hi Susy,

Checking in to see if we can still get together on Monday? At this point I am free, but for lunch. Could take you to breakfast, meet at your office or the end of the day?

Please let me know what works.

Best,

Chuck

Charles C. Savitt

Director of Strategic Client Relationships

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Re: Monday

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 11 Apr 2018 11:16:46 -0400
Attachments: Re: Monday (50.69 kB)

Sender: chuck@sheredling.com

Subject: Re: Monday

Message-Id: <D81C3926-A84B-4CB3-A2F1-9B61F69FBEE1@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: Monday

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 11 Apr 2018 11:16:39 -0400

Sorry to miss you

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com

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From: susy torriente <SusanneTorriente@miamibeachfl.gov>
Date: Wednesday, April 11, 2018 at 11:16 AM
To: Chuck Savitt <chuck@sheredling.com>
Subject: RE: Monday

Hi Chuck

Unfortunately I am quite tied up. I am flying in to MIA in the morning, meetings all day and dinner at 6 with ULI.

Sorry we cannot connect

Susy

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Wednesday, April 11, 2018 10:02 AM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Subject: Monday

Hi Susy,

Checking in to see if we can still get together on Monday? At this point I am free, but for lunch. Could take you to breakfast, meet at your office or the end of the day?

Please let me know what works.

Best,

Chuck

Charles C. Savitt

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Re: Monday

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 11 Apr 2018 11:26:44 -0400
Attachments: Re: Monday (51.71 kB)

Sender: chuck@sheredling.com

Subject: Re: Monday

Message-Id: <18ACF3B0-D16B-413D-AEF3-2D72F4ED4190@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: Monday

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 11 Apr 2018 11:26:37 -0400

I know he will probably be too busy, but I will let Jimmy know that I will be in town, in case he has a minute.

Look forward to hearing how your sessions go next week and what can be shared with other cities.

Best,
Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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From: susy torriente <SusanneTorriente@miamibeachfl.gov>
Date: Wednesday, April 11, 2018 at 11:16 AM

To: Chuck Savitt <chuck@sheredling.com>

Subject: RE: Monday

Hi Chuck

Unfortunately I am quite tied up. I am flying in to MIA in the morning, meetings all day and dinner at 6 with ULI.

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Susy

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Wednesday, April 11, 2018 10:02 AM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Subject: Monday

Hi Susy,

Checking in to see if we can still get together on Monday? At this point I am free, but for lunch. Could take you to breakfast, meet at your office or the end of the day?

Please let me know what works.

Best,

Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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in Miami Beach

From: Chuck Savitt <chuck@sheredling.com>
To: jimmymorales@miamibeachfl.gov
Cc: susy torriente <susannetorriente@miamibeachfl.gov>, naimadepinedo@miamibeachfl.gov
Date: Wed, 11 Apr 2018 13:22:02 -0400
Attachments in Miami Beach (41.98 kB)
:

Sender: chuck@sheredling.com

Subject: in Miami Beach

Message-Id: <428604E5-C4E4-4EB8-998E-356690A50579@sheredling.com>

Recipient: JimmyMorales@miamibeachfl.gov

in Miami Beach

From: Chuck Savitt <chuck@sheredling.com>
To: jimmymorales@miamibeachfl.gov
Cc: susy torriente <susannetorriente@miamibeachfl.gov>, naimadepinedo@miamibeachfl.gov
Date: Wed, 11 Apr 2018 13:21:55 -0400

Dear Jimmy,

I am going to be in Miami Beach next week for a foundation gathering on energy policy. Do you have time for me to drop by for a quick meeting?

Meanwhile, thought you would find the attached article of interest.

<https://www.theverge.com/2018/2/20/17031676/climate-change-lawsuits-fossil-fuel-new-york-santa-cruz>

Best,

Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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RE: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

From: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
To: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
Cc: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>
Date: Fri, 13 Apr 2018 09:28:44 -0400
Attachments RE: Lisa McNeilly to call Susy Torriente (305-498-8242) Today (25.09 kB)
:

Sender: NaimaDePinedo@miamibeachfl.gov

Subject: RE: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

Message-Id:

<E38F8436C7AC4E48B9994EFE7EB0693A02E2E5A44A@MIAMIBeach1232.MiamiBeach.Gov>

To: Lisa.McNeilly@baltimorecity.gov

Cc: SusanneTorriente@miamibeachfl.gov

Cc: NaimaDePinedo@miamibeachfl.gov

RE: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

From: naimadepinedo@miamibeachfl.gov
To: lisa.mcneilly@baltimorecity.gov
Cc: susannetorriente@miamibeachfl.gov, naimadepinedo@miamibeachfl.gov
Date: Fri, 13 Apr 2018 09:28:44 -0400

Hi Lisa,

Is there any way we could move this to earlier? Susy is available anytime between 11 and 2 p.m.

Thanks.

-----Original Appointment-----

From: McNeilly, Lisa [<mailto:Lisa.McNeilly@baltimorecity.gov>]
Sent: Thursday, March 22, 2018 10:00 AM
To: McNeilly, Lisa; Torriente, Susanne; De Pinedo, Naima
Subject: Lisa McNeilly to call Susy Torriente (305-498-8242)
When: Friday, April 13, 2018 3:00 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where:

Dear Susie,

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Lisa, Susie is the Assistant City Manager of Miami Beach and the director of their Office of Resilience and Sustainability. You two will have lots to share.

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Best,
Chuck

Charles C. Savitt
Director of Strategic Client Relationships

Re: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Cc: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
Date: Fri, 13 Apr 2018 09:42:02 -0400
Attachments: Re: Lisa McNeilly to call Susy Torriente (305-498-8242) Today (24.58 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Re: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

Message-Id: <4478C556-3FFF-4F43-8992-92D6A19835D1@miamibeachfl.gov>

To: NaimaDePinedo@miamibeachfl.gov

Cc: Lisa.McNeilly@baltimorecity.gov

Re: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

From: susannetorriente@miamibeachfl.gov
To: naimadepinedo@miamibeachfl.gov
Cc: lisa.mcneilly@baltimorecity.gov
Date: Fri, 13 Apr 2018 09:42:02 -0400

Thanks Naima - I have 12 or 1 now. Someone else took 11

Thx

Sent from Sue's iPhone

On Apr 13, 2018, at 9:28 AM, De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov> wrote:

Hi Lisa,

Is there any way we could move this to earlier? Susy is available anytime between 11 and 2 p.m.

Thanks.

-----Original Appointment-----

From: McNeilly, Lisa [<mailto:Lisa.McNeilly@baltimorecity.gov>]

Sent: Thursday, March 22, 2018 10:00 AM

To: McNeilly, Lisa; Torriente, Susanne; De Pinedo, Naima

Subject: Lisa McNeilly to call Susy Torriente (305-498-8242)

When: Friday, April 13, 2018 3:00 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).

Where:

Dear Susie,

I am writing to introduce you and Lisa McNeilly. Lisa is the new director of Baltimore's Office of Sustainability. I told Lisa about your project with Rockefeller's 100 Resilient Cities. She is very interested in knowing more about how you put together the project, your request specs/proposal,

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Chuck

Charles C. Savitt
Director of Strategic Client Relationships

RE: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

From: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>
Date: Fri, 13 Apr 2018 10:10:08 -0400
Attachments RE: Lisa McNeilly to call Susy Torriente (305-498-8242) Today (28.16 kB)
:

Sender: Lisa.McNeilly@baltimorecity.gov

Subject: RE: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

Message-Id: <5DF4EACFA66E1D4AB54640889F4B348C40021555@BALT-EXMB04-SRV.baltimore.city>

Recipient: SusanneTorriente@miamibeachfl.gov

RE: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

From "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>

:

To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>, "De Pinedo,Naima" <naimadepinedo@miamibeachfl.gov>

Date: Fri, 13 Apr 2018 10:09:38 -0400

I could do 12. Lisa

Lisa McNeilly

Director of Sustainability

Department of Planning

417 East Fayette Street, 8th Floor

Baltimore, MD 21202

d. 410.396.8360

c. 410.591.0867

-----Original Message-----

From: Torriente, Susanne [mailto:SusanneTorriente@miamibeachfl.gov]

Sent: Friday, April 13, 2018 9:42 AM

To: De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov>

Cc: McNeilly, Lisa <Lisa.McNeilly@baltimorecity.gov>

Subject: Re: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

Thanks Naima - I have 12 or 1 now. Someone else took 11

Thx

Sent from Sue's iPhone

On Apr 13, 2018, at 9:28 AM, De Pinedo, Naima

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Thanks.

-----Original Appointment-----

From: McNeilly, Lisa [mailto:Lisa.McNeilly@baltimorecity.gov]

Sent: Thursday, March 22, 2018 10:00 AM

To: McNeilly, Lisa; Torriente, Susanne; De Pinedo, Naima

Subject: Lisa McNeilly to call Susy Torriente (305-498-8242)

When: Friday, April 13, 2018 3:00 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).

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Chuck

Charles C. Savitt

Director of Strategic Client Relationships

Re: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
Cc: "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Fri, 13 Apr 2018 10:11:00 -0400
Attachments: Re: Lisa McNeilly to call Susy Torriente (305-498-8242) Today (27.65 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Re: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

Message-Id: <776B7C1F-4D0A-4CA1-84B7-213B6F9B7E19@miamibeachfl.gov>

To: Lisa.McNeilly@baltimorecity.gov

Cc: NaimaDePinedo@miamibeachfl.gov

Re: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

From: susannetorriente@miamibeachfl.gov
To: lisa.mcneilly@baltimorecity.gov
Cc: naimadepinedo@miamibeachfl.gov
Date: Fri, 13 Apr 2018 10:11:00 -0400

Thanks

Call my cell 305 498 8242

Sent from Sue's iPhone

On Apr 13, 2018, at 10:10 AM, McNeilly, Lisa <Lisa.McNeilly@baltimorecity.gov> wrote:

I could do 12. Lisa

Lisa McNeilly
Director of Sustainability
Department of Planning
417 East Fayette Street, 8th Floor
Baltimore, MD 21202
d. 410.396.8360
c. 410.591.0867

-----Original Message-----

From: Torriente, Susanne [<mailto:SusanneTorriente@miamibeachfl.gov>]
Sent: Friday, April 13, 2018 9:42 AM
To: De Pinedo, Naima <NaimaDePinedo@miamibeachfl.gov>
Cc: McNeilly, Lisa <Lisa.McNeilly@baltimorecity.gov>
Subject: Re: Lisa McNeilly to call Susy Torriente (305-498-8242) Today

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To: McNeilly, Lisa; Torriente, Susanne; De Pinedo, Naima

Subject: Lisa McNeilly to call Susy Torriente (305-498-8242)

When: Friday, April 13, 2018 3:00 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).

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Director of Strategic Client Relationships

Lisa McNeilly to call Susy Torriente (305-498-8242) 305 498 8242

From: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
To: susannetorriente@miamibeachfl.gov, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Fri, 13 Apr 2018 10:14:14 -0400
Attachments Lisa McNeilly to call Susy Torriente (305-498-8242) 305 498 8242 (31.74 kB)
:

Sender: Lisa.McNeilly@baltimorecity.gov

Subject: Lisa McNeilly to call Susy Torriente (305-498-8242) 305 498 8242

Message-Id: <5DF4EACFA66E1D4AB54640889F4B348C400215B6@BALT-EXMB04-SRV.baltimore.city>

Recipient: NaimaDePinedo@miamibeachfl.gov

Lisa McNeilly to call Susy Torriente (305-498-8242) 305 498 8242

From: "McNeilly, Lisa" <lisa.mcneilly@baltimorecity.gov>
To: susannetorriente@miamibeachfl.gov, "De Pinedo, Naima" <naimadepinedo@miamibeachfl.gov>
Date: Fri, 13 Apr 2018 10:13:46 -0400
Attachments attachment.ics (2.79 kB)
:

Dear Susie,

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Chuck

Charles C. Savitt
Director of Strategic Client Relationships

Lisa McNeilly to call Susy Torriente (305-498-8242) 305 498 8242

Where:

When: Fri Apr 13 12:00:00 2018 (America/New_York)

Until: Fri Apr 13 12:30:00 2018 (America/New_York)

Organiser Common Name=McNeilly, Lisa MAILTO:Lisa.McNeilly@baltimorecity.gov
s

Required ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE Common

Attendees: Name='SusanneTorriente@miamibeachfl.gov'

MAILTO:SusanneTorriente@miamibeachfl.gov

ROLE=REQ-PARTICIPANT PARTSTAT=NEEDS-ACTION RSVP=TRUE Common

Name='De Pinedo, Naima' MAILTO:NaimaDePinedo@miamibeachfl.gov

Optional

Attendees:

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Chuck

Charles C. Savitt

Director of Strategic Client Relationships

FW: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Thu, 19 Apr 2018 16:35:41 -0400
Attachments: FW: good to talk (1.05 MB)

Sender: chuck@sheredling.com

Subject: FW: good to talk

Message-Id: <5A7647A8-33C1-46D8-AC49-6F38A702674B@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

FW: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Thu, 19 Apr 2018 16:35:13 -0400
Attachments RFQ 2017-300-KB Bus Care Analysis of the Resiliency Program Update FINAL.pdf
: (652.49 kB); Commission Item Memo.pdf (136.28 kB); RFQ 2017-300-KB Form
Approved Reso.pdf (166.75 kB)

Hope the ULI project has gone well this week. Look forward to seeing what they come up with.

Has this project that you had Kristy sent me (attached) been authorized yet?

Sorry to miss you while I was in MB. Good meetings with folks at the County and City.

Let's connect soon.

Best,
Chuck

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com

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cloud, or other storage media and please destroy any printed copies of the email or attachments. Neither this email nor the contents thereof are intended to nor shall create an attorney-client relationship between Sher Edling LLP and the recipient(s), and no such attorney-client relationship shall be created unless established in a separate, written retainer agreement or by court order.

From: "Bada, Kristy" <KristyBada@miamibeachfl.gov>

Date: Wednesday, February 21, 2018 at 7:35 AM

To: Chuck Savitt <chuck@sheredling.com>, susy torriente <SusanneTorriente@miamibeachfl.gov>

Subject: RE: good to talk

Mr. Savitt,

Per your request attached is the RFQ and Commission Item. If you require additional information please advise.

Thank you,

MIAMIBEACH

Kristy Bada, Contracting Officer III
Procurement Department

1755 Meridian Avenue, 3RD Floor, Miami Beach, FL 33139

Tel: 305-673-7000 Ext. 6218 / KristyBada@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Tuesday, February 20, 2018 6:30 PM

To: Torriente, Susanne; Bada, Kristy

Subject: Re: good to talk

Thanks so much. We think a few other cities we are working with that are part of the RF 100 Cities network will be interested. Looking forward to reviewing.

Best,
Chuck

Charles C. Savitt

Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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From: susy torriente <SusanneTorriente@miamibeachfl.gov>

Date: Tuesday, February 20, 2018 at 5:02 PM

To: "Bada, Kristy" <KristyBada@miamibeachfl.gov>

Cc: Chuck Savitt <chuck@sheredling.com>

Subject: FW: good to talk

Hi Kristy

Can you please send Chuck Savitt a copy of the business case RFQ as well as the manager's memo on the last agenda? Thanks so much.

Susy

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

From: Chuck Savitt [<mailto:chuck@sheredling.com>]

Sent: Friday, February 16, 2018 2:12 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Subject: good to talk

Susy, thanks for taking the time got me caught up on your work. Very exciting to know about the RF grant and the team of TA folks you have put together.

Just a reminder, please send me your RFQ and other narrative you have put together about the project, goals, outcomes expected, and methodology. I will then put you in touch with Laurie Mazur at Island Press who is running the Resilience Program with Kresge and JPB.

Best,
Chuck

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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REQUEST FOR QUALIFICATIONS (RFQ)

FOR BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM

2017-300-KB

RFQ ISSUANCE DATE: SEPTEMBER 29, 2017

STATEMENTS OF QUALIFICATIONS DUE: NOVEMBER 13, 2017 @ 3:00 PM

ISSUED BY:

MIAMIBEACH

KRISTY BADA, CONTRACTING OFFICER III

PROCUREMENT DEPARTMENT

1755 Meridian Avenue, 3rd Floor, Miami Beach, FL 33139

305.673.7000 x **6218** | kristybada@miamibeachfl.gov | www.miamibeachfl.gov

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SECTION 0200**INSTRUCTIONS TO RESPONDENTS & GENERAL CONDITIONS**

1. GENERAL. This Request for Qualifications (RFQ) is issued by the City of Miami Beach, Florida (the “City”), as the means for prospective Proposer to submit their qualifications, proposed scopes of work and cost Statement of Qualifications (the “proposal”) to the City for the City’s consideration as an option in achieving the required scope of services and requirements as noted herein. All documents released in connection with this solicitation, including all appendixes and addenda, whether included herein or released under separate cover, comprise the solicitation, and are complementary to one another and together establish the complete terms, conditions and obligations of the Proposer and, subsequently, the successful proposer(s) (the “contractor[s]”) if this RFQ results in an award.

The City utilizes **PublicPurchase** (www.publicpurchase.com) for automatic notification of competitive solicitation opportunities and document fulfillment, including the issuance of any addendum to this RFQ. Any prospective proposer who has received this RFQ by any means other than through **PublicPurchase** must register immediately with **PublicPurchase** to assure it receives any addendum issued to this RFQ. **Failure to receive an addendum may result in disqualification of proposal submitted.**

2. PURPOSE.

The City is soliciting proposals from qualified firms that can provide the City with business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (the “Work”). Through this RFQ, the City intends to select one or more firms that can provide the City with resiliency related business case analysis(es) as required. The business case study(ies) requested include economic analysis(es) of the value of our risk reduction investments to address flooding and sea level rise. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city’s infrastructure investments (also in dollar terms). The Work may consider the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City’s property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings, land use issues, or any other factor that may be pertinent to the Work.

Additionally, the terms “FIRM”, “PROPOSER”, “CONSULTANT”, “PRIME PROPOSER” or “TEAM” are used interchangeably and shall refer to the firm that will contract with the City for the development and implementation of the project. Additional detail and project description is provided in the attached Minimum Requirements and Specifications Section (Appendix C).

The City may, after considering proposals received, award contracts for services to a prime consultant(s), as well as create a continuing pool of prequalified consultants, as follows:

1. Prime Consultant(s). The City may make an award to qualified consultant(s) that can act in the capacity of the City’s prime consultant for business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. The Consultant must have a team of qualified individuals who can guide the City of Miami Beach through the decision-making process to develop business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. While the City intends to make an award to a single consultant, it reserves its right to award to multiple consultants if it deems it is in its best interest. Additionally, the City reserves the right to engage other consultants, either through option 2 below or through other means, to assist the City in its development of business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.

2. Pool of Pre-qualified Consultants. Additionally, to assist with smaller engagements relating to business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (or related needs), the City intends to create a continuing pool of prequalified consultants (not selected in Option 1 above). Firms that submit a proposal pursuant to the RFQ, and who are deemed to be responsive, responsible and best qualified may be eligible to participate in the continuing pool of pre-qualified consultants. The firms included in the continuing pool will also be eligible to participate as sub-consultants to the prime consultant on applicable projects at the discretion of the City Manager.

The process for considering qualifications proposals shall be as follows:

1. City will consider proposals received on or before the due date.
2. All responsive proposals will be submitted to the Evaluation Committee appointed by the City Manager for evaluation in accordance with the criteria established herein. Proposals deemed non-responsive will not be considered by the Evaluation Committee.
3. The City Manager will consider the results of the Evaluation Committee process and may recommend, in accordance with Section 19 below, one (1) or more Proposers to be short-listed by the City Commission to enter into contract negotiations.
4. The City intends to contract with a single prime proposer, but reserves its rights to contract with additional prime proposers, in accordance with Subsection 2.1 above.
5. Other responsive, responsible and best qualified Proposers may be eligible for the continuing pool of prequalified consultants in accordance with Subsection 2.2 above.

GIVEN THAT THE CITY INTENDS TO AWARD A PRIME CONSULTANT AND ALLOW OTHER RESPONSIVE, RESPONSIBLE AND QUALIFIED PROPOSERS TO BE INCLUDED IN A CONTINUING POOL OF PREQUALIFIED CONSULTANTS, ALL QUALIFIED FIRMS ARE STRONGLY ENCOURAGED TO RESPOND TO THIS RFQ.

3. SOLICITATION TIMETABLE. The tentative schedule for this solicitation is as follows:

Solicitation Issued	September 29, 2017
Pre-Submittal Meeting	October 10, 2017 at 9:30am
Deadline for Receipt of Questions	November 3, 2017 at 5:00pm
Responses Due	November 13, 2017 at 3:00pm
Evaluation Committee Review	TBD
Proposer Presentations	TBD
Tentative Commission Approval	TBD
Contract Negotiations	Following Commission Approval

4. PROCUREMENT CONTACT. Any questions or clarifications concerning this solicitation shall be submitted to the Procurement Contact noted below:

Procurement Contact:

Kristy Bada

Telephone:

305-673-7490

Email:

kristybada@miamibeachfl.gov

Additionally, the City Clerk is to be copied on all communications via e-mail at: RafaelGranado@miamibeachfl.gov; or via facsimile: 786-394-4188.

The Bid title/number shall be referenced on all correspondence. All questions or requests for clarification must be received no later than ten (10) calendar days prior to the date proposals are due as scheduled in Section 0200-3. All responses to questions/clarifications will be sent to all prospective Proposers in the form of an addendum.

5. PRE-PROPOSAL MEETING OR SITE VISIT(S). Only if deemed necessary by the City, a pre-proposal meeting or site visit(s) may be scheduled.

A Pre-PROPOSAL conference will be held as scheduled in Anticipated RFQ Timetable section above at the following address:

**City of Miami Beach
Procurement Department
Conference Room
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139**

Attendance (in person or via telephone) is encouraged and recommended as a source of information, but is not mandatory. Proposers interested in participating in the Pre-Proposal Submission Meeting via telephone must follow these steps:

- (1) Dial the TELEPHONE NUMBER: 1- 888-270-9936 (Toll-free North America)
- (2) Enter the MEETING NUMBER: 5804578

Proposers who are interested in participating via telephone should send an e-mail to the contact person listed in this RFQ expressing their intent to participate via telephone.

6. PRE-PROPOSAL INTERPRETATIONS. Oral information or responses to questions received by prospective Proposers are not binding on the City and will be without legal effect, including any information received at pre-submittal meeting or site visit(s). The City by means of Addenda will issue interpretations or written addenda clarifications considered necessary by the City in response to questions. Only questions answered by written addenda will be binding and may supersede terms noted in this solicitation. Addendum will be released through *PublicPurchase*. Any prospective proposer who has received this RFQ by any means other than through *PublicPurchase* must register immediately with *PublicPurchase* to assure it receives any addendum issued to this RFQ. Failure to receive an addendum may result in disqualification of proposal. Written questions should be received no later than the date outlined in the **Anticipated RFQ Timetable** section.

7. CONE OF SILENCE. This RFQ is subject to, and all proposers are expected to be or become familiar with, the City's Cone of Silence Requirements, as codified in Section 2-486 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Cone of Silence are complied with, and shall be subject to any and all sanctions, as prescribed therein, including rendering their response voidable, in the event of such non-compliance. Communications regarding this solicitation are to be submitted in writing to the Procurement Contact named herein with a copy to the City Clerk at rafaelgranado@miamibeachfl.gov.

8. SPECIAL NOTICES. You are hereby advised that this solicitation is subject to the following ordinances/resolutions, which may be found on the City Of Miami Beach website: <http://web.miamibeachfl.gov/procurement/scroll.aspx?id=79113>.

- CONE OF SILENCE..... CITY CODE SECTION 2-486
- PROTEST PROCEDURES..... CITY CODE SECTION 2-371

• DEBARMENT PROCEEDINGS.....	CITY CODE SECTIONS 2-397 THROUGH 2-485.3
• LOBBYIST REGISTRATION AND DISCLOSURE OF FEES.....	CITY CODE SECTIONS 2-481 THROUGH 2-406
• CAMPAIGN CONTRIBUTIONS BY VENDORS.....	CITY CODE SECTION 2-487
• CAMPAIGN CONTRIBUTIONS BY LOBBYISTS ON PROCUREMENT ISSUES.....	CITY CODE SECTION 2-488
• REQUIREMENT FOR CITY CONTRACTORS TO PROVIDE EQUAL BENEFITS FOR DOMESTIC PARTNERS.....	CITY CODE SECTION 2-373
• LIVING WAGE REQUIREMENT.....	CITY CODE SECTIONS 2-407 THROUGH 2-410
• PREFERENCE FOR FLORIDA SMALL BUSINESSES OWNED AND CONTROLLED BY VETERANS AND TO STATE-CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISES.....	CITY CODE SECTION 2-374
• FALSE CLAIMS ORDINANCE.....	CITY CODE SECTION 70-300
• ACCEPTANCE OF GIFTS, FAVORS & SERVICES.....	CITY CODE SECTION 2-449

9. PUBLIC ENTITY CRIME. A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of the threshold amount provided in Sec. 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

10. COMPLAINT WITH THE CITY'S LOBBYIST LAWS. This RFQ is subject to, and all Proposers are expected to be or become familiar with, all City lobbyist laws. Proposers shall be solely responsible for ensuring that all City lobbyist laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including, without limitation, disqualification of their responses, in the event of such non-compliance.

11. DEBARMENT ORDINANCE: This RFQ is subject to, and all proposers are expected to be or become familiar with, the City's Debarment Ordinance as codified in Sections 2-397 through 2-406 of the City Code.

12. WITH THE CITY'S CAMPAIGN FINANCE REFORM LAWS. This RFQ is subject to, and all Proposers are expected to be or become familiar with, the City's Campaign Finance Reform laws, as codified in Sections 2-487 through 2-490 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Campaign Finance Reform laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including disqualification of their responses, in the event of such non-compliance.

13. CODE OF BUSINESS ETHICS. Pursuant to City Resolution No.2000-23879, the Proposer shall adopt a Code of Business Ethics ("Code") and submit that Code to the Procurement Department with its response or within five (5) days upon receipt of request. The Code shall, at a minimum, require the Proposer, to comply with all applicable governmental rules and regulations including, among others, the conflict of interest, lobbying and ethics provision of the City of Miami Beach and Miami Dade County.

14. AMERICAN WITH DISABILITIES ACT (ADA). Call 305-673-7490 to request material in accessible format; sign language interpreters (five (5) days in advance when possible), or information on access for persons with disabilities. For more information on ADA compliance, please call the Public Works Department, at 305-673-7000, Extension 2984.

15. POSTPONEMENT OF DUE DATE FOR RECEIPT OF PROPOSALS. The City reserves the right to postpone the deadline for submittal of proposals and will make a reasonable effort to give at least three (3) calendar days written notice of any such postponement to all prospective Proposers through *PublicPurchase*.

16. PROTESTS. Proposers that are not selected may protest any recommendation for selection of award in

accordance with the proceedings established pursuant to the City's bid protest procedures, as codified in Sections 2-370 and 2-371 of the City Code (the City's Bid Protest Ordinance). Protest not timely made pursuant to the requirements of the City's Bid Protest Ordinance shall be barred.

17. NOT USED.

18. VETERAN BUSINESS ENTERPRISES PREFERENCE. Pursuant to City Code Section 2-374, the City shall give a preference to a responsive and responsible Proposer which is a small business concern owned and controlled by a veteran(s) or which is a service-disabled veteran business enterprise, and which is within five percent (5%) of the lowest responsive, responsible proposer, by providing such proposer an opportunity of providing said goods or contractual services for the lowest responsive proposal amount (or in this RFQ, the highest proposal amount). Whenever, as a result of the foregoing preference, the adjusted prices of two (2) or more proposers which are a small business concern owned and controlled by a veteran(s) or a service-disabled veteran business enterprise constitute the lowest proposal pursuant to an RFQ or oral or written request for quotation, and such proposals are responsive, responsible and otherwise equal with respect to quality and service, then the award shall be made to the service-disabled veteran business enterprise.

19. DETERMINATION OF AWARD. The final ranking results of Step 1 & 2 outlined in Section 0400, Evaluation of Proposals, will be considered by the City Manager who may recommend to the City Commission the Proposer(s) s/he deems to be in the best interest of the City or may recommend rejection of all proposals. The City Manager's recommendation need not be consistent with the scoring results identified herein and takes into consideration Miami Beach City Code Section 2-369, including the following considerations:

- (1) The ability, capacity and skill of the Proposer to perform the contract.
- (2) Whether the Proposer can perform the contract within the time specified, without delay or interference.
- (3) The character, integrity, reputation, judgment, experience and efficiency of the Proposer.
- (4) The quality of performance of previous contracts.
- (5) The previous and existing compliance by the Proposer with laws and ordinances relating to the contract.

The City Commission shall consider the City Manager's recommendation and may approve such recommendation. The City Commission may also, at its option, reject the City Manager's recommendation and select another Proposal or Proposals which it deems to be in the best interest of the City, or it may also reject all Proposals.

20. NEGOTIATIONS. Following selection, the City reserves the right to enter into further negotiations with the selected Proposer. Notwithstanding the preceding, the City is in no way obligated to enter into a contract with the selected Proposer in the event the parties are unable to negotiate a contract. It is also understood and acknowledged by Proposers that no property, contract or legal rights of any kind shall be created at any time until and unless an Agreement has been agreed to; approved by the City; and executed by the parties.

21. POSTPONEMENT/CANCELLATION/ACCEPTANCE/REJECTION. The City may, at its sole and absolute discretion, reject any and all, or parts of any and all, responses; re-advertise this RFQ; postpone or cancel, at any time, this RFQ process; or waive any irregularities in this RFQ, or in any responses received as a result of this RFQ. Reasonable efforts will be made to either award the proposer the contract or reject all proposals within one-hundred twenty (120) calendar days after proposal opening date. A proposer may withdraw its proposal after expiration of one hundred twenty (120) calendar days from the date of proposal opening by delivering written notice of withdrawal to the Department of Procurement Management prior to award of the contract by the City Commission.

22. PROPOSER'S RESPONSIBILITY. Before submitting a response, each Proposer shall be solely responsible for making any and all investigations, evaluations, and examinations, as it deems necessary, to ascertain all conditions and requirements affecting the full performance of the contract. Ignorance of such conditions and requirements, and/or failure to make such evaluations, investigations, and examinations, will not relieve the Proposer from any obligation to comply with every detail and with all provisions and requirements of the contract, and will not be accepted as a basis for any subsequent claim whatsoever for any monetary consideration on the part of the Proposer.

23. COSTS INCURRED BY PROPOSERS. All expenses involved with the preparation and submission of Proposals, or any work performed in connection therewith, shall be the sole responsibility (and shall be at the sole cost and expense) of the Proposer, and shall not be reimbursed by the City.

24. RELATIONSHIP TO THE CITY. It is the intent of the City, and Proposers hereby acknowledge and agree, that the successful Proposer is considered to be an independent contractor, and that neither the Proposer, nor the Proposer's employees, agents, and/or contractors, shall, under any circumstances, be considered employees or agents of the City.

24. OCCUPATIONAL HEALTH AND SAFETY. In compliance with Chapter 442, Florida Statutes, any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this proposal must be accompanied by a Material Safety Data Sheet (MSDS) which may be obtained from the manufacturer.

25. ENVIRONMENTAL REGULATIONS. The City reserves the right to consider a proposer's history of citations and/or violations of environmental regulations in investigating a proposer's responsibility, and further reserves the right to declare a proposer not responsible if the history of violations warrant such determination in the opinion of the City. Proposer shall submit with its proposal, a complete history of all citations and/or violations, notices and dispositions thereof. The non-submission of any such documentation shall be deemed to be an affirmation by the Proposer that there are no citations or violations. Proposer shall notify the City immediately of notice of any citation or violation which proposer may receive after the proposal opening date and during the time of performance of any contract awarded to it.

26. TAXES. The City of Miami Beach is exempt from all Federal Excise and State taxes.

27. MISTAKES. Proposers are expected to examine the terms, conditions, specifications, delivery schedules, proposed pricing, and all instructions pertaining to the goods and services relative to this RFQ. Failure to do so will be at the Proposer's risk and may result in the Proposal being non-responsive.

28. PAYMENT. Payment will be made by the City after the goods or services have been received, inspected, and found to comply with contract, specifications, free of damage or defect, and are properly invoiced. Invoices must be consistent with Purchase Order format.

29. COPYRIGHT, PATENTS & ROYALTIES. Proposer shall indemnify and save harmless the City of Miami Beach, Florida, and its officers, employees, contractors, and/or agents, from liability of any nature or kind, including cost and expenses for, or on account of, any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the City of Miami Beach, Florida. If the Proposer uses any design, device or materials covered by letters, patent, or copyright, it is mutually understood and agreed, without exception, that the proposal prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

30. DEFAULT. Failure or refusal of the selected Proposer to execute a contract following approval of such contract by the City Commission, or untimely withdrawal of a response before such award is made and approved, may result in a claim for damages by the City and may be grounds for removing the Proposer from the City's vendor list.

31. MANNER OF PERFORMANCE. Proposer agrees to perform its duties and obligations in a professional manner and in accordance with all applicable Local, State, County, and Federal laws, rules, regulations and codes. Lack of knowledge or ignorance by the Proposer with/of applicable laws will in no way be a cause for relief from responsibility. Proposer agrees that the services provided shall be provided by employees that are educated, trained, experienced, certified, and licensed in all areas encompassed within their designated duties. Proposer agrees to furnish to the City any and all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Proposer further certifies that it and its employees will keep all licenses, permits, registrations, authorizations, or certifications required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of this contract.

Where contractor is required to enter or go on to City of Miami Beach property to deliver materials or perform work or services as a result of any contract resulting from this solicitation, the contractor will assume the full duty, obligation and expense of obtaining all necessary licenses, permits, and insurance, and assure all work complies with all applicable laws. The contractor shall be liable for any damages or loss to the City occasioned by negligence of the Proposer, or its officers, employees, contractors, and/or agents, for failure to comply with applicable laws.

32. SPECIAL CONDITIONS. Any and all Special Conditions that may vary from these General Terms and Conditions shall have precedence.

33. NON-DISCRIMINATION. The Proposer certifies that it is in compliance with the non-discrimination clause contained in Section 202, Executive Order 11246, as amended by Executive Order 11375, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin. In accordance with the City's Human Rights Ordinance, codified in Chapter 62 of the City Code, Proposer shall prohibit discrimination by reason of race, color, national origin, religion, sex, intersexuality, gender identity, sexual orientation, marital and familial status, and age or disability.

34. DEMONSTRATION OF COMPETENCY. The city may consider any evidence available regarding the financial, technical, and other qualifications and abilities of a Proposer, including past performance (experience) in making an award that is in the best interest of the City, including:

- A. Pre-award inspection of the Proposer's facility may be made prior to the award of contract.
- B. Proposals will only be considered from firms which are regularly engaged in the business of providing the goods and/or services as described in this solicitation.
- C. Proposers must be able to demonstrate a good record of performance for a reasonable period of time, and have sufficient financial capacity, equipment, and organization to ensure that they can satisfactorily perform the services if awarded a contract under the terms and conditions of this solicitation.
- D. The terms "equipment and organization", as used herein shall, be construed to mean a fully equipped and well established company in line with the best business practices in the industry, and as determined by the City of Miami Beach.
- E. The City may consider any evidence available regarding the financial, technical, and other qualifications and abilities of a Proposer, including past performance (experience), in making an award that is in the best interest of the City.
- F. The City may require Proposer s to show proof that they have been designated as authorized representatives of a manufacturer or supplier, which is the actual source of supply. In these instances, the City may also require material information from the source of supply regarding the quality, packaging, and characteristics of the products to be supply to the City.

35. ASSIGNMENT. The successful Proposer shall not assign, transfer, convey, sublet or otherwise dispose of the contract, including any or all of its right, title or interest therein, or his/her or its power to execute such contract, to any person, company or corporation, without the prior written consent of the City.

36. LAWS, PERMITS AND REGULATIONS. The Proposer shall obtain and pay for all licenses, permits, and inspection fees required to complete the work and shall comply with all applicable laws.

37. OPTIONAL CONTRACT USAGE. When the successful Proposer (s) is in agreement, other units of government or non-profit agencies may participate in purchases pursuant to the award of this contract at the option of the unit of government or non-profit agency.

38. VOLUME OF WORK TO BE RECEIVED BY CONTRACTOR. It is the intent of the City to purchase the goods and services specifically listed in this solicitation from the contractor. However, the City reserves the right to purchase any goods or services awarded from state or other governmental contract, or on an as-needed basis through the City's spot market purchase provisions.

39. DISPUTES. In the event of a conflict between the documents, the order of priority of the documents shall be as follows:

- A. Any contract or agreement resulting from the award of this solicitation; then
- B. Addendum issued for this solicitation, with the latest Addendum taking precedence; then
- C. The solicitation; then
- D. The Proposer's proposal in response to the solicitation.

40. INDEMNIFICATION. The Proposer shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of the agreement by the contractor or its employees, agents, servants, partners, principals or subcontractors. The contractor shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The Proposer expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided. The above indemnification provisions shall survive the expiration or termination of this Agreement.

41. CONTRACT EXTENSION. The City reserves the right to require the Contractor to extend contract past the stated termination date for a period of up to 120 days in the event that a subsequent contract has not yet been awarded. Additional extensions past the 120 days may occur as needed by the City and as mutually agreed upon by the City and the contractor.

42. FLORIDA PUBLIC RECORDS LAW. Proposers are hereby notified that all Bid including, without limitation, any and all information and documentation submitted therewith, are exempt from public records requirements under Section 119.07(1), Florida Statutes, and s. 24(a), Art. 1 of the State Constitution until such time as the City provides notice of an intended decision or until thirty (30) days after opening of the proposals, whichever is earlier. Additionally, Contractor agrees to be in full compliance with Florida Statute 119.0701 including, but not limited to, agreement to (a) Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the services; (b) provide the public with access to public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law; (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; (d) Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the public agency.

43. OBSERVANCE OF LAWS. Proposers are expected to be familiar with, and comply with, all Federal, State, County, and City laws, ordinances, codes, rules and regulations, and all orders and decrees of bodies or tribunals having jurisdiction or authority which, in any manner, may affect the scope of services and/or project contemplated by this RFQ (including, without limitation, the Americans with Disabilities Act, Title VII of the Civil Rights Act, the EEOC Uniform Guidelines, and all EEO regulations and guidelines). Ignorance of the law(s) on the part of the Proposer will in no way relieve it from responsibility for compliance.

44. CONFLICT OF INTEREST. All Proposers must disclose, in their Proposal, the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Further, all Proposers must disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates.

45. MODIFICATION/WITHDRAWALS OF PROPOSALS. A Proposer may submit a modified Proposal to replace all or any portion of a previously submitted Proposal up until the Proposal due date and time. Modifications received after the Proposal due date and time will not be considered. Proposals shall be irrevocable until contract award unless withdrawn in writing prior to the Proposal due date, or after expiration of **120** calendar days from the opening of Proposals without a contract award. Letters of withdrawal received after the Proposal due date and before said expiration date, and letters of withdrawal received after contract award will not be considered.

47. EXCEPTIONS TO RFQ. Proposers must clearly indicate any exceptions they wish to take to any of the terms in this RFQ, and outline what, if any, alternative is being offered. All exceptions and alternatives shall be included and clearly delineated, in writing, in the Proposal. The City, at its sole and absolute discretion, may accept or reject any or all exceptions and alternatives. In cases in which exceptions and alternatives are rejected, the City shall require the Proposer to comply with the particular term and/or condition of the RFQ to which Proposer took exception to (as said term and/or condition was originally set forth on the RFQ).

48. ACCEPTANCE OF GIFTS, FAVORS, SERVICES. Proposers shall not offer any gratuities, favors, or anything of monetary value to any official, employee, or agent of the City, for the purpose of influencing consideration of this Proposal. Pursuant to Sec. 2-449 of the City Code, no officer or employee of the City shall accept any gift, favor or service that might reasonably tend improperly to influence him in the discharge of his official duties.

49. SUPPLEMENTAL INFORMATION. City reserves the right to request supplemental information from Proposers at any time during the RFQ solicitation process.

50. ADDITIONAL SERVICES. Although this solicitation and resultant contract identifies specific goods, services or facilities ("items"), it is hereby agreed and understood that the City, through the approval of the Department and Procurement Directors (for additional items up to \$50,000) or the City Manager (for additional items greater than \$50,000), may require additional items to be added to the Contract which are required to complete the work. When additional items are required to be added to the Contract, awarded vendor(s), as applicable to the item being requested, under this contract may be invited to submit price quote(s) for these additional requirements. If these quote(s) are determined to be fair and reasonable, then the additional work will be awarded to the current contract vendor(s) that offers the lowest acceptable pricing. The additional items shall be added to this contract by through a Purchase Order (or Change Order if Purchase Order already exists). In some cases, the City may deem it necessary to add additional items through a formal amendment to the Contract, to be approved by the City Manager.

The City may determine to obtain price quotes for the additional items from other vendors in the event that fair and reasonable pricing is not obtained from the current contract vendors, or for other reasons at the City's discretion.

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SECTION 0300 SUBMITTAL INSTRUCTIONS AND FORMAT

1. SEALED RESPONSES. One original Statement of Qualifications (preferably in 3-ring binder) must be submitted in an opaque, sealed envelope or container on or before the due date established for the receipt of proposals. Additionally, ten (10) bound copies and one (1) electronic format (CD or USB format) are to be submitted. The following information should be clearly marked on the face of the envelope or container in which the proposal is submitted: solicitation number, solicitation title, proposer name, proposer return address. Statement of Qualifications received electronically, either through email or facsimile, are not acceptable and will be rejected.

2. LATE BIDS. Statement of Qualifications are to be received on or before the due date established herein for the receipt of Bids. **Any Bid received after the deadline established for receipt of Statement of Qualifications will be considered late and not be accepted or will be returned to proposer unopened.** The City does not accept responsibility for any delays, natural or otherwise.

3. STATEMENTS OF QUALIFICATIONS FORMAT. In order to maintain comparability, facilitate the review process and assist the Evaluation Committee in review of Statement of Qualifications, it is strongly recommended that Statement of Qualifications be organized and tabbed in accordance with the sections and manner specified below. Hard copy submittal should be tabbed as enumerated below and contain a table of contents with page references. Electronic copies should also be tabbed and contain a table of contents with page references. Statement of Qualifications that do not include the required information will be deemed non-responsive and will not be considered.

TAB 1 Cover Letter & Minimum Qualifications Requirements

1.1 Cover Letter and Table of Contents. The cover letter must indicate Proposer and Proposer Primary Contact for the purposes of this solicitation.

1.2 Response Certification, Questionnaire & Requirements Affidavit (Appendix A). Attach Appendix A fully completed and executed.

1.3 Minimum Qualifications Requirements. Submit verifiable information documenting compliance with the minimum qualifications requirements established in Appendix C, Minimum Requirements and Specifications.

TAB 2 Experience & Qualifications

2.1 Qualifications of Proposing Firm. The successful Proposer or Team should have experience/expertise in some combination of: economic analysis, cost/benefit analysis, risk modeling, risk management, insurance, and/or lending; with knowledge and understanding of Miami Beach's vulnerability to sea level rise, our unique topography and our engineering efforts to date. The City is seeking a multidisciplinary and innovative team that can partner with Miami Beach to inform the decision-making process as we invest today's flood protection and adapt to tomorrow's sea level rise scenarios.

Submit detailed information regarding the firm's history and relevant experience and proven track record of providing the scope of services similar as identified in this solicitation, including experience in providing similar scope of services to public sector agencies. For each project that the proposer submits as evidence of similar experience, the following is required: project description, agency name, agency contact, contact telephone & email, and year(s) and term of engagement.

2.1.1. If applicable, submit detailed information regarding the firms experience as a Platform or Strategy partner with 100 Resilient Cities.

2.2 Qualifications of Proposer Team. The successful Proposer or Team should have experience/expertise in some combination of: economic analysis, cost/benefit analysis, risk modeling, insurance, and/or lending; with knowledge and

understanding of Miami Beach's vulnerability to sea level rise, our unique topography and our engineering efforts to date.

Provide an organizational chart of all personnel and consultants to be used for this project if awarded, the role that each team member will play in providing the services detailed herein and each team members' qualifications. A resume of each individual, including education, experience, and any other pertinent information, shall be included for each respondent team member to be assigned to this contract.

2.2.1. If applicable, submit detailed information regarding the firms experience as a Platform or Strategy partner with 100 Resilient Cities.

TAB 3 Approach and Methodology

3.1 Submit detailed information on the approach and methodology proposer has used on other related projects, including detailed information, as applicable, on the following:

1. Analysis related to the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings; and
2. Land use issues relating to matters of infrastructure program analysis, resiliency measures, or adaptation strategies; and
3. Innovative analysis or studies that have helped clients in addressing issues and responses relating to resiliency, sustainability, and adaptation.

Note: After proposal submittal, the City reserves the right to require additional information from Proposer (or proposer team members or sub-consultants) to determine: qualifications (including, but not limited to, litigation history, regulatory action, or additional references); and financial capability (including, but not limited to, annual reviewed/audited financial statements with the auditors notes for each of their last two complete fiscal years).

SECTION 0400 STATEMENTS OF QUALIFICATIONS EVALUATION

1. Evaluation Committee. An Evaluation Committee, appointed by the City Manager, shall meet to evaluate each Statement of Qualifications in accordance with the requirements set forth in the solicitation. If further information is desired, Proposals may be requested to make additional written submissions of a clarifying nature or oral presentations to the Evaluation Committee. The evaluation of Statement of Qualifications will proceed in a two-step process as noted below. It is important to note that the Evaluation Committee will score the qualitative portions of the Statement of Qualifications only. The Evaluation Committee does not make an award recommendation to the City Manager. The results of Step 1 & Step 2 Evaluations will be forwarded to the City Manager who will utilize the results to make a recommendation to the City Commission. In the event that only one responsive proposal is received, the City Manager, after determination that the sole responsive proposal materially meets the requirements of the RFP, may, without an evaluation committee, recommend to the City Commission that the Administration enter into negotiations. The City, in its discretion, may utilize technical or other advisers to assist the evaluation committee in the evaluation of proposals.

2. Step 1 Evaluation. The first step will consist of the qualitative criteria listed below to be considered by the Evaluation Committee. The second step will consist of quantitative criteria established below to be added to the Evaluation Committee results by the Department of Procurement Management. An Evaluation Committee, appointed by the City Manager, shall meet to evaluate each Statement of Qualifications in accordance with the qualifications criteria established below for Step 1, Qualitative Criteria. In doing so, the Evaluation Committee may review and score all proposals received, with or without conducting interview sessions.

Step 1 - Qualitative Criteria	Maximum Points
Experience and Qualifications of the Prime Proposer & Team	60
Approach and Methodology	40
TOTAL AVAILABLE STEP 1 POINTS	100

3. Step 2 Evaluation. Following the results of Step 1 Evaluation of qualitative criteria, the Proposer may receive additional quantitative criteria points to be added by the Procurement Department to those points earned in Step 1, as follows.

Step 2 - Quantitative Criteria	Maximum Points
Veterans Preference	5
TOTAL AVAILABLE STEP 2 POINTS	5

4. Determination of Final Ranking. At the conclusion of the Evaluation Committee Step 1 scoring, Step 2 Points will be added to each evaluation committee member's scores by the Department of Procurement Management. Step 1 and 2 scores will be converted to rankings in accordance with the example below:

		Proposer A	Proposer B	Proposer C
Committee Member 1	Step 1 Points	82	76	80
	Step 2 Points	22	15	12
	Total	104	91	92
	Rank	1	3	2
Committee Member 2	Step 1 Points	79	85	72
	Step 2 Points	22	15	12
	Total	101	100	84
	Rank	1	2	3
Committee Member 2	Step 1 Points	80	74	66
	Step 2 Points	22	15	12
	Total	102	89	78
	Rank	1	2	3
Low Aggregate Score		3	7	8
Final Ranking*		1	2	3

* Final Ranking is presented to the City Manager for further due diligence and recommendation to the City Commission. Final Ranking does not constitute an award recommendation until such time as the City Manager has made his recommendation to the City Commission, which may be different than final ranking results.

APPENDIX A

MIAMI BEACH

Response Certification, Questionnaire & Requirements Affidavit

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

Solicitation No: 2017-300-KB	Solicitation Title: Business Case Analysis of the City of Miami Beach Resiliency Program Update	
Procurement Contact: Kristy Bada	Tel: 305-673-7490	Email: kristybada@miamibeachfl.gov

STATEMENTS OF QUALIFICATIONS CERTIFICATION, QUESTIONNAIRE & REQUIREMENTS AFFIDAVIT

Purpose: The purpose of this Response Certification, Questionnaire and Requirements Affidavit Form is to inform prospective Proposals of certain solicitation and contractual requirements, and to collect necessary information from Proposals in order that certain portions of responsiveness, responsibility and other determining factors and compliance with requirements may be evaluated. **This Statement of Qualifications Certification, Questionnaire and Requirements Affidavit Form is a REQUIRED FORM that must be submitted fully completed and executed.**

1. General Proposer Information.

FIRM NAME:		
NO. OF YEARS IN BUSINESS:	NO. OF YEARS IN BUSINESS LOCALLY:	NO. OF EMPLOYEES:
OTHER NAME(S) PROPOSER HAS OPERATED UNDER IN THE LAST 10 YEARS:		
FIRM PRIMARY ADDRESS (HEADQUARTERS):		
CITY:		
STATE:	ZIP CODE:	
TELEPHONE NO.:		
TOLL FREE NO.:		
FAX NO.:		
FIRM LOCAL ADDRESS:		
CITY:		
STATE:	ZIP CODE:	
PRIMARY ACCOUNT REPRESENTATIVE FOR THIS ENGAGEMENT:		
ACCOUNT REP TELEPHONE NO.:		
ACCOUNT REP TOLL FREE NO.:		
ACCOUNT REP EMAIL:		
FEDERAL TAX IDENTIFICATION NO.:		

The City reserves the right to seek additional information from proposer or other source(s), including but not limited to: any firm or principal information, applicable licensure, resumes of relevant individuals, client information, financial information, or any information the City deems necessary to evaluate the capacity of the proposer to perform in accordance with contract requirements.

1. **Veteran Owned Business.** Is Proposer claiming a veteran owned business status?

☐ YES ☐ NO

SUBMITTAL REQUIREMENT: Proposers claiming veteran owned business status shall submit a documentation proving that firm is certified as a veteran-owned business or a service-disabled veteran owned business by the State of Florida or United States federal government, as required pursuant to ordinance 2011-3748.

2. **Conflict Of Interest.** All Proposers must disclose, in their Proposal, the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Further, all Proposers must disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates.

SUBMITTAL REQUIREMENT: Proposers must disclose the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Proposers must also disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates

3. **References & Past Performance.** Proposer shall submit at least three (3) references for whom the Proposer has completed work similar in size and nature as the work referenced in solicitation.

SUBMITTAL REQUIREMENT: For each reference submitted, the following information is required: 1) Firm Name, 2) Contact Individual Name & Title, 3) Address, 4) Telephone, 5) Contact's Email and 6) Narrative on Scope of Services Provided.

4. **Suspension, Debarment or Contract Cancellation.** Has Proposer ever been debarred, suspended or other legal violation, or had a contract cancelled due to non-performance by any public sector agency?

☐ YES ☐ NO

SUBMITTAL REQUIREMENT: If answer to above is "YES," Proposer shall submit a statement detailing the reasons that led to action(s).

5. **Vendor Campaign Contributions.** Proposers are expected to be or become familiar with, the City's Campaign Finance Reform laws, as codified in Sections 2-487 through 2-490 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Campaign Finance Reform laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including disqualification of their Proposals, in the event of such non-compliance.

SUBMITTAL REQUIREMENT: Submit the names of all individuals or entities (including your sub-consultants) with a controlling financial interest as defined in solicitation. For each individual or entity with a controlling financial interest indicate whether or not each individual or entity has contributed to the campaign either directly or indirectly, of a candidate who has been elected to the office of Mayor or City Commissioner for the City of Miami Beach.

6. **Code of Business Ethics.** Pursuant to City Resolution No.2000-23879, each person or entity that seeks to do business with the City shall adopt a Code of Business Ethics ("Code") and submit that Code to the Department of Procurement Management with its proposal/response or within five (5) days upon receipt of request. The Code shall, at a minimum, require the Proposer, to comply with all applicable governmental rules and regulations including, among others, the conflict of interest, lobbying and ethics provision of the City of Miami Beach and Miami Dade County.

SUBMITTAL REQUIREMENT: Proposer shall submit firm's Code of Business Ethics. In lieu of submitting Code of Business Ethics, Proposer may submit a statement indicating that it will adopt, as required in the ordinance, the City of Miami Beach Code of Ethics, available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

7. **Living Wage.** Pursuant to Section 2-408 of the Miami Beach City Code, as same may be amended from time to time, Proposers shall be required to pay all employees who provide services pursuant to this Agreement, the hourly living wage rates listed below:

- Commencing with City fiscal year 2012-13 (October 1, 2012), the hourly living rate will be \$11.28/hr. with health benefits, and \$12.92/hr. without benefits.

The living wage rate and health care benefits rate may, by Resolution of the City Commission be indexed annually for inflation using the Consumer Price Index for all Urban Consumers (CPI-U) Miami/Ft. Lauderdale, issued by the U.S. Department of Labor's Bureau of Labor Statistics. Notwithstanding the preceding, no annual index shall exceed three percent (3%). The City

may also, by resolution, elect not to index the living wage rate in any particular year, if it determines it would not be fiscally sound to implement same (in a particular year).

Proposers' failure to comply with this provision shall be deemed a material breach under this proposal, under which the City may, at its sole option, immediately deem said Proposer as non-responsive, and may further subject Proposer to additional penalties and fines, as provided in the City's Living Wage Ordinance, as amended. Further information on the Living Wage requirement is available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees to the living wage requirement.

8. **Equal Benefits for Employees with Spouses and Employees with Domestic Partners.** When awarding competitively solicited contracts valued at over \$100,000 whose contractors maintain 51 or more full time employees on their payrolls during 20 or more calendar work weeks, the Equal Benefits for Domestic Partners Ordinance 2005-3494 requires certain contractors doing business with the City of Miami Beach, who are awarded a contract pursuant to competitive proposals, to provide "Equal Benefits" to their employees with domestic partners, as they provide to employees with spouses. The Ordinance applies to all employees of a Contractor who work within the City limits of the City of Miami Beach, Florida; and the Contractor's employees located in the United States, but outside of the City of Miami Beach limits, who are directly performing work on the contract within the City of Miami Beach.

A. Does your company provide or offer access to any benefits to employees with spouses or to spouses of employees?

☐

YES

☐

NO

B. Does your company provide or offer access to any benefits to employees with (same or opposite sex) domestic partners* or to domestic partners of employees?

☐

YES

☐

NO

C. Please check all benefits that apply to your answers above and list in the "other" section any additional benefits not already specified. Note: some benefits are provided to employees because they have a spouse or domestic partner, such as bereavement leave; other benefits are provided directly to the spouse or domestic partner, such as medical insurance.

BENEFIT	Firm Provides for Employees with Spouses	Firm Provides for Employees with Domestic Partners	Firm does not Provide Benefit
Health			
Sick Leave			
Family Medical Leave			
Bereavement Leave			

If Proposer cannot offer a benefit to domestic partners because of reasons outside your control, (e.g., there are no insurance providers in your area willing to offer domestic partner coverage) you may be eligible for Reasonable Measures compliance. To comply on this basis, you must agree to pay a cash equivalent and submit a completed Reasonable Measures Application (attached) with all necessary documentation. Your Reasonable Measures Application will be reviewed for consideration by the City Manager, or his designee. Approval is not guaranteed and the City Manager's decision is final. Further information on the Equal Benefits requirement is available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

9. **Public Entity Crimes.** Section 287.133(2)(a), Florida Statutes, as currently enacted or as amended from time to time, states that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a proposal, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit proposals, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. [287.017](#) for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees with the requirements of Section 287.133, Florida Statutes, and certifies it has not been placed on convicted vendor list.

10. **Non-Discrimination.** Pursuant to City Ordinance No.2016-3990, the City shall not enter into a contract with a business unless the

business represents that it does not and will not engage in a boycott as defined in Section 2-375(a) of the City Code, including the blacklisting, divesting from, or otherwise refusing to deal with a person or entity when such action is based on race, color, national origin, religion, sex, intersexuality, gender identity, sexual orientation, marital or familial status, age or disability.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees it is and shall remain in full compliance with Section 2-375 of the City of Miami Beach City Code.

11. **Moratorium on Travel to and the Purchase of Goods or Services from North Carolina and Mississippi.** Pursuant to Resolution 2016-29375, the City of Miami Beach, Florida, prohibits official City travel to the states of North Carolina and Mississippi, as well as the purchase of goods or services sourced in North Carolina and Mississippi. Proposer shall agree that no travel shall occur on behalf of the City to North Carolina or Mississippi, nor shall any product or services it provides to the City be sourced from these states.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees it is and shall remain in full compliance with Resolution 2016-29375.

12. **Fair Chance Requirement.** Pursuant to Section 2-376 of the City Code, the City shall not enter into any contract resulting from a competitive solicitation, unless the proposer certifies in writing that the business has adopted and employs written policies, practices, and standards that are consistent with the City's Fair Chance Ordinance, set forth in Article V of Chapter 62 of the City Code ("Fair Chance Ordinance"), and which, among other things, (i) prohibits City contractors, as an employer, from inquiring about an applicant's criminal history until the applicant is given a conditional offer of employment; (ii) prohibits advertising of employment positions with a statement that an individual with a criminal record may not apply for the position, and (iii) prohibits placing a statement on an employment application that a person with a criminal record may not apply for the position.

SUBMITTAL REQUIREMENT: No additional submittal is required at this time. By virtue of executing this affidavit, Proposer certifies that it has adopted policies, practices and standards consistent with the City's Fair Chance Ordinance. Proposer agrees to provide the City with supporting documentation evidencing its compliance upon request. Proposer further agrees that any breach of the representations made herein shall constitute a material breach of contract, and shall entitle the City to the immediate termination for cause of the agreement, in addition to any damages that may be available at law and in equity.

13. **Acknowledgement of Addendum.** After issuance of solicitation, the City may release one or more addendum to the solicitation which may provide additional information to Proposers or alter solicitation requirements. The City will strive to reach every Proposer having received solicitation through the City's e-procurement system, PublicPurchase.com. However, Proposers are solely responsible for assuring they have received any and all addendum issued pursuant to solicitation. This Acknowledgement of Addendum section certifies that the Proposer has received all addendum released by the City pursuant to this solicitation. Failure to obtain and acknowledge receipt of all addenda may result in proposal disqualification.

Initial to Confirm Receipt		Initial to Confirm Receipt		Initial to Confirm Receipt	
	Addendum 1		Addendum 6		Addendum 11
	Addendum 2		Addendum 7		Addendum 12
	Addendum 3		Addendum 8		Addendum 13
	Addendum 4		Addendum 9		Addendum 14
	Addendum 5		Addendum 10		Addendum 15

If additional confirmation of addendum is required, submit under separate cover.

14. **Financial Capacity.** Each proposer shall arrange for Dun & Bradstreet to submit a Supplier Qualification Report (SQR) directly to the Procurement Contact named herein. No proposal will be considered without receipt, by the City, of the SQR directly from Dun & Bradstreet. The cost of the preparation of the SQR shall be the responsibility of the Proposer. Proposers are responsible for the accuracy of the information contained in its SQR. It is highly recommended that each proposer review the information contained in its SQR for accuracy prior to submittal to the City and as early as possible in the solicitation process. For assistance with any portion of the SQR submittal process, contact Dun & Bradstreet at 800-424-2495.

SUBMITTAL REQUIREMENT: The Proposer shall request the SQR report from D&B at <https://supplierportal.dnb.com/webapp/wcs/stores/servlet/SupplierPortal?storeId=11696>

DISCLOSURE AND DISCLAIMER SECTION

The solicitation referenced herein is being furnished to the recipient by the City of Miami Beach (the "City") for the recipient's convenience. Any action taken by the City in response to Statement of Qualifications made pursuant to this solicitation, or in making any award, or in failing or refusing to make any award pursuant to such Statement of Qualifications, or in cancelling awards, or in withdrawing or cancelling this solicitation, either before or after issuance of an award, shall be without any liability or obligation on the part of the City.

In its sole discretion, the City may withdraw the solicitation either before or after receiving Statement of Qualifications, may accept or reject Statement of Qualifications, and may accept Statement of Qualifications which deviates from the solicitation, as it deems appropriate and in its best interest. In its sole discretion, the City may determine the qualifications and acceptability of any party or parties submitting Statement of Qualifications in response to this solicitation.

Following submission of Statement of Qualifications, the applicant agrees to deliver such further details, information and assurances, including financial and disclosure data, relating to the Statement of Qualifications and the applicant including, without limitation, the applicant's affiliates, officers, directors, shareholders, partners and employees, as requested by the City in its discretion.

The information contained herein is provided solely for the convenience of prospective Proposals. It is the responsibility of the recipient to assure itself that information contained herein is accurate and complete. The City does not provide any assurances as to the accuracy of any information in this solicitation.

Any reliance on these contents, or on any permitted communications with City officials, shall be at the recipient's own risk. Proposals should rely exclusively on their own investigations, interpretations, and analyses. The solicitation is being provided by the City without any warranty or representation, express or implied, as to its content, its accuracy, or its completeness. No warranty or representation is made by the City or its agents that any Statement of Qualifications conforming to these requirements will be selected for consideration, negotiation, or approval.

The City shall have no obligation or liability with respect to this solicitation, the selection and the award process, or whether any award will be made. Any recipient of this solicitation who responds hereto fully acknowledges all the provisions of this Disclosure and Disclaimer, is totally relying on this Disclosure and Disclaimer, and agrees to be bound by the terms hereof. Any Statement of Qualifications submitted to the City pursuant to this solicitation are submitted at the sole risk and responsibility of the party submitting such Statement of Qualifications.

This solicitation is made subject to correction of errors, omissions, or withdrawal from the market without notice. Information is for guidance only, and does not constitute all or any part of an agreement.

The City and all Proposals will be bound only as, if and when a Statement of Qualifications, as same may be modified, and the applicable definitive agreements pertaining thereto, are approved and executed by the parties, and then only pursuant to the terms of the definitive agreements executed among the parties. Any response to this solicitation may be accepted or rejected by the City for any reason, or for no reason, without any resultant liability to the City.

The City is governed by the Government-in-the-Sunshine Law, and all Statement of Qualifications and supporting documents shall be subject to disclosure as required by such law. All Statement of Qualifications shall be submitted in sealed proposal form and shall remain confidential to the extent permitted by Florida Statutes, until the date and time selected for opening the responses. At that time, all documents received by the City shall become public records.

Proposals are expected to make all disclosures and declarations as requested in this solicitation. By submission of a Statement of Qualifications, the Proposer acknowledges and agrees that the City has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information contained in the Statement of Qualifications, and authorizes the release to the City of any and all information sought in such inquiry or investigation. Each Proposer certifies that the information contained in the Statement of Qualifications is true, accurate and complete, to the best of its knowledge, information, and belief.

Notwithstanding the foregoing or anything contained in the solicitation, all Proposals agree that in the event of a final unappealable judgment by a court of competent jurisdiction which imposes on the City any liability arising out of this solicitation, or any response thereto, or any action or inaction by the City with respect thereto, such liability shall be limited to \$10,000.00 as agreed-upon and liquidated damages. The previous sentence, however, shall not be construed to circumvent any of the other provisions of this Disclosure and Disclaimer which imposes no liability on the City.

In the event of any differences in language between this Disclosure and Disclaimer and the balance of the solicitation, it is understood that the provisions of this Disclosure and Disclaimer shall always govern. The solicitation and any disputes arising from the solicitation shall be governed by and construed in accordance with the laws of the State of Florida.

PROPOSER CERTIFICATION

I hereby certify that: I, as an authorized agent of the Proposer, am submitting the following information as my firm's proposal; Proposer agrees to complete and unconditional acceptance of the terms and conditions of this document, inclusive of this solicitation, all attachments, exhibits and appendices and the contents of any Addenda released hereto, and the Disclosure and Disclaimer Statement; proposer agrees to be bound to any and all specifications, terms and conditions contained in the solicitation, and any released Addenda and understand that the following are requirements of this solicitation and failure to comply will result in disqualification of proposal submitted; Proposer has not divulged, discussed, or compared the proposal with other Proposals and has not colluded with any other proposer or party to any other proposal; proposer acknowledges that all information contained herein is part of the public domain as defined by the State of Florida Sunshine and Public Records Laws; all responses, data and information contained in this proposal, inclusive of the Statement of Qualifications Certification, Questionnaire and Requirements Affidavit are true and accurate.

Name of Proposer's Authorized Representative:	Title of Proposer's Authorized Representative:
Signature of Proposer's Authorized Representative:	Date:

State of FLORIDA)
)
County of _____) On this ____ day of _____, 20__, personally
) appeared before me _____ who
) stated that (s)he is the _____
of _____, a corporation, and that the instrument was signed in behalf of
the said corporation by authority of its board of directors and acknowledged said
instrument to be its voluntary act and deed. Before me:

Notary Public for the State of Florida
My Commission Expires: _____.

APPENDIX B

MIAMI BEACH

“No Bid” Form

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

Note: It is important for those vendors who have received notification of this solicitation but have decided not to respond, to complete and submit the attached “Statement of No Bid.” The “Statement of No Bid” provides the City with information on how to improve the solicitation process. Failure to submit a “Statement of No Bid” may result in not being notified of future solicitations by the City.

Statement of No Bid

WE HAVE ELECTED NOT TO SUBMIT A STATEMENTS OF QUALIFICATIONS AT THIS TIME FOR REASON(S) CHECKED AND/OR INDICATED BELOW:

☐ Workload does not allow us to proposal

☐ Insufficient time to respond

☐ Specifications unclear or too restrictive

☐ Unable to meet specifications

☐ Unable to meet service requirements

☐ Unable to meet insurance requirements

☐ Do not offer this product/service

☐ OTHER. (Please specify)

We do ☐ do not ☐ want to be retained on your mailing list for future proposals of this type product and/or service.

Signature: _____

Title: _____

Legal Company Name: _____

Note: Failure to respond, either by submitting a proposal or this completed form, may result in your company being removed from our vendors list.

PLEASE RETURN TO:

CITY OF MIAMI BEACH

PROCUREMENT DEPARTMENT

ATTN: **Kristy Bada**

STATEMENTS OF QUALIFICATIONS #2017-300-KB

1755 MERIDIAN AVENUE, 3rd FLOOR

MIAMI BEACH, FL 33139

APPENDIX C

MIAMI BEACH

Minimum Requirements & Specifications

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

C1. Minimum Eligibility Requirements. The Minimum Eligibility Requirements for this solicitation are listed below. Proposer shall submit, with its proposal, the required submittal(s) documenting compliance with each minimum requirement. Proposers that fail to include the required submittals with its proposal or fail to comply with minimum requirements shall be deemed non-responsive and shall not have its proposal considered.

1. The prime proposer shall demonstrate experience in providing consulting services in the areas of sustainability, resiliency, adaptation strategies, or risk management/mitigation to at least one (1) public sector agency.

Required Submittals: For each qualifying project, submit project name, project description, start and completion dates, project contact information (phone and email), volume of contract, and firms role.

C2. Statement of Work Required.

At its core, the business case study requested is **an economic analysis of the value of our risk reduction investments to address flooding and sea level rise**. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city's infrastructure investments (also in dollar terms).

This analysis will also consider the complex relationships between the anticipated reduction in risk cost and:

- our private property tax base;
- flood insurance (both future FEMA models / FIRM maps and private market rates);
- the availability and affordability of private property mortgages over mortgage cycles;
- the city's municipal credit rating and insurance premiums;
- land use issues;
- any other factor that may be pertinent.

The Work would not just explain these interdependent relationships and so help decision-makers. It would also be an evidence-based tool to communicate the city's risk reduction investment. If done right, it could be a tool for decision-makers that illustrates in economic terms the best case and worst case scenarios.

C3. Task Orders. All work assigned pursuant to any agreement resulting from this RFQ will be awarded via a Task Order or Consultant Service Order approved by the City Manager. In award work, the City may award in the following manner:

C3.1. Pilot: The Pilot phase would be an analysis of a completed project or a sample neighborhood project. This would be a smaller engagement in scope with quicker results focusing on two risks: the five-year storm in combination with 2060 southeast Florida sea level rise scenarios. This would examine the risks in two-ways: without any infrastructure improvements and with the current stormwater intervention. The Pilot would analyze how the inaction and action may affect the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and credit ratings.

C3.2. Ongoing: This may include the analysis of additional risks and additional adaptation investments at a project or program level, that may be an expansion or continuation of the project in other areas of the City or may be a new scope altogether. The proposing teams are encouraged to present innovative decision-making tool(s). The tool(s) should be designed to facilitate a review of engineering and science-based solutions. It should compare the solutions with the current costs. It should also compare the cost over time and the triple bottom line value (economic, environmental, social) to the City of Miami Beach in the short term (5 year), mid-term (10 to 20 year) and long term (30 + years). Approach 2 would provide the ability for the City to analyze how the inaction and action may affect the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and credit ratings, land use issues, or any other factor that may be pertinent to the Work.

APPENDIX D

MIAMI BEACH

Special Conditions

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

1. TERM OF CONTRACT. Five (5) years.

2. OPTIONS TO RENEW. Option to renew is at the discretion of the City for two (2) additional two (2) year periods.

3. PRICES. Not Applicable.

4. EXAMINATION OF FACILITIES. Not Applicable.

5. INDEMNIFICATION. Provider shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided.

6. PERFORMANCE BOND. Not Applicable.

7. REQUIRED CERTIFICATIONS. Not Applicable.

8. SHIPPING TERMS. Not Applicable.

9. DELIVERY REQUIREMENTS. Not Applicable.

10. WARRANTY REQUIREMENTS. Not Applicable.

11. BACKGROUND CHECKS. Not Applicable.

12. COMPETITIVE SPECIFICATIONS. It is the goal of the City to maximize competition for the project among suppliers & contractors. Consultant shall endeavor to prepare all documents, plans & specifications that are in accordance with this goal. Under no condition shall Consultant include means & methods or product specifications that are considered "sole source" or restricted without prior written approval of the City.

13. ADDITIONAL TERMS OR CONDITIONS. This RFQ, including the attached Sample Contract, contains all the terms and conditions applicable to any service being provided to the City resulting from award of contract. By virtue of submitting a proposal, consultant agrees not to require additional terms and conditions at the time services are requested, either through a separate agreement, work order, letter of engagement or purchase order.

14. CHANGE OF PROJECT MANAGER. A change in the Consultant's project manager (as well as any replacement) shall be subject to the prior written approval of the City Manager or his designee (who in this case shall be an Assistant City Manager). Replacement (including reassignment) of an approved

project manager or public information officer shall not be made without submitting a resume for the replacement staff person and receiving prior written approval of the City Manager or his designee (i.e. the City project manager).

15. SUB-CONSULTANTS. The Consultant shall not retain, add, or replace any sub-consultant without the prior written approval of the City Manager, in response to a written request from the Consultant stating the reasons for any proposed substitution. Any approval of a sub-consultant by the City Manager shall not in any way shift the responsibility for the quality and acceptability by the City of the services performed by the sub-consultant from the Consultant to the City. The quality of services and acceptability to the City of the services performed by sub-consultants shall be the sole responsibility of Consultant.

16. NEGOTIATIONS. Upon approval of selection by the City Commission, negotiations between the City and the selected Proposer (s) will take place to arrive at a mutually acceptable Agreement, including final scope of services, deliverables and cost of services.

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APPENDIX E

MIAMI BEACH

Insurance Requirements

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

MIAMI BEACH

INSURANCE REQUIREMENTS

This document sets forth the minimum levels of insurance that the contractor is required to maintain throughout the term of the contract and any renewal periods.

- XXX 1. Workers' Compensation and Employer's Liability per the Statutory limits of the state of Florida.
- XXX 2. Comprehensive General Liability (occurrence form), limits of liability \$ 1,000,000.00 per occurrence for bodily injury property damage to include Premises/ Operations; Products, Completed Operations and Contractual Liability. **Contractual Liability** and Contractual Indemnity (Hold harmless endorsement exactly as written in "insurance requirements" of specifications).
- XXX 3. Automobile Liability - \$1,000,000 each occurrence - owned/non-owned/hired automobiles included.
- ___ 4. Excess Liability - \$_____.00 per occurrence to follow the primary coverages.
- XXX 5. The City must be named as and additional insured on the liability policies; and it **must** be stated on the certificate.
- ___ 6. Other Insurance as indicated:
- | | |
|-----------------------------------|-----------|
| ___ Builders Risk completed value | \$_____00 |
| ___ Liquor Liability | \$_____00 |
| ___ Fire Legal Liability | \$_____00 |
| ___ Protection and Indemnity | \$_____00 |
| ___ Employee Dishonesty Bond | \$_____00 |
| ___ Other | \$_____00 |
- XXX 7. Thirty (30) days written cancellation notice required.
- XXX 8. Best's guide rating B+:VI or better, latest edition.
- XXX 9. The certificate must state the proposal number and title

The City of Miami Beach is self-insured. Any and all claim payments made from self-insurance are subject to the limits and provisions of Florida Statute 768.28, the Florida Constitution, and any other applicable Statutes.

**COMMISSION MEMORANDUM**

TO: Honorable Mayor and Members of the City Commission
FROM: Jimmy L. Morales, City Manager
DATE: February 14, 2018

SUBJECT: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER, PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. RFQ 2017-300-KB FOR A BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH ICF INCORPORATED, LLC, AS THE TOP RANKED PROPOSER, TO SERVE AS THE CITY'S PRIME/LEAD CONSULTANT; FURTHER, ESTABLISHING A POOL OF PRE-QUALIFIED CONSULTANTS FOR SPECIFIC TASKS RELATING TO THE CITY'S STORMWATER RESILIENCY PROGRAM BUSINESS CASE ANALYSIS PROJECTS, ON AN AS-NEEDED BASIS, AND WITH RESPECT TO THE PRE-QUALIFIED CONSULTANT POOL, AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH AMEC FOSTER WHEELER ENVIRONMENT AND INFRASTRUCTURE, INC., AS THE SECOND RANKED PROPOSER; AECOM TECHNICAL SERVICES, INC., AS THE THIRD RANKED PROPOSER; THE BALMORAL GROUP, AS THE FOURTH RANKED PROPOSER; HAZEN AND SAWYER, AS THE FIFTH RANKED PROPOSER; CH2M HILL ENGINEERS, INC., AS THE SIXTH RANKED PROPOSER; AND ARUP USA, INC., AS THE SEVENTH RANKED PROPOSER; AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AGREEMENTS WITH EACH OF THE FOREGOING PROPOSERS UPON CONCLUSION OF SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION.

RECOMMENDATION

Adopt the Resolution.

ANALYSIS

At the January 2017 Sustainability and Resiliency Committee (SRC), during the Resilience Strategy Work Plan monthly update, Commissioner Arriola and four additional Commissioners present discussed the need for and requested a data-based business case study of our stormwater resilience program. Further discussions at SRC included analyzing three locations that have different characteristics. Staff consulted with 100 Resilient Cities due to expertise and global offerings available to the City as part of this network. The organization was quite intrigued with our complex request, the first of its kind. Although 100 Resilient Cities did not have this type of offering within its portfolio, the organization is closely monitoring how this analysis can support adaptation investments in coastal cities globally. It was concluded that a competitive process would be best to assess the market, different scenarios and seek the best product for the City of Miami Beach. In addition, the business case results, as well as the pool of qualified firms can be utilized by our 100 Resilient Cities Greater Miami and the Beaches partners: the City of Miami and Miami-Dade County, and South Florida.

The City solicited proposals from qualified firms that can provide the City with business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (the "Work"). Through this RFQ, the City intends to select one or more firms that can provide the City with resiliency related business case analysis(es) as required. The business case study(ies) requested include economic analysis(es) of the value of our risk reduction investments to address flooding and sea level rise. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city's infrastructure investments (also in dollar terms). The Work may consider the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings, land use issues, or any other factor that may be pertinent to the Work.

To meet the City's needs for business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies, by means of this RFQ the City seeks to contract for the following:

1. Prime Consultant(s). The City may make an award to qualified consultant(s) that can act in the capacity of the City's prime consultant for business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. The Consultant must have a team of qualified individuals who can guide the City of Miami Beach through the decision-making process to develop business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. While the City intends to make an award to a single consultant, it reserves its right to award to multiple consultants if it deems it is in its best interest. Additionally, the City reserves the right to engage other consultants, either through option 2 below or through other means, to assist the City in its development of business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.
1. Pool of Pre-qualified Consultants. Additionally, to assist with smaller engagements relating to business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (or related needs), the City intends to create a continuing pool of prequalified consultants (not selected in Option 1 above). Firms that submit a

proposal pursuant to the RFQ, and who are deemed to be responsive, responsible and best qualified may be eligible to participate in the continuing pool of pre-qualified consultants. The firms included in the continuing pool will also be eligible to participate as sub-consultants to the prime consultant on applicable projects at the discretion of the City Manager.

The City requested proposals from qualified firms to provide business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.

RFQ PROCESS

On September 13, 2017, the City Commission approved the issuance of Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis of The City of Miami Beach Stormwater Resiliency Program. On September 29, 2017, the RFQ was issued. The Procurement Department issued solicitation notices to 1644 firms utilizing www.publicpurchase.com. 111 prospective proposers accessed the advertised solicitation. A voluntary pre-proposal conference to provide information to the proposers submitting a response was held on October 10, 2017. RFQ responses were due and received on November 13, 2017. The City received a total of 12 proposals. The City received proposals from the following firms:

- AECOM Technical Services, Inc.
- Amec Foster Wheeler Environment and Infrastructure, Inc.
- Arup USA, Inc.
- Brizaga, Inc.
- CH2M HILL Engineers, Inc.
- Hazen and Sawyer
- ICF Incorporated, L.L.C.
- ISH Markit
- Kimley-Horn and Associates, Inc.
- Raftelis Financial Consultants, Inc.
- Risk Management Solutions, Inc.
- The Balmoral Group

On October 31, 2017 the City Manager appointed the Evaluation Committee via LTC # 529-2017. The Evaluation Committee convened on December 19 and 20, 2017 to consider proposals received. The committee was comprised of Sonia Bridges, Division Director, Risk Management Division, City of Miami Beach; Roy Coley, Assistant Director, Public Works Administration, City of Miami Beach; Amy Knowles, Deputy Resiliency Officer, City Manager's Office, City of Miami Beach; Chris Rose, Chief Financial Officer, City of Miami; John Woodruff, Chief Financial Officer, Finance Department, City of Miami Beach. The Committee was provided an overview of the project, information relative to the City's Cone of Silence Ordinance and the Government Sunshine Law. The Committee was also provided with general information on the scope of services, a copy of each proposal, and a presentation by each proposing firm. The Committee was instructed to score and rank each proposal pursuant to the evaluation criteria established in the RFQ. The evaluation process resulted in the ranking of proposers as indicated in Attachment A, in the following order:

1. ICF Incorporated LLC
2. Amec Foster Wheeler Environment and Infrastructure, Inc.
3. AECOM Technical Services, Inc.
4. The Balmoral Group
5. Hazen and Sawyer
6. CH2M HILL Engineers, Inc.
7. Arup USA, Inc.
8. Raftelis Financial Consultants, Inc.
9. IHS Markit
10. Brizaga, Inc.
11. Risk Management Solutions, Inc.
12. Kimley-Horn and Associates, Inc.

A summary of each top-ranked firm, based on the information provided in each firm's proposal, follows:

ICF Incorporated LLC

ICF has assembled a multidisciplinary team to provide the City of Miami Beach with an innovative approach to business case analyses of the City's stormwater infrastructure program upgrades, other resiliency measures, and adaptation strategies. This will help Miami Beach make cost-effective investments to ensure it can continue to thrive and be a world-class home for residents, businesses, and visitors despite the risks from sea level rise. Their team brings local, regional, and national expertise in economic analysis, cost-benefit analysis, risk modeling, risk management, insurance, and climate adaptation, as well as in-depth understanding of Miami Beach's vulnerability to sea level rise, local characteristics, and past resiliency efforts. ICF regularly works with both public and private sector clients to manage climate risks and inform decision making regarding assets, services, planning, and investments. Their multidisciplinary team is able to deliver practical solutions to decision makers using a holistic view of environmental, social, and environmental considerations. To support this type of work, they have cultivated a distinguished in-house team of scientists, economists, engineers, sector specialists, and risk management experts. They offer a pragmatic approach to business case analysis that considers complex relationships and supports real-world decision making.

Their work in this space has been recognized for 6 years straight by the Environmental Business Journal and the Climate Change Business Journal. In 2016, ICF received an award in the area of "Advancing Best Practices: Climate Change Adaptation and Resiliency" for their work to support climate risk assessment and management for the energy sector through work for the U.S.

Department of Energy and four major utilities. They will bring this experience and proven track-record of innovation to help Miami Beach make complex investment decisions to increase their resiliency.

Amec Foster Wheeler Environment and Infrastructure, Inc.

Their firm is a multidisciplinary, global engineering firm with 11 offices throughout Florida, including their Miami Lakes office located about 20 miles from the City of Miami Beach. Their South Florida offices have been serving the region for more than five decades. They understand the scope of work under this contract includes consulting services in the areas of sustainability, resiliency, adaptation strategies, and risk management/mitigation.

Amec Foster Wheeler is a worldwide provider of sustainability and resilience services with established offices and dedicated professionals in South Florida, the state, and the Southeast region. Their firm, in partnership with Impact Infrastructure, Inc., recently completed a "Resilience Return on Investment" framework for the global Arup/Lloyds Register Foundation Resilience Shift Program, which will be directly applied to this project. They have also provided resiliency and sustainability services to the City of Miami Beach through their work with the Miami Beach "Rising Above Resilience" Strategy Workshop which provided them with a working knowledge of the City's resilience strategy and key stakeholders. In the aftermath of Hurricane Irma, Amec Foster Wheeler is assisting Monroe County by providing damage assessment services to assist with FEMA Public Assistance and Recovery operations. They are also providing resilience rebuilding and adaptation support in the U.S. Virgin Islands and flood vulnerability/adaptation support for the City of Paris. As an international leader in climate change vulnerability assessment and adaptation/resiliency planning, they understand the value in being proactive and anticipating future needs. Amec Foster Wheeler has been providing specialized climate change services for more than 20 years around the world for government and international agencies. Their Sustainability and Climate Change Resiliency Practice Area, a subset of the Environment & Infrastructure division, provides clients with direct access to a range of world-class experts.

AECOM Technical Services, Inc.

AECOM understands the City desires to continue advancing implementation of its Stormwater Resiliency Program and is seeking consulting services to conduct business case analyses of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. AECOM offers cities the depth of resources and insight, with the breadth of expertise, to partner and assist them in furthering their goals. They draw on their diverse skills and services across the company to help make cities better places in which to live, do business and coexist with nature. They have worked with numerous cities across the country and globally in assessing climate change vulnerability, developing practical solutions, and putting those solutions into action. With a seamless integration of many disciplines, AECOM helps clients build understanding of how to approach, understand, and maximize the returns to their investments in resilient strategies. They work with governments, private corporations and public sector clients on infrastructure and resilience, and thus understand the challenges from many perspectives.

For several years, AECOM has supported Miami Beach's Resiliency Program by helping the City evaluate and develop measures to combat the effects of sea level rise. The key objective has been to create a more resilient community. Their support has helped the City create and execute an encompassing roadmap for analysis and action. This work has included review of the City's land development and building codes and recommended actions to improve resilience; assisting in the adoption of revised ordinances; strengthening the City's programs as part of the FEMA Community Rating System (CRS) to reduce insurance costs; and assessment of the vulnerabilities and strengths of the City's assets to sea level rise. A key outcome has been the Guidance Document on Sea Level Rise Vulnerability, which includes the Adaptation Decision-Making Assessment and Planning Tool (ADAPT). This tool provides the City with consolidated information and processes to use for building resilience strategies into City operations and capital investment decisions.

The Balmoral Group

When The Balmoral Group was established in 2004, their goal was to assist Florida to develop smarter by combining engineering and economics to provide sound policy and guidance by working on projects such as this one. As one of Florida's leading economics firms, The Balmoral Group was selected in 2011 to develop a prototype coastal resiliency cost-benefit analysis to be used throughout the state. The firm then used this knowledge, along with their state-leading hedonic modelling skills to be selected to perform similar services for the State of New South Wales in Australia.

The Balmoral Group has exceptional experience in economic analysis, cost-benefit analysis, risk modeling, risk management advisory services, and finance – including lending and insurance underwriting in the context of real estate. They are familiar with the City's unique situation with regard to its development patterns and elevation/topography/water storage challenges. They are also keenly aware of the City's formidable efforts to manage the risks the City faces from sea level rise through selected elevation of infrastructure, installing of major pumps and retrofitting stormwater systems to accommodate rising sea levels and prevent backflow. Due to their strong background in the coastal space, they work closely with subject matter experts in coastal engineering and hydrogeology, civil engineering, construction and real estate development, and policy development. They "know what they don't know", and tap experts that are respected by their staff and their clients to ensure their assumptions and logic are sound and defensible. For this reason, their business cases withstand scrutiny and the test of time.

Hazen and Sawyer

The Hazen team has extensive experience in the development of innovative tools to support decision-making across the government, private, and public sectors. Team member RAND is a Strategy partner with 100Resilient Cities and pioneered Robust Decision-Making (RDM) tools and frameworks for systematically evaluating and mitigating coastal vulnerabilities to future threats and hazards. They have successfully applied RDM methodologies to a wide range of coastal communities including Southeast Florida, New Orleans, New York City, and San Francisco. As a part of the 100Resilient Cities initiative in South Florida, RAND researchers used RDM methods to help prepare for climate change risks in Miami Dade and Broward Counties. The project utilized two USGS groundwater models to develop an integrated modeling framework for understanding and adapting water management practices under uncertain, long-term climatic and land use futures.

The Hazen team has been working on similar projects in the region and is familiar with the unique challenges of South Florida. Whether considering the highly transmissive subsurface of their ground or the extremely flat topography, their team has recently worked on projects similar to those in Miami Beach, including studies for the Cities of Coral Gables, Hialeah, and Fort Lauderdale. These studies demonstrate their vast understanding of the potential climate change impacts to Southeast Florida and have resulted in their development of a database of mitigation efforts to adapt to the evolving environment. Their adaptation strategies concentrate on maintaining the high level of flood protection to their communities at a sustainable investment rate. Hazen continues to be a leader in efforts, both locally in South Florida and in vulnerable locations elsewhere in the United States, to understand and anticipate the risks to infrastructure posed by sea level rise and climate change and to recommend sustainable, cost-effective incremental adaptation strategies to help mitigate the risk. They will work with the City to provide business case analysis to provide a more resilient future for the City.

CH2M HILL Engineers, Inc.

CH2M fully supports and embraces the City's goal of developing cost effective, resilient, and robust infrastructure systems in an environmentally responsible manner that also provides value to the community through risk reduction, as embodied in the Miami Beach Rising Above campaign. Their world class experience—both in South Florida and around the globe—provides the industry leadership and local knowledge that are essential for the development and maintenance of flood protection/stormwater infrastructure that will serve the City reliably and cost-effectively for many years to come through being adaptable to future sea level rise scenarios.

Demonstrating the world-class expertise CH2M brings to the City, they have a long, consistent history of leading the industry in the provision of stormwater, water, and wastewater-related services. Their expertise in these areas include economic analysis, cost benefit analysis, risk based asset management, insurance, and strategic financing for all aspects of infrastructure investment projects as part of their comprehensive planning, design, construction and operations and maintenance practice.

CH2M leads the professional services industry delivering sustainable solutions benefiting societal, environmental and economic outcomes through the planning, design and development of infrastructure utilizing innovative techniques and tools. They provide consulting, design, engineering and management services for clients in water; environment, nuclear; transportation; energy and industrial markets. They are ranked among the World's Most Ethical Companies and top firms in environmental consulting and program management, CH2M in 2016 became the first professional services firm honored with the World Environment Center Gold Medal Award for efforts advancing sustainable development.

Arup USA, Inc.

Arup has a reputation for delivering innovative projects with creativity and passion. The firm's inventive spark and intellectual independence has been there from the very beginning, when Arup first came to the world's attention with the structural design of the Sydney Opera House. Drawing from the beliefs and convictions, they take immense pride in producing practical solutions to complex challenges. This is supported through considerable internal research investment, directed by their own Arup University and Foresight & Innovation groups. They are at the heart of many of the world's most prominent projects in the built environment and have an open culture, which encourages dissemination of information across their firm. From 92 offices in 40 countries, Arup's 13,000 engineers, planners, designers, and consultants deliver innovative projects across the world with creativity and passion.

Arup has also been a global leader in resilience for many years, including their long-term partnership with the Rockefeller Foundation to develop the City Resilience Framework and City Resilience Index that form the basis for the 100RC program. They also developed the Climate Risk and Adaptation Framework and Taxonomy (CRAFT) for C40, which forms the basis for city resilience reporting for the Compact of Mayors. Arup's leadership in these global efforts will help guide their work on this scope, and ensure that this work is consistent and supportive of the City of Miami Beach's role as a national leader in preparing for climate change.

They have deep project expertise in terms of both scale and geographies, as well as sectors and infrastructure types. Their client portfolio includes Government Bodies/Promoters, Concession Bidders/Concessionaires, Bank Lenders, Credit Rating Agencies and Financial Institutions, Operators and Regulators. They understand the perspective and requirements of promoters, bidders and lenders. They have combined their climate and engineering expertise to develop climate resilience solutions on a number of scales, representatives of which are detailed in the projects section and staff resumes.

CONCLUSION

The City received a robust response to the RFQ, with 12 firms responding. As previously noted, the intent of the RFQ was to award a prime consultant that could be the City's lead in the analyses, as well as award a pool of qualified consultant to be used on an as needed basis for other engagements relating to the scope of the work as described in the RFQ. The consultants will serve as an extension of staff to help answer the complex questions of emerging climate change adaption.

After reviewing all the submissions and the results of the evaluation process, I recommend ICF Incorporated, the top-ranked proposer, as the prime consultant. After discussing with staff, it is clear that ICF, based on its prior experience and its multi-disciplinary team, ICF is extremely well qualified to lead the City in this engagement. ICF has responded with a multi-disciplinary team that has a very broad range of experiences relating to the scope of the RFQ, including (among other factors): experience with the 100 Resilient Cities organization; a top risk modeling firm as its partner; and extensive local knowledge, including team members from Florida Atlantic University and other local participants, covering both the analytical and the unique South Florida perspective. The ICF Team specifically brings:

- ICF: Interdisciplinary team experienced in business case analysis, include climate change risk, and cost and benefit analysis
- AIR Worldwide: Advanced risk modeling, recently selected by FEMA to inform federal flood risk analyses
- Kimley-Horn: municipal infrastructure design and urban planning
- FAU Center for Environmental Studies: economic assessments of ecosystem values

- Brizaga, Inc: local expertise in communicating sea level rise risks and adaptation strategies

Additionally, regarding the establishment of a pool of pre-qualified consultants, while it is in the City's best interest to maintain a relatively large pool of potential consultant to assure that the City's need for services in the future is met, it is unlikely that the City will need 12 firms. I have reviewed the proposals submitted and the results of the Evaluation Committee process for the remaining firms. In doing so, I note that the City is fortunate to have had so many qualified firms respond to the RFQ. In determining the number of firms to recommend for the pool of consultant, I recommend Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer. Including these six firms will capture each evaluation committee member's top two rankings. While the remaining firms ranked 8th through 12th are well qualified in their own right, none was ranked higher than fourth place by any evaluation committee member. Additionally, some of these firms are already included as part of the teams submitted by the recommended prime consultant and others already have contracts with the City through which the City could request services should the need arise.

Therefore, I recommend that the Mayor and City Commission approve the Resolution authorizing the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked proposer, to serve as the City's Prime/Lead Consultant; further, establish a pool of pre-qualified consultants relating to the City's stormwater resiliency program business case analysis projects, on an as-needed basis, and with respect to the pre-qualified consultant pool, authorize the Administration to enter into negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer; and further authorize the Mayor and City Clerk to execute agreements with each of the foregoing proposers upon conclusion of successful negotiations by the Administration.

Further, I recommend that three locations be selected for analyses, with the following different characteristics: one that is substantially completed, a second that is primarily residential, and a third with business activity. The location details, scope, and timeline would be further discussed through negotiations with the selected Prime/Lead Consultant and the consultant pool, as applicable.

KEY INTENDED OUTCOMES SUPPORTED

Ensure Reliable Stormwater Management And Resiliency Against Flooding By Implementing Select Short And Long-Term Solutions Including Addressing Sea-Level Rise

FINANCIAL INFORMATION

The cost of the related services, determined upon successful negotiations, are subject to funds availability approved through the City's budgeting process. Grant funding will not be utilized for this project.

Legislative Tracking

Office of the City Manager/Procurement

ATTACHMENTS:

Description

- ▢ [Attachment A: Evaluation Committee Scoring and Ranking](#)
- ▢ [Resolution](#)

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER, PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. RFQ 2017-300-KB FOR A BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH ICF INCORPORATED, LLC, AS THE TOP RANKED PROPOSER, TO SERVE AS THE CITY'S PRIME/LEAD CONSULTANT; FURTHER, ESTABLISHING A POOL OF PRE-QUALIFIED CONSULTANTS FOR SPECIFIC TASKS RELATING TO THE CITY'S STORMWATER RESILIENCY PROGRAM BUSINESS CASE ANALYSIS PROJECTS, ON AN AS-NEEDED BASIS, AND WITH RESPECT TO THE PRE-QUALIFIED CONSULTANT POOL, AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH AMEC FOSTER WHEELER ENVIRONMENT AND INFRASTRUCTURE, INC., AS THE SECOND RANKED PROPOSER; AECOM TECHNICAL SERVICES, INC., AS THE THIRD RANKED PROPOSER; THE BALMORAL GROUP, AS THE FOURTH RANKED PROPOSER; HAZEN AND SAWYER, AS THE FIFTH RANKED PROPOSER; CH2M HILL ENGINEERS, INC., AS THE SIXTH RANKED PROPOSER; AND ARUP USA, INC., AS THE SEVENTH RANKED PROPOSER; AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AGREEMENTS WITH EACH OF THE FOREGOING PROPOSERS UPON CONCLUSION OF SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION.

WHEREAS, on September 13, 2017, the City Commission approved the issuance of Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis Of The City Of Miami Beach Stormwater Resiliency Program; and

WHEREAS, Request for Qualifications No. 2017-300-KB (the "RFQ") was released on September 29, 2017; and

WHEREAS, a voluntary pre-proposal meeting was held on October 10, 2017; and

WHEREAS, on November 13, 2017, the City received a total of 12 proposals; and

WHEREAS, on December 19 and 20, 2017, an Evaluation Committee ("Committee") appointed by the City Manager, via Letter to Commission (LTC) No. 529-2017, convened to consider the responsive proposals received; and

WHEREAS, the Committee was provided an overview of the project, information relative to the City's Cone of Silence Ordinance and the Government Sunshine Law, general information on the scope of services, and a copy of each proposal; and

WHEREAS, the Committee's ranking was as follows: ICF Incorporated, LLC, as the top ranked proposer; and with respect to the pool of pre-qualified consultants for specified tasks on an as-needed basis, recommended Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; Arup USA, Inc., as the seventh ranked proposer; Raffetis Financial Consultants, Inc., as the eighth ranked proposer;

HIS Markit, as the ninth ranked proposer; Brizaga, Inc. as the tenth ranked proposer; Risk Management Solutions, Inc., as the eleventh ranked proposer; and Kimley-Horn and Associates Inc., as the twelfth ranked proposer; and

WHEREAS, after reviewing the qualifications of each firm, and having considered the Evaluation Committee's comments and rankings, the City Manager has recommended that the Mayor and the City Commission authorize the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked prime proposer to serve as the lead/prime consultant; and with respect to the pool of pre-qualified consultants for specified tasks on an as-needed basis, authorize negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby accept the recommendation of the City Manager, pursuant to Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis Of The City Of Miami Beach Stormwater Resiliency Program; authorize the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked proposer, to serve as the City's Prime/Lead Consultant; further, establish a pool of pre-qualified consultants relating to the City's stormwater resiliency program business case analysis projects, on an as-needed basis, and with respect to the pre-qualified consultant pool, authorize the Administration to enter into negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer; and further authorize the Mayor and City Clerk to execute agreements with each of the foregoing proposers upon conclusion of successful negotiations by the Administration.

PASSED AND ADOPTED this _____ day of _____ 2018.

Dan Gelber, Mayor

ATTEST:

Rafael E. Granado, City Clerk

T:\AGENDA\2018\02 February\Procurement\RFQ 2018-300-KB Business Case Analysis Stormwater\RFQ-2017-300-KB Business Case Analysis Stormwater- Resolution 01 25 18.doc

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION

George A. Santolucito / for 1/26/18

City Attorney *RAP* Date

Re: good to talk

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Fri, 20 Apr 2018 06:44:51 -0400
Attachments: Re: good to talk (74.75 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Re: good to talk

Message-Id: <76D6EDAF-CAE6-4FE6-88A4-A16BC6BF5933@miamibeachfl.gov>

To: chuck@sheredling.com

Re: good to talk

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Date: Fri, 20 Apr 2018 06:44:51 -0400

Hi

We are meeting next week to discuss the tasks

Sent from Sue's iPhone

On Apr 19, 2018, at 4:35 PM, Chuck Savitt <chuck@sheredling.com> wrote:

>

Hope the ULI project has gone well this week. Look forward to seeing what they come up with.

Has this project that you had Kristy sent me (attached) been authorized yet?

Sorry to miss you while I was in MB. Good meetings with folks at the County and City.

Let's connect soon.

Best,
Chuck

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com

CONFIDENTIAL NOTICE

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From: "Bada, Kristy" <KristyBada@miamibeachfl.gov>
Date: Wednesday, February 21, 2018 at 7:35 AM
To: Chuck Savitt <chuck@sheredling.com>, susy torriente
<SusanneTorriente@miamibeachfl.gov>
Subject: RE: good to talk

Mr. Savitt,

Per your request attached is the RFQ and Commission Item. If you require additional information please advise.

Thank you,

<image001.jpg>

Kristy Bada, Contracting Officer III
Procurement Department

1755 Meridian Avenue, 3RD Floor, Miami Beach, FL 33139

Tel: 305-673-7000 Ext. 6218 / KristyBada@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Chuck Savitt [<mailto:chuck@sheredling.com>]
Sent: Tuesday, February 20, 2018 6:30 PM
To: Torriente, Susanne; Bada, Kristy
Subject: Re: good to talk

Thanks so much. We think a few other cities we are working with that are part of the RF 100 Cities network will be interested. Looking forward to reviewing.

Best,
Chuck

Charles C. Savitt
Sher Edling LLP
Director of Strategic Client Relationships
Mobile 202-236-0494

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From: susy torriente <SusanneTorriente@miamibeachfl.gov>

Date: Tuesday, February 20, 2018 at 5:02 PM

To: "Bada, Kristy" <KristyBada@miamibeachfl.gov>

Cc: Chuck Savitt <chuck@sheredling.com>

Subject: FW: good to talk

Hi Kristy

Can you please send Chuck Savit a copy of the business case RFQ as well as the manager's memo on the last agenda? Thanks so much.

Susy

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139
305-673-7000 x6486
susytorriente@miamibeachfl.gov

From: Chuck Savitt [<mailto:chuck@sheredling.com>]
Sent: Friday, February 16, 2018 2:12 PM
To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>
Subject: good to talk

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MIAMIBEACH

MIAMI BEACH

Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Fri, 20 Apr 2018 07:08:47 -0400
Attachments: Re: good to talk (57.86 kB)

Sender: chuck@sheredling.com

Subject: Re: good to talk

Message-Id: <67A8A3CF-77B2-436C-94D1-EEA337FC55B2@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Fri, 20 Apr 2018 07:08:40 -0400

Great. Thanks.

Sent from my iPhone

Charles C. Savitt

Director of Strategic Client Relationships

SHER EDLING LLP

[100 Montgomery St., Ste. 1410](#)

[San Francisco CA 94104](#)

[\(202\) 236-0494](#) | [sheredling.com](#)

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Procurement Department

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Tel: 305-673-7000 Ext. 6218 /

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From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Fri, 20 Apr 2018 08:44:57 -0400
Attachments: Re: good to talk (47.1 kB)

Sender: chuck@sheredling.com

Subject: Re: good to talk

Message-Id: <39231154-54A5-4619-AD8B-6932936263E6@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Fri, 20 Apr 2018 08:44:43 -0400

Is the draft uli report available?

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From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Fri, 20 Apr 2018 10:25:12 -0400
Attachments: Re: good to talk (49.66 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: Re: good to talk

Message-Id: <A312F00C-735F-455D-B4B6-FAF56CB0760E@miamibeachfl.gov>

To: chuck@sheredling.com

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From: susannetoriente@miamibeachfl.gov
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Attachments: Re: good to talk (53.25 kB)

Sender: chuck@sheredling.com

Subject: Re: good to talk

Message-Id: <0FF37CDD-8B14-44BB-B6CF-B007064B336B@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 24 Apr 2018 13:43:53 -0400

Thanks. I am not actually find the report? I find an audio tape of part of the ULI committee, is there more?

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com <applewebdata://F18B412A-99B6-4087-8396-2F1E16C5FC1C/sheredling.com>

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From: "Bada, Kristy"

<KristyBada@miamibeachfl.gov<mailto:KristyBada@miamibeachfl.gov><mailto:KristyBada@miamibeachfl.gov>>

Date: Wednesday, February 21, 2018 at 7:35 AM

To: Chuck Savitt

<chuck@sheredling.com<mailto:chuck@sheredling.com><mailto:chuck@sheredling.com>>, susy torriente

<SusanneTorriente@miamibeachfl.gov<mailto:SusanneTorriente@miamibeachfl.gov><mailto:SusanneTorriente@miamibeachfl.gov>>

Subject: RE: good to talk

Mr. Savitt,

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Thank you,

<image001.jpg>

Kristy Bada, Contracting Officer III

Procurement Department

1755 Meridian Avenue, 3RD Floor, Miami Beach, FL 33139

Tel: 305-673-7000 Ext. 6218 /

KristyBada@miamibeachfl.gov<mailto:KristyBada@miamibeachfl.gov><mailto:KristyBada@miamibeachfl.gov>

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

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From: susy torriente
<SusanneTorriente@miamibeachfl.gov<mailto:SusanneTorriente@miamibeachfl.gov><mailto:SusanneTorriente@miamibeachfl.gov>>

Date: Tuesday, February 20, 2018 at 5:02 PM

To: "Bada, Kristy"
<KristyBada@miamibeachfl.gov<mailto:KristyBada@miamibeachfl.gov><mailto:KristyBada@miamibeachfl.gov>>

Cc: Chuck Savitt
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Subject: FW: good to talk

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Susy

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

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305-673-7000 x6486

susytorriente@miamibeachfl.gov<mailto:susytorriente@miamibeachfl.gov><mailto:susytorriente@miamibeachfl.gov>

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<Commission Item Memo.pdf>

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From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 24 Apr 2018 13:51:49 -0400
Attachments: Re: good to talk (53.25 kB)

Sender: chuck@sheredling.com

Subject: Re: good to talk

Message-Id: <E27C9DF1-6D61-4A0F-BB0A-AF027F8C6BA7@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Tue, 24 Apr 2018 13:51:40 -0400

Oh, I get it. As I listen to the presentation , the slides are there. Assume the final report will be more fleshed out?

Thanks

C

Charles C. Savitt
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susytorriente@miamibeachfl.gov<mailto:susytorriente@miamibeachfl.gov><mailto:susytorriente@miamibeachfl.gov>

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RE: good to talk

From: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
To: Chuck Savitt <chuck@sheredling.com>
Date: Tue, 24 Apr 2018 22:54:14 -0400
Attachments: RE: good to talk (40.96 kB)

Sender: SusanneTorriente@miamibeachfl.gov

Subject: RE: good to talk

Message-Id:

<C222DF3CF4E0AB45A16A6ECD2BB93D8301199AFAD1@MIAMIBEACH1232.MiamiBeach.Gov>

To: chuck@sheredling.com

RE: good to talk

From: susannetoriente@miamibeachfl.gov
To: chuck@sheredling.com
Date: Tue, 24 Apr 2018 22:54:13 -0400

Indeed

MIAMIBEACH

Susanne M. Toriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytoriente@miamibeachfl.gov

-----Original Message-----

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Tuesday, April 24, 2018 1:52 PM

To: Toriente, Susanne <SusanneToriente@miamibeachfl.gov>

Subject: Re: good to talk

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Tel: 305-673-7000 Ext. 6218 /

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We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Tuesday, February 20, 2018 6:30 PM

To: Torriente, Susanne; Bada, Kristy

Subject: Re: good to talk

Thanks so much. We think a few other cities we are working with that are part of the RF 100 Cities network will be interested. Looking forward to reviewing.

Best,

Chuck

Charles C. Savitt

Sher Edling LLP

Director of Strategic Client Relationships

Mobile 202-236-0494

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From: susy torriente
<SusanneTorriente@miamibeachfl.gov<mailto:SusanneTorriente@miamibeachfl.gov><mailto:SusanneTorriente@miamibeachfl.gov>>
Date: Tuesday, February 20, 2018 at 5:02 PM
To: "Bada, Kristy"
<KristyBada@miamibeachfl.gov<mailto:KristyBada@miamibeachfl.gov><mailto:KristyBada@miamibeachfl.gov>>
Cc: Chuck Savitt
<chuck@sheredling.com<mailto:chuck@sheredling.com><mailto:chuck@sheredling.com>>
Subject: FW: good to talk

Hi Kristy

Can you please send Chuck Savit a copy of the business case RFQ as well as the manager's memo on the last agenda? Thanks so much.

Susy

MIAMIBEACH
Susanne M. Torriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
1700 Convention Center Drive
Miami Beach, FL 33139
305-673-7000 x6486

susytorriente@miamibeachfl.gov<mailto:susytorriente@miamibeachfl.gov><mailto:susytorriente@miamibeachfl.gov>

From: Chuck Savitt [mailto:chuck@sheredling.com]
Sent: Friday, February 16, 2018 2:12 PM
To: Torriente, Susanne
<SusanneTorriente@miamibeachfl.gov<mailto:SusanneTorriente@miamibeachfl.gov><mailto:SusanneTorriente@miamibeachfl.gov>>
Subject: good to talk

Susy, thanks for taking the time got me caught up on your work. Very exciting to know about the RF grant and the team of TA folks you have put together.

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Chuck

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<RFQ 2017-300-KB Bus Care Analysis of the Resiliency Program Update FINAL.pdf>

<Commission Item Memo.pdf>

<RFQ 2017-300-KB Form Approved Reso.pdf>

Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 25 Apr 2018 18:23:20 -0400
Attachments: Re: good to talk (59.9 kB)

Sender: chuck@sheredling.com

Subject: Re: good to talk

Message-Id: <BD5B7823-EF66-4E62-A27D-60D021D09319@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

Re: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: "Torriente, Susanne" <susannetorriente@miamibeachfl.gov>
Date: Wed, 25 Apr 2018 18:23:14 -0400

WOW. Just finished watching. What a great set of presentations and discussion. I have already sent the link out to a host of folks.

I think the outline of the day and presentations are the core of a great book that could be useful for cities everywhere! Looking forward to seeing the final report and how this can be made to work with the business case.

Thanks. You are creating a powerful set of tools for your new mayor and city commissioners.

Talk soon.

Chuck

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104
(202) 236-0494 | sheredling.com <applewebdata://F18B412A-99B6-4087-8396-2F1E16C5FC1C/sheredling.com>

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copies of the email or attachments. Neither this email nor the contents thereof are intended to nor shall create an attorney-client relationship between Sher Edling LLP and the recipient(s), and no such attorney-client relationship shall be created unless established in a separate, written retainer agreement or by court order.

On 4/24/18, 10:54 PM, "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov> wrote:

Indeed

MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

-----Original Message-----

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Tuesday, April 24, 2018 1:52 PM

To: Torriente, Susanne <SusanneTorriente@miamibeachfl.gov>

Subject: Re: good to talk

Oh, I get it. As I listen to the presentation , the slides are there. Assume the final report will be more fleshed out?

Thanks

C

Charles C. Savitt

Director of Strategic Client Relationships

SHER EDLING LLP

100 Montgomery St., Ste. 1410

San Francisco CA 94104

(202) 236-0494 | sheredling.com <applewebdata://F18B412A-99B6-4087-8396-2F1E16C5FC1C/sheredling.com>

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On 4/20/18, 10:25 AM, "Torriente, Susanne" <SusanneTorriente@miamibeachfl.gov> wrote:

It will be online later today at MBrisingabove.com<<http://MBrisingabove.com>>

Sent from Sue's iPhone

On Apr 20, 2018, at 7:44 AM, Chuck Savitt
<chuck@sheredling.com<<mailto:chuck@sheredling.com>>> wrote:

Is the draft uli report available?

Charles C. Savitt
Director of Strategic Client Relationships

SHER EDLING LLP
100 Montgomery St., Ste. 1410
San Francisco CA 94104

(202) 236-0494 | sheredling.com<<http://sheredling.com>> <applewebdata://F18B412A-99B6-4087-8396-2F1E16C5FC1C/sheredling.com>

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On 4/20/18, 6:44 AM, "Torriente, Susanne"

<SusanneTorriente@miamibeachfl.gov<mailto:SusanneTorriente@miamibeachfl.gov>> wrote:

Hi

We are meeting next week to discuss the tasks

Sent from Sue's iPhone

On Apr 19, 2018, at 4:35 PM, Chuck Savitt

<chuck@sheredling.com<mailto:chuck@sheredling.com><mailto:chuck@sheredling.com>> wrote:

Hope the ULI project has gone well this week. Look forward to seeing what they come up with.

Has this project that you had Kristy sent me (attached) been authorized yet?

Sorry to miss you while I was in MB. Good meetings with folks at the County and City.

Let's connect soon.

Best,

Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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From: "Bada, Kristy"
<KristyBada@miamibeachfl.gov<<mailto:KristyBada@miamibeachfl.gov>><<mailto:KristyBada@miamibeachfl.gov>>>

Date: Wednesday, February 21, 2018 at 7:35 AM

To: Chuck Savitt
<chuck@sheredling.com<<mailto:chuck@sheredling.com>><<mailto:chuck@sheredling.com>>>, susy torriente
<SusanneTorriente@miamibeachfl.gov<<mailto:SusanneTorriente@miamibeachfl.gov>><<mailto:SusanneTorriente@miamibeachfl.gov>>>

Subject: RE: good to talk

Mr. Savitt,

Per your request attached is the RFQ and Commission Item. If you require additional information please advise.

Thank you,

<image001.jpg>

Kristy Bada, Contracting Officer III

Procurement Department

1755 Meridian Avenue, 3RD Floor, Miami Beach, FL 33139

Tel: 305-673-7000 Ext. 6218 /

KristyBada@miamibeachfl.gov<mailto:KristyBada@miamibeachfl.gov><mailto:KristyBada@miamibeachfl.gov>

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Tuesday, February 20, 2018 6:30 PM

To: Torriente, Susanne; Bada, Kristy

Subject: Re: good to talk

Thanks so much. We think a few other cities we are working with that are part of the RF 100 Cities network will be interested. Looking forward to reviewing.

Best,

Chuck

Charles C. Savitt

Sher Edling LLP

Director of Strategic Client Relationships

Mobile 202-236-0494

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From: susy torriente
<SusanneTorriente@miamibeachfl.gov<mailto:SusanneTorriente@miamibeachfl.gov><mailto:SusanneTorriente@miamibeachfl.gov>>
Date: Tuesday, February 20, 2018 at 5:02 PM
To: "Bada, Kristy"
<KristyBada@miamibeachfl.gov<mailto:KristyBada@miamibeachfl.gov><mailto:KristyBada@miamibeachfl.gov>>
Cc: Chuck Savitt
<chuck@sheredling.com<mailto:chuck@sheredling.com><mailto:chuck@sheredling.com>>
Subject: FW: good to talk

Hi Kristy

Can you please send Chuck Savit a copy of the business case RFQ as well as the manager's memo on the last agenda? Thanks so much.

Susy

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Susanne M. Torriente
Assistant City Manager/Chief Resiliency Officer
Office of the City Manager
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Miami Beach, FL 33139
305-673-7000 x6486

susytoriente@miamibeachfl.gov<mailto:susytoriente@miamibeachfl.gov><mailto:susytoriente@miamibeachfl.gov>

From: Chuck Savitt [mailto:chuck@sheredling.com]

Sent: Friday, February 16, 2018 2:12 PM

To: Torriente, Susanne

<SusanneToriente@miamibeachfl.gov<mailto:SusanneToriente@miamibeachfl.gov><mailto:SusanneToriente@miamibeachfl.gov>>

Subject: good to talk

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Just a reminder, please send me your RFQ and other narrative you have put together about the project, goals, outcomes expected, and methodology. I will then put you in touch with Laurie Mazur at Island Press who is running the Resilience Program with Kresge and JPB.

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<RFQ 2017-300-KB Bus Care Analysis of the Resiliency Program Update FINAL.pdf>

<Commission Item Memo.pdf>

<RFQ 2017-300-KB Form Approved Reso.pdf>

FW: good to talk

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Thu, 19 Apr 2018 16:35:13 -0400
Attachments RFQ 2017-300-KB Bus Care Analysis of the Resiliency Program Update FINAL.pdf
: (652.49 kB); Commission Item Memo.pdf (136.28 kB); RFQ 2017-300-KB Form
Approved Reso.pdf (166.75 kB)

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Has this project that you had Kristy sent me (attached) been authorized yet?

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Date: Wednesday, February 21, 2018 at 7:35 AM

To: Chuck Savitt <chuck@sheredling.com>, susy torriente <SusanneTorriente@miamibeachfl.gov>

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Thank you,

MIAMIBEACH

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Procurement Department

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Tel: 305-673-7000 Ext. 6218 / KristyBada@miamibeachfl.gov

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Date: Tuesday, February 20, 2018 at 5:02 PM

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Cc: Chuck Savitt <chuck@sheredling.com>

Subject: FW: good to talk

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MIAMIBEACH

Susanne M. Torriente

Assistant City Manager/Chief Resiliency Officer

Office of the City Manager

1700 Convention Center Drive

Miami Beach, FL 33139

305-673-7000 x6486

susytorriente@miamibeachfl.gov

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REQUEST FOR QUALIFICATIONS (RFQ)

FOR BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM

2017-300-KB

RFQ ISSUANCE DATE: SEPTEMBER 29, 2017

STATEMENTS OF QUALIFICATIONS DUE: NOVEMBER 13, 2017 @ 3:00 PM

ISSUED BY:

MIAMIBEACH

KRISTY BADA, CONTRACTING OFFICER III

PROCUREMENT DEPARTMENT

1755 Meridian Avenue, 3rd Floor, Miami Beach, FL 33139

305.673.7000 x **6218** | kristybada@miamibeachfl.gov | www.miamibeachfl.gov

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SECTION 0200**INSTRUCTIONS TO RESPONDENTS & GENERAL CONDITIONS**

1. GENERAL. This Request for Qualifications (RFQ) is issued by the City of Miami Beach, Florida (the “City”), as the means for prospective Proposer to submit their qualifications, proposed scopes of work and cost Statement of Qualifications (the “proposal”) to the City for the City’s consideration as an option in achieving the required scope of services and requirements as noted herein. All documents released in connection with this solicitation, including all appendixes and addenda, whether included herein or released under separate cover, comprise the solicitation, and are complementary to one another and together establish the complete terms, conditions and obligations of the Proposer and, subsequently, the successful proposer(s) (the “contractor[s]”) if this RFQ results in an award.

The City utilizes **PublicPurchase** (www.publicpurchase.com) for automatic notification of competitive solicitation opportunities and document fulfillment, including the issuance of any addendum to this RFQ. Any prospective proposer who has received this RFQ by any means other than through **PublicPurchase** must register immediately with **PublicPurchase** to assure it receives any addendum issued to this RFQ. **Failure to receive an addendum may result in disqualification of proposal submitted.**

2. PURPOSE.

The City is soliciting proposals from qualified firms that can provide the City with business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (the “Work”). Through this RFQ, the City intends to select one or more firms that can provide the City with resiliency related business case analysis(es) as required. The business case study(ies) requested include economic analysis(es) of the value of our risk reduction investments to address flooding and sea level rise. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city’s infrastructure investments (also in dollar terms). The Work may consider the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City’s property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings, land use issues, or any other factor that may be pertinent to the Work.

Additionally, the terms “FIRM”, “PROPOSER”, “CONSULTANT”, “PRIME PROPOSER” or “TEAM” are used interchangeably and shall refer to the firm that will contract with the City for the development and implementation of the project. Additional detail and project description is provided in the attached Minimum Requirements and Specifications Section (Appendix C).

The City may, after considering proposals received, award contracts for services to a prime consultant(s), as well as create a continuing pool of prequalified consultants, as follows:

1. Prime Consultant(s). The City may make an award to qualified consultant(s) that can act in the capacity of the City’s prime consultant for business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. The Consultant must have a team of qualified individuals who can guide the City of Miami Beach through the decision-making process to develop business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. While the City intends to make an award to a single consultant, it reserves its right to award to multiple consultants if it deems it is in its best interest. Additionally, the City reserves the right to engage other consultants, either through option 2 below or through other means, to assist the City in its development of business case analysis(es) of the City’s stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.

2. Pool of Pre-qualified Consultants. Additionally, to assist with smaller engagements relating to business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (or related needs), the City intends to create a continuing pool of prequalified consultants (not selected in Option 1 above). Firms that submit a proposal pursuant to the RFQ, and who are deemed to be responsive, responsible and best qualified may be eligible to participate in the continuing pool of pre-qualified consultants. The firms included in the continuing pool will also be eligible to participate as sub-consultants to the prime consultant on applicable projects at the discretion of the City Manager.

The process for considering qualifications proposals shall be as follows:

1. City will consider proposals received on or before the due date.
2. All responsive proposals will be submitted to the Evaluation Committee appointed by the City Manager for evaluation in accordance with the criteria established herein. Proposals deemed non-responsive will not be considered by the Evaluation Committee.
3. The City Manager will consider the results of the Evaluation Committee process and may recommend, in accordance with Section 19 below, one (1) or more Proposers to be short-listed by the City Commission to enter into contract negotiations.
4. The City intends to contract with a single prime proposer, but reserves its rights to contract with additional prime proposers, in accordance with Subsection 2.1 above.
5. Other responsive, responsible and best qualified Proposers may be eligible for the continuing pool of prequalified consultants in accordance with Subsection 2.2 above.

GIVEN THAT THE CITY INTENDS TO AWARD A PRIME CONSULTANT AND ALLOW OTHER RESPONSIVE, RESPONSIBLE AND QUALIFIED PROPOSERS TO BE INCLUDED IN A CONTINUING POOL OF PREQUALIFIED CONSULTANTS, ALL QUALIFIED FIRMS ARE STRONGLY ENCOURAGED TO RESPOND TO THIS RFQ.

3. SOLICITATION TIMETABLE. The tentative schedule for this solicitation is as follows:

Solicitation Issued	September 29, 2017
Pre-Submittal Meeting	October 10, 2017 at 9:30am
Deadline for Receipt of Questions	November 3, 2017 at 5:00pm
Responses Due	November 13, 2017 at 3:00pm
Evaluation Committee Review	TBD
Proposer Presentations	TBD
Tentative Commission Approval	TBD
Contract Negotiations	Following Commission Approval

4. PROCUREMENT CONTACT. Any questions or clarifications concerning this solicitation shall be submitted to the Procurement Contact noted below:

Procurement Contact:

Kristy Bada

Telephone:

305-673-7490

Email:

kristybada@miamibeachfl.gov

Additionally, the City Clerk is to be copied on all communications via e-mail at: RafaelGranado@miamibeachfl.gov; or via facsimile: 786-394-4188.

The Bid title/number shall be referenced on all correspondence. All questions or requests for clarification must be received no later than ten (10) calendar days prior to the date proposals are due as scheduled in Section 0200-3. All responses to questions/clarifications will be sent to all prospective Proposers in the form of an addendum.

5. PRE-PROPOSAL MEETING OR SITE VISIT(S). Only if deemed necessary by the City, a pre-proposal meeting or site visit(s) may be scheduled.

A Pre-PROPOSAL conference will be held as scheduled in Anticipated RFQ Timetable section above at the following address:

**City of Miami Beach
Procurement Department
Conference Room
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139**

Attendance (in person or via telephone) is encouraged and recommended as a source of information, but is not mandatory. Proposers interested in participating in the Pre-Proposal Submission Meeting via telephone must follow these steps:

- (1) Dial the TELEPHONE NUMBER: 1- 888-270-9936 (Toll-free North America)
- (2) Enter the MEETING NUMBER: 5804578

Proposers who are interested in participating via telephone should send an e-mail to the contact person listed in this RFQ expressing their intent to participate via telephone.

6. PRE-PROPOSAL INTERPRETATIONS. Oral information or responses to questions received by prospective Proposers are not binding on the City and will be without legal effect, including any information received at pre-submittal meeting or site visit(s). The City by means of Addenda will issue interpretations or written addenda clarifications considered necessary by the City in response to questions. Only questions answered by written addenda will be binding and may supersede terms noted in this solicitation. Addendum will be released through *PublicPurchase*. Any prospective proposer who has received this RFQ by any means other than through *PublicPurchase* must register immediately with *PublicPurchase* to assure it receives any addendum issued to this RFQ. Failure to receive an addendum may result in disqualification of proposal. Written questions should be received no later than the date outlined in the **Anticipated RFQ Timetable** section.

7. CONE OF SILENCE. This RFQ is subject to, and all proposers are expected to be or become familiar with, the City's Cone of Silence Requirements, as codified in Section 2-486 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Cone of Silence are complied with, and shall be subject to any and all sanctions, as prescribed therein, including rendering their response voidable, in the event of such non-compliance. Communications regarding this solicitation are to be submitted in writing to the Procurement Contact named herein with a copy to the City Clerk at rafaelgranado@miamibeachfl.gov.

8. SPECIAL NOTICES. You are hereby advised that this solicitation is subject to the following ordinances/resolutions, which may be found on the City Of Miami Beach website: <http://web.miamibeachfl.gov/procurement/scroll.aspx?id=79113>.

- CONE OF SILENCE..... CITY CODE SECTION 2-486
- PROTEST PROCEDURES..... CITY CODE SECTION 2-371

• DEBARMENT PROCEEDINGS.....	CITY CODE SECTIONS 2-397 THROUGH 2-485.3
• LOBBYIST REGISTRATION AND DISCLOSURE OF FEES.....	CITY CODE SECTIONS 2-481 THROUGH 2-406
• CAMPAIGN CONTRIBUTIONS BY VENDORS.....	CITY CODE SECTION 2-487
• CAMPAIGN CONTRIBUTIONS BY LOBBYISTS ON PROCUREMENT ISSUES.....	CITY CODE SECTION 2-488
• REQUIREMENT FOR CITY CONTRACTORS TO PROVIDE EQUAL BENEFITS FOR DOMESTIC PARTNERS.....	CITY CODE SECTION 2-373
• LIVING WAGE REQUIREMENT.....	CITY CODE SECTIONS 2-407 THROUGH 2-410
• PREFERENCE FOR FLORIDA SMALL BUSINESSES OWNED AND CONTROLLED BY VETERANS AND TO STATE-CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISES.....	CITY CODE SECTION 2-374
• FALSE CLAIMS ORDINANCE.....	CITY CODE SECTION 70-300
• ACCEPTANCE OF GIFTS, FAVORS & SERVICES.....	CITY CODE SECTION 2-449

9. PUBLIC ENTITY CRIME. A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of the threshold amount provided in Sec. 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

10. COMPLAINT WITH THE CITY'S LOBBYIST LAWS. This RFQ is subject to, and all Proposers are expected to be or become familiar with, all City lobbyist laws. Proposers shall be solely responsible for ensuring that all City lobbyist laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including, without limitation, disqualification of their responses, in the event of such non-compliance.

11. DEBARMENT ORDINANCE: This RFQ is subject to, and all proposers are expected to be or become familiar with, the City's Debarment Ordinance as codified in Sections 2-397 through 2-406 of the City Code.

12. WITH THE CITY'S CAMPAIGN FINANCE REFORM LAWS. This RFQ is subject to, and all Proposers are expected to be or become familiar with, the City's Campaign Finance Reform laws, as codified in Sections 2-487 through 2-490 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Campaign Finance Reform laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including disqualification of their responses, in the event of such non-compliance.

13. CODE OF BUSINESS ETHICS. Pursuant to City Resolution No.2000-23879, the Proposer shall adopt a Code of Business Ethics ("Code") and submit that Code to the Procurement Department with its response or within five (5) days upon receipt of request. The Code shall, at a minimum, require the Proposer, to comply with all applicable governmental rules and regulations including, among others, the conflict of interest, lobbying and ethics provision of the City of Miami Beach and Miami Dade County.

14. AMERICAN WITH DISABILITIES ACT (ADA). Call 305-673-7490 to request material in accessible format; sign language interpreters (five (5) days in advance when possible), or information on access for persons with disabilities. For more information on ADA compliance, please call the Public Works Department, at 305-673-7000, Extension 2984.

15. POSTPONEMENT OF DUE DATE FOR RECEIPT OF PROPOSALS. The City reserves the right to postpone the deadline for submittal of proposals and will make a reasonable effort to give at least three (3) calendar days written notice of any such postponement to all prospective Proposers through *PublicPurchase*.

16. PROTESTS. Proposers that are not selected may protest any recommendation for selection of award in

accordance with the proceedings established pursuant to the City's bid protest procedures, as codified in Sections 2-370 and 2-371 of the City Code (the City's Bid Protest Ordinance). Protest not timely made pursuant to the requirements of the City's Bid Protest Ordinance shall be barred.

17. NOT USED.

18. VETERAN BUSINESS ENTERPRISES PREFERENCE. Pursuant to City Code Section 2-374, the City shall give a preference to a responsive and responsible Proposer which is a small business concern owned and controlled by a veteran(s) or which is a service-disabled veteran business enterprise, and which is within five percent (5%) of the lowest responsive, responsible proposer, by providing such proposer an opportunity of providing said goods or contractual services for the lowest responsive proposal amount (or in this RFQ, the highest proposal amount). Whenever, as a result of the foregoing preference, the adjusted prices of two (2) or more proposers which are a small business concern owned and controlled by a veteran(s) or a service-disabled veteran business enterprise constitute the lowest proposal pursuant to an RFQ or oral or written request for quotation, and such proposals are responsive, responsible and otherwise equal with respect to quality and service, then the award shall be made to the service-disabled veteran business enterprise.

19. DETERMINATION OF AWARD. The final ranking results of Step 1 & 2 outlined in Section 0400, Evaluation of Proposals, will be considered by the City Manager who may recommend to the City Commission the Proposer(s) s/he deems to be in the best interest of the City or may recommend rejection of all proposals. The City Manager's recommendation need not be consistent with the scoring results identified herein and takes into consideration Miami Beach City Code Section 2-369, including the following considerations:

- (1) The ability, capacity and skill of the Proposer to perform the contract.
- (2) Whether the Proposer can perform the contract within the time specified, without delay or interference.
- (3) The character, integrity, reputation, judgment, experience and efficiency of the Proposer.
- (4) The quality of performance of previous contracts.
- (5) The previous and existing compliance by the Proposer with laws and ordinances relating to the contract.

The City Commission shall consider the City Manager's recommendation and may approve such recommendation. The City Commission may also, at its option, reject the City Manager's recommendation and select another Proposal or Proposals which it deems to be in the best interest of the City, or it may also reject all Proposals.

20. NEGOTIATIONS. Following selection, the City reserves the right to enter into further negotiations with the selected Proposer. Notwithstanding the preceding, the City is in no way obligated to enter into a contract with the selected Proposer in the event the parties are unable to negotiate a contract. It is also understood and acknowledged by Proposers that no property, contract or legal rights of any kind shall be created at any time until and unless an Agreement has been agreed to; approved by the City; and executed by the parties.

21. POSTPONEMENT/CANCELLATION/ACCEPTANCE/REJECTION. The City may, at its sole and absolute discretion, reject any and all, or parts of any and all, responses; re-advertise this RFQ; postpone or cancel, at any time, this RFQ process; or waive any irregularities in this RFQ, or in any responses received as a result of this RFQ. Reasonable efforts will be made to either award the proposer the contract or reject all proposals within one-hundred twenty (120) calendar days after proposal opening date. A proposer may withdraw its proposal after expiration of one hundred twenty (120) calendar days from the date of proposal opening by delivering written notice of withdrawal to the Department of Procurement Management prior to award of the contract by the City Commission.

22. PROPOSER'S RESPONSIBILITY. Before submitting a response, each Proposer shall be solely responsible for making any and all investigations, evaluations, and examinations, as it deems necessary, to ascertain all conditions and requirements affecting the full performance of the contract. Ignorance of such conditions and requirements, and/or failure to make such evaluations, investigations, and examinations, will not relieve the Proposer from any obligation to comply with every detail and with all provisions and requirements of the contract, and will not be accepted as a basis for any subsequent claim whatsoever for any monetary consideration on the part of the Proposer.

23. COSTS INCURRED BY PROPOSERS. All expenses involved with the preparation and submission of Proposals, or any work performed in connection therewith, shall be the sole responsibility (and shall be at the sole cost and expense) of the Proposer, and shall not be reimbursed by the City.

24. RELATIONSHIP TO THE CITY. It is the intent of the City, and Proposers hereby acknowledge and agree, that the successful Proposer is considered to be an independent contractor, and that neither the Proposer, nor the Proposer's employees, agents, and/or contractors, shall, under any circumstances, be considered employees or agents of the City.

24. OCCUPATIONAL HEALTH AND SAFETY. In compliance with Chapter 442, Florida Statutes, any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this proposal must be accompanied by a Material Safety Data Sheet (MSDS) which may be obtained from the manufacturer.

25. ENVIRONMENTAL REGULATIONS. The City reserves the right to consider a proposer's history of citations and/or violations of environmental regulations in investigating a proposer's responsibility, and further reserves the right to declare a proposer not responsible if the history of violations warrant such determination in the opinion of the City. Proposer shall submit with its proposal, a complete history of all citations and/or violations, notices and dispositions thereof. The non-submission of any such documentation shall be deemed to be an affirmation by the Proposer that there are no citations or violations. Proposer shall notify the City immediately of notice of any citation or violation which proposer may receive after the proposal opening date and during the time of performance of any contract awarded to it.

26. TAXES. The City of Miami Beach is exempt from all Federal Excise and State taxes.

27. MISTAKES. Proposers are expected to examine the terms, conditions, specifications, delivery schedules, proposed pricing, and all instructions pertaining to the goods and services relative to this RFQ. Failure to do so will be at the Proposer's risk and may result in the Proposal being non-responsive.

28. PAYMENT. Payment will be made by the City after the goods or services have been received, inspected, and found to comply with contract, specifications, free of damage or defect, and are properly invoiced. Invoices must be consistent with Purchase Order format.

29. COPYRIGHT, PATENTS & ROYALTIES. Proposer shall indemnify and save harmless the City of Miami Beach, Florida, and its officers, employees, contractors, and/or agents, from liability of any nature or kind, including cost and expenses for, or on account of, any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the City of Miami Beach, Florida. If the Proposer uses any design, device or materials covered by letters, patent, or copyright, it is mutually understood and agreed, without exception, that the proposal prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

30. DEFAULT. Failure or refusal of the selected Proposer to execute a contract following approval of such contract by the City Commission, or untimely withdrawal of a response before such award is made and approved, may result in a claim for damages by the City and may be grounds for removing the Proposer from the City's vendor list.

31. MANNER OF PERFORMANCE. Proposer agrees to perform its duties and obligations in a professional manner and in accordance with all applicable Local, State, County, and Federal laws, rules, regulations and codes. Lack of knowledge or ignorance by the Proposer with/of applicable laws will in no way be a cause for relief from responsibility. Proposer agrees that the services provided shall be provided by employees that are educated, trained, experienced, certified, and licensed in all areas encompassed within their designated duties. Proposer agrees to furnish to the City any and all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Proposer further certifies that it and its employees will keep all licenses, permits, registrations, authorizations, or certifications required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of this contract.

Where contractor is required to enter or go on to City of Miami Beach property to deliver materials or perform work or services as a result of any contract resulting from this solicitation, the contractor will assume the full duty, obligation and expense of obtaining all necessary licenses, permits, and insurance, and assure all work complies with all applicable laws. The contractor shall be liable for any damages or loss to the City occasioned by negligence of the Proposer, or its officers, employees, contractors, and/or agents, for failure to comply with applicable laws.

32. SPECIAL CONDITIONS. Any and all Special Conditions that may vary from these General Terms and Conditions shall have precedence.

33. NON-DISCRIMINATION. The Proposer certifies that it is in compliance with the non-discrimination clause contained in Section 202, Executive Order 11246, as amended by Executive Order 11375, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin. In accordance with the City's Human Rights Ordinance, codified in Chapter 62 of the City Code, Proposer shall prohibit discrimination by reason of race, color, national origin, religion, sex, intersexuality, gender identity, sexual orientation, marital and familial status, and age or disability.

34. DEMONSTRATION OF COMPETENCY. The city may consider any evidence available regarding the financial, technical, and other qualifications and abilities of a Proposer, including past performance (experience) in making an award that is in the best interest of the City, including:

- A. Pre-award inspection of the Proposer's facility may be made prior to the award of contract.
- B. Proposals will only be considered from firms which are regularly engaged in the business of providing the goods and/or services as described in this solicitation.
- C. Proposers must be able to demonstrate a good record of performance for a reasonable period of time, and have sufficient financial capacity, equipment, and organization to ensure that they can satisfactorily perform the services if awarded a contract under the terms and conditions of this solicitation.
- D. The terms "equipment and organization", as used herein shall, be construed to mean a fully equipped and well established company in line with the best business practices in the industry, and as determined by the City of Miami Beach.
- E. The City may consider any evidence available regarding the financial, technical, and other qualifications and abilities of a Proposer, including past performance (experience), in making an award that is in the best interest of the City.
- F. The City may require Proposer s to show proof that they have been designated as authorized representatives of a manufacturer or supplier, which is the actual source of supply. In these instances, the City may also require material information from the source of supply regarding the quality, packaging, and characteristics of the products to be supply to the City.

35. ASSIGNMENT. The successful Proposer shall not assign, transfer, convey, sublet or otherwise dispose of the contract, including any or all of its right, title or interest therein, or his/her or its power to execute such contract, to any person, company or corporation, without the prior written consent of the City.

36. LAWS, PERMITS AND REGULATIONS. The Proposer shall obtain and pay for all licenses, permits, and inspection fees required to complete the work and shall comply with all applicable laws.

37. OPTIONAL CONTRACT USAGE. When the successful Proposer (s) is in agreement, other units of government or non-profit agencies may participate in purchases pursuant to the award of this contract at the option of the unit of government or non-profit agency.

38. VOLUME OF WORK TO BE RECEIVED BY CONTRACTOR. It is the intent of the City to purchase the goods and services specifically listed in this solicitation from the contractor. However, the City reserves the right to purchase any goods or services awarded from state or other governmental contract, or on an as-needed basis through the City's spot market purchase provisions.

39. DISPUTES. In the event of a conflict between the documents, the order of priority of the documents shall be as follows:

- A. Any contract or agreement resulting from the award of this solicitation; then
- B. Addendum issued for this solicitation, with the latest Addendum taking precedence; then
- C. The solicitation; then
- D. The Proposer's proposal in response to the solicitation.

40. INDEMNIFICATION. The Proposer shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of the agreement by the contractor or its employees, agents, servants, partners, principals or subcontractors. The contractor shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The Proposer expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided. The above indemnification provisions shall survive the expiration or termination of this Agreement.

41. CONTRACT EXTENSION. The City reserves the right to require the Contractor to extend contract past the stated termination date for a period of up to 120 days in the event that a subsequent contract has not yet been awarded. Additional extensions past the 120 days may occur as needed by the City and as mutually agreed upon by the City and the contractor.

42. FLORIDA PUBLIC RECORDS LAW. Proposers are hereby notified that all Bid including, without limitation, any and all information and documentation submitted therewith, are exempt from public records requirements under Section 119.07(1), Florida Statutes, and s. 24(a), Art. 1 of the State Constitution until such time as the City provides notice of an intended decision or until thirty (30) days after opening of the proposals, whichever is earlier. Additionally, Contractor agrees to be in full compliance with Florida Statute 119.0701 including, but not limited to, agreement to (a) Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the services; (b) provide the public with access to public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law; (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; (d) Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the public agency.

43. OBSERVANCE OF LAWS. Proposers are expected to be familiar with, and comply with, all Federal, State, County, and City laws, ordinances, codes, rules and regulations, and all orders and decrees of bodies or tribunals having jurisdiction or authority which, in any manner, may affect the scope of services and/or project contemplated by this RFQ (including, without limitation, the Americans with Disabilities Act, Title VII of the Civil Rights Act, the EEOC Uniform Guidelines, and all EEO regulations and guidelines). Ignorance of the law(s) on the part of the Proposer will in no way relieve it from responsibility for compliance.

44. CONFLICT OF INTEREST. All Proposers must disclose, in their Proposal, the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Further, all Proposers must disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates.

45. MODIFICATION/WITHDRAWALS OF PROPOSALS. A Proposer may submit a modified Proposal to replace all or any portion of a previously submitted Proposal up until the Proposal due date and time. Modifications received after the Proposal due date and time will not be considered. Proposals shall be irrevocable until contract award unless withdrawn in writing prior to the Proposal due date, or after expiration of **120** calendar days from the opening of Proposals without a contract award. Letters of withdrawal received after the Proposal due date and before said expiration date, and letters of withdrawal received after contract award will not be considered.

47. EXCEPTIONS TO RFQ. Proposers must clearly indicate any exceptions they wish to take to any of the terms in this RFQ, and outline what, if any, alternative is being offered. All exceptions and alternatives shall be included and clearly delineated, in writing, in the Proposal. The City, at its sole and absolute discretion, may accept or reject any or all exceptions and alternatives. In cases in which exceptions and alternatives are rejected, the City shall require the Proposer to comply with the particular term and/or condition of the RFQ to which Proposer took exception to (as said term and/or condition was originally set forth on the RFQ).

48. ACCEPTANCE OF GIFTS, FAVORS, SERVICES. Proposers shall not offer any gratuities, favors, or anything of monetary value to any official, employee, or agent of the City, for the purpose of influencing consideration of this Proposal. Pursuant to Sec. 2-449 of the City Code, no officer or employee of the City shall accept any gift, favor or service that might reasonably tend improperly to influence him in the discharge of his official duties.

49. SUPPLEMENTAL INFORMATION. City reserves the right to request supplemental information from Proposers at any time during the RFQ solicitation process.

50. ADDITIONAL SERVICES. Although this solicitation and resultant contract identifies specific goods, services or facilities ("items"), it is hereby agreed and understood that the City, through the approval of the Department and Procurement Directors (for additional items up to \$50,000) or the City Manager (for additional items greater than \$50,000), may require additional items to be added to the Contract which are required to complete the work. When additional items are required to be added to the Contract, awarded vendor(s), as applicable to the item being requested, under this contract may be invited to submit price quote(s) for these additional requirements. If these quote(s) are determined to be fair and reasonable, then the additional work will be awarded to the current contract vendor(s) that offers the lowest acceptable pricing. The additional items shall be added to this contract by through a Purchase Order (or Change Order if Purchase Order already exists). In some cases, the City may deem it necessary to add additional items through a formal amendment to the Contract, to be approved by the City Manager.

The City may determine to obtain price quotes for the additional items from other vendors in the event that fair and reasonable pricing is not obtained from the current contract vendors, or for other reasons at the City's discretion.

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SECTION 0300 SUBMITTAL INSTRUCTIONS AND FORMAT

1. SEALED RESPONSES. One original Statement of Qualifications (preferably in 3-ring binder) must be submitted in an opaque, sealed envelope or container on or before the due date established for the receipt of proposals. Additionally, ten (10) bound copies and one (1) electronic format (CD or USB format) are to be submitted. The following information should be clearly marked on the face of the envelope or container in which the proposal is submitted: solicitation number, solicitation title, proposer name, proposer return address. Statement of Qualifications received electronically, either through email or facsimile, are not acceptable and will be rejected.

2. LATE BIDS. Statement of Qualifications are to be received on or before the due date established herein for the receipt of Bids. **Any Bid received after the deadline established for receipt of Statement of Qualifications will be considered late and not be accepted or will be returned to proposer unopened.** The City does not accept responsibility for any delays, natural or otherwise.

3. STATEMENTS OF QUALIFICATIONS FORMAT. In order to maintain comparability, facilitate the review process and assist the Evaluation Committee in review of Statement of Qualifications, it is strongly recommended that Statement of Qualifications be organized and tabbed in accordance with the sections and manner specified below. Hard copy submittal should be tabbed as enumerated below and contain a table of contents with page references. Electronic copies should also be tabbed and contain a table of contents with page references. Statement of Qualifications that do not include the required information will be deemed non-responsive and will not be considered.

TAB 1 Cover Letter & Minimum Qualifications Requirements

1.1 Cover Letter and Table of Contents. The cover letter must indicate Proposer and Proposer Primary Contact for the purposes of this solicitation.

1.2 Response Certification, Questionnaire & Requirements Affidavit (Appendix A). Attach Appendix A fully completed and executed.

1.3 Minimum Qualifications Requirements. Submit verifiable information documenting compliance with the minimum qualifications requirements established in Appendix C, Minimum Requirements and Specifications.

TAB 2 Experience & Qualifications

2.1 Qualifications of Proposing Firm. The successful Proposer or Team should have experience/expertise in some combination of: economic analysis, cost/benefit analysis, risk modeling, risk management, insurance, and/or lending; with knowledge and understanding of Miami Beach's vulnerability to sea level rise, our unique topography and our engineering efforts to date. The City is seeking a multidisciplinary and innovative team that can partner with Miami Beach to inform the decision-making process as we invest today's flood protection and adapt to tomorrow's sea level rise scenarios.

Submit detailed information regarding the firm's history and relevant experience and proven track record of providing the scope of services similar as identified in this solicitation, including experience in providing similar scope of services to public sector agencies. For each project that the proposer submits as evidence of similar experience, the following is required: project description, agency name, agency contact, contact telephone & email, and year(s) and term of engagement.

2.1.1. If applicable, submit detailed information regarding the firms experience as a Platform or Strategy partner with 100 Resilient Cities.

2.2 Qualifications of Proposer Team. The successful Proposer or Team should have experience/expertise in some combination of: economic analysis, cost/benefit analysis, risk modeling, insurance, and/or lending; with knowledge and

understanding of Miami Beach's vulnerability to sea level rise, our unique topography and our engineering efforts to date.

Provide an organizational chart of all personnel and consultants to be used for this project if awarded, the role that each team member will play in providing the services detailed herein and each team members' qualifications. A resume of each individual, including education, experience, and any other pertinent information, shall be included for each respondent team member to be assigned to this contract.

2.2.1. If applicable, submit detailed information regarding the firms experience as a Platform or Strategy partner with 100 Resilient Cities.

TAB 3 Approach and Methodology

3.1 Submit detailed information on the approach and methodology proposer has used on other related projects, including detailed information, as applicable, on the following:

1. Analysis related to the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings; and
2. Land use issues relating to matters of infrastructure program analysis, resiliency measures, or adaptation strategies; and
3. Innovative analysis or studies that have helped clients in addressing issues and responses relating to resiliency, sustainability, and adaptation.

Note: After proposal submittal, the City reserves the right to require additional information from Proposer (or proposer team members or sub-consultants) to determine: qualifications (including, but not limited to, litigation history, regulatory action, or additional references); and financial capability (including, but not limited to, annual reviewed/audited financial statements with the auditors notes for each of their last two complete fiscal years).

SECTION 0400 STATEMENTS OF QUALIFICATIONS EVALUATION

1. Evaluation Committee. An Evaluation Committee, appointed by the City Manager, shall meet to evaluate each Statement of Qualifications in accordance with the requirements set forth in the solicitation. If further information is desired, Proposals may be requested to make additional written submissions of a clarifying nature or oral presentations to the Evaluation Committee. The evaluation of Statement of Qualifications will proceed in a two-step process as noted below. It is important to note that the Evaluation Committee will score the qualitative portions of the Statement of Qualifications only. The Evaluation Committee does not make an award recommendation to the City Manager. The results of Step 1 & Step 2 Evaluations will be forwarded to the City Manager who will utilize the results to make a recommendation to the City Commission. In the event that only one responsive proposal is received, the City Manager, after determination that the sole responsive proposal materially meets the requirements of the RFP, may, without an evaluation committee, recommend to the City Commission that the Administration enter into negotiations. The City, in its discretion, may utilize technical or other advisers to assist the evaluation committee in the evaluation of proposals.

2. Step 1 Evaluation. The first step will consist of the qualitative criteria listed below to be considered by the Evaluation Committee. The second step will consist of quantitative criteria established below to be added to the Evaluation Committee results by the Department of Procurement Management. An Evaluation Committee, appointed by the City Manager, shall meet to evaluate each Statement of Qualifications in accordance with the qualifications criteria established below for Step 1, Qualitative Criteria. In doing so, the Evaluation Committee may review and score all proposals received, with or without conducting interview sessions.

Step 1 - Qualitative Criteria	Maximum Points
Experience and Qualifications of the Prime Proposer & Team	60
Approach and Methodology	40
TOTAL AVAILABLE STEP 1 POINTS	100

3. Step 2 Evaluation. Following the results of Step 1 Evaluation of qualitative criteria, the Proposer may receive additional quantitative criteria points to be added by the Procurement Department to those points earned in Step 1, as follows.

Step 2 - Quantitative Criteria	Maximum Points
Veterans Preference	5
TOTAL AVAILABLE STEP 2 POINTS	5

4. Determination of Final Ranking. At the conclusion of the Evaluation Committee Step 1 scoring, Step 2 Points will be added to each evaluation committee member's scores by the Department of Procurement Management. Step 1 and 2 scores will be converted to rankings in accordance with the example below:

		Proposer A	Proposer B	Proposer C
Committee Member 1	Step 1 Points	82	76	80
	Step 2 Points	22	15	12
	Total	104	91	92
	Rank	1	3	2
Committee Member 2	Step 1 Points	79	85	72
	Step 2 Points	22	15	12
	Total	101	100	84
	Rank	1	2	3
Committee Member 2	Step 1 Points	80	74	66
	Step 2 Points	22	15	12
	Total	102	89	78
	Rank	1	2	3
Low Aggregate Score		3	7	8
Final Ranking*		1	2	3

* Final Ranking is presented to the City Manager for further due diligence and recommendation to the City Commission. Final Ranking does not constitute an award recommendation until such time as the City Manager has made his recommendation to the City Commission, which may be different than final ranking results.

APPENDIX A

MIAMI BEACH

Response Certification, Questionnaire & Requirements Affidavit

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

Solicitation No: 2017-300-KB	Solicitation Title: Business Case Analysis of the City of Miami Beach Resiliency Program Update	
Procurement Contact: Kristy Bada	Tel: 305-673-7490	Email: kristybada@miamibeachfl.gov

STATEMENTS OF QUALIFICATIONS CERTIFICATION, QUESTIONNAIRE & REQUIREMENTS AFFIDAVIT

Purpose: The purpose of this Response Certification, Questionnaire and Requirements Affidavit Form is to inform prospective Proposals of certain solicitation and contractual requirements, and to collect necessary information from Proposals in order that certain portions of responsiveness, responsibility and other determining factors and compliance with requirements may be evaluated. **This Statement of Qualifications Certification, Questionnaire and Requirements Affidavit Form is a REQUIRED FORM that must be submitted fully completed and executed.**

1. General Proposer Information.

FIRM NAME:		
NO. OF YEARS IN BUSINESS:	NO. OF YEARS IN BUSINESS LOCALLY:	NO. OF EMPLOYEES:
OTHER NAME(S) PROPOSER HAS OPERATED UNDER IN THE LAST 10 YEARS:		
FIRM PRIMARY ADDRESS (HEADQUARTERS):		
CITY:		
STATE:	ZIP CODE:	
TELEPHONE NO.:		
TOLL FREE NO.:		
FAX NO.:		
FIRM LOCAL ADDRESS:		
CITY:		
STATE:	ZIP CODE:	
PRIMARY ACCOUNT REPRESENTATIVE FOR THIS ENGAGEMENT:		
ACCOUNT REP TELEPHONE NO.:		
ACCOUNT REP TOLL FREE NO.:		
ACCOUNT REP EMAIL:		
FEDERAL TAX IDENTIFICATION NO.:		

The City reserves the right to seek additional information from proposer or other source(s), including but not limited to: any firm or principal information, applicable licensure, resumes of relevant individuals, client information, financial information, or any information the City deems necessary to evaluate the capacity of the proposer to perform in accordance with contract requirements.

1. **Veteran Owned Business.** Is Proposer claiming a veteran owned business status?

☐ YES ☐ NO

SUBMITTAL REQUIREMENT: Proposers claiming veteran owned business status shall submit a documentation proving that firm is certified as a veteran-owned business or a service-disabled veteran owned business by the State of Florida or United States federal government, as required pursuant to ordinance 2011-3748.

2. **Conflict Of Interest.** All Proposers must disclose, in their Proposal, the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Further, all Proposers must disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates.

SUBMITTAL REQUIREMENT: Proposers must disclose the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee of the City of Miami Beach. Proposers must also disclose the name of any City employee who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates

3. **References & Past Performance.** Proposer shall submit at least three (3) references for whom the Proposer has completed work similar in size and nature as the work referenced in solicitation.

SUBMITTAL REQUIREMENT: For each reference submitted, the following information is required: 1) Firm Name, 2) Contact Individual Name & Title, 3) Address, 4) Telephone, 5) Contact's Email and 6) Narrative on Scope of Services Provided.

4. **Suspension, Debarment or Contract Cancellation.** Has Proposer ever been debarred, suspended or other legal violation, or had a contract cancelled due to non-performance by any public sector agency?

☐ YES ☐ NO

SUBMITTAL REQUIREMENT: If answer to above is "YES," Proposer shall submit a statement detailing the reasons that led to action(s).

5. **Vendor Campaign Contributions.** Proposers are expected to be or become familiar with, the City's Campaign Finance Reform laws, as codified in Sections 2-487 through 2-490 of the City Code. Proposers shall be solely responsible for ensuring that all applicable provisions of the City's Campaign Finance Reform laws are complied with, and shall be subject to any and all sanctions, as prescribed therein, including disqualification of their Proposals, in the event of such non-compliance.

SUBMITTAL REQUIREMENT: Submit the names of all individuals or entities (including your sub-consultants) with a controlling financial interest as defined in solicitation. For each individual or entity with a controlling financial interest indicate whether or not each individual or entity has contributed to the campaign either directly or indirectly, of a candidate who has been elected to the office of Mayor or City Commissioner for the City of Miami Beach.

6. **Code of Business Ethics.** Pursuant to City Resolution No.2000-23879, each person or entity that seeks to do business with the City shall adopt a Code of Business Ethics ("Code") and submit that Code to the Department of Procurement Management with its proposal/response or within five (5) days upon receipt of request. The Code shall, at a minimum, require the Proposer, to comply with all applicable governmental rules and regulations including, among others, the conflict of interest, lobbying and ethics provision of the City of Miami Beach and Miami Dade County.

SUBMITTAL REQUIREMENT: Proposer shall submit firm's Code of Business Ethics. In lieu of submitting Code of Business Ethics, Proposer may submit a statement indicating that it will adopt, as required in the ordinance, the City of Miami Beach Code of Ethics, available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

7. **Living Wage.** Pursuant to Section 2-408 of the Miami Beach City Code, as same may be amended from time to time, Proposers shall be required to pay all employees who provide services pursuant to this Agreement, the hourly living wage rates listed below:

- Commencing with City fiscal year 2012-13 (October 1, 2012), the hourly living rate will be \$11.28/hr. with health benefits, and \$12.92/hr. without benefits.

The living wage rate and health care benefits rate may, by Resolution of the City Commission be indexed annually for inflation using the Consumer Price Index for all Urban Consumers (CPI-U) Miami/Ft. Lauderdale, issued by the U.S. Department of Labor's Bureau of Labor Statistics. Notwithstanding the preceding, no annual index shall exceed three percent (3%). The City

may also, by resolution, elect not to index the living wage rate in any particular year, if it determines it would not be fiscally sound to implement same (in a particular year).

Proposers' failure to comply with this provision shall be deemed a material breach under this proposal, under which the City may, at its sole option, immediately deem said Proposer as non-responsive, and may further subject Proposer to additional penalties and fines, as provided in the City's Living Wage Ordinance, as amended. Further information on the Living Wage requirement is available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees to the living wage requirement.

8. **Equal Benefits for Employees with Spouses and Employees with Domestic Partners.** When awarding competitively solicited contracts valued at over \$100,000 whose contractors maintain 51 or more full time employees on their payrolls during 20 or more calendar work weeks, the Equal Benefits for Domestic Partners Ordinance 2005-3494 requires certain contractors doing business with the City of Miami Beach, who are awarded a contract pursuant to competitive proposals, to provide "Equal Benefits" to their employees with domestic partners, as they provide to employees with spouses. The Ordinance applies to all employees of a Contractor who work within the City limits of the City of Miami Beach, Florida; and the Contractor's employees located in the United States, but outside of the City of Miami Beach limits, who are directly performing work on the contract within the City of Miami Beach.

- A. Does your company provide or offer access to any benefits to employees with spouses or to spouses of employees?

☐

YES

☐

NO

- B. Does your company provide or offer access to any benefits to employees with (same or opposite sex) domestic partners* or to domestic partners of employees?

☐

YES

☐

NO

- C. Please check all benefits that apply to your answers above and list in the "other" section any additional benefits not already specified. Note: some benefits are provided to employees because they have a spouse or domestic partner, such as bereavement leave; other benefits are provided directly to the spouse or domestic partner, such as medical insurance.

BENEFIT	Firm Provides for Employees with Spouses	Firm Provides for Employees with Domestic Partners	Firm does not Provide Benefit
Health			
Sick Leave			
Family Medical Leave			
Bereavement Leave			

If Proposer cannot offer a benefit to domestic partners because of reasons outside your control, (e.g., there are no insurance providers in your area willing to offer domestic partner coverage) you may be eligible for Reasonable Measures compliance. To comply on this basis, you must agree to pay a cash equivalent and submit a completed Reasonable Measures Application (attached) with all necessary documentation. Your Reasonable Measures Application will be reviewed for consideration by the City Manager, or his designee. Approval is not guaranteed and the City Manager's decision is final. Further information on the Equal Benefits requirement is available at www.miamibeachfl.gov/procurement/scroll.aspx?id=79113

9. **Public Entity Crimes.** Section 287.133(2)(a), Florida Statutes, as currently enacted or as amended from time to time, states that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a proposal, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit proposals, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. [287.017](#) for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees with the requirements of Section 287.133, Florida Statutes, and certifies it has not been placed on convicted vendor list.

10. **Non-Discrimination.** Pursuant to City Ordinance No.2016-3990, the City shall not enter into a contract with a business unless the

business represents that it does not and will not engage in a boycott as defined in Section 2-375(a) of the City Code, including the blacklisting, divesting from, or otherwise refusing to deal with a person or entity when such action is based on race, color, national origin, religion, sex, intersexuality, gender identity, sexual orientation, marital or familial status, age or disability.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees it is and shall remain in full compliance with Section 2-375 of the City of Miami Beach City Code.

11. **Moratorium on Travel to and the Purchase of Goods or Services from North Carolina and Mississippi.** Pursuant to Resolution 2016-29375, the City of Miami Beach, Florida, prohibits official City travel to the states of North Carolina and Mississippi, as well as the purchase of goods or services sourced in North Carolina and Mississippi. Proposer shall agree that no travel shall occur on behalf of the City to North Carolina or Mississippi, nor shall any product or services it provides to the City be sourced from these states.

SUBMITTAL REQUIREMENT: No additional submittal is required. By virtue of executing this affidavit document, Proposer agrees it is and shall remain in full compliance with Resolution 2016-29375.

12. **Fair Chance Requirement.** Pursuant to Section 2-376 of the City Code, the City shall not enter into any contract resulting from a competitive solicitation, unless the proposer certifies in writing that the business has adopted and employs written policies, practices, and standards that are consistent with the City's Fair Chance Ordinance, set forth in Article V of Chapter 62 of the City Code ("Fair Chance Ordinance"), and which, among other things, (i) prohibits City contractors, as an employer, from inquiring about an applicant's criminal history until the applicant is given a conditional offer of employment; (ii) prohibits advertising of employment positions with a statement that an individual with a criminal record may not apply for the position, and (iii) prohibits placing a statement on an employment application that a person with a criminal record may not apply for the position.

SUBMITTAL REQUIREMENT: No additional submittal is required at this time. By virtue of executing this affidavit, Proposer certifies that it has adopted policies, practices and standards consistent with the City's Fair Chance Ordinance. Proposer agrees to provide the City with supporting documentation evidencing its compliance upon request. Proposer further agrees that any breach of the representations made herein shall constitute a material breach of contract, and shall entitle the City to the immediate termination for cause of the agreement, in addition to any damages that may be available at law and in equity.

13. **Acknowledgement of Addendum.** After issuance of solicitation, the City may release one or more addendum to the solicitation which may provide additional information to Proposers or alter solicitation requirements. The City will strive to reach every Proposer having received solicitation through the City's e-procurement system, PublicPurchase.com. However, Proposers are solely responsible for assuring they have received any and all addendum issued pursuant to solicitation. This Acknowledgement of Addendum section certifies that the Proposer has received all addendum released by the City pursuant to this solicitation. Failure to obtain and acknowledge receipt of all addenda may result in proposal disqualification.

Initial to Confirm Receipt		Initial to Confirm Receipt		Initial to Confirm Receipt	
	Addendum 1		Addendum 6		Addendum 11
	Addendum 2		Addendum 7		Addendum 12
	Addendum 3		Addendum 8		Addendum 13
	Addendum 4		Addendum 9		Addendum 14
	Addendum 5		Addendum 10		Addendum 15

If additional confirmation of addendum is required, submit under separate cover.

14. **Financial Capacity.** Each proposer shall arrange for Dun & Bradstreet to submit a Supplier Qualification Report (SQR) directly to the Procurement Contact named herein. No proposal will be considered without receipt, by the City, of the SQR directly from Dun & Bradstreet. The cost of the preparation of the SQR shall be the responsibility of the Proposer. Proposers are responsible for the accuracy of the information contained in its SQR. It is highly recommended that each proposer review the information contained in its SQR for accuracy prior to submittal to the City and as early as possible in the solicitation process. For assistance with any portion of the SQR submittal process, contact Dun & Bradstreet at 800-424-2495.

SUBMITTAL REQUIREMENT: The Proposer shall request the SQR report from D&B at <https://supplierportal.dnb.com/webapp/wcs/stores/servlet/SupplierPortal?storeId=11696>

DISCLOSURE AND DISCLAIMER SECTION

The solicitation referenced herein is being furnished to the recipient by the City of Miami Beach (the "City") for the recipient's convenience. Any action taken by the City in response to Statement of Qualifications made pursuant to this solicitation, or in making any award, or in failing or refusing to make any award pursuant to such Statement of Qualifications, or in cancelling awards, or in withdrawing or cancelling this solicitation, either before or after issuance of an award, shall be without any liability or obligation on the part of the City.

In its sole discretion, the City may withdraw the solicitation either before or after receiving Statement of Qualifications, may accept or reject Statement of Qualifications, and may accept Statement of Qualifications which deviates from the solicitation, as it deems appropriate and in its best interest. In its sole discretion, the City may determine the qualifications and acceptability of any party or parties submitting Statement of Qualifications in response to this solicitation.

Following submission of Statement of Qualifications, the applicant agrees to deliver such further details, information and assurances, including financial and disclosure data, relating to the Statement of Qualifications and the applicant including, without limitation, the applicant's affiliates, officers, directors, shareholders, partners and employees, as requested by the City in its discretion.

The information contained herein is provided solely for the convenience of prospective Proposals. It is the responsibility of the recipient to assure itself that information contained herein is accurate and complete. The City does not provide any assurances as to the accuracy of any information in this solicitation.

Any reliance on these contents, or on any permitted communications with City officials, shall be at the recipient's own risk. Proposals should rely exclusively on their own investigations, interpretations, and analyses. The solicitation is being provided by the City without any warranty or representation, express or implied, as to its content, its accuracy, or its completeness. No warranty or representation is made by the City or its agents that any Statement of Qualifications conforming to these requirements will be selected for consideration, negotiation, or approval.

The City shall have no obligation or liability with respect to this solicitation, the selection and the award process, or whether any award will be made. Any recipient of this solicitation who responds hereto fully acknowledges all the provisions of this Disclosure and Disclaimer, is totally relying on this Disclosure and Disclaimer, and agrees to be bound by the terms hereof. Any Statement of Qualifications submitted to the City pursuant to this solicitation are submitted at the sole risk and responsibility of the party submitting such Statement of Qualifications.

This solicitation is made subject to correction of errors, omissions, or withdrawal from the market without notice. Information is for guidance only, and does not constitute all or any part of an agreement.

The City and all Proposals will be bound only as, if and when a Statement of Qualifications, as same may be modified, and the applicable definitive agreements pertaining thereto, are approved and executed by the parties, and then only pursuant to the terms of the definitive agreements executed among the parties. Any response to this solicitation may be accepted or rejected by the City for any reason, or for no reason, without any resultant liability to the City.

The City is governed by the Government-in-the-Sunshine Law, and all Statement of Qualifications and supporting documents shall be subject to disclosure as required by such law. All Statement of Qualifications shall be submitted in sealed proposal form and shall remain confidential to the extent permitted by Florida Statutes, until the date and time selected for opening the responses. At that time, all documents received by the City shall become public records.

Proposals are expected to make all disclosures and declarations as requested in this solicitation. By submission of a Statement of Qualifications, the Proposer acknowledges and agrees that the City has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information contained in the Statement of Qualifications, and authorizes the release to the City of any and all information sought in such inquiry or investigation. Each Proposer certifies that the information contained in the Statement of Qualifications is true, accurate and complete, to the best of its knowledge, information, and belief.

Notwithstanding the foregoing or anything contained in the solicitation, all Proposals agree that in the event of a final unappealable judgment by a court of competent jurisdiction which imposes on the City any liability arising out of this solicitation, or any response thereto, or any action or inaction by the City with respect thereto, such liability shall be limited to \$10,000.00 as agreed-upon and liquidated damages. The previous sentence, however, shall not be construed to circumvent any of the other provisions of this Disclosure and Disclaimer which imposes no liability on the City.

In the event of any differences in language between this Disclosure and Disclaimer and the balance of the solicitation, it is understood that the provisions of this Disclosure and Disclaimer shall always govern. The solicitation and any disputes arising from the solicitation shall be governed by and construed in accordance with the laws of the State of Florida.

PROPOSER CERTIFICATION

I hereby certify that: I, as an authorized agent of the Proposer, am submitting the following information as my firm's proposal; Proposer agrees to complete and unconditional acceptance of the terms and conditions of this document, inclusive of this solicitation, all attachments, exhibits and appendices and the contents of any Addenda released hereto, and the Disclosure and Disclaimer Statement; proposer agrees to be bound to any and all specifications, terms and conditions contained in the solicitation, and any released Addenda and understand that the following are requirements of this solicitation and failure to comply will result in disqualification of proposal submitted; Proposer has not divulged, discussed, or compared the proposal with other Proposals and has not colluded with any other proposer or party to any other proposal; proposer acknowledges that all information contained herein is part of the public domain as defined by the State of Florida Sunshine and Public Records Laws; all responses, data and information contained in this proposal, inclusive of the Statement of Qualifications Certification, Questionnaire and Requirements Affidavit are true and accurate.

Name of Proposer's Authorized Representative:	Title of Proposer's Authorized Representative:
Signature of Proposer's Authorized Representative:	Date:

State of FLORIDA)
)
County of _____) On this ____ day of _____, 20__, personally
) appeared before me _____ who
) stated that (s)he is the _____
of _____, a corporation, and that the instrument was signed in behalf of
the said corporation by authority of its board of directors and acknowledged said
instrument to be its voluntary act and deed. Before me:

Notary Public for the State of Florida
My Commission Expires: _____.

APPENDIX B

MIAMI BEACH

“No Bid” Form

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

Note: It is important for those vendors who have received notification of this solicitation but have decided not to respond, to complete and submit the attached “Statement of No Bid.” The “Statement of No Bid” provides the City with information on how to improve the solicitation process. Failure to submit a “Statement of No Bid” may result in not being notified of future solicitations by the City.

Statement of No Bid

WE HAVE ELECTED NOT TO SUBMIT A STATEMENTS OF QUALIFICATIONS AT THIS TIME FOR REASON(S) CHECKED AND/OR INDICATED BELOW:

☐ Workload does not allow us to proposal

☐ Insufficient time to respond

☐ Specifications unclear or too restrictive

☐ Unable to meet specifications

☐ Unable to meet service requirements

☐ Unable to meet insurance requirements

☐ Do not offer this product/service

☐ OTHER. (Please specify)

We do ☐ do not ☐ want to be retained on your mailing list for future proposals of this type product and/or service.

Signature: _____

Title: _____

Legal Company Name: _____

Note: Failure to respond, either by submitting a proposal or this completed form, may result in your company being removed from our vendors list.

PLEASE RETURN TO:

CITY OF MIAMI BEACH

PROCUREMENT DEPARTMENT

ATTN: **Kristy Bada**

STATEMENTS OF QUALIFICATIONS #2017-300-KB

1755 MERIDIAN AVENUE, 3rd FLOOR

MIAMI BEACH, FL 33139

APPENDIX C

MIAMI BEACH

Minimum Requirements & Specifications

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

C1. Minimum Eligibility Requirements. The Minimum Eligibility Requirements for this solicitation are listed below. Proposer shall submit, with its proposal, the required submittal(s) documenting compliance with each minimum requirement. Proposers that fail to include the required submittals with its proposal or fail to comply with minimum requirements shall be deemed non-responsive and shall not have its proposal considered.

1. The prime proposer shall demonstrate experience in providing consulting services in the areas of sustainability, resiliency, adaptation strategies, or risk management/mitigation to at least one (1) public sector agency.

Required Submittals: For each qualifying project, submit project name, project description, start and completion dates, project contact information (phone and email), volume of contract, and firms role.

C2. Statement of Work Required.

At its core, the business case study requested is **an economic analysis of the value of our risk reduction investments to address flooding and sea level rise**. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city's infrastructure investments (also in dollar terms).

This analysis will also consider the complex relationships between the anticipated reduction in risk cost and:

- our private property tax base;
- flood insurance (both future FEMA models / FIRM maps and private market rates);
- the availability and affordability of private property mortgages over mortgage cycles;
- the city's municipal credit rating and insurance premiums;
- land use issues;
- any other factor that may be pertinent.

The Work would not just explain these interdependent relationships and so help decision-makers. It would also be an evidence-based tool to communicate the city's risk reduction investment. If done right, it could be a tool for decision-makers that illustrates in economic terms the best case and worst case scenarios.

C3. Task Orders. All work assigned pursuant to any agreement resulting from this RFQ will be awarded via a Task Order or Consultant Service Order approved by the City Manager. In award work, the City may award in the following manner:

C3.1. Pilot: The Pilot phase would be an analysis of a completed project or a sample neighborhood project. This would be a smaller engagement in scope with quicker results focusing on two risks: the five-year storm in combination with 2060 southeast Florida sea level rise scenarios. This would examine the risks in two-ways: without any infrastructure improvements and with the current stormwater intervention. The Pilot would analyze how the inaction and action may affect the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and credit ratings.

C3.2. Ongoing: This may include the analysis of additional risks and additional adaptation investments at a project or program level, that may be an expansion or continuation of the project in other areas of the City or may be a new scope altogether. The proposing teams are encouraged to present innovative decision-making tool(s). The tool(s) should be designed to facilitate a review of engineering and science-based solutions. It should compare the solutions with the current costs. It should also compare the cost over time and the triple bottom line value (economic, environmental, social) to the City of Miami Beach in the short term (5 year), mid-term (10 to 20 year) and long term (30 + years). Approach 2 would provide the ability for the City to analyze how the inaction and action may affect the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and credit ratings, land use issues, or any other factor that may be pertinent to the Work.

APPENDIX D

MIAMI BEACH

Special Conditions

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

1. TERM OF CONTRACT. Five (5) years.

2. OPTIONS TO RENEW. Option to renew is at the discretion of the City for two (2) additional two (2) year periods.

3. PRICES. Not Applicable.

4. EXAMINATION OF FACILITIES. Not Applicable.

5. INDEMNIFICATION. Provider shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided.

6. PERFORMANCE BOND. Not Applicable.

7. REQUIRED CERTIFICATIONS. Not Applicable.

8. SHIPPING TERMS. Not Applicable.

9. DELIVERY REQUIREMENTS. Not Applicable.

10. WARRANTY REQUIREMENTS. Not Applicable.

11. BACKGROUND CHECKS. Not Applicable.

12. COMPETITIVE SPECIFICATIONS. It is the goal of the City to maximize competition for the project among suppliers & contractors. Consultant shall endeavor to prepare all documents, plans & specifications that are in accordance with this goal. Under no condition shall Consultant include means & methods or product specifications that are considered "sole source" or restricted without prior written approval of the City.

13. ADDITIONAL TERMS OR CONDITIONS. This RFQ, including the attached Sample Contract, contains all the terms and conditions applicable to any service being provided to the City resulting from award of contract. By virtue of submitting a proposal, consultant agrees not to require additional terms and conditions at the time services are requested, either through a separate agreement, work order, letter of engagement or purchase order.

14. CHANGE OF PROJECT MANAGER. A change in the Consultant's project manager (as well as any replacement) shall be subject to the prior written approval of the City Manager or his designee (who in this case shall be an Assistant City Manager). Replacement (including reassignment) of an approved

project manager or public information officer shall not be made without submitting a resume for the replacement staff person and receiving prior written approval of the City Manager or his designee (i.e. the City project manager).

15. SUB-CONSULTANTS. The Consultant shall not retain, add, or replace any sub-consultant without the prior written approval of the City Manager, in response to a written request from the Consultant stating the reasons for any proposed substitution. Any approval of a sub-consultant by the City Manager shall not in any way shift the responsibility for the quality and acceptability by the City of the services performed by the sub-consultant from the Consultant to the City. The quality of services and acceptability to the City of the services performed by sub-consultants shall be the sole responsibility of Consultant.

16. NEGOTIATIONS. Upon approval of selection by the City Commission, negotiations between the City and the selected Proposer (s) will take place to arrive at a mutually acceptable Agreement, including final scope of services, deliverables and cost of services.

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APPENDIX E

MIAMI BEACH

Insurance Requirements

2017-300-KB Business Case Analysis of the City of Miami Beach Resiliency Program Update

PROCUREMENT DEPARTMENT
1755 Meridian Avenue, 3rd Floor
Miami Beach, Florida 33139

MIAMI BEACH

INSURANCE REQUIREMENTS

This document sets forth the minimum levels of insurance that the contractor is required to maintain throughout the term of the contract and any renewal periods.

- XXX 1. Workers' Compensation and Employer's Liability per the Statutory limits of the state of Florida.
- XXX 2. Comprehensive General Liability (occurrence form), limits of liability \$ 1,000,000.00 per occurrence for bodily injury property damage to include Premises/ Operations; Products, Completed Operations and Contractual Liability. **Contractual Liability** and Contractual Indemnity (Hold harmless endorsement exactly as written in "insurance requirements" of specifications).
- XXX 3. Automobile Liability - \$1,000,000 each occurrence - owned/non-owned/hired automobiles included.
- 4. Excess Liability - \$_____00 per occurrence to follow the primary coverages.
- XXX 5. The City must be named as and additional insured on the liability policies; and it **must** be stated on the certificate.
- 6. Other Insurance as indicated:
 - Builders Risk completed value \$_____00
 - Liquor Liability \$_____00
 - Fire Legal Liability \$_____00
 - Protection and Indemnity \$_____00
 - Employee Dishonesty Bond \$_____00
 - Other \$_____00
- XXX 7. Thirty (30) days written cancellation notice required.
- XXX 8. Best's guide rating B+:VI or better, latest edition.
- XXX 9. The certificate must state the proposal number and title

The City of Miami Beach is self-insured. Any and all claim payments made from self-insurance are subject to the limits and provisions of Florida Statute 768.28, the Florida Constitution, and any other applicable Statutes.

**COMMISSION MEMORANDUM**

TO: Honorable Mayor and Members of the City Commission
FROM: Jimmy L. Morales, City Manager
DATE: February 14, 2018

SUBJECT: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER, PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. RFQ 2017-300-KB FOR A BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH ICF INCORPORATED, LLC, AS THE TOP RANKED PROPOSER, TO SERVE AS THE CITY'S PRIME/LEAD CONSULTANT; FURTHER, ESTABLISHING A POOL OF PRE-QUALIFIED CONSULTANTS FOR SPECIFIC TASKS RELATING TO THE CITY'S STORMWATER RESILIENCY PROGRAM BUSINESS CASE ANALYSIS PROJECTS, ON AN AS-NEEDED BASIS, AND WITH RESPECT TO THE PRE-QUALIFIED CONSULTANT POOL, AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH AMEC FOSTER WHEELER ENVIRONMENT AND INFRASTRUCTURE, INC., AS THE SECOND RANKED PROPOSER; AECOM TECHNICAL SERVICES, INC., AS THE THIRD RANKED PROPOSER; THE BALMORAL GROUP, AS THE FOURTH RANKED PROPOSER; HAZEN AND SAWYER, AS THE FIFTH RANKED PROPOSER; CH2M HILL ENGINEERS, INC., AS THE SIXTH RANKED PROPOSER; AND ARUP USA, INC., AS THE SEVENTH RANKED PROPOSER; AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AGREEMENTS WITH EACH OF THE FOREGOING PROPOSERS UPON CONCLUSION OF SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION.

RECOMMENDATION

Adopt the Resolution.

ANALYSIS

At the January 2017 Sustainability and Resiliency Committee (SRC), during the Resilience Strategy Work Plan monthly update, Commissioner Arriola and four additional Commissioners present discussed the need for and requested a data-based business case study of our stormwater resilience program. Further discussions at SRC included analyzing three locations that have different characteristics. Staff consulted with 100 Resilient Cities due to expertise and global offerings available to the City as part of this network. The organization was quite intrigued with our complex request, the first of its kind. Although 100 Resilient Cities did not have this type of offering within its portfolio, the organization is closely monitoring how this analysis can support adaptation investments in coastal cities globally. It was concluded that a competitive process would be best to assess the market, different scenarios and seek the best product for the City of Miami Beach. In addition, the business case results, as well as the pool of qualified firms can be utilized by our 100 Resilient Cities Greater Miami and the Beaches partners: the City of Miami and Miami-Dade County, and South Florida.

The City solicited proposals from qualified firms that can provide the City with business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (the "Work"). Through this RFQ, the City intends to select one or more firms that can provide the City with resiliency related business case analysis(es) as required. The business case study(ies) requested include economic analysis(es) of the value of our risk reduction investments to address flooding and sea level rise. This analysis should explain the risk cost of inaction (in dollar terms) and the extent to which the risk cost is likely to be reduced as a result of the city's infrastructure investments (also in dollar terms). The Work may consider the complex relationship and impact(s) among City investments (that reduce risk to flooding and sea level rise) to the City's property tax base, flood insurance, real estate market and financial mortgage cycles, and City credit ratings, land use issues, or any other factor that may be pertinent to the Work.

To meet the City's needs for business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies, by means of this RFQ the City seeks to contract for the following:

1. Prime Consultant(s). The City may make an award to qualified consultant(s) that can act in the capacity of the City's prime consultant for business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. The Consultant must have a team of qualified individuals who can guide the City of Miami Beach through the decision-making process to develop business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. While the City intends to make an award to a single consultant, it reserves its right to award to multiple consultants if it deems it is in its best interest. Additionally, the City reserves the right to engage other consultants, either through option 2 below or through other means, to assist the City in its development of business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.
1. Pool of Pre-qualified Consultants. Additionally, to assist with smaller engagements relating to business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies (or related needs), the City intends to create a continuing pool of prequalified consultants (not selected in Option 1 above). Firms that submit a

proposal pursuant to the RFQ, and who are deemed to be responsive, responsible and best qualified may be eligible to participate in the continuing pool of pre-qualified consultants. The firms included in the continuing pool will also be eligible to participate as sub-consultants to the prime consultant on applicable projects at the discretion of the City Manager.

The City requested proposals from qualified firms to provide business case analysis(es) of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies.

RFQ PROCESS

On September 13, 2017, the City Commission approved the issuance of Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis of The City of Miami Beach Stormwater Resiliency Program. On September 29, 2017, the RFQ was issued. The Procurement Department issued solicitation notices to 1644 firms utilizing www.publicpurchase.com. 111 prospective proposers accessed the advertised solicitation. A voluntary pre-proposal conference to provide information to the proposers submitting a response was held on October 10, 2017. RFQ responses were due and received on November 13, 2017. The City received a total of 12 proposals. The City received proposals from the following firms:

- AECOM Technical Services, Inc.
- Amec Foster Wheeler Environment and Infrastructure, Inc.
- Arup USA, Inc.
- Brizaga, Inc.
- CH2M HILL Engineers, Inc.
- Hazen and Sawyer
- ICF Incorporated, L.L.C.
- ISH Markit
- Kimley-Horn and Associates, Inc.
- Raftelis Financial Consultants, Inc.
- Risk Management Solutions, Inc.
- The Balmoral Group

On October 31, 2017 the City Manager appointed the Evaluation Committee via LTC # 529-2017. The Evaluation Committee convened on December 19 and 20, 2017 to consider proposals received. The committee was comprised of Sonia Bridges, Division Director, Risk Management Division, City of Miami Beach; Roy Coley, Assistant Director, Public Works Administration, City of Miami Beach; Amy Knowles, Deputy Resiliency Officer, City Manager's Office, City of Miami Beach; Chris Rose, Chief Financial Officer, City of Miami; John Woodruff, Chief Financial Officer, Finance Department, City of Miami Beach. The Committee was provided an overview of the project, information relative to the City's Cone of Silence Ordinance and the Government Sunshine Law. The Committee was also provided with general information on the scope of services, a copy of each proposal, and a presentation by each proposing firm. The Committee was instructed to score and rank each proposal pursuant to the evaluation criteria established in the RFQ. The evaluation process resulted in the ranking of proposers as indicated in Attachment A, in the following order:

1. ICF Incorporated LLC
2. Amec Foster Wheeler Environment and Infrastructure, Inc.
3. AECOM Technical Services, Inc.
4. The Balmoral Group
5. Hazen and Sawyer
6. CH2M HILL Engineers, Inc.
7. Arup USA, Inc.
8. Raftelis Financial Consultants, Inc.
9. IHS Markit
10. Brizaga, Inc.
11. Risk Management Solutions, Inc.
12. Kimley-Horn and Associates, Inc.

A summary of each top-ranked firm, based on the information provided in each firm's proposal, follows:

ICF Incorporated LLC

ICF has assembled a multidisciplinary team to provide the City of Miami Beach with an innovative approach to business case analyses of the City's stormwater infrastructure program upgrades, other resiliency measures, and adaptation strategies. This will help Miami Beach make cost-effective investments to ensure it can continue to thrive and be a world-class home for residents, businesses, and visitors despite the risks from sea level rise. Their team brings local, regional, and national expertise in economic analysis, cost-benefit analysis, risk modeling, risk management, insurance, and climate adaptation, as well as in-depth understanding of Miami Beach's vulnerability to sea level rise, local characteristics, and past resiliency efforts. ICF regularly works with both public and private sector clients to manage climate risks and inform decision making regarding assets, services, planning, and investments. Their multidisciplinary team is able to deliver practical solutions to decision makers using a holistic view of environmental, social, and environmental considerations. To support this type of work, they have cultivated a distinguished in-house team of scientists, economists, engineers, sector specialists, and risk management experts. They offer a pragmatic approach to business case analysis that considers complex relationships and supports real-world decision making.

Their work in this space has been recognized for 6 years straight by the Environmental Business Journal and the Climate Change Business Journal. In 2016, ICF received an award in the area of "Advancing Best Practices: Climate Change Adaptation and Resiliency" for their work to support climate risk assessment and management for the energy sector through work for the U.S.

Department of Energy and four major utilities. They will bring this experience and proven track-record of innovation to help Miami Beach make complex investment decisions to increase their resiliency.

Amec Foster Wheeler Environment and Infrastructure, Inc.

Their firm is a multidisciplinary, global engineering firm with 11 offices throughout Florida, including their Miami Lakes office located about 20 miles from the City of Miami Beach. Their South Florida offices have been serving the region for more than five decades. They understand the scope of work under this contract includes consulting services in the areas of sustainability, resiliency, adaptation strategies, and risk management/mitigation.

Amec Foster Wheeler is a worldwide provider of sustainability and resilience services with established offices and dedicated professionals in South Florida, the state, and the Southeast region. Their firm, in partnership with Impact Infrastructure, Inc., recently completed a "Resilience Return on Investment" framework for the global Arup/Lloyds Register Foundation Resilience Shift Program, which will be directly applied to this project. They have also provided resiliency and sustainability services to the City of Miami Beach through their work with the Miami Beach "Rising Above Resilience" Strategy Workshop which provided them with a working knowledge of the City's resilience strategy and key stakeholders. In the aftermath of Hurricane Irma, Amec Foster Wheeler is assisting Monroe County by providing damage assessment services to assist with FEMA Public Assistance and Recovery operations. They are also providing resilience rebuilding and adaptation support in the U.S. Virgin Islands and flood vulnerability/adaptation support for the City of Paris. As an international leader in climate change vulnerability assessment and adaptation/resiliency planning, they understand the value in being proactive and anticipating future needs. Amec Foster Wheeler has been providing specialized climate change services for more than 20 years around the world for government and international agencies. Their Sustainability and Climate Change Resiliency Practice Area, a subset of the Environment & Infrastructure division, provides clients with direct access to a range of world-class experts.

AECOM Technical Services, Inc.

AECOM understands the City desires to continue advancing implementation of its Stormwater Resiliency Program and is seeking consulting services to conduct business case analyses of the City's stormwater infrastructure program upgrades, other resiliency measures, or adaptation strategies. AECOM offers cities the depth of resources and insight, with the breadth of expertise, to partner and assist them in furthering their goals. They draw on their diverse skills and services across the company to help make cities better places in which to live, do business and coexist with nature. They have worked with numerous cities across the country and globally in assessing climate change vulnerability, developing practical solutions, and putting those solutions into action. With a seamless integration of many disciplines, AECOM helps clients build understanding of how to approach, understand, and maximize the returns to their investments in resilient strategies. They work with governments, private corporations and public sector clients on infrastructure and resilience, and thus understand the challenges from many perspectives.

For several years, AECOM has supported Miami Beach's Resiliency Program by helping the City evaluate and develop measures to combat the effects of sea level rise. The key objective has been to create a more resilient community. Their support has helped the City create and execute an encompassing roadmap for analysis and action. This work has included review of the City's land development and building codes and recommended actions to improve resilience; assisting in the adoption of revised ordinances; strengthening the City's programs as part of the FEMA Community Rating System (CRS) to reduce insurance costs; and assessment of the vulnerabilities and strengths of the City's assets to sea level rise. A key outcome has been the Guidance Document on Sea Level Rise Vulnerability, which includes the Adaptation Decision-Making Assessment and Planning Tool (ADAPT). This tool provides the City with consolidated information and processes to use for building resilience strategies into City operations and capital investment decisions.

The Balmoral Group

When The Balmoral Group was established in 2004, their goal was to assist Florida to develop smarter by combining engineering and economics to provide sound policy and guidance by working on projects such as this one. As one of Florida's leading economics firms, The Balmoral Group was selected in 2011 to develop a prototype coastal resiliency cost-benefit analysis to be used throughout the state. The firm then used this knowledge, along with their state-leading hedonic modelling skills to be selected to perform similar services for the State of New South Wales in Australia.

The Balmoral Group has exceptional experience in economic analysis, cost-benefit analysis, risk modeling, risk management advisory services, and finance – including lending and insurance underwriting in the context of real estate. They are familiar with the City's unique situation with regard to its development patterns and elevation/topography/water storage challenges. They are also keenly aware of the City's formidable efforts to manage the risks the City faces from sea level rise through selected elevation of infrastructure, installing of major pumps and retrofitting stormwater systems to accommodate rising sea levels and prevent backflow. Due to their strong background in the coastal space, they work closely with subject matter experts in coastal engineering and hydrogeology, civil engineering, construction and real estate development, and policy development. They "know what they don't know", and tap experts that are respected by their staff and their clients to ensure their assumptions and logic are sound and defensible. For this reason, their business cases withstand scrutiny and the test of time.

Hazen and Sawyer

The Hazen team has extensive experience in the development of innovative tools to support decision-making across the government, private, and public sectors. Team member RAND is a Strategy partner with 100Resilient Cities and pioneered Robust Decision-Making (RDM) tools and frameworks for systematically evaluating and mitigating coastal vulnerabilities to future threats and hazards. They have successfully applied RDM methodologies to a wide range of coastal communities including Southeast Florida, New Orleans, New York City, and San Francisco. As a part of the 100Resilient Cities initiative in South Florida, RAND researchers used RDM methods to help prepare for climate change risks in Miami Dade and Broward Counties. The project utilized two USGS groundwater models to develop an integrated modeling framework for understanding and adapting water management practices under uncertain, long-term climatic and land use futures.

The Hazen team has been working on similar projects in the region and is familiar with the unique challenges of South Florida. Whether considering the highly transmissive subsurface of their ground or the extremely flat topography, their team has recently worked on projects similar to those in Miami Beach, including studies for the Cities of Coral Gables, Hialeah, and Fort Lauderdale. These studies demonstrate their vast understanding of the potential climate change impacts to Southeast Florida and have resulted in their development of a database of mitigation efforts to adapt to the evolving environment. Their adaptation strategies concentrate on maintaining the high level of flood protection to their communities at a sustainable investment rate. Hazen continues to be a leader in efforts, both locally in South Florida and in vulnerable locations elsewhere in the United States, to understand and anticipate the risks to infrastructure posed by sea level rise and climate change and to recommend sustainable, cost-effective incremental adaptation strategies to help mitigate the risk. They will work with the City to provide business case analysis to provide a more resilient future for the City.

CH2M HILL Engineers, Inc.

CH2M fully supports and embraces the City's goal of developing cost effective, resilient, and robust infrastructure systems in an environmentally responsible manner that also provides value to the community through risk reduction, as embodied in the Miami Beach Rising Above campaign. Their world class experience—both in South Florida and around the globe—provides the industry leadership and local knowledge that are essential for the development and maintenance of flood protection/stormwater infrastructure that will serve the City reliably and cost-effectively for many years to come through being adaptable to future sea level rise scenarios.

Demonstrating the world-class expertise CH2M brings to the City, they have a long, consistent history of leading the industry in the provision of stormwater, water, and wastewater-related services. Their expertise in these areas include economic analysis, cost benefit analysis, risk based asset management, insurance, and strategic financing for all aspects of infrastructure investment projects as part of their comprehensive planning, design, construction and operations and maintenance practice.

CH2M leads the professional services industry delivering sustainable solutions benefiting societal, environmental and economic outcomes through the planning, design and development of infrastructure utilizing innovative techniques and tools. They provide consulting, design, engineering and management services for clients in water; environment, nuclear; transportation; energy and industrial markets. They are ranked among the World's Most Ethical Companies and top firms in environmental consulting and program management, CH2M in 2016 became the first professional services firm honored with the World Environment Center Gold Medal Award for efforts advancing sustainable development.

Arup USA, Inc.

Arup has a reputation for delivering innovative projects with creativity and passion. The firm's inventive spark and intellectual independence has been there from the very beginning, when Arup first came to the world's attention with the structural design of the Sydney Opera House. Drawing from the beliefs and convictions, they take immense pride in producing practical solutions to complex challenges. This is supported through considerable internal research investment, directed by their own Arup University and Foresight & Innovation groups. They are at the heart of many of the world's most prominent projects in the built environment and have an open culture, which encourages dissemination of information across their firm. From 92 offices in 40 countries, Arup's 13,000 engineers, planners, designers, and consultants deliver innovative projects across the world with creativity and passion.

Arup has also been a global leader in resilience for many years, including their long-term partnership with the Rockefeller Foundation to develop the City Resilience Framework and City Resilience Index that form the basis for the 100RC program. They also developed the Climate Risk and Adaptation Framework and Taxonomy (CRAFT) for C40, which forms the basis for city resilience reporting for the Compact of Mayors. Arup's leadership in these global efforts will help guide their work on this scope, and ensure that this work is consistent and supportive of the City of Miami Beach's role as a national leader in preparing for climate change.

They have deep project expertise in terms of both scale and geographies, as well as sectors and infrastructure types. Their client portfolio includes Government Bodies/Promoters, Concession Bidders/Concessionaires, Bank Lenders, Credit Rating Agencies and Financial Institutions, Operators and Regulators. They understand the perspective and requirements of promoters, bidders and lenders. They have combined their climate and engineering expertise to develop climate resilience solutions on a number of scales, representatives of which are detailed in the projects section and staff resumes.

CONCLUSION

The City received a robust response to the RFQ, with 12 firms responding. As previously noted, the intent of the RFQ was to award a prime consultant that could be the City's lead in the analyses, as well as award a pool of qualified consultant to be used on an as needed basis for other engagements relating to the scope of the work as described in the RFQ. The consultants will serve as an extension of staff to help answer the complex questions of emerging climate change adaption.

After reviewing all the submissions and the results of the evaluation process, I recommend ICF Incorporated, the top-ranked proposer, as the prime consultant. After discussing with staff, it is clear that ICF, based on its prior experience and its multi-disciplinary team, ICF is extremely well qualified to lead the City in this engagement. ICF has responded with a multi-disciplinary team that has a very broad range of experiences relating to the scope of the RFQ, including (among other factors): experience with the 100 Resilient Cities organization; a top risk modeling firm as its partner; and extensive local knowledge, including team members from Florida Atlantic University and other local participants, covering both the analytical and the unique South Florida perspective. The ICF Team specifically brings:

- ICF: Interdisciplinary team experienced in business case analysis, include climate change risk, and cost and benefit analysis
- AIR Worldwide: Advanced risk modeling, recently selected by FEMA to inform federal flood risk analyses
- Kimley-Horn: municipal infrastructure design and urban planning
- FAU Center for Environmental Studies: economic assessments of ecosystem values

- Brizaga, Inc: local expertise in communicating sea level rise risks and adaptation strategies

Additionally, regarding the establishment of a pool of pre-qualified consultants, while it is in the City's best interest to maintain a relatively large pool of potential consultant to assure that the City's need for services in the future is met, it is unlikely that the City will need 12 firms. I have reviewed the proposals submitted and the results of the Evaluation Committee process for the remaining firms. In doing so, I note that the City is fortunate to have had so many qualified firms respond to the RFQ. In determining the number of firms to recommend for the pool of consultant, I recommend Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer. Including these six firms will capture each evaluation committee member's top two rankings. While the remaining firms ranked 8th through 12th are well qualified in their own right, none was ranked higher than fourth place by any evaluation committee member. Additionally, some of these firms are already included as part of the teams submitted by the recommended prime consultant and others already have contracts with the City through which the City could request services should the need arise.

Therefore, I recommend that the Mayor and City Commission approve the Resolution authorizing the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked proposer, to serve as the City's Prime/Lead Consultant; further, establish a pool of pre-qualified consultants relating to the City's stormwater resiliency program business case analysis projects, on an as-needed basis, and with respect to the pre-qualified consultant pool, authorize the Administration to enter into negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer; and further authorize the Mayor and City Clerk to execute agreements with each of the foregoing proposers upon conclusion of successful negotiations by the Administration.

Further, I recommend that three locations be selected for analyses, with the following different characteristics: one that is substantially completed, a second that is primarily residential, and a third with business activity. The location details, scope, and timeline would be further discussed through negotiations with the selected Prime/Lead Consultant and the consultant pool, as applicable.

KEY INTENDED OUTCOMES SUPPORTED

Ensure Reliable Stormwater Management And Resiliency Against Flooding By Implementing Select Short And Long-Term Solutions Including Addressing Sea-Level Rise

FINANCIAL INFORMATION

The cost of the related services, determined upon successful negotiations, are subject to funds availability approved through the City's budgeting process. Grant funding will not be utilized for this project.

Legislative Tracking

Office of the City Manager/Procurement

ATTACHMENTS:

Description

- ▢ [Attachment A: Evaluation Committee Scoring and Ranking](#)
- ▢ [Resolution](#)

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER, PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. RFQ 2017-300-KB FOR A BUSINESS CASE ANALYSIS OF THE CITY OF MIAMI BEACH STORMWATER RESILIENCY PROGRAM; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH ICF INCORPORATED, LLC, AS THE TOP RANKED PROPOSER, TO SERVE AS THE CITY'S PRIME/LEAD CONSULTANT; FURTHER, ESTABLISHING A POOL OF PRE-QUALIFIED CONSULTANTS FOR SPECIFIC TASKS RELATING TO THE CITY'S STORMWATER RESILIENCY PROGRAM BUSINESS CASE ANALYSIS PROJECTS, ON AN AS-NEEDED BASIS, AND WITH RESPECT TO THE PRE-QUALIFIED CONSULTANT POOL, AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH AMEC FOSTER WHEELER ENVIRONMENT AND INFRASTRUCTURE, INC., AS THE SECOND RANKED PROPOSER; AECOM TECHNICAL SERVICES, INC., AS THE THIRD RANKED PROPOSER; THE BALMORAL GROUP, AS THE FOURTH RANKED PROPOSER; HAZEN AND SAWYER, AS THE FIFTH RANKED PROPOSER; CH2M HILL ENGINEERS, INC., AS THE SIXTH RANKED PROPOSER; AND ARUP USA, INC., AS THE SEVENTH RANKED PROPOSER; AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AGREEMENTS WITH EACH OF THE FOREGOING PROPOSERS UPON CONCLUSION OF SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION.

WHEREAS, on September 13, 2017, the City Commission approved the issuance of Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis Of The City Of Miami Beach Stormwater Resiliency Program; and

WHEREAS, Request for Qualifications No. 2017-300-KB (the "RFQ") was released on September 29, 2017; and

WHEREAS, a voluntary pre-proposal meeting was held on October 10, 2017; and

WHEREAS, on November 13, 2017, the City received a total of 12 proposals; and

WHEREAS, on December 19 and 20, 2017, an Evaluation Committee ("Committee") appointed by the City Manager, via Letter to Commission (LTC) No. 529-2017, convened to consider the responsive proposals received; and

WHEREAS, the Committee was provided an overview of the project, information relative to the City's Cone of Silence Ordinance and the Government Sunshine Law, general information on the scope of services, and a copy of each proposal; and

WHEREAS, the Committee's ranking was as follows: ICF Incorporated, LLC, as the top ranked proposer; and with respect to the pool of pre-qualified consultants for specified tasks on an as-needed basis, recommended Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; Arup USA, Inc., as the seventh ranked proposer; Raffelis Financial Consultants, Inc., as the eighth ranked proposer;

HIS Markit, as the ninth ranked proposer; Brizaga, Inc. as the tenth ranked proposer; Risk Management Solutions, Inc., as the eleventh ranked proposer; and Kimley-Horn and Associates Inc., as the twelfth ranked proposer; and

WHEREAS, after reviewing the qualifications of each firm, and having considered the Evaluation Committee's comments and rankings, the City Manager has recommended that the Mayor and the City Commission authorize the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked prime proposer to serve as the lead/prime consultant; and with respect to the pool of pre-qualified consultants for specified tasks on an as-needed basis, authorize negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby accept the recommendation of the City Manager, pursuant to Request for Qualifications (RFQ) No. 2017-300-KB for Business Case Analysis Of The City Of Miami Beach Stormwater Resiliency Program; authorize the Administration to enter into negotiations with ICF Incorporated, LLC, as the top ranked proposer, to serve as the City's Prime/Lead Consultant; further, establish a pool of pre-qualified consultants relating to the City's stormwater resiliency program business case analysis projects, on an as-needed basis, and with respect to the pre-qualified consultant pool, authorize the Administration to enter into negotiations with Amec Foster Wheeler Environment and Infrastructure, Inc., as the second ranked proposer; AECOM Technical Services, Inc., as the third ranked proposer; The Balmoral Group, as the fourth ranked proposer; Hazen and Sawyer, as the fifth ranked proposer; CH2M HILL Engineers, Inc., as the sixth ranked proposer; and Arup USA, Inc., as the seventh ranked proposer; and further authorize the Mayor and City Clerk to execute agreements with each of the foregoing proposers upon conclusion of successful negotiations by the Administration.

PASSED AND ADOPTED this _____ day of _____ 2018.

Dan Gelber, Mayor

ATTEST:

Rafael E. Granado, City Clerk

T:\AGENDA\2018\02 February\Procurement\RFQ 2018-300-KB Business Case Analysis Stormwater\RFQ-2017-300-KB Business Case Analysis Stormwater- Resolution 01 25 18.doc

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION

George A. Santolucito / for 1/26/18

City Attorney *RAP* Date

June 6 in Palo Alto

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Tue, 08 May 2018 14:23:24 -0400
Attachments: June 6 in Palo Alto (37.38 kB)

Sender: chuck@sheredling.com

Subject: June 6 in Palo Alto

Message-Id: <7B1D6947-B115-4707-9C6B-65C996B2B305@sheredling.com>

Recipient: SusanneTorriente@miamibeachfl.gov

June 6 in Palo Alto

From: Chuck Savitt <chuck@sheredling.com>
To: susy torriente <susannetorriente@miamibeachfl.gov>
Date: Tue, 08 May 2018 14:23:18 -0400

Dear Susy,

Couple of things. First we now have a date for the meeting we discussed. It is set for June 6th in Palo Alto (just south of San Francisco). Left you a voice mail. Please listen to voice mail. Can you participate?

Second. Courtney Lix is the editor at Island Press who focuses on green infrastructure. I shared the link to the ULI slide show. I think there is a very useful book/manual that could come from your and the teams work. May I introduce you to Courtney and you two can discuss.

Best,

Chuck

Charles C. Savitt
Director of Strategic Client Relationships

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