



REQUEST UNDER THE D.C. FREEDOM OF INFORMATION ACT

July 20, 2018

D.C. Office of the Attorney General
441 4th Street NW
Washington, DC 20001

By Electronic Mail to: dc.oag@dc.gov

RE: Certain records relating to correspondence with NYU, Resource Media

To Whom it May Concern:

Pursuant to the D.C. Freedom of Information Act, D.C. Code §§ 2-531-539, please provide us within the statutorily prescribed time copies of all correspondence and other records, dated from **December 6, 2017 through the date you process this request**, inclusive **and its accompanying information¹, including also any attachments**, any correspondence or other record sent to, from or copying (whether as cc: or bcc:) **Robert Marus**, Communications Director for your Office, which is also to, from or copies (again whether as cc: or bcc:) a) any email address ending with @nyu.edu (prioritizing, but not limited to that with chris.moyer@nyu.edu), and/or b) any email address ending with @resource-media.org (no such terms are case-sensitive).

Please consider as responsive entire email “threads” containing any information responsive to this request, regardless whether any part of that thread falls outside the cited search parameters.

¹ This includes public records, and associated public information, see discussion of Data Delivery Standards, *infra*.

Consistent with the D.C. Freedom of Information Act and given the non-profit transparency and journalism activities of the requesters,² we ask that those limited fees permitted by 1 D.C.M.R. § 408 be waived pursuant to D.C. Code § 2-532(b). In the interests of expediting the search and processing of this Request, CEI is willing to pay fees up to \$100. Please provide an estimate of anticipated costs in the event that fees for processing this Request will exceed \$100. To keep costs and copying to a minimum **please provide copies of all productions to the email used to send this request.** Given the nature of the records responsive to this request, all should be in electronic format, and therefore there should be no photocopying costs (see discussion, *infra*).

We request records on your system, e.g., its backend logs, and do *not* seek only those records which survive on an employee's own machine or account.

We do not demand your Office produce requested information in any particular form, instead **we request records in their native form, with specific reference to the U.S.**

Securities and Exchange Commission Data Delivery Standards.² The covered information we seek is electronic information, this includes electronic *records*, and other public *information*.

To quote the SEC Data Delivery Standards, “Electronic files must be produced in their native format, i.e. the format in which they are ordinarily used and maintained during the normal course of business. For example, an MS Excel file must be produced as an MS Excel file rather than an image of a spreadsheet. ***(Note: An Adobe PDF file is not considered a native file unless***

² We also note the federal government has already acknowledged that CEI qualifies as a media organization under FOIA See e.g., Treasury FOIA Nos. 2012-08-053, 2012-08-054.

*the document was initially created as a PDF.)*³ (emphases in original).

In many native-format productions, certain public information remains contained in the record (e.g., metadata). Under the same standards, to ensure production of all information requested, if your production will be de-duplicated it is vital that you 1) preserve any unique metadata associated with the duplicate files, for example, custodian name, and, 2) make that unique metadata part of your production.

Native file productions may be produced without load files. However, native file productions must maintain the integrity of the original meta data, and must be produced as they are maintained in the normal course of business and organized by custodian-named file folders. A separate folder should be provided for each custodian.

In the event that necessity requires your Office to produce a PDF file, due to your normal program for redacting certain information and such that native files cannot be produced as they are maintained in the normal course of business, in order to provide all requested information each PDF file should be produced in separate folders named by the custodian, *and* accompanied by a load file to ensure the requested information appropriate for that discrete record is associated with that record. The required fields and format of the data to be provided within the load file can be found in Addendum A of the above-cited SEC Data Standards. All produced PDFs must be text searchable.

In the context of our experience with responsive agencies taking the effort to physically print, then (often, poorly) scan *electronic* mail into (typically, non-searchable) PDF files, we

³ <https://www.sec.gov/divisions/enforce/datadeliverystandards.pdf>.

note that production of electronic records necessitates no such additional time, effort or other resources, and no photocopying expense. Any such effort as described is most reasonably viewed as an effort to frustrate the requester's use of the public information.

If you have any questions, or would like to discuss this matter further, do not hesitate to contact me by email. We look forward to your timely response.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'C. Horner', with a long horizontal flourish extending to the right.

Christopher C. Horner
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